



# **BOARD OF EDUCATION REGULAR MEETING**

## **January 22, 2009**

**5:30 p.m. – Public Session**

**Public Comment to Precede Action Sessions**

**Closed Session to Commence following Action Sessions**

***Location: Colton JUSD Student Services Center  
Board Room  
851 South Mt. Vernon Avenue  
Colton, California***

## **AGENDA**

**I. CALL TO ORDER**

**Roll Call**

- Mrs. Marge Mendoza-Ware (President) \_\_\_\_\_
- Mr. Mel Albiso (Vice President) \_\_\_\_\_
- Mr. David R. Zamora (Clerk) \_\_\_\_\_
- Mr. Robert D. Armenta, Jr. \_\_\_\_\_
- Mrs. Patt Haro \_\_\_\_\_
- Mr. Frank A. Ibarra \_\_\_\_\_
- Mr. Kent Taylor \_\_\_\_\_
  
- Mr. James A. Downs \_\_\_\_\_
- Mr. Jerry Almendarez \_\_\_\_\_
- Mrs. Yolanda Cabrera \_\_\_\_\_
- Mr. Mike Snellings \_\_\_\_\_
- Mr. Jaime R. Ayala \_\_\_\_\_
- Mrs. Bertha Arreguín \_\_\_\_\_
- Dr. Diane D'Agostino \_\_\_\_\_
- Mrs. Mollie Gainey-Stanley \_\_\_\_\_
- Mrs. Alice Grundman \_\_\_\_\_
- Mr. Todd Beal \_\_\_\_\_
- Mrs. Ingrid Munsterman \_\_\_\_\_
- Mrs. Julia Nichols \_\_\_\_\_
- Ms. Sosan Schaller \_\_\_\_\_
- Dr. Patrick Traynor \_\_\_\_\_
- Ms. Katie Orloff \_\_\_\_\_
- Mrs. Chris Estrada \_\_\_\_\_
- Mr. Michael Townsend \_\_\_\_\_

**Strategic Plan -- Mission Statement**

The Mission of the Colton Joint Unified School District, a team of caring employees dedicated to the education of children, is to ensure each student learns the academic knowledge and skills necessary to thrive in college or in the workforce and be responsible, productive citizens by providing engaging, challenging, and enriching opportunities and specialized programs in a safe environment in partnership with students, families and our diverse communities.

**II. PUBLIC SESSION 5:30 p.m. Renewal of the Pledge of Allegiance**

**Announcement Regarding Public Comment for Items on the Agenda and Items Not on the Agenda** (Gov. Code 54954.3[a])

An interpreter is available at Board meetings for Spanish-speaking persons requiring assistance.

The Board President clarifies the process regarding public comment and requests that the appropriate "Public Comment Card" be filled out *completely*. At the appropriate time during the Hearing Session, each speaker will be invited to the podium and should begin by stating his or her name and residing city. *No more than three minutes will be allotted to any speaker and no more than fifteen minutes per subject unless authorized by the Board President* (BP 1245).

Blue card—Specific Consent, Action, Study & Information or Closed Session Item

Please list the specific agenda item number and subject

White card—Items/Topics Not on the Agenda: Please list topic / subject

**III. HEARING SESSION / PUBLIC SESSION**

1. Student Reports -- Washington Alternative High School
2. Employee Recognition Program—December -- Jerry Almendarez
3. Strategic Plan Update – James A. Downs
4. Public Comment: Specific Consent, Action, Study/Info or Closed Session Items  
*(blue card; list agenda item # and subject)*
5. Public Comment: Items Not on the Agenda  
*(white card; list topic)*

**IV. ACTION SESSION**

A. Consent Items

The following Consent Items are expected to be routine and non-controversial. They will be acted upon by the Board of Education at one time unless a Board Member, a staff member, or a member of the public requests that an item be held for discussion or deferred for separate action.

On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved Consent Items #A-1 through #A-13.

1. Approval of Minutes: 12-11-08 -- Oath, Reorganization Session & Regular Meeting  
1-15-09 -- Special Budget Meeting
2. Approval of Student Field Trips
3. Approval of Consultants for Assembly Presentations
4. Approval of Consultants for Staff Development
5. Approval to Accept Agricultural Education Incentive Grant Funds for  
Bloomington High School (2008-09)
6. Approval to Accept WorkAbility I Program Funds (2008-09)
7. Approval of the Course Description for *Agricultural Leadership* and Adoption  
of Textbook and Ancillary and Supplemental Instructional Materials  
(Grades 10-12, Beginning January 2009)
8. Approval of Course Descriptions for *Agricultural Mechanics I and II* and  
Adoption of Textbook and Ancillary and Supplemental Instructional Materials  
(Grades 10-12, Beginning January 2009)
9. Approval of the Course Description for *Life Management* Grades 9-10  
(Beginning January 2009)
10. Approval of the Memorandum of Understanding with the Sacramento County  
Superintendent of Schools for SB 472 *READ 180 Program* for High School  
English Teachers (2008-09)
11. Acceptance of Gifts
12. Approval of Reimbursement for Damage to Employees' Vehicle (EINs 6629,  
4061, 4602)
13. Approval to File a *\*Notice of Completion* for Bid 08-05 – Birney Elementary  
School Portable Classrooms and Restroom Project (*\*Braughton Construction, Inc.*)

B.

Deferred Item(s)

C

Action Items

1. Approval of Personnel Employment
2. Approval of Conference Attendance
3. Approval to Change April, 2009 Board Meeting Dates
4. Approval of Purchase Orders
5. Approval of Disbursements
6. Approval of the Allocation and Site Expenditure Plans for the Second and Final  
Apportionment of the 2006-07 School Site Discretionary Block Grant for  
Various Sites
7. Ratification of Change Order (*Credit*) Approved by Staff for Bid No. 08-11:  
Crestmore Carpet Installation Project Per Board Resolution 08-10

8. Approval of Contract Amendment with Winzler & Kelly for Abatement Assessments and Remediation Monitoring Services for High School #3
9. Approval of Contract Amendment No. 2 with Vanir Construction Management Services for High School #3 – Reimbursable Expenses for Reprographics
10. Proposed Amendment of Board Policy—Board Bylaws  
*BB 9005(A & B) Governance Standards, Censure Policy and Procedures*
11. Adoption of Resolution 09-06: Authorize Temporary Borrowing Between Funds of the District (2008-09)
12. Adoption of Resolution 09-07: Establishing a Citizens' Oversight Committee for *Measure G*
13. Approval of Bylaws for the *Measure G* Citizens' Oversight Committee

D. Action Items—Resolutions

1. Adoption of Resolution, *Recognition of African-American History Month, February 2009*
2. Adoption of Resolution, *Recognition of National School Counseling Week, February 2-6, 2009*

**V. STUDY, INFORMATION & REVIEW SESSION**

1. Personnel—Resignations -- Jerry Almendarez
2. Quarterly Uniform Complaint Report Summary – Mike Snellings
3. Proposed Amendment of Administrative Regulation – Jerry Almendarez  
*AR 4131 Staff Development--Certificated*
4. Proposed Amendment and Substitution of Board Policy and Administrative Regulation – Mike Snellings  
*AR 1312.3 Uniform Complaint Procedures (amendment)*  
*BP 5111.13 Education for Homeless Children (substitution)*
5. Proposed New Board Policy and Administrative Regulation – James A. Downs  
*BP & AR 0619 Evaluation of Instructional and Non-Instructional Programs*
6. Budget Update – Jaime Ayala
7. Acceptance of the 2007-08 Annual Audit Report – Jaime Ayala
8. Associated Student Body (ASB) Financial Reports – Jaime Ayala
9. Approved Change Order (#2, Net Cost) for Bid 08-08: Mary B. Lewis Elementary School Portable Classroom and Restroom Project -- Jaime Ayala
10. Facilities Update: School #28: Grand Terrace – Alice Grundman

11. Facilities Update: Bloomington, Fontana, Southridge & Rialto Area Schools – Alice Grundman
12. Centralized Custodians – Jaime Ayala, Rick Lerma
13. Retirement Incentives – Jaime Ayala, Jerry Almendarez
14. Superintendent’s Communique / Correspondence / Communications
15. Paperless Board Meetings – James A. Downs
16. ACE Representative
17. CSEA Representative
18. MAC Representative
19. ROP Board Members
20. Board Member Comments

**VI.** **CLOSED SESSION** Following action items: Board Room, Student Services Center, 851 So. Mt. Vernon Ave., Colton, California (Government Code 54950 et seq.)

1. **Student Discipline**
2. **Personnel**  
Public Employee: Discipline / Dismissal / Release / Reassignment (Gov. Code 54957)
3. **Conference with Real Property Negotiator** (Gov. Code 54956.8)  
Property: APNs 1167-151-35, 36, 38 & 39 and 1167-221-01 & 02; 1167-151-45  
District Negotiators: James A. Downs, Jaime R. Ayala, Alice Grundman,  
Counsel, Best, Best & Krieger  
Under Negotiation: Property Negotiations and Review Status of Relocation Entitlement Claims
4. **Conference with Legal Counsel—Anticipated Litigation**  
Significant exposure to litigation pursuant to Government Code Section 54956.9(b)  
Potential Case: One
5. **Conference with Labor Negotiator**  
Agency: Jerry Almendarez Assistant Superintendent, Human Resources  
Ingrid Munsterman, Director, Human Resources  
Employee Organizations: Association of Colton Educators (ACE)  
California School Employees’ Assoc. (CSEA)  
Management Association of Colton (MAC)

**VII.** **PUBLIC SESSION -- ACTION REPORTED FROM CLOSED SESSION**

**VIII.** **ADJOURNMENT**



# MESA DIRECTIVA DE EDUCACION JUNTA ORDINARIA

**22 de enero de 2009**

**5:30 p.m. – Sesión Pública**

**La sesión pública precede a la Sesión de Asuntos a Resolver**

**La sesión a puerta cerrada comienza al concluir la Sesión de Asuntos a Resolver**

**Lugar de reunión:**

*Centro de Servicios al Estudiante del  
Distrito Escolar Unificado de Colton  
Salón de Sesiones  
851 South Mt. Vernon Avenue  
Colton, California*

## ORDEN DEL DÍA

**I. ASISTENCIA**

Pase de lista

Sra. Marge Mendoza-Ware (Presidente)	_____
Sr. Mel Albiso (Vicepresidente)	_____
Sr. David R. Zamora (Vocal)	_____
Sr. Robert D. Armenta, Jr.	_____
Sra. Patt Haro	_____
Sr. Frank A. Ibarra	_____
Sr. Kent Taylor	_____
Sr. James A. Downs	_____
Sr. Jerry Almendarez	_____
Sra. Yolanda Cabrera	_____
Sr. Mike Snellings	_____
Sr. Jaime R. Ayala	_____
Sra. Bertha Arreguín	_____
Dra. Diane D'Agostino	_____
Sra. Mollie Gainey-Stanley	_____
Sra. Alice Grundman	_____
Sr. Todd Beal	_____
Sra. Ingrid Munsterman	_____
Sra. Julia Nichols	_____
Srta. Sosan Schaller	_____
Dr. Patrick Traynor	_____
Srta. Katie Orloff	_____
Sra. Chris Estrada	_____
Sr. Michael Townsend	_____

La misión del Distrito Escolar Unificado de Colton, un equipo de empleados que se preocupan y dedican a la educación de los niños, es de asegurarse que cada niño aprenda el conocimiento académico y las facultades necesarias para prosperar en la universidad o en la fuerza laboral, y se convierta en ciudadano responsable y productivo al proveerle programas especializados y oportunidades interesantes, desafiantes y lucrativas en un ambiente seguro en colaboración con los estudiantes, las familias, y nuestras diversas comunidades.

## II. SESIÓN PÚBLICA 5:30p.m. Juramento de lealtad a la bandera

### Anuncio sobre los comentarios públicos en la sesión a puerta cerrada, y asuntos incluidos y no incluidos en el orden del día. (Código de Gob. 54954.3[a])

Hay un intérprete disponible en las reuniones de la Junta de Educación para las personas hispanohablantes que necesiten de su asistencia.

El presidente de la Junta de Educación aclara cuál es el proceso para exponer comentarios públicos y pide que se llene por completo la tarjeta designada para tales. Al momento adecuado durante la sesión de audiencia, se le invitará a que pase al podio a cada manifestante el cual deberá comenzar por indicar cuál es su nombre y la ciudad en la cual reside. No se le otorgará más de tres minutos a ningún manifestante ni tampoco más de quince minutos a cualquier tema a menos que el presidente de la Junta de Educación así lo autorice. (Política # 1245 de la Junta Educativa –BP pos sus siglas en ingles).

Tarjeta azul— Asuntos propios de la sesión a puerta cerrada, Asuntos Consensuados en el orden del día, de acción a tomar o asuntos de carácter informativo e investigativo: Favor de indicar el asunto específico y el número del punto del orden del día que quiera discutir.

Tarjeta Blanca – Asuntos no incluidos en el orden del día. Favor de indicar el tema que discutirá

## III. SESIÓN DE AUDIENCIA / SESIÓN PÚBLICA

1. Informes Estudiantiles -- Escuela Preparatoria Alternativa Washington
2. Programa de Reconocimiento al Empleado — Diciembre -- Jerry Almendarez
3. Actualización del Plan Estratégico – James A. Downs
4. Comentario público: Asunto consensuado específico & Asuntos a resolver, Asuntos Informativos, Investigativos, y para su Evaluación o de Sesión a Puerta Cerrada.  
(tarjeta azul; indique el asunto específico y número del punto del orden del día que quiera discutir)
5. Comentario público: Asuntos no incluidos en el orden del día o algún otro tema.  
(tarjeta blanca; indique de qué se trata)

## IV. SESIÓN DE ASUNTOS A RESOLVER

### A. Asuntos Consensuados

Es de esperarse que los próximos asuntos consensuados sean rutinarios mas no controversiales. La Junta Directiva los aceptará todos a la misma vez tal como se presentaron a menos que algún miembro de la Junta Directiva, del personal, o miembro del público pida que se discuta más a fondo algún asunto o se postergue para tomar una resolución por separado.

A petición de los miembros \_\_\_\_\_ y \_\_\_\_\_ de la Junta Educativa, se aceptaron los Asuntos Consensuados #A-1 al #A-13 para su aprobación.

1. Aprobación de minutas (11 de dic. 08: Toma de Posesión de Cargos, Junta de Reestructuración y Junta Ordinaria y junta extraordinaria del 15 de enero de 2009)
2. Aprobación de excursiones para estudiantes
3. Aprobación de consultores para presentaciones en asambleas
4. Aprobación de la empresa consultora en formación continua del personal
5. Aprobación para aceptar fondos de subvención para el incentivo de Educación Agrícola para la Escuela Preparatoria Bloomington (2008-09)
6. Aceptación de fondos de Programas de Entrenamiento Laboral I (2008-09)
7. Aprobación de la Descripción de Curso *Liderazgo Agrícola* y adopción del libro y materiales auxiliares y suplementarios didácticos (Grados 10-12, Comenzando enero 2009)
8. Aprobación de la Descripción de Curso *Maquinaria Agrícola I y II* y adopción del libro y materiales auxiliares y suplementarios didácticos (comenzando enero 2009)
9. Aprobación de la Descripción de Curso *Manejando Tu Propia Vida* y adopción del libro y materiales auxiliares y suplementarios didácticos (comenzando enero 2009)
10. Aprobación del Informe del Acuerdo con el Superintendente de Escuelas de Sacramento del SB 472 *Programa de Lectura 180* para maestros de Inglés en escuelas preparatorias. (2008-09)
11. Aceptación de regalos
12. Aprobación de resarcimiento por daños al vehículo de un empleado (Nos.EIN 6629, 4061, 4602)
13. Aprobación para presentar *\*aviso de conclusión de licitación\*#*: 08-05 – Proyecto de construcción de salones portátiles y baños de la Escuela Primaria Birney (*\*Braughton Construction, Inc.\**)

B. Asunto(s) diferidos

C. Asuntos a resolver

1. Aprobación de empleo del personal
2. Aprobación de asistencia a conferencias
3. Aprobación de cambiar las fechas de las juntas de la Mesa Educativa de Educación de abril 2009
4. Aprobación de órdenes de compra
5. Aprobación de desembolsos
6. Aprobación de distribución y designios de gastos para las Instalaciones de la segunda y última división en dos partes del subsidio global discrecional 2006-2007 para varias escuelas.
7. Petición por parte del personal para ratificar la aprobación del cambio de la orden (*Crédito*) No. 08-11: Proyecto de instalación de alfombra en la Escuela Crestmore de



acuerdo con la disposición de la Mesa Directiva de Educación 08-10

8. Aprobación de la enmienda al contrato con la empresa Winzler & Kelly para la extenuación de servicios de medidas de mejoramiento y evaluaciones en la preparatoria #3
9. Aprobación de la enmienda no.2 al contrato con la empresa Vanir Construction Management Services (Servicios de Gestión de Construcción) para la construcción de la preparatoria #3 – Rembolso de gastos de reprografía
10. Aprobación de la enmienda a la política de la Mesa Directiva de Educación — Estatutos *BB 9005(A & B) Normas de Gobierno, Censura de Políticas y Procedimientos*
11. Adopción de la disposición 09-06: Autorizar el préstamo provisional entre fondos del Distrito (2008-09)
12. Adopción de la disposición 09-07: Establecimiento del Comité de supervisión del bono de la Medida G
13. Aprobación de las Normas para el Comité de supervisión del bono de la Medida G

D. Asuntos a resolver — Disposiciones

1. Adopción de disposición, *Reconocimiento del Mes la Historia Afroamericana, febrero 2009*
2. Adopción de disposición, *Reconocimiento de la Semana Nacional de Asesores Académicos 2-6 de febrero de 2009*

V. SESIÓN DE ASUNTOS INFORMATIVOS, INVESTIGATIVOS Y PARA SU EVALUACIÓN

1. Departamento de Personal -- Renuncias -- Jerry Almendarez
2. Resumen del informe trimestral del reglamento uniforme para presentar una queja - Mike Snellings
3. Propuesta a la enmienda al reglamento administrativo – Jerry Almendarez  
*AR 4131 Formación del Personal – Certificado*
4. Propuesta al cambio y sustitución de la Política de la Mesa Directiva de Educación y reglamento administrativo – Mike Snellings  
*AR 1312.3 Reglamento Uniforme para Presentar una Queja (enmienda)*  
*BP 5111.13 Educación para los niños indigentes (sustitución)*
5. Propuesta de la nueva de la Mesa Directiva de Educación y reglamento administrativo – James A. Downs  
*BP & AR 0619 Evaluación de programas didácticos y demás*
6. Actualización Presupuestal – Jaime Ayala
7. Aceptación del Informe de Auditoría Anual 2007-08 – Jaime Ayala
8. Informes financieros del Cuerpo Estudiantil Asociado (ASB) – Jaime Ayala
9. Aprobación del cambio de orden (#2, costo neto) licitación 08-08: Proyecto de construcción de salones portátiles y baños de la Escuela Primaria Mary B.

Lewis -- Jaime Ayala

10. Actualización de Instalaciones: Escuela #28: Grand Terrace – Alice Grundman
11. Actualización de Instalaciones: Escuelas del area de Bloomington, Fontana, Southridge & Rialto – Alice Grundman
12. Personal de mantenimiento centralizado
13. Incentivos de Jubilación – Jaime Ayala, Jerry Almendarez
14. Communiqué (Comunicado) del Superintendente / Correspondencia
15. Limitación del uso de papel durante las Juntas de la Mesa Directiva de Educación – James A. Downs
16. Representante ACE
17. Representante CSEA
18. Representante MAC
19. Miembros de la Mesa Directiva de Educación Representante de ROP
20. Comentarios de los miembros de la Mesa Directiva de Educación

**VI. SESIÓN A PUERTA CERRADA** Al concluir los asuntos a resolver: salón de reuniones en el Centro de Servicios al Estudiante, 851 So. Mt. Vernon Ave., Colton, California. (Código de gob.54950 et seq.)

1. **Disciplina estudiantil**
2. **Personal**  
Empleado Público: Disciplina/ cesación /despido/Reasignación (Código de gob.54957)
3. **Junta con el negociador de bienes inmuebles** (Código de Gob.54956.8)  
Propiedad: APNs 1167-151-35, 36, 38 & 39 y 1167-221-01 & 02; 1167-151-45  
Negociadores del Distrito: James Downs, Casey Cridelich, Alice Grundman,  
Buffet de abogados: Best, Best & Krieger  
Bajo negociación: Negociación de propiedad y evaluación del estado de reclamos sobre derechos de traslado
4. **Junta con el abogado — Litigios previstos**  
Significativa exposición a litigios de acuerdo al Artículo 54956.9(b) del Código de gobierno  
Casos posibles: Uno
5. **Junta con negociador laboral**  
Agencia: Jerry Almendarez Superintendente adjunto de Recursos Humanos  
Ingrid Munsterman, Directora de Recursos Humanos  
Organizaciones de empleados: Asociación de Educadores de Colton (ACE)  
Asociación de Empleados de California (CSEA)  
Asociación de Gerentes de Colton (MAC)

**VII. SESIÓN PUBLICA -- ASUNTO A RESOLVER QUE SE DIO A CONOCER EN LA SESIÓN A PUERTA CERRADA**

**VIII. CLAUSURA**

# BOARD AGENDA

REGULAR MEETING  
January 22, 2009

CONSENT ITEM

**TO:** Board of Education

**PRESENTED BY:** James A. Downs, Superintendent

**SUBJECT::** **Approval of Minutes:**  
December 11, 2008 -- Oath of Office, Reorganization, Regular Meeting  
January 15, 2009 -- Special Budget Meeting

**GOALS:** Student Performance, Personnel Development, Facilities/Support Services, Budget Planning, School Safety & Attendance, Community Relations, & Parent Involvement

**STRATEGIC PLAN:** Strategy #1 -- Communication: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes and strengths.

Strategy #2 -- Curriculum: We will effectively implement state-adopted curriculum for all students and use assessment data to provide targeted assistance to non-proficient students in order to increase performance on state tests.

Strategy #3 -- Decision Making: We will create a district-wide policy and decision-making process that will be used to adopt and regularly review and evaluate every district program.

Strategy #4 -- Facilities: We will develop and implement a facilities master plan that will provide functional and equitable facilities to accommodate all students and staff.

Strategy #5 -- College Career: We will identify students' college and career aspirations, expand career and technical pathways and prepare students for successful transition to the workforce and/or further education.

Strategy #6 -- Character: We will identify, model, reinforce, and integrate the character traits students need to graduate and thrive in further education and the workplace.

