

Board of Education Regular Meeting & Public Hearing

April 17, 2008

**5:30 p.m. – Public Session
Public Comment to Precede Action Sessions
Closed Session to Commence following Action Sessions**

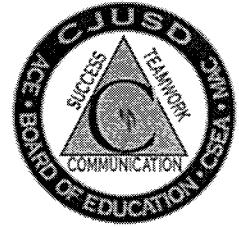
**CJUSD Student Services Center
Board Room
851 South Mt. Vernon Avenue, Colton**

Mission Statement

The Colton Joint Unified School District is committed to helping all students achieve academic success through strong educational principles in a safe environment promoting social understanding, parental participation and community involvement, resulting in lifelong learners.

Colton Joint Unified School District

1212 Valencia Drive * Colton, CA 92324-1798 * (909) 580-5000



BOARD OF EDUCATION REGULAR MEETING & Public Hearing

April 17, 2008

5:30 p.m. – Public Session

Public Comment to Precede Action Sessions

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***Location: Colton JUSD Student Services Center
Board Room
851 South Mt. Vernon Avenue
Colton, California***

AGENDA

I. CALL TO ORDER

Roll Call

Mr. Robert D. Armenta, Jr. (President)	_____
Mrs. Marge Mendoza-Ware (Vice President)	_____
Mr. Mel Albiso (Clerk)	_____
Mr. Mark Hoover	_____
Mr. Frank A. Ibarra	_____
Mr. Kent Taylor	_____
Mr. David R. Zamora	_____
Mr. James A. Downs	_____
Mr. Casey Cridelich	_____
Mr. Jerry Almendarez	_____
Mrs. Yolanda Cabrera	_____
Mr. Rick Dischinger	_____
Mrs. Bertha Arreguin	_____
Dr. Diane D'Agostino	_____
Mrs. Mollie Gainey-Stanley	_____
Mrs. Alice Grundman	_____
Mr. Roger Kowalski	_____
Mrs. Ingrid Munsterman	_____
Mrs. Julia Nichols	_____
Ms. Sosan Schaller	_____
Dr. Patrick Traynor	_____
Ms. Katie Orloff	_____
Mrs. Chris Estrada	_____
Mr. Michael Townsend	_____

II. PUBLIC SESSION 5:30 p.m. Renewal of the Pledge of Allegiance

Announcement Regarding Public Comment for Closed Session, Agendized Action Items and Non-Agendized Items (Gov. Code 54954.3[a])

The Board President clarifies the process regarding public comment and requests that the appropriate "Public Comment Card" be filled out *completely*. At the appropriate time during the Hearing Session, each speaker will be invited to the podium and should begin by stating his or her name and residing city. *No more than three minutes will be allotted to any speaker and no more than fifteen minutes per subject unless authorized by the Board President* (BP 1245).

Blue card—Specific Closed Session, Agendized Consent, Action or Study and Information Item: Please list the specific agenda item number and subject

White card—Non-Agendized Items: Please list topic / subject

III. HEARING SESSION / PUBLIC SESSION

1. Student Reports—Washington High School
2. Employee Recognition Program (March)
3. Potential Joint-Use County Library Facility—Update (Casey Cridelich)
4. District Property / City of Colton Super Block Project— Update (Casey Cridelich)
- Public Hearing** 5. Agenda Item C-18: Authorization to File the Deferred Maintenance Five-Year Plan (2008-09 through 2013)
6. Public Comment: Specific Closed Session Items
(blue card; list agenda item # and subject)
7. Public Comment: Specific Agendized Consent & Action Items
(blue card; list agenda item # and subject)
8. Public Comment: Non-Agendized Items or Other Subjects
(white card; list topic)

IV ACTION SESSION

A. Consent Items

The following Consent Items are expected to be routine and non-controversial. They will be acted upon by the Board of Education at one time unless a Board Member, a staff member, or a member of the public requests that an item be held for discussion or deferred for separate action.

On motion of Board Member _____ and _____, the Board approved Consent Items #A-1 through #A-12.

1. Approval of Minutes (March 27, 2008)
2. Approval of Student Field Trips

3. Approval of Consultants for Assembly Presentations
4. Approval of Consultants for Staff Development
5. Approval to Participate in the Community-Based English Tutoring Program (CBET) for 2008-09
6. Approval of Memorandum of Understanding with the County of San Bernardino through its Department of Public Health, Nutrition Program (San Salvador Preschool Program)
7. Approval of New Math Program and Adoption of Textbooks and Ancillary and Supplemental Instruction Materials, by CGP Education, Inc., *California Standards Driven Mathematics Program: Course One, Course Two and Algebra I* © 2009 for Grades 7-8 (Beginning July 2008)
8. Approval of New Math Program and Adoption of Textbooks and Ancillary and Supplemental Instruction Materials, by Holt, Rinehart and Winston, *Holt California Mathematics: Algebra I, Geometry and Algebra II* © 2009 for Grades 9-12 (Beginning July 2008)
9. Acceptance of Gifts
10. Approval to *File Notices of Completion*: Colton High School (Bid 05-11) and Smith & Rogers (Bid 06-01) Modernization Projects
11. Approval to Pay Retiree Dinner Costs (May 16, 2008)
12. Approval of Unpaid Leaves of Absence for Classified Employees (EINs 7479, 6583)