**BACKGROUND:** The minutes for the meeting for December 11, 2008 are provided, and the minutes for the Special Budget Meeting on January 15, 2009 are forthcoming.

**RECOMMENDATION:** That the Board approve the minutes of the meetings held as presented:  
December 11, 2008 -- Oath of Office, Reorganization, Regular Meeting  
January 15, 2009 -- Special Budget Meeting

**BOARD OF EDUCATION**  
**Minutes**

- **Oath of Office**
- **Reorganization Session**
- **Regular Meeting**  
December 11, 2008

The Board of Education of the Colton Joint Unified School District met in an *Oath of Office, Reorganization* and *Regular Session* on Thursday, December 11, 2008, 5:30 p.m. in the Board Room at the CJUSD Student Services Center, 851 So. Mt. Vernon Avenue, Colton, California. (\*installed at 5:35 p.m.)

Trustees Present

Mr. Robert D. Armenta, Jr.	President
Mrs. Marge Mendoza-Ware	Vice President
Mr. Mel Albiso	Clerk
*Mrs. Patricia "Patt" Haro	
*Mr. Frank A. Ibarra	
*Mr. Kent Taylor	
Mr. David R. Zamora	

Staff Members Present

Mr. James A. Downs	Mrs. Alice Grundman
Mr. Jerry Almendarez	Mrs. Ingrid Munsterman
Mrs. Yolanda Cabrera	Mrs. Julia Nichols
Mr. Mike Snellings	Ms. Sosan Schaller
Mr. Jaime R. Ayala	Dr. Patrick Traynor
Mrs. Bertha Arreguín	Ms. Katie Orloff
Mr. Todd Beal	Mrs. Chris Estrada
Dr. Diane D'Agostino	Mr. Michael Townsend
Mrs. Mollie Gainey-Stanley	

Call to Order: Board President Robert Armenta called the meeting to order at 5:30 p.m. Board member elect Patt Haro led in the Renewal of the Pledge of Allegiance to the Flag of the United States of America.

- **Oath of Office**
- 3 Board Members

#56

Superintendent James Downs distributed Board Policy 1110 (Code of Ethics) to re-elected and newly-elected Board Members for four-year terms (2008-12). Superior Court Judge Donald R. Alvarez (former BHS graduate and CJUSD Board Member) administered the Oath of Office. (EC 60; GC 1362)

*Mrs. Patricia "Patt" Haro* -- Trustee Area #1 -- Bloomington  
*Mr. Frank A. Ibarra* -- Trustee Area #2 -- Colton  
*Mr. Kent Taylor* -- Trustee Area #3 -- Grand Terrace

- **Reorganization Session**
- Selection of Officers

#57

Following the nomination and selection process, the officers listed will serve for the 2009 calendar year (January through December):

<i>President</i>	-- <i>Marge Mendoza-Ware</i>
<i>Vice President</i>	-- <i>Mel Albiso</i>
<i>Clerk</i>	-- <i>David R. Zamora</i>

The officers will serve a one-year term beginning December 11, 2008, and ending at the next reorganization meeting to be scheduled on December 10, 2009, in accordance with Education Code Sections 35143 and 72000(c) (2) (A) [within 15 days from and including the first Friday of December 2009]

**Representatives**

- *ROP Board Member*
- *ROP Board Member (Alternate)*
- *San Bernardino Co. Committee on School District Reorganization*
- *Budget Advisory Subcommittee (3 members)*

- Frank Ibarra -- ROP Board Member  
(Two-year term: 2009 & 2010)
- Patt Haro -- ROP Board Member – Alternate  
(One-year term: 2009)
- Patt Haro -- San Bernardino County Committee on School District Reorganization  
(One-year term: 2009)
- Mel Albiso -- Budget Advisory Subcommittee  
Frank Ibarra (One-year term: 2009)  
Robert Armenta

**Executive Secretary**

Superintendent James A. Downs will be the executive officer and secretary of said governing board, in accordance with Education Code Section 35034(a).

**2009 Regular Board Meeting #58  
Dates, Location, Time**

On a motion by Mr. Zamora, seconded by Mr. Albiso and carried, the Board selected *schedule B* for *regular* Board meetings for the 2009 calendar year, noting \*one meeting for the months of January, June, July, and December. The public meetings will begin at 5:30 p.m. and will be held at the Colton JUSD Student Services Center Board Room, 851 South Mt. Vernon Avenue, Colton. In addition, a Special Budget Meeting will be held on January 15, 2009.

- |                    |   |
|--------------------|---|
| <b>*January 22</b> | <b>*July 16</b>                                       |
| February 5         | August 6  |
| February 19        | August 20   |
| March 12           | September 3   |
| March 26           | September 17  |
| April 2            | October 1   |
| April 16           | October 15  |
| May 14             | November 5  |
| May 28             | November 19   |
| <b>*June 25</b>    | <b>*December 10</b> ( <i>Reorganization Meeting</i> ) |

Recessed/Reconvened: The Board recessed at 5:45 p.m. and reconvened the public session at 6:00 p.m.

Hearing Session

1. Employee Recognition Program: Assistant Superintendent Jerry Almendarez introduced the honorees for the month of November, 2008 and Board members congratulated the recipients:
  - Classified -- *Frances Montano, Instructional Aide, Colton High School Infant Center*
  - Management -- *Katie Orloff, Communications Manager, District Office*
2. Agenda Item C-6: First Interim Financial Report (2008-09): Assistant Superintendent Jaime Ayala provided a Power Point overview of the current financial report (revenue and expenditures, based on the adopted budget) and stated that the District would be submitting a *positive certification* to the County. He explained how the positive certification was determined for the 2008-09 school year and projections for the two subsequent school years (2009-10 and 2010-11).

Due to the uncertainty of the State budget, he stated that 2008-09 mid-year budget cuts were eminent and would be reflected in the second interim report that would be submitted to the Board in March, 2009. The Governor is scheduled to present his 2009-10 budget on January 9, 2009 and the Board will meet on January 15, 2009 for a special budget meeting. He looks forward to working with the Board Budget Subcommittee and the Budget Advisory Committee to develop spending priorities, explore budget reductions for 2009-10, and potential sources of new revenue. He and his staff will continue to monitor the District's cash-flow position and the State's budget crisis and be prepared to act as soon as information is received.

Board member Albiso referenced recent information regarding possible cuts for capital improvements and requested information regarding matching bond funds and the amount of funds that the District has in the bank for this purpose.

Power Point excerpts:

- Deficit spending projected for 2008-09 through 2010-11 (depleting the unrestricted fund balance);
- Fund 17 can be used to meet the 3% reserve for the economic uncertainty requirement;
- The State budget crisis may turn into a cash crisis;
- 2007-08 mid-year cuts are estimated to be \$7 million (unrestricted General fund); reserves can be used to absorb cuts BUT significant cuts are eminent for 2008-09;
- Chart illustrating unrestricted General fund balances for 2008-09, 2009-10, 2010-11.

3. Public Input—Closed Session Items: None

4. Public Input: Specific Agendized Item

C-6: 2008-09 First Interim Financial Report: Robert Lemoine, ACE Treasurer, commented on the financial documents and information presented relative to funds 1, 14, 17, 40, and he asked that the students' interests be considered when making any financial decisions, as well as making decisions based on facts and figures.

5. Public Input: Non-Agendized Items

- a) Dr. Frank Miranda, Principal at McKinley Elementary School, announced the winners of the first essay and art competition held in recognition of Hispanic Heritage Month (Sept. 15—Oct. 15) He invited everyone to view the selections located at the back of the Board room.
- b) \*Herlinda Moreno, Colton resident, spoke about the issues encountered relative to the construction of a new home in the Reche Canyon area and asked for consideration regarding the additional permit required by the District. She requested option #3 relative to payment of the increased school impact fees in order to obtain a loan and pay the required fees. She presented the letter she received from the District, and the Superintendent and staff will research the issue and contact Mrs. Moreno. (\*utilized the services of Anna Klapporth, Interpreter)
- c) Steve Figueroa, Special Education Advocate, read a letter received by a parent at Zimmerman Elementary School relative to school attendance by a non-citizen of the United States and pupils excluded under 120230 of the Health and Safety Code, section 4951, and asked the District to not exclude students based on citizenship so that protests and lawsuits do not occur. He stated that Title 6 of the 1964 Civil Right Act is also violated if public services for special needs students are cut for budgetary reasons. He shared an incident that occurred at the school relative to the parent's allegations of the school's non-compliance with the student study team document/plan. He asked the Board to take appropriate action. Following discussion and by Board consensus, a copy of the letter and a report of the findings will be provided to the Board. Further, this issue will be listed in Study and Information for further discussion, including a list of agencies that provide special education auditing services.

- d) Lisa Douglas, Bloomington resident, inquired about air-quality monitoring requested by the Air Quality Management District (AQMD) near Bloomington and Colton High Schools and if areas near Crestmore and Zimmerman Schools would be included. Upon Board member Ibarra’s request and by Board consensus, this issue will be researched and a report from the AQMD will be arranged at a future meeting.
- e) Irene Navarro, from the San Bernardino County Preschool Services Department, presented a “thank you and appreciation award” from the Bloomington Head Start Program to Bloomington Middle School Principal Nuh Kimbwala for his assistance and interaction with the staff, students, and parents. President Mendoza-Ware provided a brief overview of the apprenticeship programs available to qualifying parents who have children in the preschool program.

Consent Items #59 On a motion by Mr. Taylor, seconded by Mr. Albiso and carried, the Board approved Consent Items #A-1 through #A-10 as presented, with the exception of item A-6, which was deferred for separate action.

Minutes (11-20-08) #59.1 (A-1) The Board approved the Minutes of the Regular Board of Education Meeting held on November 20, 2008, as presented.

Field Trips #59.2 (A-2) The Board approved the field trips listed and authorized the expenditure of funds:

- ASB = Associated Student Body
- EIA = Economic Impact Aid
- HPSGP = High Priority School Grant Program
- SLI = Schools-Library Improvement

**BMS (3/12/09)** *Museum of Tolerance* in Los Angeles; Language Arts unit “Diary of Anne Frank”; 114 8<sup>th</sup> grade students, 1 certificated staff person and 6 other adults; \$3,288 EIA funds; Strategy #1.

**Birney (4/23/09)** Riley’s Farm in Oak Glen; *Revolutionary War Adventure*; history of the Revolutionary War; 114 5<sup>th</sup> grade students, 4 certificated staff members, and 4 other adults; \$2,546 HPSGP funds; Strategy #1.

**CHS (5/8/09)** Ahmanson Theatre in Los Angeles; *Ain’t Misbehavin’*; Drama students to view theatrical performance for standards development and discussion; 30 students (9-12), and 3 certificated staff members; \$1,191 (\$666 ASB/Thespians funds, \$521 SLI funds); Strategy #1.

**Grand Terrace (6/5/09)** Sea World in San Diego; 6<sup>th</sup> grade end-of-the-year activity; 95 6<sup>th</sup> grade students, 3 certificated staff members, and 7 other adults; \$5,230 ASB funds; Strategy #1.

**Grand Terrace (6/11/09)** Riley’s Farm in Oak Glen; *Revolutionary War Adventure*; history of the Revolutionary War; 116 5<sup>th</sup> grade students, 4 certificated staff members, and 7 other adults; \$2,654 donations; Strategy #1.

Consultants #59.3 (A-3) The Board approved the assemblies and programs to be presented at District schools as listed and authorized the expenditure of funds:

- Assemblies & Programs

AMPEG = Arts, Music, and Physical Education Grant

**Grant (TBD)** Ann Noriel of Southland Opera in Glendale; *Create a Musical Masterpiece*; performance to incorporate Visual and Performing Arts Standards into literacy instruction for K–2 students; \$6,750 AMPEG funds; Strategy #1.

**Grant (12/08-6/09 TBD)** Jennifer Stegall of Jen’s Creative Solutions in Yucaipa; *Performing Arts Enrichment*; during- and after-school dance instruction to integrate Visual and Performing Arts Standards into core curriculum; \$3,000 AMPEG funds; Strategy #1.

**Grimes (1/9/09)** Project Character / Character Counts in West Covina; *The ABC's of Character*; how to make good character choices; \$1,449.50 Title I funds; Strategies #1 and #6.

Consultants #59.4 (A-4) The Board approved the consultants to present at the District school listed and authorized the expenditure of funds:

- Staff Development

EIA/LEP = Economic Impact Aid/Limited English Proficient

**Sycamore (1/6-9/09)** Lupe Lastra-Short and Kathy Gomez of \*GLAD in Irvine; *GLAD RETOOLING*; English language acquisition for academic achievement and cross cultural skills; \$6,300 EIA/LEP funds; Strategy #1. (\*Guided Language Acquisition Design)

Secondary Textbook #59.5 (A-5) The Board adopted the secondary textbook listed and approved the ancillary instructional materials, as presented. Textbooks and materials will be purchased with site funds.

- *Life on an Ocean Planet* for Marine Biology Course
- Ancillary Inst. Matls

Course: Marine Biology  
Textbook: Life on an Ocean Planet  
Publisher: Current Publishing  
Copyright: 2006

**Deferred** (A-6) DEFERRED (See item #60)  
 Bilingual Tester Waiver Request Form – File

Resolution & Contract w/ Calif. #59.6 (A-7) The Board adopted the Resolution and approved with contract with the State Department of Education to purchase instructional materials and supplies for the Child Development Program during the 2008-09 school year as presented, for a total allocation of \$3,506.

- State Dept. of Ed. for Instr. Materials
- Child Development Program
- 2008-09

Acceptance of Gifts #59.7 (A-8) The Board accepted gifts from donors as presented; site discretion unless otherwise noted.

- Cooley R.** Kiwanis Club of Cooley Ranch (Colton, CA) \$400, Red Ribbon Week and other activities
- D'Arcy** Edison International (Princeton, NJ) Total 2 checks: \$738.90  
 St. Jude Children's Research Hospital (Memphis, TN) \$100 Target gift card
- Gr Terrace** Edison International (Princeton, NJ) Total 2 checks: \$380 for the Performing Arts Department
- Grant** Target (Minneapolis, MN) \$126.90  
 Sara E. Gomez & Arts Creations (Colton, CA) \$87
- Lewis** Exxon Mobile Corp (Houston, TX) \$500 for science
- San Salvador** James A. Downs (CJUSD Supt.) \$100, students, staff, & needy families
- Terr View** Target (Minneapolis, MN) \$312.47
- Zimm.** PTA \$1,989 festival proceeds; unrestricted funds to be used as needed
- BMS** Miss Martha Hernandez (South Gate, CA) \$100
- BHS** Supervisor Josie Gonzales (San Bernardino, CA) \$500, bats and batting helmets for the JV Softball Team
- CHS** Pool & Electric Products (Ontario, CA) \$200, CHS Girls Volleyball  
 GE Thornberry (Colton, CA) \$110 for ASB  
 Safeway Building Services, Inc. (Colton, CA) \$100

Workers' Compensation #59.8 (A-9) The Board approved the District's Workers' Compensation annual report for the 2007-08 school year and will be submitted to the California State Department of Industrial Relations, in accordance with

- Self-Insurer's Annual Report (2008-09)



California Labor Code Section 3702.6(b). Budgeted expenditures are paid from the Self-Insurance Fund.

- Notice of Completion* #59.9
- Bid 07-14
  - Painting Projects
  - Smith, Reche Canyon & CHS
  - *Prime Painting Contractors, Inc.*

(A-10) The Board authorized the filing of a *Notice of Completion* regarding Bid 07-14, the painting projects at Smith and Reche Canyon Elementary and Colton High Schools, completed by *Prime Painting Contractors, Inc.*, and released the final 10 percent (10%) contract retention per the contract documents, for a total amount of \$28,983.24, to be paid from Deferred Maintenance Fund 14.

- Deferred** #60
- Bilingual Tester Waiver Request Form – File

(A-6) **Deferred;** Prior to action taken, Board member Albiso suggested that the District secure staff to assist English Learners who speak languages other than Spanish (i.e. Arabic, Cambodian, Filipino, others).

On a motion by Mr. Albiso, seconded by Mr. Taylor and carried, the Board approved the filing of the Bilingual Tester Waiver Request form with the California Department of Education for the 2008-09 school year as presented, in accordance with Education Code Sections 52164.1 and 62002.

- Action Items** #61
- (C-1 through C-14)
- Deferred (1)
  - Withdrawn (5)

On a motion by Mr. Zamora, seconded by Mr. Ibarra and carried, the Board approved action items C-1 through C-12 as presented, with the exception of *item C-7, which was deferred for separate action.* Items C-8, C-10, C-11, C-13 and C-14 were **WITHDRAWN**.

- Personnel Employment #61.1

(C-1) The Board approved employment of personnel as presented.

*Certificated*

Regular Staff

Brunkhorst, David  
Villegas, Ysenia

NJROTC Senior Naval Science Inst. -CHS  
SDC/SH Teacher - Smith

Management

Brower, Sheila  
Horton, Patricia

Assistant Principal – Crestmore  
Assistant Principal – Sycamore Hills

*Classified*

Regular Staff

Mendoza, Pilar N.  
Ordaz, Beatrice

Library/Media Tech I - Smith  
Licensed Vocational Nurse - PPS

Activity / Coaching Assignments

Old, Victoria

HD Frosh/Soph Basketball – BHS

Hourly

Chacon, Kimberly  
Garcia, Sandra

AVID Tutor - CMS  
Noon Aide – Zimmerman

Hernandez-Ramos, Mayra

AVID Tutor - CMS

Substitutes

Arias, Susana  
Armstrong, Dawn  
Danilewicz, Jennifer  
Lomeli, Maria E.  
Nunez, Renee  
Sapp-Lightfoot, Shanika  
Tafolla, Elyse

Sub Child Dev. Inst. Asst. – San Salvador  
Sub Child Dev. Inst. Asst. – San Salvador  
Sub Noon Aide  
Sub Child Dev. Inst. Asst. – San Salvador  
Sub Child Dev. Inst. Asst. – San Salvador  
Sub Child Dev. Inst. Asst. – San Salvador  
Sub Child Dev. Inst. Asst. – San Salvador

<p>Conference Attendance</p>	<p>#61.2</p>	<p>(C-2) The Board approved conference attendance as presented with all necessary expenses to be paid from funds indicated.</p> <p>Ingrid Munsterman – Dist. Office Director, Human Res. Leadership Matters in Negotiations January 21-23, 2009; San Diego HR funds: \$1,442.85</p> <p>Marybeth Richardson – CHS Curriculum Prog. Specialist 47th Annual CAG Conference (California Assoc. for the Gifted) February 13-15, 2009; Anaheim GATE funds: \$1,081.01</p> <p>Amy Anderson – Smith Teacher CABE 34th Annual Conference February 25-28, 2009; Long Beach ELAP funds: \$709.35</p> <p>Bertha Arreguin – Stu.Serv.Cntr Director, Lang. Support Serv CABE 34th Annual Conference February 25-28, 2009; Long Beach EIA funds: \$1,504.72</p> <p>Diana Roman – Washington Curriculum Prog. Specialist CABE 34th Annual Conference February 25-28, 2009; Long Beach CBET funds: \$1,963.14</p>
<p>Ratification of Conference Attendance</p>	<p>#61.3</p>	<p>(C-3) The Board approved conference attendance as presented, with all necessary expenses to be paid from funds indicated.</p> <p>Ingrid Munsterman – <b>Dist. Office</b> Director, Human Res. Division Leadership Matters in Negotiations January 21-23, 2009 San Diego, CA; HR funds: \$1,442.85</p>
<p>Purchase Orders</p>	<p>#61.4</p>	<p>(C-4) The Board approved purchase orders issued as presented. All pertinent information is on file in the Business Office.</p>
<p>Disbursements</p>	<p>#61.5</p>	<p>(C-5) The Board approved payment of disbursements as summarized and listed. All pertinent information is on file in the Business Office.</p> <p style="text-align: right;">Batch #0712 <u>through</u> Batch #0799 <b><u>\$3,360,469.78</u></b></p>
<p>First Interim Report (2008-09) • Period Ending 10/31/08 Multi-Year Projections • 2009-10, 2010-11 <i>District Positive Certification</i></p>	<p>#61.6</p>	<p>(C-6) The Board approved the District’s 2008-09 first interim report, multi-year projections for subsequent years (2009-10 &amp; 2010-11), and the District’s <i>positive certification</i> for the period ending October 31, 2008, as presented, in accordance with Education Code Section 42131.</p> <p><u>Note:</u> The Governor’s mid-year cuts are not finalized and the true impact of budget alignments are not represented in the report. Also, the District is using \$19.9 million in one-time funds to meet daily operational obligations and to maintain 3% reserve requirements for economic uncertainties.</p>
<p><b>Deferred</b> Contract Amendment #7 w/ Harley Ellis Devereaux Architects for Add’l Services ▪ Modernization Projects ▪ Rogers, Smith, BHS, CHS</p>		<p>(C-7) <b>DEFERRED</b> (See item #62)</p>
<p><b>Withdrawn</b> Contract w/ Kiley Company Real Estate Appraisers</p>		<p>(C-8) <b>WITHDRAWN</b></p>

▪ ~~Middle Sch. #5 Property~~

Three-Year Lease Agreements #61.7  
w/ Williams Scotsman, Inc.  
Utilizing Beardsley SD  
Piggyback Bid Package II  
▪ Seven (7) Portable Classrooms  
▪ CMS (2008-11)

(C-9) The Board approved three-year (3) lease agreement renewals with Williams Scotsman, Inc., utilizing the Beardsley School District piggyback bid package II for seven (7) portables at Colton Middle School for school years 2008-11, for a total cost of \$150,659.32, to be paid from Capital Facilities Fund 25. [Costs includes knockdown and return-freight costs]

**Withdrawn**

~~Contract Amendment No. 2  
w/ Vanir Construction Mgmt  
▪ High School #3  
▪ Reimbursable Expenses~~

(C-10) **WITHDRAWN**

**Withdrawn**

~~Contract Amendment  
w/ Williams Architects, Inc.,  
for Space Planning Consulting  
Services  
▪ Centralized District Office~~

(C-11) **WITHDRAWN**; Board member Albiso suggested that the District research other possibilities regarding complete centralization of the District administration, including the availability of other facilities and build- and lease-back options. He requested a Board report of findings including financing options.

**Deferred**

Agreement w/ Keenan &  
Associates for Property and  
Casualty Consulting Services  
(Ending 6-30-09)

(C-12) **DEFERRED** (See item #63)

**Withdrawn**

~~Contract w/ NTD Architecture  
for Planning & Schematic Design  
▪ School #29 - West Area  
- (Middle School #5)~~

(C-13) **WITHDRAWN**; By Board consensus, this item will be revised and resubmitted for consideration.