B. Deferred Item(s)

C Action Items

13. Approval of Personnel Employment
14. Approval of Conference Attendance
15. Approval of Shared Contracts (Seven Sites, 2008-09)
16. Approval of Purchase Orders
17. Approval of Disbursements
18. Public Hearing Item: Authorization to File the Deferred Maintenance Five-Year Plan (2008-09 through 2012-13)
19. Award of Bid 08-04 to KCECO, Inc., for the Terrace View Elementary School Classroom and Restroom Addition Project (2007-08)
20. Award of Bid 08-07 to Fleming Environmental, Inc., for the Sycamore Hills Elementary School Shade Structure (2007-08)
21. Approval of Two-Year Amendment to the Agreement with Harley Ellis Devereaux Architects for Services for the Installation of Portable Classrooms and Restroom Building at Terrace View Elementary School (2007-08 & 2008-09)

22. Approval of Two-Year Amendment to the Agreement with HMC Architects for Services for the Installation of Portable Classrooms at Colton Middle School for the Quality Education Investment Act Program—QEIA (2007-08 & 2008-09)
23. Approval of Agreement with Ruhnau Ruhnau Clarke Architects for the Preparation of a Feasibility Study for a Potential Joint-Use County Library Adjacent to Bloomington High School
24. Approval of Agreement with Dolinka Group for the Preparation of a Needs Analysis and Fee Justification Study (Collection of Statutory School Fees—Levels I, II, III)
25. Ratification of Change Orders Approval by Staff Since the Board Meeting on February 21, 2008, for the Smith and Rogers Elementary Schools Modernization Projects Per Board Resolution 07-14
26. Ratification of Change Orders Approval by Staff Since the Board Meeting on February 21, 2008, for the Colton High School Home Economics Building “R” Termite Damage Modernization Project Per Board Resolution 07-14
27. Approval of Waiver of the California High School Exit Exam (CAHSEE) Requirement for Students with Disabilities Who Have Taken the Exam with Modifications and Received the Equivalent of a Passing Score
28. Amendment of Board Policy and Administrative Regulation (Business and Non-Instructional Operations)
 - BP 3460 Financial Reports and Accountability*
 - AR 3460 Financial Reports and Accountability*
29. Amendment by Substitution and Adoption of New Board Policy and Administrative Regulations
 - BP 5113 Absences and excuses (replaces 8130)*
 - AR 5113 Absences and excuses (new)*
30. Amendment by Substitution and Adoption of New Board Policy and Administrative Regulations
 - BP 6164.6 Identification and Education Under Section 504*
 - AR 6164.6 Identification and Education Under Section 504*

D. Action Items—Resolutions

31. Adoption of Resolution, *Labor History Month—April 2008*
32. Adoption of Resolution, *National School Nurse Day (May 7, 2008)*
33. Adoption of Resolution, *California Day of the Teacher (May 14, 2008)*
34. Adoption of Resolution, *Classified School Employee Week (May 19-23, 2008)*
35. Adoption of Resolution, *In Support of Bilingualism for All Students (2008-09)*
36. Adoption of Resolution, *In Support of Voter Registration for All Eligible Students (2008-09)*

V. STUDY, INFORMATION & REVIEW SESSION

1. Personnel -- Resignations
2. Quarterly Uniform Complaint Report Summary (January, February, March 2008)
3. Associated Student Body (ASB) Financial Reports (as of March 31, 2008)
4. San Bernardino County Superintendent of Schools Letter of Response to the Submission of the District 2007/08 Second Interim Financial Report
5. Proposed Amendment by Substitution of Board Policies and Administrative Regulations
 - BP 6159.1 Procedural Safeguards & Complaint for Special Education (revised)*
 - AR 6159.1 Procedural Safeguards & Complaints for Special Education (revised)*

 - BP 5145.12 Search and Seizure (replaces 8195)*
 - AR 5145.12 Search and Seizure (replaces 8195a,b)*
6. Superintendent's Communiqué
7. ACE Representative
8. CSEA Representative
9. MAC Representative
10. ROP Board Members
11. Correspondence

VI. CLOSED SESSION Following action items: Board Room, Student Services Center, 851 So. Mt. Vernon Ave., Colton, California (Government Code 54950 et seq.)

1. **Student Discipline**
2. **Student Expulsion—Reentry**
3. **Inter-District Transfer — Appeal**
4. **Personnel**
 - ♦ Public Employee: Discipline / Dismissal / Release / Reassignment (Gov. Code 54957)

5. **Conference with Real Property Negotiator** (Gov. Code 54956.8)
 - Property: APNs 1167-151-35, 36, 38 & 39 and 1167-221-01 & 02; 1167-151-45
 - District Negotiators: James Downs, Casey Cridelich, Alice Grundman, Counsel, Best, Best & Krieger
 - Under Negotiation: Property Negotiations and Review Status of Relocation Entitlement Claims

6. **Conference with Labor Negotiator**
 - Agency: Jerry Almendarez Assistant Superintendent, Human Resources
Ingrid Munsterman, Director, Human Resources
 - Employee Organizations: Association of Colton Educators (ACE)
California School Employees' Assoc. (CSEA)
Management Association of Colton (MAC)

VII. PUBLIC SESSION -- ACTION REPORTED FROM CLOSED SESSION

VIII. ADJOURNMENT

BOARD AGENDA

REGULAR MEETING
April 17, 2008

CONSENT ITEM

TO: **Board of Education**

PRESENTED BY: James A. Downs, Superintendent

SUBJECT:: **Approval of Minutes (March 27, 2008)**

GOAL(s): Student Performance, Personnel Development, Facilities/Support Services, Budget Planning, School Safety & Attendance, Community Relations, & Parent Involvement

RECOMMENDATION: That the Board approve the minutes of the Board of Education meeting held on March 27, 2008, as presented:

A-1

BOARD OF EDUCATION
Minutes

DRAFT

Regular Meeting
March 27, 2008
5:30 p.m.