**Withdrawn**

~~Ratification of Change Order  
Approved by Staff  
(Bid 08-11; Resolution 07-14)  
▪ Carpet Installation Project  
▪ Crestmore Elem.~~

(C-14) **WITHDRAWN**; By Board consensus, this item will be resubmitted for consideration.

**Deferred**

Contract Amendment #7 #62  
w/ Harley Ellis Devereaux (HED)  
Architects for Add'l Services  
▪ Modernization Projects  
▪ Rogers, Smith, BHS, CHS

(C-7) **Deferred**; Following \*clarification by Facilities Director Alice Grundman, it was moved by Mr. Albiso and seconded by Mr. Taylor to approve contract amendment #7 with Harley Ellis Devereaux (HED) Architects for additional architectural and engineering services relative to the modernization projects at the sites listed, for a cost of \$98,900, to be paid from School Facilities Fund 35 (State Modernization); (\$94,000 A & E. Services and \$4,000 Reimbursable). The motion carried unanimously.

Sites: Rogers Elem., Smith Elem., BHS, CHS  
[\*the need to complete the certification of portable buildings (DSA approval) and HED is the architect of record for the modernization projects]

Board member Albiso requested that a copy of the original contract be provided in Board Correspondence.

**Deferred**  
Agreement w/ Keenan &  
Associates for Property and  
Casualty Consulting Services  
(Ending 6-30-09)

#63

**(C-12) Deferred;** Following clarification by Assistant Superintendent Ayala, it was moved by Mr. Albiso and seconded by Mr. Taylor to approve the agreement with Keenan & Associates for property and casualty consulting services through June 30, 2009, as presented, at a rate of \$125 per hour, to be paid from the Self-Insurance Fund. The motion carried unanimously.

Study, Information and Review Session

1. Personnel—Resignations. Board member Albiso inquired about this item submitted as a “study and information” item versus an action item for Board consideration. Staff will research this issue and respond.
2. Proposed Amendment of Board Policy—Board Bylaws:  
*BB 9005 (A & B) Governance Standards, Censure Policy and Procedures*

Assistant Superintendent Jerry Almendarez presented the amendment and following discussion and by Board consensus, it was determined that item #9 would be deleted and the amended policy would be resubmitted for consideration at the next meeting.

3. Approved Change Orders (Credit - \$50,000) for the Mary B. Lewis Elementary School Portable Classroom and Restroom Project Bid: Information provided.
4. Results of San Bernardino County Superintendent of Schools (SBCSS) Annual Williams Settlement Visits (2008-09): A summary of the SBCSS inspections at fifteen sites for the 2008-09 school year was provided and it was noted that the District continues to have zero instances of instructional material insufficiencies.

Assistant Superintendent Ayala stated that he toured five sites and noted that many of the deficiencies had been corrected. He emphasized that none of the deficiencies compromised student safety. He stated that site administrators and the Maintenance and Operations staff have been working diligently to correct the deficiencies. As requested, he would continue to monitor the sites on a regular basis. Board members Albiso, Ibarra and Taylor suggested that a plan be developed to provide quality assurance inspections, arrange frequent visits to ensure compliance, and provide the Board with an update reflecting the status district wide.

5. Facilities Update: School #28 (High School #3—Grand Terrace): Facilities Director Alice Grundman stated that the bid opening date is January 22, 2009, bids for Board approval would be submitted by the end of February, and construction would begin by the end of March. The anticipated completion date is June, 2010.
6. Facilities Update: Bloomington, Fontana, Southridge and Rialto Area Schools: Facilities Director Alice Grundman stated that she looks forward to the budget prioritization workshop is January, 2009 to explore new schools and modernization and additions district wide.
7. Discussion and Review: Five-Year Joint-Use Agreements with the City of Grand Terrace: Assistant Superintendent Jaime Ayala stated that staff continues to research finalization of the agreements and would be resubmitted for consideration at a future Board meeting.
  - Use of Playfields: Grand Terrace Elem., Terrace View Elem., Terrace Hills Middle School
  - Childcare Services at Grand Terrace and Terrace View Elem. Schools

8. Superintendent's Communiqué / Correspondence / Communications: Superintendent Downs congratulated Marge Mendoza-Ware for being elected Board President. He distributed a copy of the Board log, information regarding the upcoming election of the San Bernardino County School Boards Association (Executive Committee and SANDABS East Valley Region), and the National School Boards Association's 36<sup>th</sup> Annual Federal Relations Network Conference in Washington, DC (February 1-3, 2009). The newspaper articles of interest showcase Colton High School senior Alex Salazar as the Scholar of the Week (Dec. 7-13), Bloomington and Pacific High School students working with the San Bernardino County Sheriff Department's scientific Investigations Unit to conduct a field study on blood spatter interpretation, a call for volunteers to serve on the *Measure G* Citizens' Bond Oversight Committee, a new drop-off zone to promote safety at Rogers Elementary School, participation in the Colton Christmas parade by the Colton High School Band, and an information article entitled "Redevelopment Funds to be Taken from Cities."
9. ACE President Karen Houck welcomed Board members Patt Haro, Frank Ibarra, and Kent Taylor and congratulated Marge Mendoza-Ware for her being elected Board President. A planning meeting was held recently to determine goals and objectives for the "teacher for a day" program that would take place in February, 2009. ACE and CSEA members and Ingrid Munsterman (MAC) rode together in the Colton and Bloomington Christmas parades, and Jessica Hernandez joined the ACE staff this week. She shared two concerns: 1) awaiting an invitation to the Budget Advisory Committee meeting; and 2) a change in the way grievances were dealt with by the District Administration. She provided a graph illustrating the trend and differences since January, 2005 (this year's unresolved grievances are not included). On behalf of ACE, Karen challenged the District Administration to a softball game this spring (opportunity to raise funds for scholarship programs), and wished everyone "happy holidays."
10. CSEA President Anthony Diaz looks forward to resolving five outstanding issues, including custodial centralized services and reclassification issues regarding the San Salvador staff, and job reviews. He expressed appreciation to Superintendent Downs and his staff for the cohesive working relationship and he looks forward to continue working together to resolve issues. He congratulated Board President Marge Mendoza-Ware, thanked, and wished everyone "happy holidays."
11. MAC representative Mollie Gainey-Stanley congratulated Marge Mendoza-Ware and Patt Haro for their elected positions. She stated that MAC was proud to report that the District Enrollment Specialist, in cooperation with the Colton City Family Services Supervisor and Christ the Redeemer Helping Hands Ministry in Grand Terrace, fed seventy-four (74) District families during the Thanksgiving holiday.
12. ROP – no report.
13. Comments / Requests from Board Members

**Kent Taylor** wished everyone "happy holidays" and hopes they enjoy family activities.

**Robert Armenta** thanked MAC for hosting the dinner tonight and wished everyone "happy holidays."

**David Zamora** wished everyone "happy holidays" and thanked Robert Armenta for his leadership as Board President.

**Frank Ibarra** thanked Robert Armenta for his leadership during the past year and congratulated Board President Marge Mendoza-Ware on her new position. He thanked MAC for the dinner, card, and for their community-service efforts. He hopes everyone enjoys rest and relaxation with family during the Christmas break.

**Patt Haro** thanked Mike Snellings for the information regarding John Sachs (Security Manager for the Bloomington area) and thanked everyone for their support. She looks forward to visiting sites and listening/talking with staff and the community regarding issues, comments and suggestions, and she wished everyone “happy holidays.”

**Mel Albiso** thanked all of the managers for attending meetings, for their hard work and for all that they do for the students, and wished everyone “happy holidays.”

**Marge Mendoza-Ware** stated that she and fellow Board members attended the California School Boards Association’s annual conference in San Diego recently and shared information received from various vendors: research paperless Board meetings (project the agenda on the screen for the audience to view) and requested that this item be listed for study and information for discussion. Further, she suggested that staff research the purchase of refurbished computers (3-year guarantee), and commented on a new PE program (information will be provided). She suggested that the District reprint “pocket facts” as a resource and marketing tool. She congratulated newly-elected Board member Patt Haro, reelected Board members Frank Ibarra and Kent Taylor, and the employees of the month. She presented a Power Point on “stress,” thanked all of the Board members for their support, all of the employees for their dedication, and wished everyone a Merry Christmas and a safe holiday.

Closed Session

- Student Discipline
- Personnel
- Real Property Issues
- Labor Negotiators

At 7:49 p.m., Board President Mendoza-Ware announced that the Board would recess to Closed Session to discuss items on the agenda.

Reconvened

- Closed Session Items Reported

The Board meeting reconvened at 8:14 p.m. and Board President Mendoza-Ware reported on action taken in Closed Session:

Student Discipline  
(Closed Session)

- Student Discipline (12)

#64

On a motion by Mr. Zamora, seconded by Mr. Taylor and carried, the Board approved *Student Discipline Items 1-12* as presented:

- |            |            |             |
|------------|------------|-------------|
| (1) 132981 | (5) 91226  | (9) 140685  |
| (2) 154572 | (6) 85698  | (10) 149446 |
| (3) 90437  | (7) 152462 | (11) 119472 |
| (4) 92112  | (8) 76136  | (12) 147174 |

Settlement / Release Agreement  
(Closed Session)

- Classified Employee EIN 3640

#65

On a motion by Mr. Zamora, seconded by Mr. Taylor and carried on a 7-0 vote, the Board approved the settlement/release agreement regarding classified employee EIN 3640 as recommended.

Termination  
(Closed Session)

- Classified Employee EIN 7479

#66

On a motion by Mr. Albiso, seconded by Mr. Zamora and carried on a 7-0 vote, the Board terminated the employment of classified employee EIN 7479 as recommended, effective December 12, 2008, and directed the Administration to serve the appropriate notice of this action.

Other Closed Session Items

*No reportable action  
(2 Items)*

#67

Other Closed Session Items—*No reportable action*

- ~~Real Property Negotiator—High School #3 Issues~~  
APNs ~~1167-151-37; 1167-151-32, 33, 34; 1167-151-31, 43, 44;  
1167-151-35, 36, 38, 39; 1164-151-65, 01, 02; 1167-151-45;  
1167-151-59, 58, 60~~
- ~~Labor Negotiators~~

Adjournment

At 8:55 p.m., the Board adjourned to a Special Budget Meeting on January 15, 2009, followed by a Regular Board of Education Meeting on January 22, 2009, to be held at the Colton JUSD Student Services Center, 851 South Mt. Vernon Avenue, Colton, California.

DRAFT

**BOARD AGENDA**

**REGULAR MEETING  
January 22, 2009**

**CONSENT ITEM**

**TO:** **Board of Education**

**PRESENTED BY:** Yolanda Cabrera, Assistant Superintendent  
Educational Services Division

**SUBJECT:** **Approval of Student Field Trips**

**GOAL:** Improved Student Performance

**STRATEGIC PLAN:** Strategy #1 -- Communication: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes and strengths.

**RECOMMENDATION:** That the Board approve the field trips as listed and expend the appropriate funds.



**FIELD TRIPS: Regular Meeting January 22, 2009**

Site	Date	Depart	Return	Destination	Activity/Background	Grade	Teacher	Cost	Funding	Strategic Plan*
BHS	1/31/09 (Sat.)	7:00 a.m.	4:00 p.m.	Ayala High School Chino Hills, CA (District)	<i>SkillsUSA Regional Leadership Competition</i> Students will participate in leadership competition.	11-12	William Reedy Carolyn Creel (12)	\$294.00	ASB \$144 VEA \$150	Strategy #1
BHS	1/31/09 (Sat.)	7:45 a.m.	3:00 p.m.	Rainbow Harbor Long Beach, CA (District)	<i>Whale Ho!</i> Students will participate in hands-on marine science education.	7-8	Jacinda Buczkowski Jerry Nerkowski Katie Williams (12)	\$665.00	ASB	Strategy #1
BHS	2/7/09 (Sat.)	7:00 a.m.	4:00 p.m.	Universal Technical Institute Rancho Cucamonga, CA (District)	<i>SkillsUSA Regional Competition</i> Students will participate in regional competition.	12	William Reedy (6)	\$147.00	ASB \$72 VEA \$75	Strategy #1
BHS	2/10/09 to 2/13/09 (T/W/Th/F) Overnight	6:00 a.m.	8:15 p.m.	CSU Channel Islands UC Santa Barbara Cal Poly-San Luis Obispo Stanford University CSU San Francisco UC Berkeley UC Davis CSU Sacramento University of the Pacific CSU Stanislaus UC Merced CSU Fresno (Charter)	<i>College Tour</i> AVID students will be exposed to a diverse selection of college campuses.	11	Raymonn Brown Stacie Ziegler Holly Todd (40) + 1	\$11,375.00	AVID	Strategy #1

\*Strategy #1: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, successes, and strengths.

**FIELD TRIPS: Regular Meeting January 22, 2009**

CMS	2/20/09 to 2/22/09 (F/S/S)	3:30 p.m.	1:00 p.m.	Ponderosa Pines Running Springs, CA (District)	<i>Winter Camp 2009 at Ponderosa Pines</i> Students will increase cultural awareness and participate in activities to develop self-esteem and social skills.	7-8	Jacinda Buczkowski Daniel Buczkowski (6)	\$1,233.00	ASB	Strategy #1
CHS	3/3/09 to 3/6/09 (T/W/Th) Overnight	6:00 a.m.	7:30 p.m.	UC Santa Barbara UC Santa Cruz San Jose State Stanford University UC Berkeley CSU Chico CSU Stanislaus CSU Fresno (Charter)	<i>College Tour</i> AVID students will be exposed to a diverse selection of college campuses.	11	Corina Paramo Peter Goldkorn Daisy Contreras (50) + 2	\$13,375.00	Discretionary	Strategy #1
Terrace View	4/16/09 to 4/17/09 (Th/F) Overnight	8:30 a.m.	10:30 a.m.	Ocean Institute Dana Point, CA (District)	<i>Geology &amp; Living History</i> Students will explore the seashore environment geology and experience hands-on early California history on the Pilgrim II.	4	Liese Harris-Lesh (34) + 4	\$2,750.00	Donations	Strategy #1
Grimes	5/26/09 (Tue.)	7:00 a.m.	6:30 p.m.	Disneyland Anaheim, CA (District)	<i>Disney's Animation Magic</i> GATE students will enhance their knowledge of science, art, and math through the animation process.	4-6	Carrie Ashton Janice Swanson Ilene Mino (18)	\$2,275.00	GATE	Strategy #1
Terrace View	5/28/09 to 5/29/09 (Th/F) Overnight	3:30 p.m.	3:00 p.m.	Riley's Farm Oak Glen, CA (District)	<i>Revolutionary War Adventure</i> Students will experience a living history exploration of the American Revolutionary War.	5	Dawn Plumb Denise Green Kerrie Dietz (96) + 12	\$12,420.00	Donations	Strategy #1

\*Strategy #1: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, successes, and strengths.

**FIELD TRIPS: Regular Meeting January 22, 2009**

Jurupa Vista	6/9/09 (Tue.)	8:30 a.m.	2:30 p.m.	Riley's Farm Oak Glen, CA (District)	<i>Revolutionary War Adventure</i> Students will experience a living history exploration of the American Revolutionary War.	5	Kimberly Berridge Linda Dixon Patrick Larsh Nathan Underwood (111) + 7	\$2,570.00	Donations	Strategy #1
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\*Strategy #1: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes, and strengths.

**BOARD AGENDA**

**REGULAR MEETING  
January 22, 2009**

**CONSENT ITEM**

**TO:** **Board of Education**

**PRESENTED BY:** Yolanda Cabrera, Assistant Superintendent  
Educational Services Division

**SUBJECT:** **Approval of Consultant for Assembly Presentations**

**GOAL:** Improved Student Performance

**STRATEGIC PLAN:** Strategy #1 -- Communication: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes and strengths.

**RECOMMENDATION:** That the Board approve the consultants for assembly presentations as listed and expend the appropriate funds.

**ASSEMBLIES/PROGRAMS: Regular Meeting: January 22, 2009**

Site	Date	Time	Program/Purpose	Location	Consultant(s)	Cost	Funds	Strategic Plan*
Grant	TBD	2:30 p.m. to 3:30 p.m.	<i>Museum on the Road</i> Students will receive afterschool enrichment and family involvement opportunities in the museum's programs All About Bugs, Journey into the Serrano Culture, and StarLab Planetarium.	Grant	San Bernardino County Museum Redlands, CA	\$436.34	Title I	Strategy #1
Grant	TBD	9:00 a.m. to 9:45 a.m.	<i>Abalaye African Dance</i> To provide students with a visual and performing arts experience with links to social science and language arts.	Grant	Orange County Performing Arts Center Costa Mesa, CA	\$780.00	Arts & Music Block Grant	Strategy #1
Grant	Feb. 2009 through June 2009 (20 dates TBD)	8:35 a.m. to 1:55 p.m.	<i>Using Theatre in the Classroom</i> Will provide 3-6 grade students and their teachers with exploration of theatre arts and theater skills with links to core curriculum.	Grant	Kathryn Johnson Schwartz Glendale, CA	\$7,843.00	Arts & Music Block Grant	Strategy #1
Terrace View	2/3/09	8:30 a.m. to 9:30 a.m.	<i>Dr. Martin Luther King, Jr. Narratives and Music</i> Students will become familiar with the historical events of the Civil Rights Era Movement.	Terrace View	IM-INC San Bernardino, CA	\$1,150.00	PTA	Strategy #1
THMS	2/3/09 to 5/3/09	TBD (during school) 3:00 p.m. to 4:00 p.m.	<i>Arts &amp; Minds Education Program</i> GATE students will receive enriched visual arts workshops during school hours and dance and drama/improv workshops after school.	THMS	Riverside Arts Council Riverside, CA	\$4,475.00	GATE	Strategy #1

\*Strategy #1: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes, and strengths.

**ASSEMBLIES/PROGRAMS: Regular Meeting: January 22, 2009**

Reche Canyon	2/12/09	1:30 p.m. to 2:15 p.m. 2:30 p.m. to 3:15 p.m.	<i>The NED Show</i> To inspire students to achieve more academically and emphasizes the importance of having good character.	Reche Canyon	Geoff Dargan All For Kidz, Inc. Lynnwood, WA	No cost		Strategy #1
THMS	2/19/09	8:30 a.m. to 10:30 a.m.	<i>Museum on the Road: StarLab Planetarium</i> To expand and enrich GATE students knowledge of the night sky, Greek constellations, and Native American constellations.	THMS	San Bernardino County Museum Redlands, CA	\$268.82	GATE	Strategy #1
Rogers	2/24/09 4/7/09 6/2/09 (students)  2/25/09 4/8/09 6/3/09 (teachers)	9:15 a.m. to 9:55 a.m. 10:05 a.m. to 10:35 a.m. 10:50 a.m. to 11:10 a.m.	<i>Meet the Masters Art Program</i> To provide an interactive, multi-media art education program for students and inservice and materials for teachers.	Rogers	Meet the Masters San Clemente, CA	\$2,209.00	Arts & Music Block Grant	Strategy #1
Wilson	4/10/09	8:30 a.m. and 9:40 a.m.	<i>The Imagination Machine: Who, What, Where</i> Through unique theatre games, students will learn techniques for creative writing, developing characters, and plot lines.	Wilson	Orange County Performing Arts Center Costa Mesa, CA	\$825.00	Arts & Music Block Grant	Strategy #1
THMS	April 2009 and May 2009 (TBA)	10:24 a.m. to 11:09 a.m.	<i>Wildlife on Wheels</i> GATE students will meet endangered animals and learn about wildlife education and conservation.	THMS	Conservation Ambassadors, Inc. Wildlife on Wheels Sunland, CA	\$890.00	GATE	Strategy #1

\*Strategy #1: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes, and strengths.

## BOARD AGENDA

REGULAR MEETING  
January 22, 2009

### CONSENT ITEM

- TO:** Board of Education
- PRESENTED BY:** Yolanda Cabrera, Assistant Superintendent  
Educational Services Division
- SUBJECT:** Approval of Consultants for Staff Development
- GOAL:** Improved Student Performance
- STRATEGIC PLAN:** Strategy #1 -- Communication: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes and strengths.
- Strategy #2 -- Curriculum: We will effectively implement state-adopted curriculum for all students and use assessment data to provide targeted assistance to non-proficient students in order to increase performance on state tests.
- Strategy #3 -- Decision Making: We will create a district-wide policy and decision-making process that will be used to adopt and regularly review and evaluate every district program.
- Strategy #4 -- Facilities: We will develop and implement a facilities master plan that will provide functional and equitable facilities to accommodate all students and staff.
- Strategy #5 -- College Career: We will identify students' college and career aspirations, expand career and technical pathways and prepare students for successful transition to the workforce and/or further education.
- Strategy #6 -- Character: We will identify, model, reinforce, and integrate the character traits students need to graduate and thrive in further education and the workplace.
- BACKGROUND:** The consultant grids are forwarded to the ACE president for review prior to Board approval.
- RECOMMENDATION:** That the Board approve the consultants for staff development as listed and expend the appropriate funds.

**CONSULTANTS: Regular Meeting January 22, 2009**

Site	Date	Time	Program/Purpose	Location	Consultant(s)	Cost	Funds	Strategic Plan*
Language Support Services	TBA 2009	TBD	To provide Ruth Grimes Elementary with support on the implementation of two-way immersion programs.	Ruth Grimes	San Bernardino County Superintendent of Schools San Bernardino, CA	\$4,750.00	Title III	Strategy #1
Rogers	TBA 2009	9:15 a.m. to 11:15 a.m.	<i>Algebra Readiness for Parents</i> To provide algebra readiness course for parents to assist their children with homework and in preparation for middle school algebra classes.	Rogers	¡Hola! Language Services Oceanside, CA	\$5,500.00	Title I	Strategy #1
BHS	2/18/09	8:00 a.m. to 9:00 a.m.	<i>English Department Inservice</i> To provide professional development for English Department to improve graduating students' achievement on the English Placement Test for placement at CSUSB.	BHS	DeShea Rushing CA State University San Bernardino, CA	\$200.00	Discretionary	Strategy #1

\*Strategy #1: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes, and strengths.



**BOARD AGENDA**

**REGULAR MEETING  
January 22, 2009**

**CONSENT ITEM**

**TO:** **Board of Education**

**PRESENTED BY:** Yolanda Cabrera, Assistant Superintendent  
Educational Services Division

**SUBJECT:** **Approval to Accept the Agricultural Education Incentive Grant Funds for Bloomington High School (2008-09)**

**GOAL:** Improved Student Performance

**STRATEGIC PLAN:** Strategy #2 -- Curriculum: We will effectively implement state-adopted curriculum for all students and use assessment data to provide targeted assistance to non-proficient students in order to increase performance on state tests.