The Board of Education of the Colton Joint Unified School District met in Regular Session on Thursday, March 27, 2008, 5:30 p.m. in the Board Room at the CJUSD Student Services Center, 851 So. Mt. Vernon Avenue, Colton, California.

Trustees Present

Mr. Robert D. Armenta, Jr.	President
Mrs. Marge Mendoza-Ware	Vice President
Mr. Mel Albiso	Clerk
Mr. Mark Hoover	(Arrived 5:45 p.m.)
Mr. Frank A. Ibarra	
Mr. Kent Taylor	
Mr. David R. Zamora	

Staff Members Present /*Excused

Mr. James A. Downs	Mr. Roger Kowalski
Mr. Casey Cridelich	Mrs. Ingrid Munsterman
*Mr. Jerry Almendarez	Mrs. Julia Nichols
Mrs. Yolanda Cabrera	Ms. Sosan Schaller
Mr. Rick Dischinger	Dr. Patrick Traynor
Mrs. Bertha Arreguín	Ms. Katie Orloff
Dr. Diane D'Agostino	Mrs. Chris Estrada
Mrs. Mollie Gainey-Stanley	Mr. Michael Townsend
Mrs. Alice Grundman	

Call to Order: Board President Robert Armenta called the meeting to order at 5:30 p.m. Board member Frank Ibarra led in the Renewal of the Pledge of Allegiance to the Flag of the United States of America.

Hearing Session

1. Student Reports – none

Cesar E. Chavez Art and Writing Contest Winners (Co-Sponsored Event: San Bernardino City and Colton Joint Unified School Districts, Association of Mexican American Educators, and Kiwanis of Greater San Bernardino: Assistant Superintendent Yolanda Cabrera introduced three student winners whose entries depicted “*Celebrating the life of Cesar E. Chavez.*” Winners and participants (approx. 400+) will be recognized at the breakfast event on Saturday, March 29, 2008 and cash prizes will be awarded. On behalf of the Board and Administration, President Armenta and Superintendent Downs, respectively, presented a *Certificate of Recognition* to each student and applauded their accomplishments. Each student shared their inspiration for their winning entry.

Second Place—Art Rendering -- *Guadalupe Rodarte*, 6th grade, Crestmore Elementary School

First Place—Art Rendering -- *Elizabeth Jasso*, 12th grade, Colton High School

Second Place—Essay -- *Xitlali Cardenas*, 6th grade, Grand Terrace Elementary School

2. School Safety Program: Assistant Superintendent Rick Dischinger introduced Colton Security Manager Joe Trujillo who provided an update regarding the status at Colton High School last week after erroneous information was reported by news channel KTTV Fox 11. With the assistance of the Teleparent system, the issue was immediately diffused: no fights, no gang-member infiltration or weapons. Superintendent Downs and staff are awaiting a response from the newscaster to discuss proper protocol.

Bloomington Security Manager Valeria Dixson provided an overview of the campus security program including regular safety and bicycle training, reconfiguration of the communication systems, and the processes utilized when safety issues arise. She introduced campus security members in attendance (Sylvia Patterson—ROHMS, Dalene Flores—BHS, Melina Rodriguez—Rover, John Sachs—BHS, Arnold Yzaguirre—Bike Tech) and shared a Power Point presentation that highlighted the campus security teams at the secondary schools as well as community team members. As requested, a copy of the presentation will be distributed to Board Members.

DRAFT

3. Public Input—Closed Session Items: None
4. Public Input: Specific Agendized Items: None
5. Public Input: Non-Agendized Items

The following staff members from Grand Terrace Elementary School expressed their opinions and concerns regarding a scholarship fund established by Board member Hoover for former student Thelma Delgado who succumbed to injuries sustained in a car accident. Two funds were established: "The Thelma Fund" (established at the site) and "The Thelma Delgado Scholarship" fund (established by Mr. Hoover). Grand Terrace School staff members requested an accounting of the funds generated and dispersed. Board member Hoover responded that all funds were collected in a secured account (Academic Excellence Foundation) and given to the mother for funeral expenses.

- Sherwin Junio, teacher of Thelma Delgado
- Mary Helen Mills, Office Manager
- Lori Sanchez, Projects Office Assistant

Following discussion and by Board consensus, Superintendent Downs will seek legal Counsel for assistance in resolving this issue.

Alfar Almed, father of an eighth grade student, shared concerns regarding the denial of an interdistrict transfer request for his daughter. Superintendent Downs stated that his appeal is scheduled to be presented at the Board Meeting on April 17, 2008.