**BACKGROUND:** The District has been notified by the California Department of Education, it has been awarded the annual grant to support Bloomington High School in updating and improving their agricultural program. Program funds must be spent for the purchase of equipment and supplies for agricultural courses.

**BUDGET IMPLICATIONS:** \$6,476.00 – This is an increase to restricted general funds.

**RECOMMENDATION:** That the Board approve acceptance of the Agricultural Education Incentive Grant funds for Bloomington High School. (2008-09)

## BOARD AGENDA

REGULAR MEETING  
January 22, 2009

CONSENT ITEM

**TO:** Board of Education

**PRESENTED BY:** Yolanda Cabrera, Assistant Superintendent,  
Educational Services Division

**SUBJECT:** Approval to Accept WorkAbility I Program Funds (2008-2009)

**GOAL:** Improved Student Performance

**STRATEGIC PLAN:** Strategy #1 -- Communication: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes and strengths.

Strategy #6 -- Character: We will identify, model, reinforce, and integrate the character traits students need to graduate and thrive in further education and the workplace.

**BACKGROUND:** The California Department of Education Special Education Division has funded a WorkAbility I grant that provides pre-employment skills training, work-site training and follow-up services to high school students with special needs.

The project will involve the placement of job-ready handicapped students, from sixteen through twenty-one years of age, in community work sites for up to twenty-eight hours per week. Project personnel continue to provide support to both the student and the employer on an on-call basis to ensure successful retention of the job by the student and the satisfaction of the employer until the student is out of school.

**BUDGET IMPLICATIONS:** \$137,546 This is an increase to restricted general funds.

**RECOMMENDATION:** That the Board accept the WorkAbility Program I funds. (2008-09)

**BOARD AGENDA**

**REGULAR MEETING  
January 22, 2009**

**CONSENT ITEM**

**TO:** **Board of Education**

**PRESENTED BY:** Yolanda Cabrera , Assistant Superintendent  
Educational Services Division

**SUBJECT:** **Approval of the Course Description and Adoption of Textbook and Ancillary and Supplemental Instructional Materials for *Agricultural Leadership*, Grades 10-12 (Beginning in January 2009)**

**GOAL:** Improved Student Performance

**STRATEGIC PLAN:** Strategy #5: We will identify students' college and career aspirations, expand career and technical pathways and prepare students for successful transition to the workforce and / or further education.

**STRATEGIC PARAMETER:** Strategic Parameter #4: No program or service will be retained unless it continues to make an optimal contribution to the mission and benefits continue to justify the cost.

**BACKGROUND:** This course is part of the Career Technical program alignment project to meet Perkins Grant requirements. The course description and textbook were approved by the Secondary Curriculum Council on November 18, 2008.

Textbook:  
**Developing Leadership & Communication Skills**, Second Edition  
Pearson/Prentice Hall (2004)

**BUDGET  
IMPLICATIONS:** The textbook and support materials will be purchased with site funds.

**RECOMMENDATION:** That the Board approve the Course Description and Adoption of Textbook and Ancillary and Supplemental Instructional Materials for *Agricultural Leadership*, Grades 10-12. (Beginning January 2009)

**BOARD AGENDA**

**REGULAR MEETING  
January 22, 2009**

**CONSENT ITEM**

- TO:** **Board of Education**
- PRESENTED BY:** Yolanda Cabrera , Assistant Superintendent  
Educational Services Division
- SUBJECT:** **Approval of the Course Descriptions and Adoption of Textbook and Ancillary and Supplemental Instructional Materials for *Agricultural Mechanics I* and *Agricultural Mechanics II*, Grades 10-12 (Beginning January 2009)**
- GOAL:** Improved Student Performance
- STRATEGIC PLAN:** Strategy #5: We will identify students' college and career aspirations, expand career and technical pathways and prepare students for successful transition to the workforce and / or further education.
- STRATEGIC PARAMETER:** Strategic Parameter #4: No program or service will be retained unless it continues to make an optimal contribution to the mission and benefits continue to justify the cost.
- BACKGROUND:** This course is part of the Career Technical program alignment project to meet the Perkins Grant requirements. The course descriptions and textbook were approved by the Secondary Curriculum Council on September 9, 2008.
- Textbook will be used for Agricultural Mechanics I and II:  
**Agricultural Mechanics: Fundamentals & Applications,**  
Fifth Edition – Delmar Publishers (2006)
- BUDGET IMPLICATIONS:** The textbook and support materials will be purchased with site funds.
- RECOMMENDATION:** That the Board approve the Course Descriptions and Adoption of Textbook and Ancillary and Supplemental Instructional Materials for *Agricultural Mechanics I* and *Agricultural Mechanics II*, Grades 10-12. (Beginning January 2009)

**BOARD AGENDA**

**REGULAR MEETING  
January 22, 2009**

**CONSENT ITEM**

**TO:** **Board of Education**

**PRESENTED BY:** Yolanda Cabrera , Assistant Superintendent  
Educational Services Division

**SUBJECT:** **Approval of the Course Description for *Life Management*, Grades 9-10 (Beginning January 2009)**

**GOAL:** Improved Student Performance

**STRATEGIC PLAN:** Strategy #5: We will identify students' college and career aspirations, expand career and technical pathways and prepare students for successful transition to the workforce and / or further education.

**STRATEGIC PARAMETER:** Strategic Parameter #4: No program or service will be retained unless it continues to make an optimal contribution to the mission and benefits continue to justify the cost.

**BACKGROUND:** These courses are part of the Career Technical program alignment project to meet Perkins Grant requirements. Courses were approved by the Secondary Curriculum Council on September 9, 2008.

**BUDGET  
IMPLICATIONS:** Instructional Support materials will be purchased with site and Carl D. Perkins funds.

**RECOMMENDATION:** That the Board approve the course description for *Life Management*, Grades 9-12. (Beginning January 2009)

## BOARD AGENDA

REGULAR MEETING  
January 22, 2009

CONSENT ITEM

- TO:** Board of Education
- PRESENTED BY:** Yolanda Cabrera, Assistant Superintendent  
Educational Services Division
- SUBJECT:** Approval of Memorandum of Understanding with the Sacramento County Superintendent of Schools for SB472 *READ 180 Program for High School English Teachers (2008-2009)*
- GOAL:** Improved Student Performance
- STRATEGIC PLAN:** Strategies #3: We will create a district-wide policy and decision-making Process that will be used to adopt and regularly review and evaluate every district program.
- BACKGROUND:** The Curriculum and Instruction Department would like to offer SB472 Reading and Language Arts *180* training for high school teachers. This provider offers our secondary language arts training for READ 180. These materials are used in grades 9-12 in the district. The state recommends that districts in program improvement train as many teachers as possible in the subject materials they teach.
- Participating teachers will complete 40 hours of training and an 80 hour practicum. The district will apply for reimbursement provided through the SB472 Professional Development Program.
- BUDGET**
- IMPLICATIONS:** \$750 per participant to be paid from: Title II, QEIA Grant, High Priority Schools Grant. Teachers who complete an 80 hour practicum will receive a \$500 stipend. \$1,250 per teacher is reimbursable by the state.
- RECOMMENDATION:** That the Board approve the memorandum of understanding with the Sacramento County of Superintendent of Schools for SB472 *READ 180 program* for High School English Teachers (2008-2009)

**BOARD AGENDA**

**REGULAR MEETING  
January 22, 2009**

**CONSENT ITEM**

**TO:** **Board of Education**

**PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division

**SUBJECT:** **Acceptance of Gifts**

**GOAL(s):** Community Relations

**STRATEGIC PLAN:** Strategy #6: We will identify, model, reinforce, and integrate the character traits students need to graduate and thrive in further education and the workplace.

**RECOMMENDATION:** That the Board accepts the gifts as listed on the attached matrix.

**Board Meeting - January 22, 2009**

**Donations Matrix**

<b>SITE</b>	<b>DONOR</b>	<b>DONATION / PURPOSE</b>	<b>AMOUNT</b>
Alice Birney Elementary	Crystal James, Teacher 1050 E. Olive Street, Colton, CA 92324	Instrument – Flute for Elementary Band.	n/a
Alice Birney Elementary	Holly Preston, Teacher 1050 E. Olive Street, Colton, CA 92324	Instrument – Drum Set.	n/a
Alice Birney Elementary	James A. Downs 1212 Valencia Drive, Colton, CA 92324	Check #143 Incentives, playground equipment, awards.	\$100.00
Alice Birney Elementary	C.E.C. Entertainment 4441 W. Airport Freeway, Irving, TX 75062	Check #681010 Fundraiser for rewards, incentives & field trips.	\$553.98
Bloomington High School	Cesar Chavez Heist Apparel 6215 Long Street, Los Angeles, CA 90043	T-shirts – Varsity Softball White T-shirts: 17-Sm/ 12-Med / 11-Lg / 22-XLg @ \$7 (\$434) White T-shirts: 2 XLg @ \$7.60 (\$15.20) 2 color set up @ \$30 (\$60.00) Total: \$509.20	n/a
Cooley Ranch Elementary	Cooley Ranch PTA 1000 S. Cooley Drive, Colton, CA 92324	Reimbursement for Jog-a-thon Lap Cards Check 2111 - \$29.90 Field trip donations Check #2110 - \$5,000.	\$5,029.00
Grand Terrace Elementary	Grand Terrace Womens Club 22421 Barton Road #398, Grand Terrace, CA 92313	Check #2014 – Library Fund.	\$100.00
Ruth Grimes Elementary	Edison International Annual Campaign Match (Employee: Thomas L. Riddle) P.O. Box 3228, Princeton NJ 08543-3288	Check #146627 - \$30.00 Check #146135 - \$30.00 Check #106221 - \$30.00	\$90.00
Ruth O. Harris Middle School	Bank of America Matching Gift Program Martha Hernandez 2708 Indiana Avenue, South Gate, CA 90290-4036	Check# 421648694	\$100.00
Ruth O. Harris Middle School	Jessica Trujillo 18168 Otilla Street, Bloomington, CA 92316	Three printers donated to Mrs. Redshaw to use in her classroom (Image excellence – CTG27XHRB)	n/a
Terrace Hills Middle School	Grand Terrace Womens Club 22421 Barton Road #398, Grand Terrace, CA 92313	Check #2016 – Library Fund.	\$100.00
Wilson Elementary	Wells Fargo Educational Matching Gift Program P.O. Box 2157 Princeton, NJ 08543-2157	Check #890760 Leah A. Jimenez	\$30.00
Wilson Elementary	Manuela Sosa 1340 Cahuilla, Colton, CA 92324	Check #0575 - For student musical instruments.	\$250.00
Wilson Elementary	Maria Murillo 1455 W. 11 <sup>th</sup> Street, San Bernardino, CA 93522	Check #0724 - Field trip.	\$25.00
Zimmerman Elementary	Walter Zimmerman Elementary 11050 Linden Avenue Bloomington, CA 92316	Check #2141 - To be used for admission fees to a school wide field trip to the Landis Performing Arts Center on May 15, 2009.	\$4,000.00



**BOARD AGENDA**

**REGULAR MEETING  
January 22, 2009**

**CONSENT ITEM**

**TO:** **Board of Education**

**PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division

**SUBJECT:** **Approval of Reimbursement for Damage to Employee Vehicles  
(EIN # 6629; 4061; and 4602)**

**GOAL(s):** School Safety & Attendance

**STRATEGIC PLAN:** Strategic Parameter #7: We will practice fiscal responsibility by balancing the educational needs of our students with the district's long-term financial stability.

**RECOMMENDATION:** That the Board approve the reimbursements for damage to employee vehicles as listed, in accordance with Policy #4356.3.

**CJUSD - Board Policy #4356.3**

**Employee Vehicle Damage Reimbursement**

**Board Meeting --- January 22, 2009**

<b>EMPLOYEE (EIN)</b>	<b>LOCATION</b>	<b>DATE/TIME</b>	<b>DETAIL/INCIDENT</b>	<b>RPR. EST.</b>	<b>INS. DED.</b>	<b>POLICE REPORT</b>
EIN # 6629	Mary B. Lewis Elementary	Friday, December 12, 2008, 7:15 a.m. – 1:45 p.m.	Catalytic converter – pipe sawed off.	\$365.50	\$100.00	030806492
EIN # 4061	Walter Zimmerman Elementary	December 05, 2008, 7:15 a.m. – 11:30 a.m.	Passenger side front window smashed.	\$147.18	\$100.00	030806337
EIN # 4602	Mary B. Lewis Elementary	January 06, 2009, 11:00 a.m.	Passenger side window broken.	\$145.00	\$100.00	030800045

**BOARD AGENDA**

**REGULAR MEETING  
January 22, 2009**

**CONSENT ITEM**

- TO:** Board of Education
- PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division
- SUBJECT:** **Approval to File Notice of Completion: Bid #08-05 – Birney Elementary School Portable Classrooms and Restroom Project (Braughton Construction, Inc.)**
- GOAL:** Budget Planning
- STRATEGIC PLAN:** Strategy #4 – Facilities: We will develop and implement a facilities master plan that will provide functional and equitable facilities to accommodate all students and staff.
- BACKGROUND:** Braughton Construction, Inc. has satisfactorily completed their work in accordance with the contract documents. It is time to file the Notice of Completion.
- District staff, architects and inspectors conducted walk-through inspections of this project and it is complete and in satisfactory condition. The final 10% contract retention will be released per the contract documents.
- BUDGET IMPLICATIONS:** Bid 08-05 – Birney Elementary School Portable Classrooms and Restroom Project – Capital Facilities Fund 25  
\$52,580.89
- Total of 10% Retention to be Released**  
**\$52,580.89**
- RECOMMENDATION:** That the Board approve filing of the Notice of Completion as presented.

(Civil code 3093-Public Works)

To be recorded with the County Recorder  
within 10 days after completion.

**RECORDING REQUESTED BY:**

COLTON JOINT UNIFIED SCHOOL DISTRICT

**WHEN RECORDED, RETURN TO:**

Colton Joint Unified School District  
1212 Valencia Drive  
Colton, CA 92324

ATTN: Jaime R. Ayala

Assistant Superintendent, Business Services Division

**NO recording fee. (For Recorders Use)**

Exempt from fees per Government Code Section 27383

**NOTICE OF COMPLETION OF WORK**

**NOTICE IS HEREBY GIVEN**, that the Colton Joint Unified School District of San Bernardino County, California, as Owner of the property hereinafter described, caused improvement to be made to said property, to wit: Alice Birney Elementary School, 1050 E. Olive Street, Colton, California, A.P.N. 0164-061-13-0000, the Contract for the doing of which was heretofore entered into on the 5th day of May, 2008, which was made with Braughton Construction, Inc., Contractor, that said improvements have been completed pursuant to said Contract and in accordance with plans and specifications prepared by Ruhnau-Ruhnau-Clarke and accepted on the 22nd day of January, 2009, by the Governing Board of said District; that title of said property vests in the Colton Joint Unified School District of San Bernardino County, California, that the surety for the above named Contractor is the SureTec Insurance Company, that the property hereinafter referred to and on which said improvements were made.

By: \_\_\_\_\_  
Jaime R. Ayala, Assistant Superintendent  
Colton Joint Unified School District

State of California  
County of San Bernardino

Subscribed and sworn to (or affirmed) before me on this \_\_\_\_\_ day of \_\_\_\_\_, 2009, by Jaime Ayala, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

(seal) Signature \_\_\_\_\_

The following signatures represent confirmation that the work is complete and satisfactory:

  
\_\_\_\_\_  
Patrick McKee, Principal

# BOARD AGENDA

REGULAR MEETING

January 22, 2009

## ACTION ITEM

**TO:** Board of Education  
**PRESENTED BY:** Jerry Almendarez, Assistant Superintendent, Human Resources Division  
**SUBJECT:** Approval of Personnel Employment  
**GOAL:** Human Resources Development

**STRATEGIC PLAN:** **Strategy #1:** We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes and strengths.  
**Strategic Parameter #3:** No new program, service, or position will be approved unless it is consistent with the strategic plan, benefits clearly justify the cost, and provisions are made for staff development and program evaluation.

**I-A Certificated – Regular Staff**

- |                      |                                |
|----------------------|--------------------------------|
| 1. Albert, Joan      | SDC/LH Teacher – Grand Terrace |
| 2. Coronado, Anthony | Business Teacher – CHS         |
| 3. Jones, Alisha     | Elementary Teacher - Wilson    |

**I-B Certificated – Activity/Coaching Assignments**

- |                     |                    |
|---------------------|--------------------|
| 1. Reynolds, Angela | Head JV Basketball |
|---------------------|--------------------|

**I-D Certificated – Substitute Teacher**

1. Anderson, Brittany
2. Bell, Frank
3. Foster, Katherine
4. Gonzalez, Mario
5. Halcomb, DeShante
6. Lillstrand, Sara
7. Martinez, Lorraine
8. Sandoval, Maricela
9. Zendejas, Leticia

**I-E Certificated – Management**

- |                       |                                 |
|-----------------------|---------------------------------|
| 1. Williford, Michael | Asst. Principal-- G.T./McKinley |
|-----------------------|---------------------------------|

**II-A Classified – Regular Staff**

- |                          |                                     |
|--------------------------|-------------------------------------|
| 1. Gutierrez, Altagracia | Community Liaison - Crestmore       |
| 2. Lewis, Jamal          | Special Education Inst. Asst. – PPS |
| 3. Orejel, Evelyn A.     | State Preschool Inst. Asst. – Lewis |
| 4. Villagran, Marcy      | Nutrition Services Worker I - BHS   |

**II-B Classified – Activity/Coaching Assignments**

- |                   |                                       |
|-------------------|---------------------------------------|
| 1. Akins, Cary    | Auxiliary Unit Director – CHS         |
| 2. Ervin, Tyrone  | Head JV Basketball (walk-on) – CHS    |
| 3. Kearns, Stacey | Frosh/Soph Basketball (walk-on) – CHS |
| 4. Tee Sy, Dulce  | Head JV Basketball (walk-on) – CHS    |

**II-C Classified – Hourly**

1. Fuentes, Nataly
2. Lopez, Laura
3. Moreno, Edgardo
4. Pacheco, Malinda
5. Pulido, Leroy

AVID Tutor – ROHMS  
Noon Aide – Sycamore Hills  
AVID Tutor – CMS  
Noon Aide - Lewis  
AVID Tutor - BHS

**II-D Classified – Substitute**

1. Dycus, Terese
2. Gutierrez, Mark
3. Danilewicz, Jennifer
4. Lopez, George
5. Malagon, Denise
6. Mendoza, Martin
7. Montes, Steven
8. Parthemore, Jennifer
9. Rossano, Michael
10. Torres, Gregory
11. Valdez Jr., Albert

Sub Noon Aide – Terrace View  
General Laborer  
Sub Noon Aide  
General Laborer  
Sub Special Education Inst. Asst.  
General Laborer  
General Laborer  
Sub Special Education Inst. Asst.  
Sub Campus Supervisor  
General Laborer  
General Laborer

**RECOMMENDATION:**

That the Board approve employment of personnel as presented.

**ACTION:**

On motion of Board Member \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_, the Board approved the recommendations for employment.

## BOARD AGENDA

REGULAR MEETING  
January 22, 2009

### ACTION ITEM

**TO:** Board of Education

**PRESENTED BY:** Jerry Almendarez, Assistant Superintendent, Human Resources Division

**SUBJECT:** Approval of Conference Attendance

**GOAL:** Human Resources Development

**STRATEGIC PLAN:** Strategy #1: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes and strengths.  
Strategic Parameter #4: No program or service will be retained unless it continues to make an optimal contribution to the mission and benefits continue to justify the cost.

Harold Strauss – **CHS**  
Teacher/Football Coach

So. California All Sports Clinic  
January 23-25, 2009  
Irvine, CA  
Art, Music & PE funds: \$105.00

Marge Mendoza-Ware – **D.O.**  
Board President

Board President's Workshop  
January 24-25, 2009  
Sacramento, CA  
Board funds: \$775.13

Lisa Lennox – **ESC/PPS**  
Curriculum Program Specialist

WorkAbility TEC Committee  
and State Advisory Meetings  
January 27-28, 2009  
Sacramento, CA  
WorkAbility funds: \$481.20

Harold Strauss – **CHS**  
Teacher/Football Coach

GTM Northern California  
All Sports Clinic  
January 29-February 1, 2009  
Burlingame, CA  
Art, Music & PE funds: \$360.00

Linda Perez – **Crestmore**  
Judith Servin  
Teachers

47<sup>th</sup> Annual CAG (California  
Association for the Gifted) Conference  
February 13-15, 2009  
Anaheim, CA  
Title I funds: \$1,099.62  
GATE funds: \$767.50

Carrie Ashton – **Grimes**  
Ilene Mino  
Mark Swanson  
Teachers

47<sup>th</sup> Annual CAG (California  
Association for the Gifted) Conference  
February 13-15, 2009  
Anaheim, CA  
Title I funds: \$2,541.36

Nuh Kimbwala – <b>BMS</b> Principal Michael Bayless Cheryl Meyer Daniel Morse Patricia Peterson Teachers	47 <sup>th</sup> Annual CAG (California Association for the Gifted) Conference February 13-15, 2009 Anaheim, CA GATE funds: \$4,910.20
Dona Hines – <b>BHS</b> Joyce Lazalde Chris Montgomery Esmeralda Shreiner Kimberli Thompson Teachers	California Association of Teachers of English (CATE) February 19-22, 2009 Santa Clara, CA SLC funds: \$4,598.38
Michael Walling – <b>BHS</b> Counselor	California Career Pathways Consortia February 22-24, 2009 Garden Grove, CA SLC funds: \$639.48
Alice Grundman – <b>SSC/Facilities</b> Director	CASH 30 <sup>th</sup> Annual Conference February 23-25, 2009 Sacramento, CA Facilities funds: \$1,773.47
Elsa Seipp – <b>Birney</b> Teacher Linda Hernandez Teacher on Assignment	CABE 34 <sup>th</sup> Annual Conference February 25-28, 2009 Long Beach, CA EIA/LEP funds: \$2,815.92
Kristi Ward – <b>SSC/LSS</b> Curriculum Program Specialist	CABE 34 <sup>th</sup> Annual Conference February 25-28, 2009 Long Beach, CA Title III funds: \$1,529.72
James Trapasso – <b>CHS</b> RSP Teacher	2009 California Secondary Transition Conference March 2-3, 2009 Anaheim, CA HPSG funds: \$938.42
Lauren Tyler – <b>THMS</b> Teacher	California Association of Directors of Activities State Convention March 4-7, 2009 San Diego, CA Site funds: \$1,378.14
Mel Albiso – <b>D.O.</b> Board Vice President	Celebrating Educational Opportunities for Students March 26-29, 2009 Austin, TX Board funds: \$2,119.55 (Co-sponsors: School Board Associations from California, Arizona, New Mexico & Texas)
	<b>Total : \$26,833.09</b>

**RECOMMENDATION:** That the Board approve conference attendance as presented.

**ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved the above recommendation.



# BOARD AGENDA

REGULAR MEETING  
January 22, 2009

## ACTION ITEM

**TO:** Board of Education

**PRESENTED BY:** James A. Downs, Superintendent

**SUBJECT::** Approval to Change April 2009 Board Meeting Dates

**GOALS:** Student Performance, Personnel Development, Facilities/Support Services, Budget Planning, School Safety & Attendance, Community Relations, & Parent Involvement

**STRATEGIC PLAN:**

Strategy #1 -- Communication: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes and strengths.