Consent Items	#95	On a motion by Mrs. Mendoza-Ware, seconded by Mr. Ibarra and carried, the Board approved Consent Items #A-1 through #A-13 as presented.
Minutes	#95.1	The Board approved the Minutes of Board of Education meetings held, as presented. <ul style="list-style-type: none"> • March 6, 2008 -- Special Budget Workshop • March 13, 2008 -- Regular Meeting
Field Trips	#95.2	The Board approved the field trips as listed and authorized the expenditure of funds: <ul style="list-style-type: none"> Ag. Incent = Agriculture Incentive ASB = Associated Student Body GATE = Gifted and Talented Education SBCP = School-Based Coordinated Program <p>BHS (4/18-20/08, F,S,S) Overnight trip to the Sacramento Convention Center; <i>2008 Key Club District Convention</i>; 20 students (9-12), 1 certificated staff member, 2 other adults; \$7,626; Key Club ASB funds.</p> <p>BHS (5/2-3/08, F,Sat) Overnight trip to Cal Poly, San Luis Obispo; <i>California FFA State Judging Finals</i>; 7 students (9-12), 2 certificated staff members, 1 other adult; \$340; (\$190 ASB & \$150 Ag Incentive).</p> <p>THMS—GATE (5/5/08, M) California Science Center at Exposition Park in Los Angeles; <i>Mummies—Secrets of the Pharaohs</i>; Science Standards reinforcement and enrichment; 110 students (7-8), 3 certificated staff members, 11 other adults; \$3,088.50 GATE funds.</p> <p>Zimmerman (5/31/08, Sat) Universal Studios in Los Angeles; <i>6th grade end-of-year activity</i>; 82 6th grade students, 4 certificated staff members, 8 other adults; \$5,022; (\$3,198 ASB funds, \$1,824 discretionary funds).</p>

Wilson (6/17/08, T) *Mission San Juan Capistrano*; 90 4th grade students, 4 certificated staff members, 10 other adults; \$1,635 SBCP funds.

Consultants #95.3
• Assemblies & Programs

The Board approved the assemblies and programs to be presented at District schools listed and authorized the expenditure of funds:

SBCP = School-Based Coordinated Program

GATE = Gifted and Talented Education

Smith (3/31/08) Jill Strong of Kingsville, Ontario, Canada; *Jump Rope Demonstration*; \$498 PTA funds.

THMS—GATE (4/22/08 & 5/8/08) *Wildlife on Wheels*, Sunland, California; *Wildlife on Wheels* to reinforce science standards and expand awareness of endangered species; \$850 GATE funds.

Crestmore (4/24/08) The Tall Trees, Colorado Springs, Colorado; *Walking in Wisdom (The Tall Trees)*; a Native American program that emphasizes self-respect and respect for the Earth and all living things; \$2,250 SBCP funds.

Consultant #95.4
• Staff Development

The Board approved the consultant to present at the District school listed and authorized the expenditure of funds:

Smith (6/7, 8/9, & 10/10/08): Mary Trachta, UCLA Graduate School of Education, Los Angeles; *Frontloading Using Houghton Mifflin* to provide frontloading strategies to enhance English language instruction using Houghton Mifflin; \$14,000 discretionary Block Grant funds.

New K-6 Mathematics Program #95.5
• *enVision Math*
• Begin 2008-09

The Board adopted the new mathematics program, *enVision Math* by Scott Foresman-Addison Wesley, ©2009, for grades K-6, beginning the 2008-09 school year, for a projected cost of \$695,757, to be paid from Instructional Materials Funding Realignment Program (IMFRP) and General funds. [The State-adopted program is aligned with the California Content Standards, reviewed by the Elementary Curriculum Council, the Association of Colton Educators, parents and community; textbooks available for public review.]

Course Description & Adoption #95.6
of Textbook, Ancillary &
Supp. Inst. Materials
• *Algebra Readiness*
• Grades 7-8
• Begin 2008-09

The Board approved the course listed and adopted the textbook, ancillary and supplemental instructional materials for grades 7-8 as presented, beginning the 2008-09 school year. Total projected costs of \$81,600 (\$18,000 per middle school & \$9,600 for Washington Opportunity) to be paid from Instructional Materials Funding Realignment Program (IMFRP) funds.

Course: *Algebra Readiness* (Secondary Curriculum Council approval 3-11-08)
Designed for intensive students and builds algebra foundations w/ additional instruction time; aligned to the General Mathematics CST/California High School Exit Exam—Mathematics/ and the California Mathematics Frameworks Algebra Readiness Standards.

Textbook: *Introduction to Algebra*
UCLA Dept. of Mathematics Center for Mathematics and Teaching, Inc. (2007)

Course Description & Adoption #95.7
of Textbooks, Ancillary &
Supp. Inst. Materials
(Begin 2008-09)
▪ *English I Intensive*
▪ Grade 9

The Board approved the course listed and adopted the textbooks, ancillary and supplemental instructional materials for grade 9 as presented, beginning the 2008-09 school year. Total projected costs of \$315,999 to be paid equally (\$105,333) from Instructional Materials Funding Realignment Program (IMFRP), General and CAHSEE funds.

Course: *English I Intensive* (Secondary Curriculum Council approval 3-11-08)
Designed for intensive-level students; reading, comprehension, spelling, writing, and novel studies.

Textbooks: *Read 180 Enterprise (Stage C)* Scholastic, Inc. (2005)
Timeless Voices, Timeless Themes Prentice Hall (2002)

Course Descriptions & Adoption #95.8
of Textbooks, Ancillary &
Supp. Inst. Materials
(Begin 2008-09)
▪ *Four SDC Courses*
▪ Grades 11-12

The Board approved the Special Day Class courses (4) and adopted textbooks, ancillary and supplementary instructional materials for grades 11-12 as presented, beginning the 2008-09 school year. Projected cost of \$20,000 to be paid from Instructional Materials Funding Realignment Program (IMFRP) funds. [*Secondary Curriculum Council approval 11-13-07 & 2-12-08]

*4 Courses: *SDC Economics, SDC Principles of Democracy, SDC Modern Literature, SDC American Literature*
Designed for special education students working below grade level at a modified curriculum within their own self-contained classrooms

Textbooks: *AGS Economics*, Pearson AGS Globe © 2005
AGS Principles of Democracy, Pearson AGS Globe © 2005
AGS World Literature, Pearson AGS Globe © 2007
AGS American Literature, Pearson AGS Globe © 2007

Course Descriptions & Adoption #95.9
of Textbooks, Ancillary &
Supp. Inst. Materials
(Begin 2008-09)
▪ *Adv. Accounting, Microsoft Office User Specialist Certification Prep*
• Grades 9-12

The Board approved the courses (2) and adopted textbooks, ancillary and supplementary instructional materials for grades 9-12 as presented, beginning the 2008-09 school year. Total projected costs of \$4,500 to be paid from Instructional Materials Funding Realignment Program (IMFRP) funds (\$3,500) and Perkins Grant (\$1,000). [*Secondary Curriculum Council approval 3-11-08]

*2 Courses: *Advanced Accounting, Microsoft Office User Specialist Certification Preparation*
Part of the Career Technical Program alignment project to meet Perkins Grant requirements.

Textbooks: *Century 21 Beginning Accounting, Eighth Edition*
Gilbertson, Lehman and Ross, 2005

Century 21 Advanced Accounting
Gilbertson, Lehman, Passalacqua, Ross, Eighth Edition
South-Western Publishing Company, 2006

Microsoft Office 2007, Intro Concepts & Techniques
Windows XP Edition ~ Thomsen Course Technology, 2008

Microsoft Office 2007, Advanced Concepts & Techniques
Course Technology ~ Thomsen Course Technology, 2007

Microsoft Office 2007, Post-Advanced Concepts & Techniques
Thomsen Course Technology, 2007

Course Descriptions & Adoption #95.10
of Textbook, Ancillary &
Supp. Inst. Materials
(Begin 2008-09)
• *Woodworking--Beginning,
Intermediate & Advanced*
• Grades 9-12

The Board approved the courses (3) and adopted textbooks, ancillary and supplementary instructional materials for grades 9-12 as presented, beginning the 2008-09 school year. Total projected costs of \$11,500 to be paid from Instructional Materials Funding Realignment Program (IMFRP) funds (\$9,500) and Perkins Grant (\$2,000). [*Secondary Curriculum Council approval 3-11-08]

*3 Courses: *Woodworking: Beginning, Intermediate & Advanced*
Part of the Career Technical Program alignment project to meet Perkins Grant requirements.

Textbook: *Modern Woodworking* Goodheart-Willcox Company, Inc. (2006)

Annual Membership Renewal #95.11
w/ City of Colton Chamber
of Commerce (2008)

The Board approved annual District membership in the Colton Chamber of Commerce for the *2008 calendar year to increase opportunities for partnerships with our high schools and local businesses and is in alignment with the District's Strategic Plan, for a cost of \$400, to be paid from General funds. (*January—December)

Acceptance of Gifts #95.12

The Board accepted gifts from donors as presented; site discretion unless otherwise noted.

BMS Target Take Charge of Education (Minneapolis, MN) \$94.02
Verizon (Minneapolis, MN) \$58.22

CMS Target Take Charge of Education (Minneapolis, MN) \$153.94

Lincoln Target Take Charge of Education (Minneapolis, MN) \$94.02
Colton Women's Club \$25; Reading Reward Program

SMHS Target Take Charge of Education (Minneapolis, MN) \$75.10

Wilson California Trucking Association (West Sacramento, CA) \$600;
field trips

Ecology Auto Parts (Cerritos, CA) \$500; projects that directly benefit the students

Notices of Completion #95.13
• CHS Modernization Bid 05-11
• Miscell. Bids: 07-09, 07-10, 07-13

The Board authorized filing *Notices of Completion* for the various projects listed on the following matrix and released the final 10 percent (10%) contract retention per the contract documents, for a total amount of \$688,312.90, to be paid from funds indicated.