Strategy #2 -- Curriculum: We will effectively implement state-adopted curriculum for all students and use assessment data to provide targeted assistance to non-proficient students in order to increase performance on state tests.

Strategy #3 -- Decision Making: We will create a district-wide policy and decision-making process that will be used to adopt and regularly review and evaluate every district program.

Strategy #4 -- Facilities: We will develop and implement a facilities master plan that will provide functional and equitable facilities to accommodate all students and staff.

Strategy #5 -- College Career: We will identify students' college and career aspirations, expand career and technical pathways and prepare students for successful transition to the workforce and/or further education.

Strategy #6 -- Character: We will identify, model, reinforce, and integrate the character traits students need to graduate and thrive in further education and the workplace.

**BACKGROUND:** Following approval of the 2009 Regular Board meeting dates at the Reorganization Meeting on December 11, 2009 (item #58), it was determined that the dates selected (2<sup>nd</sup> & 16<sup>th</sup>) would not allow for sufficient preparation time between Board meetings. The Administration is recommending that the April dates be rescheduled to April 9 and 23, 2009.

**RECOMMENDATION:** That the Board approve changing two dates for Regular Board of Education meetings for April, 2009:  
April ~~2~~ and ~~16~~ to April 9 and 23, 2009

**ACTION:** On a motion by Board member \_\_\_\_\_ and \_\_\_\_\_, the Board approved changing the two dates for Regular Board of Education meetings from April ~~2~~ and ~~16~~ to April 9 and 23, 2009. The December 11, 2008 minutes will reflect this change.

**BOARD AGENDA**

**REGULAR MEETING  
January 22, 2009**

**ACTION ITEM**

**TO:** **Board of Education**

**PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division

**SUBJECT:** **Approval of Purchase Orders**

**GOAL(s)** **Student Performance / Personnel Development**

**STRATEGIC PLAN:** Strategy #1--Communication -We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes and strengths.

**RECOMMENDATION:** That the Board approve Purchase Orders in excess of \$10,000 for a total of \$372,393.80 as listed.

**ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved purchase orders as recommended.

## Attachment to Board Agenda

<u>P.O.</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>RESOURCE CODE*</u>	<u>AMOUNT</u>
093147	Digital Edge Learning	Tech Equip./CHS	7258	\$71,533.26
093271	A Division Skills Tutor Houghton Mifflin	One Year Skillstutor License Renewal/Lang. Suppt.	4203/7090	\$32,030.00
093352	Oxford University Press	Inst. Matls./Lang. Suppt.	6285	\$17,448.20
093371	Dell	Tech. Equip./I.T.	0000	16,289.20
093447	Consolidated Electric Dist.	New Equip./District Office	7397	\$48,600.00
093464	Follett Library Resources	Other Bks./Crestmore	7395	\$10,142.76
093614	Houghton Mifflin	Inst. Matls./Crestmore	7258	\$10,737.65
093643	Follett Library Resources	Other Bks./Grimes	3010/7395	\$10,805.76
093661	Spectrum Communications	Tech Supt./I.T.	0000	\$61,813.17
093692	Toshiba Business Solutions	E-Studio Copier/Birney	3010	\$19,279.17
093695	Graham Co.	Contract Repairs/RHMS	6205	\$20,148.36
093696	Painting And Décor LTD	Contract Repairs/Birney	6205	\$11,300.00
093722	Toshiba Business Solutions	E-Studio Copier/T. View	0750/1100	\$10,513.17
093733	Unisource Corp.	Off. Supp./Print Shop	0000	\$13,659.77
093779	Imed	New Equip./Smith	0750	\$18,093.33
<b>TOTAL</b>				<b>\$372,393.80</b>

**LEGEND**

0000	Revenue Limit/Unrestricted	6761	Art, Music, PE Supp/Eq.
0001	Child Dev. Facilities	7055	CAHSEE Intensive Inst. & Svs
0100	Microsoft Voucher Prg-Schools	7056	CAHSEE Individualized Mtls.
0110	E-Rate Technology Program	7090	Economic Impact Aid- SCE
0750	Mandated Costs Incentive	7010	Agricultural Vocational Ed.
0790	Donations, Misc.	7156	Inst. Mtls. Block Grant K-12
1100	State Lottery Revenue	7158	Inst. Mtls./Williams' Case
3010	NCLB: Title 1, Pt a Grnt Low Inc.	7230	Transport.- Home to School
3025	NCLB: Title 1, Pt D SBPRT2 N&D	7240	Transportation Spec. Ed.
3405	Spec. Ed. Workability I	7250	School Based Coord. Program
3175	NCLB: Title I, Part A Prog. Imprv.	7255	Immediate Intervention UPSP
3550	Voc. Prgs - Voc & Appl Secndry & Ad	7258	High Priority Schls Grant Prog.
3710	NCLB: title IV, Pt A Drug Free	7271	CA Peer Asst & Review Prog. Tea
4035	NCLB: Title II Part A	7294	Staff Dev-Math & Reading AB466
4110	IASA - Title VI-Formula Entitle	7320	Staff Development/Adm. Trgp
4203	NCLB: Title III LEP Stdnt Prg.	7390	Pupil Retention BG AB825
5035	CD -Blk Grnt-25% Qlity/Discrtn	7395	Schl/Library Imprv. Bg AB825
4045	NCLB: Title II Part D	7396	Schl Site Disc. Block Grant
5210	Head Start	7400	QEIA-Quality Educ. Invstmnt Act
5630	NCLB: Title X Mck-Vnto Homeless	8150	RMA-Ongoing Major Maint.
5640	Medi-Cal Billing Option	9002	AB466 Site Reimbursement
6055	Child Care & Dev- State Preschool	9005	Medi-Cal Admin. Activities (MAA)
6060	Child Care and Dev.-Alt Pymnt Prg.	9286	Special Project Adm.
6092	Cal Safe Child Care & Dev.	9701	Sycamore Main 50/67686-22
6205	Deferred Maint. Apportnmt.	9705	SSB 77/67686-00-12 Grand Terr
6275	Teacher Recruitment & Retention	9707	SSB 77/67686-00-11 McKinley El
6285	Community Based Eng. Tutor	9737	CHS Mod. 57/67686-00-007
6286	English Lang. Learner Train	9812	Capital Facilities/Builder Fee
6405	School Violence - School Safety	9878	Uninsured Losses/Liability
6500	Special Ed.	9884	Workmens Comp. Ins.
6760	Arts & Music Block Grant		

## BOARD AGENDA

REGULAR MEETING  
January 22, 2009

### ACTION ITEM

- TO:** Board of Education
- PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division
- SUBJECT:** Approval of Disbursements
- GOAL(s):** Budget Planning
- STRATEGIC PLAN:**
- Strategy #1: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes and strengths.
- Strategy #2: We will effectively implement state-adopted curriculum for all students and use assessment data to provide targeted assistance to non-proficient students in order to increase performance on state tests.
- Strategy #3: We will create a district-wide policy and decision-making process that will be used to adopt and regularly review and evaluate every district program.
- Strategy #4: We will develop and implement a facilities master plan that will provide functional and equitable facilities to accommodate all students and staff.
- Strategy #5: We will identify students' college and career aspirations, expand career and technical pathways and prepare students for successful transition to the workforce and/or further education.
- Strategy #6: We will identify, model, reinforce, and integrate the character traits students need to graduate and thrive in further education and the workplace.
- RECOMMENDATION:** That the Board approve disbursements paid as listed, 2008-2009 from Batch #0800 through Batch #1005 or the sum of \$5,206,684.81
- ◆ Board of Trustees Payment Report is available at the Board of Education Meeting for review.
- ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved the disbursements as listed.

# BOARD AGENDA

REGULAR MEETING  
January 22, 2009

ACTION ITEM

**TO:** Board of Education

**PRESENTED BY:** Jamie R. Ayala, Assistant Superintendent, Business Services Division

**SUBJECT:** Approval of the Allocation and Site Expenditure Plans for the Second and Final Apportionment of the 2006-07 School Site Discretionary Block Grant for Various Sites

**GOAL:** Budget Planning

**STRATEGIC PLAN:** Strategy #1: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, success, and strengths.

**BACKGROUND:**

The 2006-07 State Budget Act provided for **one-time** funds for school site discretionary block grants. The first allocation, approximately 75%, was released by the State in December of 2006. This allocation represents the second and final 25% of the apportionment. Final entitlement for each local educational agency is determined by a combination of the California Basic Educational Data System (CBEDS) enrollment and average daily attendance times a rate of \$58.83.

The State requires that before these funds are expended or encumbered, an expenditure plan must be proposed by the site council and approved by the Governing Board. At this time the following sites have submitted their site plan proposals to the Board of Education for approval (site council proposals are attached):

COOLEY RANCH ELEMENTARY	\$9,389
D' ARCY ELEMENTARY	\$7,442
MCKINLEY ELEMENTARY	\$7,781
TERRACE VIEW ELEMENTARY	\$9,877
SMITH ELEMENTARY	\$10,263
SYCAMORE ELEMENTARY	\$15,965
ZIMMERMAN ELEMENTARY	\$8,268
RUTH HARRIS MIDDLE	\$18,460
TERRACE HILLS MIDDLE	\$12,308
<b>Total</b>	<b>\$99,753</b>

**BUDGET  
IMPLICATIONS:**

Distribution of \$99,753 of one-time School Site Discretionary Block Grant funds, as proposed by the school site council. There will be no impact on the unrestricted general funds.

**RECOMMENDATION:** That the Board approve the allocation and site expenditure plans for the second and final apportionment of the 2006-07 School Site Discretionary Block Grant for various sites.

**ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved the allocation and site expenditure plans for the second and final apportionment of the 2006-07 School Site Discretionary Block Grant for various sites.

**BOARD AGENDA**

**REGULAR MEETING  
January 22, 2009**

**ACTION ITEM**

**TO:** Board of Education  
**PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division  
**SUBJECT:** Ratification of Change Order (Credit) Approved by Staff for Bid No. 08-11: Crestmore Carpet Installation Project per Board Resolution 08-10

**GOAL:** Budget Planning

**STRATEGIC PLAN:** Strategy #4: Facilities: We will develop and implement a facilities master plan that will provide functional and equitable facilities to accommodate all students and staff.

**BACKGROUND:**

Description	Original Contract Amount	Add	Credit	Revised Contract Amount	Cumulative % To Date
New Image Commercial Flooring, Inc.	\$165,231				
Change Order No. 1			41,980	\$123,251	-25%

- 1) Originally, this bid included the carpeting of rooms at Crestmore Elementary School. The Maintenance Department has since determined that the Crestmore project was not part of the deferred maintenance plan for new carpeting and should not have been part of the original contract. The Crestmore portion is therefore being eliminated as part of the project. Crestmore will be included in the updated deferred maintenance plan, scheduled for early 2009-10.

**BUDGET**

**IMPLICATIONS:** None – the amount bid for the carpet project at Crestmore Elementary School was not encumbered.

**RECOMMENDATION:** That the Board ratify the change order approved by staff for Bid No. 08-11: Carpet Installation Project per Board Resolution 08-10.

**ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved as presented.



## BOARD AGENDA

REGULAR MEETING  
January 22, 2009

ACTION ITEM

**TO:** Board of Education

**PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division

**SUBJECT:** Approval of Contract Amendment with Winzler & Kelly for Abatement Assessments and Remediation Monitoring Services for High School #3

**GOAL(s):** Facilities / Support Services

**STRATEGIC PLAN:** Strategy #4: We will develop and implement a facilities master plan that will provide functional and equitable facilities to accommodate all students and staff

**BACKGROUND:** On May 25, 2006 the Board approved Winzler & Kelly to prepare the asbestos and lead based paint assessment reports for the structures on the high school property.

Staff is requesting an amendment to have Winzler & Kelly contracted for additional mobilization and testing for the Direct Towing and Inland Timber structures.

This additional work will require destructive testing, along with specifications for remediation during demolition.

Task 1 – Surveys and hazardous material assessment and reports.  
Task 2 – Specification for abatement work and diesel tank removal.  
Task 3 – Project management and abatement oversight.  
Task 4 – Final clearance reports.

**BUDGET IMPLICATIONS:** \$47,700 - Fund 21 Bond Funds

**RECOMMENDATION:** That the Board approve contract amendment No. 1 with Winzler & Kelly for abatement assessments and remediation monitoring services for High School #3.

**ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved the recommendation as presented.

**BOARD AGENDA**

**REGULAR MEETING  
January 22, 2009**

**ACTION ITEM**

**TO:** Board of Education

**PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division

**SUBJECT:** Approval of Contract Amendment No. 2 with Vanir Construction Management Services for High School #3 for Reimbursable Expenses for Reprographics

**GOAL:** Facilities/Support Services

**STRATEGIC PLAN:** Strategy #4: We will develop and implement a facilities master plan that will provide functional and equitable facilities to accommodate all students and staff.

**BACKGROUND:** The original contract was approved on April 20, 2000.

Pursuant to the contract documents, the construction manager shall be provided for reimbursable expenses for all direct costs associated with reprographics and distribution of all bid documents.

It is anticipated that over 300 sets of bid documents at a cost of \$600 per set will be needed for distribution to interested bidders. Refundable deposits of \$700 per set will be required by all interested bidders.

Original Contract	On April 20, 2000 estimated cost of \$40,000,000 and construction management fees of \$1,325,000.
Amendment #1	On June 17, 2004 an increase of \$2,518,185 based on an estimated \$74,200,069 project projected increase in construction costs.
Amendment #2	Increase of \$250,000 for direct reimbursable expenses for reprographics services.

**BUDGET IMPLICATIONS:** \$250,000 – Bond Fund 21 (Measure B)

**RECOMMENDATION:** That the Board approve contract amendment No. 2 with Vanir Construction Management Services for High School #3 for reimbursable expenses for reprographics.

**ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approve the contract amendment as presented.

**AMENDMENT NO. 2 TO THE  
FORM OF AGREEMENT BETWEEN  
OWNER AND CONSTRUCTION MANAGER  
CONSTRUCTION MANAGEMENT SERVICES**

The Original AGREEMENT dated April 20, 2000, between the **Colton Joint Unified School District**, hereinafter called the Owner and **Vanir Construction Management, Inc.** 290 North D Street, Suite 900, San Bernardino, California 92401-1703, hereinafter called the Construction Manager for the **New High School #3** project, is hereby amended this 22<sup>nd</sup> day of January 2009, hereinafter Amendment No. 2.

**NOW, THEREFORE**, the Owner and the Construction Manager mutually agree to amend this agreement as follows:

**I. CHANGES TO THE AGREEMENT**

- A. The following subparagraph 14.1.2.1 shall be added to paragraph 14.1.2 of Article 14 – Basis of Compensation:

14.1.2.1 In addition to the \$2,000 expense allowance during the pre-construction phase stated in 14.1.2 above, the Owner will reimburse the Construction Manager for all direct costs associated with the printing and distribution of all bid documents and any addenda thereto at an estimated cost not to exceed Two hundred Fifty Thousand Dollars (\$250,000.00). This includes Plan Well web-based project bidding services, with bid documents available for viewing and purchasing from the online plan room, plus maintenance of the plan holders list.

This Amendment is executed the day and year first written above.

SCHOOL DISTRICT (agent):

CONSTRUCTION MANAGER:

\_\_\_\_\_  
Jaime R. Ayala

\_\_\_\_\_  
Mansour M. Aliabadi

Title: Asst. Supt. – Business Services

Title: President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**BOARD AGENDA**

**REGULAR MEETING  
January 22, 2009**

**ACTION ITEM**

- TO:** **Board of Education**
- PRESENTED BY:** Jerry Almendarez, Assistant Superintendent, Human Resources Division
- SUBJECT:** **Amendment of Board Policy—Board Bylaws**  
***BB 9005 (A & B) Governance Standards, Censure Policy & Procedures***
- GOAL(S):** Human Resources Development
- STRATEGIC PLAN:** Parameter 1: We will always maintain safe learning environments.  
Strategy 1: We will establish an effective internal and external communication system to keep all partners informed about our mission, objectives, strategies, policies, successes and strengths.
- BACKGROUND:** The Administration is updating Board Policies and Administrative Regulations under the guidelines of the California School Boards' Association.
- RECOMMENDATION:** That the Board adopt the board policy and administrative regulation listed.
- ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board adopted the board policy and administrative regulation as presented.

## PROPOSED in BOLD

### GOVERNANCE STANDARDS, CENSURE POLICY AND PROCEDURES

BB 9005(A &amp; B)

#### A. Governance Standards

BB 9005(A)

The Governing Board believes that its primary responsibility is to act in the best interests of every student in the district. The Board also has major commitments to parents/guardians, all members of the community, employees, the state of California, laws pertaining to public education, and established policies of the district. To maximize Board effectiveness and public confidence in district governance, Board members are expected to govern responsibly and hold themselves to the highest standards of ethical conduct.

The Board expects its members to work with each other and the Superintendent to ensure that a high-quality education is provided to each student. Each individual Board member shall:

1. Keep learning and achievement for all students as the primary focus;
2. Value, support and advocate for public education ;
3. Recognize and respect differences of perspective and style on the Board and among staff, students, parents and the community;
4. Act with dignity, and understand the implications of demeanor and behavior;
5. Keep confidential matters confidential;
6. Participate in professional development and commit the time and energy necessary to be an informed and effective leader;
7. Understand the distinctions between Board and staff roles, and refrain from performing management functions that are the responsibility of the Superintendent and staff; and
8. Understand that authority rests with the Board as a whole and not with individual Board members.

Board members also shall assume collective responsibility for building unity and creating a positive organizational culture. To operate effectively, the Board shall have a unity of purpose and:

1. Keep the district focused on learning and achievement for all students;
2. Communicate a common vision;
3. Operate openly, with trust and integrity;
4. Govern in a dignified and professional manner, treating everyone with civility and respect;
5. Govern within Board-adopted policies and procedures;
6. Take collective responsibility for the Board's performance;
7. Periodically evaluate its own effectiveness;
8. Ensure opportunities for the diverse range of views in the community to inform Board deliberations; and
9. ~~**Added: Consistent with Board authority resting with the Board as a whole, members of the Board shall not use District or Board stationery to communicate on any issue that has not been approved and/or authorized by the Board. The sole exception to this restriction shall be limited to letters of recommendation on behalf of current or former employees or students of the District.**~~

## PROPOSED in BOLD

### B. Censure Policy and Procedures

BB 9005(B)

#### Background

The Board of Education of the Colton Joint Unified School District has a strong commitment to ethics. The public expects and must receive the highest standards of ethics from all of those in public service. In order to be able to enforce conformance to its ethical policies, the Board of Education must have a procedure by which it can censure its own members for violation of its policies or bylaws of the Board of Education.

#### Purpose

This Policy and Procedure is intended to provide the mechanism by which the Board of Education, acting as a whole, can discipline and punish any of its members who violate state or federal laws applicable to the District or for violation of the Board Policies or Bylaws of the Board of Education.

#### Policy

1. It is the Policy of the Board of Education that all of its members shall abide by federal and state law that are applicable to members of the Board of Education, as well as to Board Policies or Bylaws. Violation of such laws, policies, or bylaws tends to injure the good name of the District and undermine the effectiveness of the Board of Education as a whole. Such conduct is deemed to be a dereliction of duty.
2. Censure is a formal resolution of the Board of Education officially reprimanding one of its members. Censure is an appropriate punitive measure when the violation of law or policy is deemed by the Board of Education to be a serious offense.
3. In order to protect the overriding principle of freedom of speech, the Board of Education shall not impose "censure" on any of its members for the exercise of his or her First Amendment rights no matter how distasteful the expression was to the District and Board of Education.
4. In order to ensure the right to a fair jury trial, the Board of Education shall not impose "censure" on any of its members for the violation of any law while criminal charges are pending. However, when the criminal proceedings are final, the Board of Education need not be bound by the conclusions of the Court and may hold a "censure" hearing.

#### Procedure

1. A request for a "censure" hearing must be submitted to the Superintendent in writing by no less than two members of the Board of Education. The request must contain the specific charge(s) on which the proposed censure is based and the written material(s), if any, which are the basis for the charge(s).
2. A copy of the request for censure and the charge(s) shall be sent by the Superintendent's office to all the members of the Board of Education at least five (5) business days prior to the Board of Education meeting at which it will be considered. The request and charge(s) shall be placed in the agenda in accordance with the Brown Act for the meeting of the Board of Education.

**PROPOSED in BOLD**

3. The Board of Education shall determine that either:
  - a. Further investigation of the charges is required; or
  - b. The matter is to be set for public hearing; or
  - c. No action is required.
4. Further investigation, if required, shall be done by an ad hoc Committee appointed by the Board President. If the Board President is the subject of the request, the Committee shall be formed by the Board Vice President.
5. If the matter is set for public hearing, it must be set no sooner than the next regularly scheduled Board meeting following the Board's determination under Section 3 of these procedures in order to give the accused member adequate time to prepare a defense.
6. At the public hearing, the member of the Board of Education subject to the request shall be given the opportunity to respond to the request and to provide the Board of Education information and material(s) relevant to the charge(s). The proponents of the request may also respond to the presentation and members of the Board of Education may ask questions pertaining to the matter out hand. The member subject to the charge(s) may be represented at his or her own personal expense and may have the representative speak on his or her behalf.
7. A decision to censure requires the adoption of a Resolution making findings with regard to the specific charge(s), based on substantial evidence, and approved by a two-thirds vote of the Board of Education.