Bid	Project	Site	Contractor	Total Amount / Funding
05-11	Modernization	CHS	Champion Electric, Inc.	\$323,107.40 School Facilities Fund 35
05-11	Modernization	CHS	Cuyamaca Construction, Inc.	\$107,525.70 School Facilities Fund 35
05-11	Modernization	CHS	Sierra Lathing Co., Inc.	\$145,876.60 School Facilities Fund 35
05-11	Modernization	CHS	T.R. Mulligan, Inc.	\$ 76,576.80 School Facilities Fund 35
	SUBTOTAL			\$653,086.50
07-09	Asbestos Abatement Project	Cooley R., GrTerrace, Grimes, McKinley, Syca. Hills, Wilson, Zimm., BMS, THMS, ROHMS, THMS, BHS, CHS, SMHS, Wash.	Brickley Environmental	\$ 19,196.40 -- Deferred Maintenance
	SUBTOTAL			\$ 19,196.40
07-10	Grant Elem. Portable Classroom Installation & Sitework Project	Grant Elem.	Sturgeon Const. Co., dba SSC	\$ 4,600.00 -- Developer Fees
07-13	Fire Damage	Rogers Elem.	Lark Construction	\$ 11,430.00 -- Self Insurance Fund 67
	SUBTOTAL			\$ 16,030.00
	TOTAL			\$688,312.90

Unpaid Leave of Absence for Classified & Certificated Employees (EINs 8092, 5232,) #95.14 The Board approved unpaid leaves of absence to the employees listed, with the employees to pay for any health insurance premiums, if applicable, as per the current CSEA and ACE Agreements.

<u>Classified</u>	<u>Leave</u>
EIN 8092	3-10-08 through 7-31-08

<u>Certificated</u>	<u>Leave</u>
EIN 5232	7-28-08 through 6-19-09

Action Items #96 On a motion by Mr. Taylor, seconded by Mrs. Mendoza-Ware and (C-15 through C-26) carried, the Board approved action items C-15 through C-26 as • Deferred (3) presented, with the exception of *items C-16, C-19, and C-24 which were deferred for separate action.*

Personnel Employment #96.1 (C-15) The Board approved employment of personnel as presented.

Certificated

Activity / Coaching Assignments

Carter, Carnell	Assistant Football/Spring - BHS
Conner, Thomas	Head Football/Spring - BHS
Fino, Marcos	Assistant Football/Spring - BHS
Isaac, Reid	Head Varsity Golf - CHS
Stuckey, Jeffrey	Assistant Football/Spring - BHS

Substitute Teachers

Amparo, Fideliz-Amante	McFadden, Stephanie
Carrillo, Amy	Nowak, Erick
Horton, Meredith	Pierce, Robert
Jones, Tamara	Ralston, Carrie

Classified

Regular Staff

De Muth, Kelly A.	Special Education Inst. Asst. - G.T.
Jiminez, Mabel R.	State Preschool Inst. Asst. - McKinley
Lucien, Dominique	State Preschool Inst. Asst. - Rogers
Sanders, Sabrina	Bus Driver - Transportation
Thompson, Shannon	Special Education Inst. Asst. - BHS

Substitute

Aiyana	Special Education Inst. Asst.
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Deferred
Conference Attendance

(C-16) **DEFERRED** (See item #97)

Purchase Orders #96.2 (C-17) The Board approved purchase orders issued as presented. All pertinent information is on file in the Business Office.

Disbursements #96.3 (C-18) The Board approved payment of disbursements as summarized and listed. All pertinent information is on file in the Business Office.

Batch #1350 through Batch #1421 **\$1,542,018.73**

Deferred
Second Interim Financial
Report, Multi-Year Projections
& Positive Certification
(Period Ending 1/31/08)

(C-19) **DEFERRED** (See item #98)

Increase to Agreement w/ A & E #96.4
Inspection for Wilson Elem.
• Classroom & Restroom Project
• 2007-08

(C-20) The Board approved an increase to the agreement with the A & E Inspection Company relative to the *Wilson Elementary School classroom and restroom project during the 2008-09 school year as presented, for a cost not to exceed \$10,720, to be paid from Capital Facilities Fund 25 (50/50 local/state funds; *rewiring and rerouting of a undocumented existing irrigation water line).

Ratification of Change Order #96.5
Approved Since 1-17-08
• Resolution 07-14
• Modernization Project
• CHS—Admin. Bldg S
• Termite Damage

(C-21) The Board ratified a change order approved since the Board meeting on January 17, 2008 (Resolution 07-14), for the Colton High School Home Economics "Building R" Termite Damage Modernization Project, for a total amount of \$68,926.68, to be paid from Fund 35 (School Facilities Fund). All pertinent information is on file in the Business Office.

Net Additional construction costs	\$63,821.00
Architect (8%)	5,105.68

[Because this project will be funded by the Williams Emergency Repair Program, this will be added to the application. Pursuant to Board approval on 1-18-07, the District will proceed with the change order for repairs as approved by County Counsel.]

Ratification of Change Order #96.6
Approved Since 2-21-08
• Resolution 07-14
• Modernization Project
• CHS—Home Econ Bldg R
• Termite Damage

(C-22) The Board ratified a change order approved since the Board meeting on February 21, 2008 (Resolution 07-14), for the Colton High School Home Economics "Building R" Termite Damage Modernization Project, for a total amount of \$31,784.40, to be paid from Fund 35 (School Facilities Fund). All pertinent information is on file in the Business Office.

Net Additional construction costs	\$29,430.00
Architect (8%)	2,354.40

[Because this project will be funded by the Williams Emergency Repair Program, this will be added to the application. Pursuant to Board approval on 1-18-07, the District will proceed with the change order for repairs as approved by County Counsel.]

Ratification of Change Orders #96.7
Approved Since 3-13-08
• Resolution 07-14
• CHS Modernization Project

(C-23) The Board ratified change orders approved since the Board meeting on March 13, 2008, for the Colton High Modernization Project for a total amount of \$43,933.32, to be paid from Fund 35 (School Facilities Fund). All pertinent information is on file in the Business Office.