## Legal Reference:

## EDUCATION CODE

35010 Power of governing board to adopt rules for its own governance

35160 Board authority to act in any manner not conflicting with law

35164 Actions by majority vote

## GOVERNMENT CODE

1090 Financial interest in contract

1098 Disclosure of confidential information

1125-1129 Incompatible activities

54950-54963 The Ralph M. Brown Act

87300-87313 Conflict of interest code

## Management Resources:

## CSBA PUBLICATIONS

CSBA Professional Governance Standards, 2000

Maximizing School Board Leadership: Boardsmanship, 1996

## WEB SITES

CSBA: [http:// www.csba.org](http://www.csba.org)

## BOARD AGENDA

REGULAR MEETING  
January 22, 2009

ACTION ITEM

**TO:** Board of Education

**PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division

**SUBJECT:** Adoption of Resolution No. 09-06 to Authorize Temporary Borrowing Between Funds of the District (2008-09)

**GOAL(s):** Budget Planning

**STRATEGIC PLAN:** Strategy #1: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, success, and strengths.

**BACKGROUND:** Pursuant to the Governor's proposal to defer K-12 apportionment and K-3 Class Size Reduction payments starting April 2009, it is prudent for the District to safeguard against shortage of cash in the General Fund by borrowing from other funds.

The County of San Bernardino Treasurer does not have the authority to pay warrants on school district funds with insufficient cash balances, unless an approved borrowing agreement is in place. Resolution No. 09-06 allows the County of San Bernardino Treasurer to perform intra-district loans between funds as specified during 2008-09 in case the General Fund cash balance is insufficient for paying warrants. This inter-fund transfer will take place only if deemed necessary.

**BUDGET IMPLICATIONS:** None – Funds are borrowed through inter-fund transfer within District funds and must be paid back in the same fiscal year or the following if borrowed within the final 120 calendar days of a fiscal year.

**RECOMMENDATION:** That the Board adopt Resolution No. 09-06 to authorize temporary borrowing between funds of the District (2008-09).

**ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board adopt Resolution No. 09-06 to authorize temporary borrowing between funds of the District (2008-09).



## BOARD AGENDA

REGULAR MEETING  
January 22, 2009

ACTION ITEM

**TO:** Board of Education

**PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division

**SUBJECT:** Adoption of Resolution No. 09-07 Establishing a Citizens' Oversight Committee for Measure G

**GOAL(s):** Budget Planning

**STRATEGIC PLAN:** Strategy #1: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, success, and strengths.

**BACKGROUND:** On November 4, 2008, a Bond Election was held for the purpose of approving the issuance of bonds in the amount of \$225 million, known as Measure G. The bond measure successfully passed with more than fifty-five percent of the votes cast in favor of the measure. A Citizens' Oversight Committee is now to be established in accordance with the requirements of the Strict Accountability In Local School Construction Bonds Act of 2000.

**BUDGET IMPLICATIONS:** None.

**RECOMMENDATION:** That the Board adopt Resolution No. 09-07 establishing a Citizens' Oversight Committee for Measure G.

**ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board adopted Resolution No. 09-07 establishing a Citizens' Oversight Committee for Measure G.

**COLTON JOINT UNIFIED SCHOOL DISTRICT  
RESOLUTION NO. 09-07**

RESOLUTION OF THE BOARD OF EDUCATION OF THE COLTON JOINT  
UNIFIED SCHOOL DISTRICT ESTABLISHING A CITIZENS' BOND  
OVERSIGHT COMMITTEE AND APPROVING BYLAWS THEREFORE

**WHEREAS**, the Board of Education of the Colton Joint Unified School District (the "District") previously adopted a resolution requesting San Bernardino County and Riverside County (the "Counties") to call an election for general obligation bonds (the "Bond Election") to be held on November 4, 2008; and

**WHEREAS**, notice of the Bond Election was duly given; and on November 4, 2008, the Bond Election was duly held and conducted for the purpose of voting a measure for the issuance of bonds of the District in the amount of \$225,000,000 ("Measure G"); and

**WHEREAS**, based on the Canvass and Statement of Results for the Counties, more than fifty-five percent of the votes cast on the Measure G were in favor of issuing the aforementioned bonds; and

**WHEREAS**, the Board of Education of the District wishes hereby to establish an independent citizens' bond oversight committee in connection with any issuance of bonds under Measure G and to approve Bylaws governing such committee.

NOW, THEREFORE, THE BOARD OF EDUCATION OF THE COLTON JOINT UNIFIED SCHOOL DISTRICT DOES HEREBY FIND, DETERMINE AND CERTIFY AS FOLLOWS:

Section 1. Authorization. Measure G was authorized pursuant to paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution and subdivision (b) of Section 18 of Article XVI of the California Constitution in accordance with the requirements of the Strict Accountability In Local School Construction Bonds Act of 2000 (the "Act").

Section 2. Establishment of Committee. An independent citizens' bond oversight committee (the "Committee") is hereby established for the purposes set forth in the Act.

Section 3. Bylaws. The Committee shall operate pursuant to the Board approved Bylaws. The Committee shall have only those responsibilities granted to them in the Act and in the Bylaws. The Bylaws, as submitted herewith and attached hereto, are hereby approved.

Section 4. Other Actions. Officers of the Board and members of the Committee established hereunder are hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to give effect to and comply with the terms and intent of this Resolution. Such actions heretofore taken by such officers, officials and staff are hereby ratified, confirmed and approved.

ADOPTED, SIGNED AND APPROVED this \_\_\_\_ day of \_\_\_\_\_, 200\_ :

BOARD OF EDUCATION OF THE COLTON  
JOINT UNIFIED SCHOOL DISTRICT

---

President

ATTEST:

---

Secretary

STATE OF CALIFORNIA            )  
  )  
SAN BERNARDINO COUNTY        )

I, \_\_\_\_\_, do hereby certify that the foregoing Resolution No. \_\_\_\_\_ was duly adopted by the Board of Education of the Colton Joint Unified School District at a meeting thereof held on \_\_\_\_\_ day of \_\_\_\_\_, 200\_ and that it was so adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

By: \_\_\_\_\_  
Secretary

**BOARD AGENDA**

**REGULAR MEETING  
January 22, 2009**

**ACTION ITEM**

**TO:** **Board of Education**

**PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division

**SUBJECT:** **Approval of Bylaws for the Measure G Citizens' Oversight Committee**

**GOAL(s):** Budget Planning

**STRATEGIC PLAN:** Strategy #1: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, success, and strengths.

**BACKGROUND:** On November 4, 2008, a Bond Election was held for the purpose of approving the issuance of bonds in the amount of \$225 million, known as Measure G. The bond measure successfully passed with more than fifty-five percent of the votes cast in favor of the measure. Bylaws for the Citizens' Oversight Committee are now to be established in accordance with the requirements of the Strict Accountability In Local School Construction Bonds Act of 2000.

**BUDGET IMPLICATIONS:** None.

**RECOMMENDATION:** That the Board approve the Bylaws of the Measure G Citizens' Oversight Committee.

**ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved the Bylaws of the Measure G Citizens' Oversight Committee.

# Colton Joint Unified School District

## Measure G

### CITIZENS' BOND OVERSIGHT COMMITTEE BYLAWS

**Section 1. Committee Established.** The Colton Joint Unified School District (the "District") was successful at the election conducted on November 4, 2008 (the "Bond Election") in obtaining authorization from the District's voters to issue up to \$225,000,000 aggregate principal amount of the District's general obligation bonds ("Measure G"). The election was conducted under Proposition 39, being chaptered as the Strict Accountability in Local School Construction Bonds Act of 2000, at Section 15264 *et seq.* of the Education Code of the State ("Prop 39"). Pursuant to Section 15278 of the Education Code, the District is now obligated to establish the Committee in order to satisfy the accountability requirements of Prop 39. The Board of Education of the Colton Joint Unified School District (the "Board") hereby establishes the Citizens' Bond Oversight Committee (the "Committee") which shall have the duties and rights set forth in these Bylaws. The Committee does not have legal capacity independent from the District.

**Section 2. Purposes.** The purposes of the Committee are set forth in Prop 39, and these Bylaws are specifically made subject to the applicable provisions of Prop 39 as to the duties and rights of the Committee. The Committee shall be deemed to be subject to the *Ralph M. Brown Public Meetings Act* of the State of California and shall conduct its meetings in accordance with the provisions thereof. The District shall provide necessary administrative support to the Committee as shall be consistent with the Committee's purposes, as set forth in Prop 39.

The proceeds of general obligation bonds issued pursuant to the Election are hereinafter referred to as "bond proceeds." The Committee shall confine itself specifically to bond proceeds generated under Measure G. Regular and deferred maintenance projects and all monies generated under other sources shall fall outside the scope of the Committee's review.

**Section 3. Duties.** To carry out its stated purposes, the Committee shall perform only the following duties:

3.1 **Inform the Public.** The Committee shall inform the public concerning the District's expenditure of bond proceeds. In fulfilling this duty, all official communications to either the Board or the public shall come from the Chair acting on behalf of the Committee. The Chair shall only release information that reflects the consensus view of the Committee.

3.2 **Review Expenditures.** The Committee shall review expenditure reports produced by the District to ensure that (a) bond proceeds were expended only for the purposes set forth in the Measure G; and (b) no bond proceeds were used for any teacher or administrative salaries or other operating expenses.

3.3 Annual Report. The Committee shall present to the Board, in public session, an annual written report which shall include the following:

- (a) A statement indicating whether the District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution; and
- (b) A summary of the Committee's proceedings and activities for the preceding year.

3.4 Duties of the Board and/or Superintendent. Either the Board or the Superintendent, as the Board shall determine, shall have the following powers reserved to it, and the Committee shall have no jurisdiction over the following types of activities:

- (a) Approval of contracts,
- (b) Approval of change orders,
- (c) Expenditure of bond funds,
- (d) Handling of all legal matters,
- (e) Approval of project plans and schedules,
- (f) Approval of all deferred maintenance plans, and
- (g) Approval of the sale of bonds.

3.5 Measure G Projects Only. In recognition of the fact that the Committee is charged with overseeing the expenditure of bond proceeds, the Board has not charged the Committee with responsibility for:

- (a) Projects financed through the State of California, developer fees, redevelopment tax increment, certificates of participation, lease/revenue bonds, the general fund or the sale of surplus property without bond proceeds shall be outside the authority of the Committee.
- (b) The establishment of priorities and order of construction for the bond projects, which shall be made by the Board in its sole discretion.
- (c) The selection of architects, engineers, soils engineers, construction managers, project managers, CEQA consultants and such other professional service firms as are required to complete the project based on District criteria established by the Board in its sole discretion.
- (d) The approval of the design for each project including exterior materials, paint color, interior finishes, site plan and construction methods (modular vs. permanent) which shall be determined by the Board in its sole discretion.
- (e) The selection of independent audit firm(s), performance audit consultants and such other consultants as are necessary to support the activities of the Committee.

(f) The approval of an annual budget for the Committee that is sufficient to carry out its activities.

(g) The appointment or reappointment of qualified applicants to serve on the Committee, subject to legal limitations, and based on criteria adopted in the Board's sole discretion as part of carrying out its function under Prop 39.

**Section 4. Authorized Activities.**

4.1 In order to perform the duties set forth in Section 3.0, the Committee may engage in the following authorized activities:

(a) Receive and review copies of the District's annual independent performance audit and annual independent financial audit as required by Article XIII A of the California Constitution.

(b) Inspect school facilities and grounds for which bond proceeds have been or will be expended, in accordance with any access procedure established by the District's Superintendent.

(c) Review copies of deferred maintenance proposals or plans developed by the District.

(d) Review efforts by the District to maximize bond proceeds by implementing various cost-saving measures.

**Section 5. Membership.**

5.1 Number.

The Committee shall consist of at least seven (7) members appointed by the Board of Education from a list of candidates submitting written applications, and based on criteria established by Prop 39, to wit:

- One (1) member shall be the parent or guardian of a child enrolled in the District.
- One (1) member shall be both a parent or guardian of a child enrolled in the District and active in a parent-teacher organization, such as the P.T.A. or a school site council.
- One (1) member active in a business organization representing the business community located in the District.
- One (1) member active in a senior citizens' organization.
- One (1) member active in a bona-fide taxpayers association.
- Two (2) members of the community at-large.



5.2 Qualification Standards.

(a) To be a qualified person, he or she must be at least 18 years of age.

(b) The committee may not include any employee, official of the District or any vendor, contractor or consultant of the District.

5.3 Ethics: Conflicts of Interest. By accepting appointment to the Committee, each member agrees to comply with Articles 4 (commencing with Section 1090) and 4.7 (commencing with Section 1125) of Division 4 of Title 1 of the Government Code. Additionally, each member shall comply with the Committee Ethics Policy attached as "Attachment A" to these Bylaws.

5.4 Term. Except as otherwise provided herein, each member shall serve a term of two (2) years, commencing on the date of the first meeting of the Committee. No member may serve more than two (2) consecutive terms. At the Committee's first meeting, members will draw lots or otherwise select a minimum of two members to serve for an initial one (1) year term and the remaining members for an initial two (2) year term.

5.5 Appointment. Members of the Committee shall be appointed by the Board through the following process: (a) appropriate local groups will be solicited for applications; (b) the Superintendent will review the applications; and (c) the Superintendent will make recommendations to the Board.

5.6 Removal; Vacancy. The Board may remove any Committee member for any reason, including failure to attend two consecutive Committee meetings without reasonable excuse or for failure to comply with the Committee Ethics Policy. Upon a member's removal, his or her seat shall be declared vacant. The Board, in accordance with the established appointment process shall fill any vacancies on the Committee. Vacancies shall be filled within 90 days from the initial date of each such vacancy.

5.7 Compensation. The Committee members shall not be compensated for their services.

5.8 Authority of Members. (a) Committee members shall not have the authority to direct staff of the District, (b) individual members of the Committee retain the right to address the Board, either on behalf of the Committee or as an individual, and (c) the Committee may only request copies of reports and documents which have been previously presented to the Board and which are a public record.

**Section 6. Meetings of the Committee.**

6.1 Regular Meetings. The Committee shall meet at least once a year but no more frequently than quarterly.

6.2 Location. All meetings shall be held within the boundaries of the Colton Joint Unified School District.

6.3 Procedures. All meetings shall be open to the public in accordance with the *Ralph M. Brown Act*, Government Code Section 54950 *et seq.* Meetings shall be conducted according to such additional procedural rules as the Committee may adopt. A majority of the number of Committee members shall constitute a quorum for the transaction of any business of the Committee.

**Section 7. District Support.**

7.1 The District shall provide to the Committee necessary technical and administrative assistance as follows:

(a) preparation of and posting of public notices as required by the *Brown Act*, ensuring that all notices to the public are provided in the same manner as notices regarding meetings of the District Board;

(b) provision of a meeting room, including any necessary audio/visual equipment;

(c) preparation, translation and copies of any documentary meeting materials, such as agendas and reports; and

(d) retention of all Committee records, and providing public access to such records on an Internet website maintained by the District.

7.2 District staff and/or District consultants shall attend Committee proceedings in order to report on the status of projects and the expenditures of bond proceeds.

**Section 8. Reports.** In addition to the Annual Report required in Section 3.2, the Committee may report to the Board from time to time in order to advise the Board on the activities of the Committee. The Annual Report shall be in writing and shall summarize the proceedings and activities conducted by the Committee.

**Section 9. Officers.** The Superintendent shall appoint the initial Chair to serve for an initial two (2) year term. The Committee shall elect an initial Vice-Chair. Thereafter, the Committee shall elect a Chair and a Vice-Chair who shall act as chair only when the Chair is absent.

**Section 10. Amendment of Bylaws.** Any amendment to these Bylaws shall be approved by a majority vote of the Board.

**Section 11. Termination.** The Committee shall automatically terminate and disband 180 days after all Measure G bond proceeds are spent.

**CITIZENS' BOND OVERSIGHT COMMITTEE  
ETHICS POLICY STATEMENT**

This Ethics Policy Statement provides general guidelines for Committee members in carrying out their responsibilities. Not all ethical issues that Committee members face are covered in this Statement. However, this Statement captures some of the critical areas that help define ethical and professional conduct for Committee members. The provisions of this Statement were developed from existing laws, rules, policies and procedures as well as from concepts that define generally accepted good business practices. Committee members are expected to strictly adhere to the provisions of this Ethics Policy.

**POLICY**

- **CONFLICT OF INTEREST.** A Committee member shall not make or influence a District decision related to: (1) any contract funded by bond proceeds or (2) any construction project which will benefit the committee member's outside employment, business, or a personal finance or benefit an immediate family member, such as a spouse, child or parent.
  
- **OUTSIDE EMPLOYMENT.** A Committee member shall not use his or her authority over a particular matter to negotiate future employment with any person or organization that relates to: (1) any contract funded by bond proceeds, or (2) any construction project. A Committee member shall not make or influence a District decision related to any construction project involving the interest of a person with whom the member has an agreement concerning current or future employment, or remuneration of any kind. For a period of two (2) years after leaving the Committee, a former Committee member may not represent any person or organization for compensation in connection with any matter pending before the District that, as a Committee member, he or she participated in personally and substantially. Specifically, for a period of two (2) years after leaving the Committee, a former Committee member and the companies and businesses for which the member works shall be prohibited from contracting with the District with respect to: (1) bidding on projects funded by the bond proceeds; and (2) any construction project.
  
- **COMMITMENT TO UPHOLD LAW.** A Committee member shall uphold the federal and California Constitutions, the laws and regulations of the United States and the State of California (particularly the Education Code) and all other applicable government entities, and the policies, procedures, rules and regulations of the Colton Joint Unified School District;
  
- **COMMITMENT TO DISTRICT.** A Committee member shall place the interests of the District above any personal or business interest of the member.

**BOARD AGENDA**

**REGULAR MEETING  
January 22, 2009**

**ACTION ITEM**

**TO:** **Board of Education**

**PRESENTED BY:** James A. Downs, Superintendent

**SUBJECT:** **Adoption of Resolution, *Recognition of African-American History Month, February 2009***

**GOAL:** Community Relations/Parent Involvement  
Student Achievement

**STRATEGY:** Strategy #6  
We will identify, model, reinforce, and integrate the character traits students need to graduate and thrive in further education and the workplace.

**BACKGROUND:** African-American citizens have participated in every American effort to secure, protect, and maintain the essence and substance of American democracy, as reflected by California Education Code Section 37221 (d) which established March 5 as Black American Day to commemorate the anniversary of the death of Crispus Attucks, the first African-American martyr of the Boston Massacre. The California State Board of Education recognized in its Multicultural Education Policy that each student needs an opportunity to understand the common humanity underlying all people and proclaims the month of February as *African-American History Month* encouraging students, staff, and parents to commemorate this occasion with appropriate and meaningful activities.

**BUDGET IMPLICATIONS:** None.

**RECOMMENDATION:** That the Board of Education adopt the Resolution, Recognition of African-American History Month as presented.

**ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board adopted the Resolution, Recognition of African-American History Month, February 2009.

# Resolution

## “Recognition of African-American History Month” February 2009

WHEREAS, Americans of African descent helped develop our nation in countless ways, those recognized, unrecognized, and unrecorded; and

WHEREAS, African-American history reflects a determined spirit of perseverance and cultural pride in its struggle to share equally in the opportunities of a nation founded upon the principles of freedom and liberty for all people; and

WHEREAS, African-American citizens have participated in every American effort to secure, protect, and maintain the essence and substance of American democracy, as reflected by California Education Code Section 37221 (d) which established March 5 as Black American Day to commemorate the anniversary of the death of Crispus Attucks, the first African-American martyr of the Boston Massacre; and

WHEREAS, The California State Board of Education recognized in its Multicultural Education Policy that each student needs an opportunity to understand the common humanity underlying all people; and

WHEREAS, *The History-Social Science Framework for California Public Schools, Kindergarten through Grade Twelve* states that the history curriculum of the community, state, region, nation, and world must reflect the experiences of men and women and of different racial, religious, and ethnic groups, which is integrated at every level; now, therefore, be it

RESOLVED, That the Colton Joint Unified School District Board of Education proclaims the month of February as *African-American History Month* and encourages students, staff, and parents to commemorate this occasion with appropriate and meaningful activities.



DULY ADOPTED by the Board of Education of the Colton Joint Unified School District of San Bernardino County, State of California, with a vote of \_\_\_ ayes, \_\_\_ noes, and \_\_\_ absent, and signed by the President and attested by the Secretary this 22nd day of January, 2009.

\_\_\_\_\_  
Marge Mendoza-Ware  
President, Board of Education

Attest:

\_\_\_\_\_  
James A. Downs  
Secretary, Board of Education

# BOARD AGENDA

REGULAR MEETING  
January 22, 2009

## ACTION ITEM

**TO:** Board of Education

**PRESENTED BY:** Yolanda Cabrera, Assistant Superintendent  
Educational Services Division

**SUBJECT:** Adoption of Resolution, "National School Counseling Week,"  
February 2 – 6, 2009

**GOAL:** Community Relations/Parent Involvement

**STRATEGIC PLAN:** Strategy #5  
We will identify students' college and career aspirations, expand career and technical pathways and prepare students for successful transition to the workforce and/or further education.

Strategy #6  
We will identify, model, reinforce, and integrate the character traits students need to graduate and thrive in further education and the workplace.

**BACKGROUND:** School counselors have a tremendous impact on our District students. They prepare students and help them examine their abilities, strengths, interests and talents towards a positive social, personal, educational and career development. School counselors in the Colton Joint Unified School District should therefore be recognized for their contribution to the educational program and the success of our students.

**BUDGET IMPLICATIONS:** None

**RECOMMENDATION:** That the Board of Education adopt the Resolution in recognition of National School Counseling Week, February 2 – 6, 2009.

**ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board adopted resolution: "National School Counseling Week," February 2 – 6, 2009.

Colton Joint Unified School District

# Resolution

*National School Counseling Week*  
*February 2 – 6, 2009*

WHEREAS, the 2009 theme for National School Counseling Week is “School Counselors: Making a Difference,” to focus on the contribution school counselors provide for students; and

WHEREAS, there are currently 51 school counselors in our District and more than 21,000 counselors nationwide that are certified, experienced educators and are an integral part of the total educational program to help students reach their full potential; and

WHEREAS, school counselors are specially trained to prepare students and help them examine their abilities, strengths, interests and talents towards a positive educational, personal, social, and career development; and

WHEREAS, school counselors facilitate collaboration to help parents and educators identify and reduce risk factors, promote protective factors, create safe, caring schools, and access community resources; and

WHEREAS, students, parents and the community within the Colton Joint Unified School District should recognize the vital role that school counselors play in the academic and personal development of our District’s children.

THEREFORE, BE IT RESOLVED, that the Board of Education of the Colton Joint Unified School District, declares February 2 – 6, 2009 as National School Counseling Week and commends our school counselors for the tremendous work they do for students and families.



DULY ADOPTED by the Board of Education of the Colton Joint Unified School District of San Bernardino County, State of California, with a vote of \_\_\_ ayes, \_\_\_ nays, \_\_\_ absent, \_\_\_ abstentions this 22<sup>nd</sup> day of January, 2009.

\_\_\_\_\_  
Marge Mendoza-Ware  
President, Board of Education

Attest:

\_\_\_\_\_  
James A. Downs  
Secretary, Board of Education

**BOARD AGENDA**

**REGULAR MEETING  
January 22, 2009**

**STUDY, INFORMATION AND REVIEW**

**TO:** **Board of Education**

**PRESENTED BY:** Jerry Almendarez, Assistant Superintendent, Human Resources Division

**SUBJECT:** **Resignations**

**STRATEGIC PLAN:** **Strategy #1:** We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes and strengths.

**I. Classified**

1. Davis, Perry  
Campus Security – BHS  
Employed February 13, 1996; resignation effective December 12, 2008. Personal reasons.



# BOARD AGENDA

REGULAR MEETING  
January 22, 2009

## STUDY, INFORMATION AND REVIEW

- TO:** Board of Education
- PRESENTED BY:** Mike Snellings, Assistant Superintendent, Student Services Division
- SUBJECT:** Quarterly Uniform Complaint Report Summary  
(October through December 2008)
- GOALS:** Student Performance, Personnel Development, Facilities/Support Services, Budget Planning, School Safety & Attendance, Community Relations, & Parent Involvement
- STRATEGIC PLAN:** Mission: The Mission of the Colton Joint Unified School District, a team of caring employees dedicated to the education of children, is to ensure each student learns the academic knowledge and skills necessary to thrive in college or in the workforce and be responsible, productive citizens by providing engaging, challenging, and enriching opportunities and specialized programs in a safe environment in partnership with students, families and our diverse communities.
- BACKGROUND:** As required by Williams Settlement legislation, the quarterly uniform complaint report summary for October, November, and December 2008 is provided for your review.

# Williams Settlement Legislation

## Quarterly Report Summary (2008)

### Quarterly Uniform Complaint Report Summary For submission to school district governing board and county office of education

District Name: Colton Joint Unified School District  
Quarter covered by this report: October, November, December 2008

Please fill in the following table. Enter 0 in any cell that does not apply

	<b>Number of complaints received in quarter</b>	<b>Number of complaints resolved</b>	<b>Number of complaints unresolved</b>
<b>Instructional Materials</b>	0	0	0
<b>Facilities</b>	0	0	0
<b>Teacher Vacancy and Misassignments</b>	0	0	0
<b>Totals</b>	0	0	0

Submitted by: Mike Snellings

Title: Assistant Superintendent, Student Services

**BOARD AGENDA**

**REGULAR MEETING  
January 22, 2009**

**STUDY, INFORMATION AND REVIEW**

**TO:** **Board of Education**

**PRESENTED BY:** Jerry Almendarez, Assistant Superintendent, Human Resources Division

**SUBJECT:** **Proposed Amendment of Administrative Regulations (Human Resources) AR 4131 Staff Development - Certificated**

**GOAL:** Human Resources Development

**STRATEGIC PLAN:** Parameter 1: We will always maintain safe learning environments.  
Strategy 1: We will establish an effective internal and external communication system to keep all partners informed about our mission, objectives, strategies, policies, successes and strengths.

**BACKGROUND:** The Administration is updating Board Policies and Administrative Regulations under the guidelines of the California School Boards' Association.

**PROPOSED IN BOLD**ADMINISTRATIVE REGULATION

AR 4131

STAFF DEVELOPMENT

The Superintendent or designee shall ensure that certificated staff members have opportunities to learn both from outside sources and from each other. These opportunities may include, but are not limited to:

1. Visits to other classrooms and other schools
2. Attendance at professional education conferences or committee meetings
3. Participation in professional development networks that promote inquiry and allow staff to analyze and evaluate each other's work
4. Peer conferences and/or joint staff preparation time
5. Discussions and/or internships with business and community agencies for the purpose of identifying the skills, knowledge, and aptitudes necessary for specific career paths and developing meaningful career-related, work-based learning experiences
6. Travel, study, and research in subject-matter content and effective educational practices
7. Classes/workshops offered by the district, county office of education, state projects, private organizations, or other appropriate agencies
  - a) **Attendance at workshops or conferences paid for by the District and/or attended during the work day may NOT receive credit for placement on the salary schedule.**
8. Courses in institutions of higher education
9. Follow-up activities that help staff to implement newly acquired skills

The Superintendent or designee shall approve the participation of individual staff members in district-provided or external staff development activities which may require release time, leave of absence, or other district resources.

(2/98 10/98) 7/05

**BOARD AGENDA**

**REGULAR MEETING  
January 22, 2009**

**STUDY, INFORMATION AND REVIEW ITEM**

**TO:** Board of Education

**PRESENTED BY:** Mike Snellings, Assistant Superintendent, Student Services Division

**SUBJECT:** **Proposed Amendment and Substitution of Board Policies and Administrative Regulation:**  
*AR 1312.3 Uniform Complaint Procedures (amendment)*  
*BP 6173 Education for Homeless Children (substitution)*

**GOAL(S):** Student Safety, Community Relations and Parent Involvement

**STRATEGIC PLAN:** Mission: The Mission of the Colton Joint Unified School District, a team of caring employees dedicated to the education of children, is to ensure each student learns the academic knowledge and skills necessary to thrive in college or in the workforce and be responsible, productive citizens by providing engaging challenging, and enriching opportunities and specialized programs in a safe environment in partnership with students, families and our diverse communities.

**BACKGROUND:** The Administration is updating Board Policies and Administrative Regulations under the guidelines of the California School Boards' Association.

ADMINISTRATIVE REGULATION

AR 1312.3

UNIFORM COMPLAINT PROCEDURESCompliance Officer

The Governing Board designates the following compliance officer to receive and investigate complaints and to ensure District compliance with the law:

Assistant Superintendent, Student Services  
Colton Joint Unified School District  
Student Services Center  
851 South Mount Vernon, Colton, California 92324  
(909) 580-6522

The Superintendent or designee shall ensure that employees designated to investigate complaints are knowledgeable about the laws and programs for which they are responsible. Such employees may have access to legal counsel as determined by the Superintendent or designee.

Notifications

The Superintendent or designee shall meet the notification requirements of 5 CCR 4622, including the annual dissemination of District complaint procedures **to students, employees, parents/guardians, the district advisory committee, school advisory committees, appropriate private school officials or representatives and other interested parties** and information about available appeals, civil law remedies and conditions under which a complaint may be taken directly to the California Department of Education. The Superintendent or designee shall ensure that complainants understand that they may pursue other remedies, including actions before civil courts or other public agencies.

Procedures

The following procedures shall be used to address all complaints which allege that the District has violated federal or state laws or regulations governing educational programs. Compliance officers shall maintain a record of each complaint and subsequent related actions, including all information required for compliance with 5 CCR 4632.

All parties involved in allegations shall be notified when a complaint is filed, when a complaint meeting or hearing is scheduled and when a decision or ruling is made.

Step 1: Filing of Complaint

Any individual, public agency or organization may file a written complaint of alleged noncompliance by the District.

Complaints alleging unlawful discrimination may be filed by a person who alleges that he/she personally suffered unlawful discrimination or by a person who believes that an individual or any specific class of individuals has been subjected to unlawful discrimination. The complaint must be initiated no later than six months from the date when the alleged discrimination occurred or when the complainant first obtained knowledge of the facts of the alleged discrimination. (5 CCR 4630)

The complaint shall be presented to the compliance officer who shall maintain a log of complaints received, providing each with a code number and a date stamp.

If a complainant is unable to put a complaint in writing due to conditions such as illiteracy or other disabilities, District staff shall help him/her to file the complaint. (5 CCR 4600)

ADMINISTRATIVE REGULATION - continued

AR 1312.3

UNIFORM COMPLAINT PROCEDURES - continuedStep 2: Investigation of Complaint

The compliance officer is encouraged to hold an investigative meeting within ten days of receiving the complaint or an unsuccessful attempt to mediate the complaint. This meeting shall provide an opportunity for the complainant and/or his/her representative to repeat the complaint orally.

The complainant and/or his/her representative and the District's representatives shall also have an opportunity to present information relevant to the complaint. Parties to the dispute may discuss the complaint and question each other or each other's witnesses. (5 CCR 4631)

A complainant's refusal to provide the District's investigator with documents or other evidence related to the allegations in the complaint, or his/her failure to cooperate in the investigation, may result in the dismissal of the complaint because of a lack of evidence to support the allegations.

The District's refusal to provide the investigator with access to records and/or other information related to the allegation in the complaint, or its failure or refusal to cooperate in the investigation or its engagement in any other obstruction of the investigation, may result in a finding, based on evidence collected, that a violation has occurred and may result in the imposition of a remedy in favor of the complainant.

Step 3: Response

Within 30 days of receiving the complaint, the compliance officer shall prepare and send to the complainant a written report of the District's investigation and decision, as described in Step #4 below. If the complainant is dissatisfied with the compliance officer's decision, he/she may, within five days, file his/her complaint in writing with the Board.

The Board may consider the matter at its next regular Board meeting or at a special Board meeting convened in order to meet the 60-day time limit within which the complaint must be answered. The Board may decide not to hear the complaint, in which case the compliance officer's decision shall be final.

If the Board hears the complaint, the compliance officer shall send the Board's decision to the complainant within 60 days of the District's initially receiving the complaint or within the time period that has been specified in a written agreement with the complainant. (5 CCR 4631)

Step 4: Final Written Decision

The report of the District's decision shall be in writing and sent to the complainant. (5 CCR 4631)

The report of the District's decision shall be written in English and in the language of the complainant whenever feasible or required by law. If it is not feasible to write this report in the complainant's primary language, the District shall arrange a meeting at which a community member will interpret it for the complainant.

The decision shall include:

1. The findings of fact based on the evidence gathered. (5 CCR 4631)
2. The conclusion(s) of the law (5 CCR 4631)
3. Disposition of the complaint. (5 CCR 4631)

ADMINISTRATIVE REGULATION - continued

AR 1312.3

UNIFORM COMPLAINT PROCEDURES - continued

4. Rationale for such disposition (5 CCR 4631)
5. Corrective actions, if any are warranted (5 CCR 4631)

Notice of the complainant's right to appeal the decision within 15 days to the California Department of Education, and procedures to be followed for initiating such an appeal (5 CCR 4631, 4652)

For discrimination complaints, notice that the complainant must wait until 60 days have elapsed from the filing of an appeal with the California Department of Education before pursuing civil law remedies (5 CCR 4631; Education Code 262.3)

If an employee is disciplined as a result of the complaint, this report shall simply state that effective action was taken and that the employee was informed of the District expectations. The report shall not give any further information as to the nature of the disciplinary action.

Appeals to the California Department of Education

If dissatisfied with the District's decision, the complainant may appeal in writing to the California Department of Education within 15 days of receiving the District's decision. For good cause, the Superintendent of Public Instruction may grant an extension for filing appeals. (5 CCR 4652)

When appealing to the California Department of Education, the complainant must specify the reason(s) for appealing the District's decision and must include a copy of the locally filed complaint and the District's decision. (5 CCR 4652)

The California Department of Education may directly intervene in the complaint without waiting for action by the District when one of the conditions listed in 5 CCR 4650 exists. In addition, the California Department of Education may also intervene in those cases where the District has not taken action within 60 calendar days of the date the complaint was filed with the District.

Civil Law Remedies

A complainant may pursue available civil law remedies outside of the District's complaint procedures. Complainants may seek assistance from mediation centers or public/private interest attorneys. Civil law remedies that may be imposed by a court include, but are not limited to, injunctions and restraining orders. For discrimination complaints, however, a complainant must wait until 60 days have elapsed from the filing of an appeal with the California Department of Education before pursuing civil law remedies. The moratorium does not apply to injunctive relief and is applicable only if the District has appropriately, and in a timely manner, apprised the complainant of his/her right to file a complaint in accordance with 5 CCR 4622.

(10/96 10/97) 3/02



EDUCATION FOR HOMELESS CHILDREN

BP 6173

The Governing Board desires to ensure that homeless students have access to the same free and appropriate public education provided to other students within the district. The district shall provide homeless students with access to education and other services necessary for these students to meet the same challenging academic standards as other students.

The District shall provide homeless students with access to education and other services necessary for these students to meet the same challenging performance standards as other students. Students shall not be segregated into a separate school or program based on their status as homeless, nor shall homeless students be stigmatized in any way.

The Superintendent or designee shall ensure that placement decisions for homeless students are based on the student's best interest as defined in law and administrative regulation.

The District shall provide transportation for a homeless student to and from a District school of origin when the student is residing within the District and the parent/guardian requests that transportation be provided.

The Superintendent or designee shall consult with the Superintendent of an outside district to agree upon a method to apportion the responsibility and costs of transportation if the student resides outside of District boundaries, but continue to attend the Colton Joint Unified School District's school of origin.

*References:**EDUCATION CODE**1980-1986 County community schools**2558.2 Use of revenue limits to determine average daily attendance of homeless children**39807.5 Payment of transportation costs by parents**UNITED STATES CODE, TITLE 42**11431-11435 McKinney-Vento Homeless Assistance Act*

(09/04/2003)

Proposed **01/22/2009**

**EDUCATION FOR HOMELESS CHILDREN**

AR 6173

“Homeless” means students who lack a fixed, regular and adequate nighttime residence, including:

1. Children who are sharing residences of other persons due to economic hardships;
2. Children who are living in motels, hotels, trailer parks or camping grounds; are living in emergency or transitional shelters; are abandoned in hospitals; are awaiting foster care placement.
3. Children who have a primary nighttime residence that is a public or private place not designated as regular sleeping accommodations.
4. Children who are living in vehicles, parks, public spaces, abandoned buildings, substandard housing, bus or train stations.
5. Unaccompanied youth.
6. Migratory children who are living in conditions described in 1 – 4 above.

“School of origin” means the school that the student attended when permanently housed or the school in which the student was last enrolled.

“Best interest” means continuing a student’s enrollment in the school of origin for the duration of the student’s homelessness, except when doing so is contrary to the wishes of the parent/guardian.

The Superintendent designates the following staff as the District liaison for homeless students:

Director of Administrative Services  
851 South Mount Vernon Avenue  
Colton, CA 92324  
(909) 580-6522

The District liaison shall ensure that:

1. Homeless students are identified by school personnel and through coordinated activities with other entities and agencies.
2. Homeless students enroll in, and have a full and equal opportunity to succeed in, district schools
3. Homeless families and students receive educational services for which they are eligible.
4. Parents/guardians are informed of the educational and related opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children.
5. Notice of the educational rights of homeless children is disseminated at places where children receive services, such as schools, shelters, and soup kitchens.
6. Enrollment disputes are mediated in accordance with law, Board policy, and administrative regulation.
7. Parents/guardians are fully informed of all transportation services.

Placement decisions for homeless students shall be based on the student’s best interest. A homeless student shall be placed in the school of origin, unless the parent/guardian requests otherwise.

EDUCATION FOR HOMELESS CHILDREN, continued

AR 6173

The student may continue attending the school of origin for the duration of the homelessness and until the end of any academic year in which the student moves into permanent housing.

The principal or designee shall immediately enroll the student in the school of choice, even if the parent/guardian is unable to provide the school with records required for enrollment.

If the student is placed at a school other than that school of origin or a school requested by the parent/guardian, the Superintendent or designee shall provide the parent/guardian with a written explanation of the decision and a statement regarding the parent/guardian's right to appeal the placement decision.

If a dispute arises over school selection or enrollment in a particular school, the student shall be admitted to the school in which enrollment is sought, pending resolution of the complaint.

The parent/guardian shall be provided with a written explanation of the placement decision, including an explanation of the parent/guardian's right to appeal the decision. The student shall be referred to the District liaison.

The written explanation shall be complete, as brief as possible, simply stated and provided in language that the parent/guardian or student can understand. The explanation may include contact information for the district liaison, a description of the district's decision, notice of the right to enroll in the school of choice pending resolution of the dispute, notice that enrollment includes full participation in all school activities, and notice of the right to appeal the decision to the county office of education and, if the dispute remains unresolved, to the California Department of Education.

The District liaison shall carry out the dispute resolution process provided by the state after receiving notice of the dispute. The liaison shall provide the parent/guardian a copy of the district's decision, dispute form, and a copy of the outcome of the dispute.

If a parent/guardian disagrees with the liaison's enrollment decision, he/she may appeal the decision to the Superintendent. The Superintendent shall make a determination within five working days.

If the parent/guardian wishes to appeal the district's placement decision, the district liaison shall forward all written documentation and related paperwork to the homeless liaison at the county office of education.

(09/04/2003)  
Proposed 01/22/2009

# BOARD AGENDA

REGULAR MEETING  
January 22, 2009

## STUDY, INFORMATION & REVIEW

**TO:** Board of Education

**PRESENTED BY:** James A. Downs, Superintendent

**SUBJECT:** **Proposed New Board Policy and Administrative Regulation**  
*BP & AR 0619 Evaluation of Instructional and Non-Instructional Programs*

**GOALS:** Community Relations, Facilities/Support Services

**STRATEGIC PLAN:** Strategy #1 -- Communication: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes and strengths.

Strategy #2 -- Curriculum: We will effectively implement state-adopted curriculum for all students and use assessment data to provide targeted assistance to non-proficient students in order to increase performance on state tests.

**BACKGROUND:** The Administration is in the process of updating Board Policies and Administrative Regulations under the guidelines of the California School Boards' Association.

In addition, this policy is being proposed to align with the action plans that were written by the team responsible for strategy #3, "We will create a district-wide policy and decision-making process that will be used to adopt and regularly review and evaluate every district program."

The proposed policy and administrative regulation is submitted for your review.

## **Proposed New Board Policy and Administrative Regulation**

### **PHILOSOPHY, GOALS, OBJECTIVES AND COMPREHENSIVE PLANS**

**BP 0000**

### **EVALUATION OF INSTRUCTIONAL AND NON-INSTRUCTIONAL PROGRAMS**

**BP 0619**

The Governing Board recognizes that it is accountable to students, parents/guardians, and the community for the effectiveness of the district's instructional program in meeting the district goals for student learning. Furthermore, the District also recognizes the impact of effective non-instruction programs on the overall performance of the district.

The Governing Board will provide for all students, programs that continue to make an optimal contribution to the mission and programs where the benefits continue to justify the cost. No new program, service, or position will be approved unless the benefits clearly justify the cost and provisions are made for staff development and program evaluation. The district will practice financial responsibility by balancing the educational needs of our students with the district's long-term financial stability.

In support of the evaluation of both instructional and non-instructional programs, a process of program review will be developed to ensure the effectiveness of district services and to maximize the procurement of programs that make the greatest contributions to the educational program and effective operations of the district.

## Proposed New Administrative Regulation

PHILOSOPHY, GOALS, OBJECTIVES AND COMPREHENSIVE PLANS

BP 0000

### EVALUATION OF INSTRUCTIONAL AND NON-INSTRUCTIONAL PROGRAMS

AR 0619

The Superintendent or designee will develop an advisory council to support the evaluation of proposed instructional programs and conduct on-going evaluations of existing instructional programs. In addition, the Superintendent or designee will develop a second advisory council to support the evaluation of proposed non-instructional programs and conduct on-going evaluations of existing non-instructional programs.

#### Advisory Council Membership

The advisory councils will be comprised of a representation of employees, managers and community members to provide a broad representation of viewpoints and knowledge when evaluating the effectiveness of a proposed or existing program.

#### Evaluation of Instructional Programs

The program review process will include an evaluation of program goals in terms of increasing academic performance school-wide and among program-specific, targeted students. The acceptance of new programs and the continuation of existing programs will be evaluated based on a comprehensive cost analysis as well as academic performance indicators and supporting documentation.

All new and existing curriculum programs will be subject to review by the Advisory Council. New and existing curriculum programs are defined as curriculum programs or interventions that are directed towards increasing student achievement school-wide or for numerically significant subgroups, including, but not limited to school and subgroup performance on statewide achievement indicators.

Upon review of the program, the Advisory Council will make a recommendation to the appropriate Curriculum Council which will then make a final recommendation to the Superintendent or designee. The recommendations can be made to continue the program, modify the existing program, abandon the program, with or without a replacement, and/or adopt a new program.

#### Evaluation of Non-Instructional Programs

The evaluation of the non-instructional programs and operations of the district will be determined based on the merits of the programs and operations in relation to the cost. Non-Instructional programs and operations are defined as the business related functions of the district.

Upon review of the program, the Advisory Council will make a recommendation to the Superintendent or designee. The recommendations can be made to continue the program, modify the existing program, abandon the program, with or without a replacement, and/or adopt a new program.

## BOARD AGENDA

REGULAR MEETING  
January 22, 2009

### STUDY, INFORMATION AND REVIEW

**TO:** Board of Education

**PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division

**SUBJECT:** Acceptance of Annual Audit Report (2007-2008)

**GOAL:** Budget Planning

**STRATEGY:** Strategy #1: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, success, and strengths.

**BACKGROUND:** Pursuant to Education Code Section 41020, the governing board of each school district must provide for an annual audit of all funds under the jurisdiction and control of the district.

Education Code Section 41020 further requires that no later than December 15 of each year, a copy of the audit report to be filed with the County Superintendent of Schools, Department of Education, and the State Controller's Office. By January 31, 2009, the District Governing Board must review the annual audit of the prior year, at a public meeting. The annual audit is provided under different cover.

Vavrinek, Trine, Day & Co., LLP, have prepared this report for the fiscal year 2007-2008. Page 87 of the audit report is a Summary of Auditor's Results (two findings lists). Page 93 is the auditor's Management Letter where two internal control weaknesses are listed with regards to GASB Statement 45 cost allocation and Headstart Program cash management.

A representative from VTD will be present to answer the Board's questions.

## BOARD AGENDA

REGULAR MEETING  
January 22, 2009

### STUDY, INFORMATION AND REVIEW

**TO:** Board of Education

**PRESENTED BY:** Jamie R. Ayala, Assistant Superintendent, Business Services Division

**SUBJECT:** Associated Student Body (ASB) Financial Reports  
As Of December 31, 2008

**GOAL:** Budget Planning

**STRATEGY** Strategy #1: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, success, and straights.

**BACKGROUND:** Attached are summaries of financial reports as of 12/31/08. These reports are presented to the Board of Education to keep the Board apprised of the District's ASB activities and fiscal status.

Elementary and middle school financial activities are handled centrally at the district office. High schools are each allocated a full-time ASB Account Technician position to maintain ASB fiscal activities at the site and report to the District Office.