Net credit to construction costs (Sierra Lathing)	(\$121,132.00)
Net Additional construction costs	\$ 40,679.00
Architect (8%)	3,254.32

Deferred #96.8
Agreement for Special Ed.
Pupil Transportation Services
San Bndo Co. Supt of Schools
(2008-09)

(C-24) DEFERRED (See item #99)

Amendment by Substitution #96.9
& Adoption of Board Policies
BP 0430 Comprehensive Local Plan for Sp. Ed.
BP 3541.2 Transp. Student w/Disabilities

(C-25) The Board amended by substitution and adopted the Board Policies listed.

BP 0430 Comprehensive Local Plan for Special Education
BP 3541.2 Transp. For Student w/Disabilities

DRAFT

Resolution
Week of the Young Child
(April 13-19, 2008)

#96.10 (D-26) The Board adopted Resolution, *Week of the Young Child, April 13-19, 2008*, to support opportunities for early childhood development as presented.

Deferred
Conference Attendance

#97 (C-16) **Deferred.** Prior to action taken, Board member Albiso stated that he would not be attending the conference listed.

On a motion by Mrs. Mendoza-Ware, seconded by Mr. Hoover and carried, the Board approved conference attendance as presented, with all necessary expenses to be paid from funds indicated.

William Webb – BHS
Athletic Director

40th CSDA Conference
April 9-13, 2008
San Jose, CA
Art, Music & PE Grant: \$2,056.20

Lisa Mannes – Rogers
Principal
Rachel Malatesta
Assistant Principal

2008 California State Title I Conf.
April 20-22, 2008
Los Angeles, CA
Title I funds: \$1,739.65

~~Mel Albiso – District Office
Board Member~~

~~Celebrating Ed. Opportunities for
Hispanic Students
April 25-27, 2008
San Jose, CA
Board funds: \$1,235.80~~

NOTE: arrangements canceled—refundable

Roger Kowalski – Student Serv Ctr.
Director, Admin. Services

Homeless Spring Coordinators Mtg
April 28-29, 2008
Garden Grove, CA
Homeless funds: \$346.34

Deferred
Second Interim Financial
Report, Multi-Year Projections
& *Positive Certification*
(Period Ending 1/31/08)

#98 (C-19) **Deferred.** Prior to action taken, Board member Albiso inquired about specific budget items including the 3% reserve and transfers. Assistant Superintendent Casey Cridelich stated he would provide information in Board Correspondence.

- 2007-08 (Second Interim)
- 2008-09
- 2009-10

On a motion by Board Member Albiso, seconded by Mr. Taylor and carried, the Board approved the second interim report for the period ending January 31, 2008, with a *positive certification*, indicating that the District will be able to meet its financial obligations for the current (2007-08) and two subsequent school years (2008-09 & 2009-10). [Education Code 42131]

The combined restricted and unrestricted General Fund balances are projected:

as of 06/30/08	--	\$ 26,960,762 million
2008-09	--	\$ 19,923,563 million
2009-10	--	\$ 6,393,188 million

Deferred

#99

Agreement for Special Ed.
Pupil Transportation Services
San Bndo Co. Supt of Schools
(2008-09)

(C-24) Deferred. Prior to action taken, Board member Albiso asked that the amounts charged be researched to ensure accuracy.

On a motion by Mr. Albiso, seconded by Mr. Taylor and carried, the Board approved the agreement with the San Bernardino County Superintendent of Schools for transportation services for special education *student during the 2008-09 school year as presented, for a cost of \$246,541 to be paid from the Special Education Transportation budget. [*referred to the East Valley Sp. Education Local Plan Area (EVSELPA) for specialized programs; door-to-door (IEP requirement) transportation excess-costs are calculated based on actual contractor bill plus indirect SBCSS-dispatch costs, less State apportionment]

Study, Information and Review Session

1. Personnel -- Resignations
2. Proposed Amendment by Substitution and Adoption of New Board Policies and Administrative Regulations:
BP 5113 Absences and excuses (replaces 8130)
AR 5113 Absences and excuses (new)
3. Proposed Amendment by Substitution and Adoption of New Board Policy and Administrative Regulations
BP 6164.6 Identification and Education Under Section 504
AR 6164.6 Identification and Education Under Section 504
4. Associated Student Body (ASB) Financial Reports as of February 29, 2008: (Information Provided)
5. Superintendent's Communiqué: Superintendent Downs distributed a copy of the Board log, the flyer for the prayer breakfast event celebrating Cesar E. Chavez, the flyer for the APPLE Scholarship golf tournament, and the 2007-08 Second Interim Report, revised with the assistance from John Grey, Vice President of School Services of California, reflecting the use of reserves and other designations relative to determining multiyear projections.
6. ACE – no report
7. CSEA – no report
8. MAC representative Katie Orloff spoke about the upcoming APPLE Scholarship fund raiser on April 12, 2008 and invited interested persons to participate in the golf tournament.
9. ROP Board Member Frank Ibarra reported on student competition results: Jose Luis Delgado (CHS)—Welding and Angelina Espinoza (CHS)—Agriculture and Natural Resources. He spoke to Pat Kohlmeier, Redlands School Board Member and CSBA representative, who stated that in the Redlands School District students were challenged for ideas on generating revenue. Suggestions: charge \$20 for graduation tickets and increase costs for lunches and bus transportation. Three student ambassadors were recognized for participating in "Legislative Day" in Sacramento, one of which was CHS student Marc Scroggins
10. Comments / Requests from Board Members

Frank Ibarra commended the Smith Elementary School staff and students for the celebration of Cesar E. Chavez today and wished everyone a good spring break.