## Bloomington High School

Date Range: 12/1/2008 through 12/31/2008

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
9608 ALVAREZ MEMORIAL SCHOLARHSIP	5,462.98	(18.16)			5,444.82
9609 BISH EDWARDS SCHOLARSHIP	979.06				979.06
9610 GENERAL ASB	50,377.62	2,994.98	18,207.66	3,500.00	38,664.94
9611 ALVAREZ, K & S SCHOLARSHIP	9,464.69	18.16			9,482.85
9612 JACKSON SCHOLARSHIP	13,891.93	6.59			13,898.52
9613 IDTINGS, GEO SCHOLARSHIP	3,798.13	3.79			3,801.92
9614 SCHOLARSHIP FUND	6,162.10				6,162.10
9615 AGAPE	220.07				220.07
9616 AVID	6,193.35	70.00	349.50	726.00	6,639.85
9618 WALKER, REED SCHOLARSHIP	4,761.28	10.69			4,771.97
9619 ANIMATION	414.82				414.82
9620 BAND	5,236.02	716.00	4,125.10		1,826.92
9621 ADVANCED PLACEMENT ENGLISH	442.46	25.00			467.46
9623 ACADEMIC COMPETITION	23.06				23.06
9631 BEST BUDDY	352.78	129.00			481.78
9632 BRUIN PRO BUTTONS	671.76				671.76
9635 BLACK STUDENT UNION	413.64	60.00			473.64
9636 BASEBALL	591.00				591.00
9637 BOY SOCCER	211.45				211.45
9638 BOY BASKETBALL	210.45		199.91		10.54
9640 BOY CROSS COUNTRY	2,086.90	2,048.00	74.88		4,060.02
9643 COMPUTER CLUB	75.44	384.29			459.73
9644 CALIF SCHOLARSHIP FEDERATION	609.90	5.00	150.00		464.90
9645 CHOIR	6,115.07	1,408.10	973.23		6,549.94
9647 COLTON JOINT UNIFIED SCH DIST	714.00	220.59	714.00		220.59
9648 VANGELDER, GEO SCHOLARSHIP	20.00				20.00
9652 CLASS OF 2009	5,735.35	1,217.00	1,754.25	(2,000.00)	3,198.10
9653 CLASS OF 2008	1.00				1.00
9654 LORAX CLUB, THE	93.36	15.00			108.36
9655 DECA	687.73				687.73
9656 DRAMA VIDEO	192.08				192.08
9657 FASHION CLUB	1,455.95	49.25			1,505.20
9658 FRENCH	231.32				231.32
9659 FUTURE FARMERS OF AMERICA	1,793.31				1,793.31
9660 STUDENTS IN ACTION (SIA)	93.86				93.86
9661 GAY STRAIGHT ALLIANCE	285.00				285.00
9662 KAYOS KIDZ	796.23	138.00	500.00		434.23
9663 JV GIRL SOCCER CLUB	48.63				48.63
9664 POLYNESIAN CLUB	108.48	100.25	64.95		143.78
9665 LATIN CLUB	1,411.80	347.00	218.15		1,540.65
9666 ASIAN CLUB	145.00				145.00
9667 FOOTBALL	540.99	20.00	420.00		140.99
9669 GERMAN CLUB	3,501.41	171.00	64.65		3,607.76
9670 SKILLS	8,761.17	68.00	390.00		8,439.17
9671 GIRL CROSS COUNTRY	1,029.13	750.00	45.79		1,733.34
9672 GIRL BASKETBALL	4,158.69	1,743.25			5,901.94

9673	GIRL SOCCER	479.36				479.36
9674	SOFTBALL FROSH	93.32				93.32
9675	VOLLEYBALL	50.00		59.00		(9.00)
9677	GOLF	756.52				756.52
9678	SCIENCE CLUB	1,074.40	5.00			1,079.40
9679	HOME EC	1,549.53		96.02		1,453.51
9680	KEY CLUB	3,033.26	81.00	462.00		2,652.26
9681	JOURNALISM	4,165.67	45.00			4,210.67
9682	KILN CLUB	1,068.26				1,068.26
9683	NATIONAL HONOR SOCIETY	1,616.84	986.04	489.57		2,113.31
9684	STEP 2 IT	20.00				20.00
9685	NAVY CLUB	6,899.80	2,645.00	1,850.00		7,694.80
9686	PERFORMING ARTS (DRAMA)	7,299.51	1,354.30	811.55		7,842.26
9687	NAVY MAINTENANCE	749.46				749.46
9688	SPANISH CLUB	4,709.02	888.50	1,208.75		4,388.77
9689	PEPSTERS	3,102.00	1,036.60	1,374.00	(2,226.00)	538.60
9690	RENAISSANCE	2,066.53	10.00			2,076.53
9691	SENIOR GIFT	10,344.71				10,344.71
9692	JV SOFTBALL	440.47				440.47
9693	SWIM CLUB	862.12				862.12
9694	PEER COUNSELING	119.01	27.00	103.92		42.09
9695	YEARBOOK	7,150.00	1,772.34	7,000.00		1,922.34
9696	TRACK	131.52	234.38	173.07		192.83
9698	WRESTLING	3,671.39		800.00		2,871.39
9699	SPECIAL NEEDS FUND	524.00				524.00
9701	TREE HUGGER SOCIETY (THS)	15.00				15.00
9702	POLITICAL AWARENESS	459.00	225.00			684.00
9703	SOFTBALL	100.00				100.00
9706	MARINE BIOLOGY CLUB	100.50	762.52	579.51		283.51
Total		213,221.65	22,773.46	43,259.46	0.00	192,735.65

## Colton High School

Date Range: 12/1/2008 through 12/31/2008

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
9510-000 ACCOUNTS PAYABLE	1,229.84				1,229.84
9511-000 ACCOUNTS PAYABLE -CJUSD	310.16				310.16
9511-100 A/P LOST TEXT BKS.	328.64	35.90			364.54
9511-110 A/P LOST LIBRARY BKS.	0.00				0.00
9511-200 A/P TRANSCRIPTS, DIPLOMAS	5.00	15.00			20.00
9511-440 A/P CERAMICS	0.00				0.00
9511-880 A/P TEST FEES	0.00				0.00
9530-000 SALES TAX PAYABLE	72.63				72.63
9610-000 ASB GENERAL RESERVES	100,383.01	12,074.63	7,405.34	(3,667.06)	101,385.24
9611-000 AP CLUB	1,434.35	30.00			1,464.35
9611-101 AP CHEMISTRY CLUB	1,503.00				1,503.00
9612-000 ANIMAL RIGHTS & ENVIRONMENT	249.91				249.91
9613-000 BELIEVERS	578.41				578.41
9614-000 ASIAN CLUB	744.08				744.08
9615-000 CSF	765.00				765.00
9616-000 A.V.I.D.	4,763.30	295.40	248.90		4,809.80
9617-000 BAND	4,091.62	3,204.00	1,972.28		5,323.34
9618-000 YOUNG DEMOCRATS	379.29				379.29
9619-000 BASEBALL CLUB	1,346.55	3,085.50	2,089.80		2,342.25
9620-000 BIOLOGICAL SCIENCE CLUB	201.15				201.15
9622-000 BLACK STUDENT UNION	275.78				275.78
9623-000 BOYS SOCCER CLUB	1,891.69	265.00	303.86		1,852.83
9624-000 BOWLING CLUB	47.50				47.50
9626-000 CHS PossAbilities	1,779.05	108.04	1,363.78		523.31
9627-000 ENVIRONMENTAL STUDIES CLUB	10.00				10.00
9631-000 GSA THE OTHER CHOICE	2,567.30				2,567.30
9632-000 DRUG FREE ZONE PROJECT	14.32				14.32
9633-000 CHEERLEADERS	0.57				0.57
9633-600 CHEERLEADERS VARSITY	25.00				25.00
9634-000 ASSOCIATED SCIENCE STUDENTS	9.65				9.65
9635-000 FEVER	463.94				463.94
9635-207 CLASS OF 2007	5.00				5.00
9635-208 CLASS OF 2008	5,997.90			(5,997.90)	0.00
9635-209 CLASS OF 2009	12,373.15		1,657.13	45.00	10,761.02
9635-210 CLASS OF 2010	2,531.02		47.24	5,952.90	8,436.68
9635-211 CLASS OF 2011	357.69				357.69
9635-212 CLASS OF 2012	474.79				474.79
9637-000 COLTON HARRIERS	3,151.07	150.00			3,301.07
9637-101 COLTON HIGH EURO CLUB	56.00				56.00
9638-000 CLAY CLUB	219.10				219.10
9639-000 COLTON HIGH INFANT CENTER	34.21	287.50	205.00		116.71
9641-000 COLTON ROP DECA	30.00				30.00
9641-101 CHS BUSINESS LEADERS	2,353.85				2,353.85
9642-000 THE CHESS CLUB	562.12				562.12
9643-000 COLTON SWIM CLUB	444.96				444.96
9643-100 CUTT	310.81				310.81
9644-000 GRIDIRON CLUB	201.31				201.31

9645-000	FRENCH CLUB	546.38	20.00	35.57		530.81
9648-000	FHA - HERO	5,937.31	30.00	2,989.59		2,977.72
9649-101	GAA - BADMINTON	811.77				811.77
9649-103	GAA - TENNIS	1,758.41	60.00		(712.80)	1,105.61
9649-104	GAA - VOLLEYBALL	3,343.16	85.00	359.89		3,068.27
9649-105	GAA-SOFTBALL	10.00				10.00
9649-106	GAA - SOCCER	2,099.33	2,020.00	820.64		3,298.69
9650-000	E-SMART	194.28				194.28
9651-000	BOYS GOLF CLUB	1,991.86				1,991.86
9651-100	CHS GIRL'S GOLF CLUB	63.81				63.81
9655-000	COLTON HIGH CHOIR	1,050.63	300.00			1,350.63
9656-000	INTERACT CLUB	791.25	10.00			801.25
9657-000	KEY CLUB	1,061.39				1,061.39
9659-000	LADY JACKETS	1,412.93	550.00	824.83	(210.00)	928.10
9661-000	LEADERSHIP FUND	425.00	1,716.40	3,335.79	2,388.42	1,194.03
9661-401	ACADEMIC COMPETITION	887.45				887.45
9661-402	STUDENT RECOGNITION FUND	1,443.82				1,443.82
9661-403	RECOGNITION FUND STAFF	715.00				715.00
9661-404	FOOD BASKETS	1,410.63				1,410.63
9661-405	BEAUTIFICATION	4,761.88				4,761.88
9661-406	FUNDS FOR HOMELESS STUDENTS	390.00				390.00
9661-409	STUDENT RECOGNITION FUND AAA	1.84				1.84
9662-000	MATH CLUB\COLTON HIGH SCHOOL	237.81				237.81
9663-000	MECHA	860.72				860.72
9664-000	MOVIE CLUB	171.10				171.10
9665-000	NHS	10,605.13	1,371.86			11,976.99
9666-000	PEER ASSISTANCE	1.41				1.41
9666-101	SECULAR STUDENT ALLIANCE	29.50				29.50
9667-000	POTTERWATCH	65.66	5.00			70.66
9672-000	SPANISH CLUB	698.08	20.00			718.08
9672-100	SPOTS	104.25				104.25
9673-000	STANDARD INTERACT CLUB	155.00				155.00
9675-000	TRACK CLUB	67.13				67.13
9677-000	THE SPAIN SOCIETY	634.69	246.00			880.69
9677-100	TENNIS	0.00		712.80	712.80	0.00
9681-000	VICA	227.17	71.00			298.17
9683-000	WRESTLING CLUB	6,155.10	3,645.00	1,486.51	(80.00)	8,233.59
9685-000	YELLOW JACKET REBOUNDERS	0.00	1,570.00	1,774.72	210.00	5.28
9686-000	YOUNG REPUBLICANS	819.37				819.37
9688-000	RENAISSANCE	295.18	605.00	1,622.14	1,358.64	636.68
9692-000	THE OTHER CHOICE	86.52				86.52
9694-000	NATE HELMAN	5.00				5.00
9695-000	NJROTC	45,343.81	1,368.00			46,711.81
9698-000	CUHS 1965 REUNION COMMITTEE	316.00				316.00
9699-000	PUBLICATIONS	1,441.05		110.06		1,330.99
9704-000	SCHOLARSHIP FUND - RESERVE	30,022.61				30,022.61
9729-000	SCHOLARSHIP FUND	44,946.18		5,300.00		39,646.18
TOTAL		328,970.32	33,244.23	34,665.87	0.00	327,548.68

## Bloomington Middle School

Date Range: 12/1/08 Through 12/31/08

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
100-100 INVENTORY	(3,967.02)				(3,967.02)
100-110 INVENTORY - LOCKS	(1,433.69)				(1,433.69)
100-115 INVENTORY - STUDENT STORE	(52.78)	62.75			9.97
300-000 GENERAL ASB	38,364.70	2,085.60	14,713.78		25,736.52
310-000 ANNUAL/YEARBOOK	6,177.94	579.00	783.56		5,973.38
311-000 AVID	40.46				40.46
313-000 BUILDERS CLUB	10.83	192.55			203.38
313-010 CHEER	275.11	693.94			969.05
315-050 CRAFTS CLUB	6.25				6.25
315-060 GATE CLUB	234.01				234.01
315-070 GERMAN CLUB	0.77				0.77
330-000 SCHOLARSHIP SOCIETY/NJHS	304.21				304.21
TOTAL	39,960.79	3,613.84	15,497.34	0.00	28,077.29

## Colton Middle School

Date Range: 12/1/08 through 12/31/08

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
120-300 INVENTORY-PE CLOTHES	(3,416.69)				(3,416.69)
125-300 EQUIPMENT	(6,315.13)				(6,315.13)
125-305 ACCUM. DEPREC.-EQUIPMENT	748.44				748.44
126-300 MARQUEE	(11,808.63)				(11,808.63)
128-300 ACCUM DEPREC.-MARQUEE	3,936.21				3,936.21
203-300 DJ	50.00				50.00
206-300 AVID	4,541.19		227.85		4,313.34
207-300 FALCON ATHLETICS	560.59		404.61		155.98
208-300 KNOWLEDGE BOWL CLUB	1.16				1.16
210-300 SOLID ROCK	864.43		67.00		797.43
235-300 NATIONAL JR. HONOR SOCIETY	726.89				726.89
238-300 NEWSPAPER	860.00				860.00
240-300 PEP SQUAD	2,351.32	1,345.00	1,831.29		1,865.03
245-300 SCIENCE CLUB	3,351.96		537.02		2,814.94
260-300 YEARBOOK	6,938.28				6,938.28
265-300 CHILSON AWARD	3,611.73				3,611.73
270-300 THRASHER SCHOLARSHIP	1,740.31				1,740.31
275-300 FALCONS PERFORMING ARTS TEAM	243.50				243.50
300-300 GENERAL ASB	27,849.49	49.77	2,830.53		25,068.73
<b>TOTAL</b>	<b>36,835.05</b>	<b>49.77</b>	<b>5,898.30</b>	<b>0.00</b>	<b>32,331.52</b>

## Ruth O Harris Middle School

Date Range: 12/1/2008 through 12/31/2008

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE TRANSFERS	BALANCE	
200-1100 INVENTORY - PE CLOTHES	(20,718.62)			(20,718.62)	
200-1125 INVENTORY - STUDENT STORE	(869.00)			(869.00)	
200-1150 INVENTORY - LOCKS	(377.16)			(377.16)	
200-1175 INVENTORY - STAFF SHIRTS	(135.39)			(135.39)	
200-1201 NEW EQUIPMENT	(7,554.77)			(7,554.77)	
200-1401 ACCUM DEPREC. - EQUIPMENT	5,396.25			5,396.25	
200-2000 GENERAL ASB	51,638.55	828.75	2,639.63	49,827.67	
200-3000 ART CLUB	296.78			296.78	
200-3010 AVID	1,202.07			1,202.07	
200-3015 ATHLETICS CLUB	200.00			200.00	
200-3020 BAND CLUB	114.75			114.75	
200-3042 CHOICE	1,310.95			1,310.95	
200-3045 CHORUS	76.00			76.00	
200-3055 COMPUTER CLUB	306.10			306.10	
200-3060 FHA - HEROS	520.90	1,480.00	475.00	1,525.90	
200-3070 CRAFTS CLUB	603.41			603.41	
200-3080 ENRICHMENT CLUB	339.52			339.52	
200-3090 KATRINA RELIEF	300.78			300.78	
200-3110 NATIONAL JR HONOR SOCIETY	416.69	446.00		862.69	
200-3120 PEP SQUAD	0.17			0.17	
200-3130 SCHOLARSHIP	139.31			139.31	
200-3145 SOCCER CLUB	26.00			26.00	
200-3150 WEIGHT TRAINING	33.97			33.97	
200-3160 YEARBOOK	3,242.09		1,042.98	2,199.11	
<b>TOTAL</b>	<b>36,509.35</b>	<b>2,754.75</b>	<b>4,157.61</b>	<b>0.00</b>	<b>35,106.49</b>

## Terrace Hills Middle School

Date Range: 12/1/2008 through 12/31/2008

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE TRANSFERS	BALANCE	
100-1200 ELECTRIC SIGN	(6944.16)			(6,944.16)	
100-1800 INVENTORY - PE CLOTHES	(1,617.64)			(1,617.64)	
100-1805 INVENTORY-SPIRIT SHIRTS	(133.00)			(133.00)	
100-1820 EQUIPMENT COPY MACHINE	(5,108.90)			(5,108.90)	
100-1850 EQUIPMENT	(1,016.54)			(1,016.54)	
100-1855 ACCUM. DEPR.-EQUIPMENT	406.62			406.62	
100-1900 TEMP CLEARING ACCOUNT	70.00			70.00	
100-2000 GENERAL ASB	48,814.37	1,031.00	14,659.40	35,185.97	
100-3025 AVID	2,122.06	160.00	400.17	1,881.89	
100-3027 BAND	325.52			325.52	
100-3035 CHESS CLUB	205.53			205.53	
100-3036 CIA	602.69			602.69	
100-3040 COMPUTER CLUB	174.95			174.95	
100-3045 COREVETTE	643.12			643.12	
100-3048 DRAMA CLUB	866.97			866.97	
100-3050 FUTURE CORE	93.38			93.38	
100-3051 HOME ECONOMICS CLUB	148.00			148.00	
100-3052 GOVERNMENT CLUB	9.15			9.15	
100-3054 GARDENING CLUB	25.70			25.70	
100-3058 MULTICULTURAL CLUB	167.75			167.75	
100-3060 NAT'L JR. HONOR SOCIETY	15.00			15.00	
100-3067 PHD	37.60			37.60	
100-3075 SATURDAY ADVENTURE CLUB	709.41			709.41	
100-3077 SPIRIT CLUB	5.60			5.60	
100-3078 STAR CORE	509.64			509.64	
100-3079 TIGER CORE	325.98			325.98	
100-3300 YEARBOOK	11,632.43		5,483.84	6,148.59	
<b>TOTAL</b>	<b>53,091.23</b>	<b>1,191.00</b>	<b>20,543.41</b>	<b>0.00</b>	<b>33,738.82</b>



## Central Elementary Schools

Date Range: 12/1/2008 through 12/31/2008

	BEG BALANCE	INCOME	EXPENSE TRANSFERS	BALANCE	
BIRNEY	448.86	2,854.45	2,645.65	657.66	
COOLEY	1,568.98	448.00	507.48	1,509.50	
CRESTMORE	1,941.25			1,941.25	
D'ARCY	4,150.87			4,150.87	
GRAND TERRACE	9,818.91			9,818.91	
GRANT	0.00			0.00	
GRIMES	4,194.74	1,079.35		5,274.09	
JURUPA	5,278.54			5,278.54	
LEWIS	4,579.04			4,579.04	
LINCOLN	379.74			379.74	
MCKINLEY	27,632.97		926.63	26,706.34	
RECHE CANYON	15,812.95		939.30	14,873.65	
ROGERS	1,317.82	98.50		1,416.32	
SAN SALVADOR	87.39			87.39	
SLOVER	13,801.31	585.00	(250.00)	14,636.31	
SMITH	7,461.91			7,461.91	
SYCAMORE	33,736.22	1,603.00	741.20	34,598.02	
TERRACE VIEW	309.52	5,941.99		6,251.51	
WASHINGTON	1,244.79			1,244.79	
WILSON	10,227.53			10,227.53	
ZIMMERMAN	3,314.45			3,314.45	
<b>TOTAL</b>	<b>147,307.79</b>	<b>12,610.29</b>	<b>5,510.26</b>	<b>0.00</b>	<b>154,407.82</b>

**BOARD AGENDA**

**REGULAR MEETING  
January 22, 2009**

**STUDY, INFORMATION AND REVIEW**

**TO:** Board of Education

**PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division

**SUBJECT:** **Approved Change Order (#2, Net Cost) for Bid 08-08: Mary B. Lewis Elementary School Portable Classroom and Restroom Project**

**GOAL:** Facilities/Support Services

**STRATEGIC PLAN:** Strategy #4: We will develop and implement a facilities master plan that will provide functional and equitable facilities to accommodate all students and staff.

**BACKGROUND:** This project is complete.

Description	Revised Contract Amount	Add	Credit	Net Increase / Decrease	Cumulative % To Date
Lewis Sturgeon General					
<b>Original Contract</b>	<b>\$354,000</b>				
<b>Change Order No. 1</b> (Board date 12/11/08)	\$304,000		\$50,000	(\$50,000)	(14.12%)
<b>Change Order No. 2</b> (Board Date 01/22/09)	\$330,617.48	\$30,767.48	\$4,150	\$26,617.48	(4.87%)

**Change Order # 2 Detail**

(\$1,650) – Credit for installing low voltage in attic space and not in trenching.  
 \$9,166.56 – Install additional asphalt behind classrooms at District’s request.  
 \$2,500 – Install storm water drains in front of new classrooms at District’s request.  
 \$4,400 – Install asphalt ramp transitions. Unforeseen condition due to grade variances.  
 \$14,700.92 – Install 2,170 sq. ft. of new asphalt parking at District’s request.  
 (\$2,500) – Credit for reduction in length of fire hydrant piping.

Description	Revised Contract Amount	Add	Credit	Net Increase / Decrease	Cumulative % To Date
Sturgeon General					
<b>Original Contract</b>	<b>\$126,000</b>				
<b>Change Order No. 1</b> (Board date 01/22/09)	\$124,000		(\$2,000)	(\$2,000)	(0.42%)

**Change Order #1 Detail**

(\$2,000) – Credit for deletion of concrete demolition in front of classrooms. Site conditions allowed for area to remain.

**BUDGET IMPLICATIONS:** The total change to Fund 25 is:  
 Net construction Cost is \$24,617.48