Mark Hoover commented on his attendance at the Bloomington High School Naval Jr. ROTC ball last weekend and restated his commitment to the Board, students, and the community.

Kent Taylor shared his visit to the San Salvador Children's Center and recognized teacher Anna Rangel. From Terrace View Elementary School, he recognized teachers Nandini Rodriguez and Geri Marquez for their work on the school play at the kindergarten level and for utilizing their performing arts skills to provide students with a foundation for theater appreciation.

Closed Session

- Student Discipline
- Personnel
- Real Property Issues
- Anticipated / Existing Litigation
- Labor Negotiators

At 6:35 p.m., Board President Armenta announced that the Board would recess to Closed Session to discuss agenda items.

Reconvened

- Closed Session Items Reported

The Board meeting reconvened at 7:45 p.m. and Board President Armenta reported on action taken in Closed Session:

Student Discipline
(Closed Session)
• Student Discipline (8)

#100

On a motion by Mr. Taylor, seconded by Mr. Hoover and carried, the Board approved *Student Discipline Items 1-8* as presented:

- | | | |
|--------------------------------|------------|-----------|
| (1) 148536 Canceled | (4) 90514 | (7) 80412 |
| (2) 152117 | (5) 115549 | (8) 75894 |
| (3) 81323 | (6) 120124 | |

Settlement
(Closed Session; SCVSS 117550)

#101

On a motion by Mr. Taylor, seconded by Mrs. Mendoza-Ware and carried, the Board approved the settlement for case #SCVSS 117550 filed against the Colton Joint Unified School District, as recommended by the District's claims administrator.

Claim Rejected
(Closed Session; #08-62756 DD)

#102

On a motion by Mr. Albiso, seconded by Mr. Ibarra and carried on a 6-1 vote, the Board rejected claim #08-62756 DD filed against the Colton Joint Unified School District, as recommended by the District's claims administrator.

Ayes: Albiso, Ibarra, Mendoza-Ware, Zamora, Taylor, Armenta
Noes: Hoover

Other Closed Session Items
No reportable action
(3 Items)

#103

Other Closed Session Items—*No reportable action*

- ~~Student Expulsion—Reentry~~
- ~~Real Property Negotiator—High School #3 Issues~~
APNs ~~1167-151-37; 1167-151-32, 33, 34; 1167-151-31, 43, 44;~~
~~1167-151-35, 36, 38, 39; 1164-151-65, 01, 02; 1167-151-45;~~
~~1167-151-59, 58, 60~~
- Labor Negotiators

Adjournment

At 7:45 p.m., the Board adjourned to the next Regular Board of Education Meeting on April 17, 2007, at the Colton JUSD Student Services Center, 851 South Mt. Vernon Avenue, Colton, California.

BOARD AGENDA

**BOARD MEETING
April 17, 2008**

CONSENT ITEM

TO: Board of Education

PRESENTED BY: Yolanda Cabrera, Assistant Superintendent
Curriculum and Instruction

SUBJECT: Approval of Student Field Trips

GOAL: Improved Student Performance

RECOMMENDATION: That the Board approve the field trips as listed and expend the appropriate funds.

A-2

FIELD TRIPS / Regular Meeting: April 17, 2008

Site	Date	Depart	Return	Destination	Activity/Background	Grade	Teacher	Cost	Funding
CHS	4/22/08 to 4/23/08 (T/W)	6:30 a.m.	10:00 p.m.	Sacramento Convention Center Sacramento, CA (air)	<i>Latina History Day Conference</i> Students will participate in the HOPE (Hispanas Organized for Political Equality) leadership conference.	11	Daisy Contreras (2) + 1	\$350.00	Discretionary Registration fee, lodging, meals and materials paid for by HOPE
Sycamore Hills	4/28/08 (Mon.)	7:30 a.m.	5:00 p.m.	San Diego Wild Animal Park Escondido, CA (District)	<i>San Diego Wild Animal Park</i> Students will explore plant and animal life and investigate concepts from the CA Life Science Standards.	3	Mary Sommerfelt Crystal Delgado Arnold Rodriguez Keller Iuppenlatz Melissa Rangel Kathleen Gerome Julie D'Arca (120) + 24	\$2,564.00	ASB
Smith	4-28-08 to 5-2-08 (M-F)	8:30 a.m.	1:30 p.m.	Mountain Chai Angelus Oaks, CA (District)	<i>Outdoor Science Camp</i> Students will experience hands-on education in the local ecosystems and erosion.	6	Ron Turner Norma James Mark McGhee (133)	No cost	Orange County Department of Education
THMS	5/3/08 (Sat.)	8:00 a.m.	9:00 p.m.	Disneyland Resort Anaheim, CA (District)	<i>Reward Trip</i> AVID students will participate in a reward trip for academic achievement.	7-8	Lauren Rumpf Diane Brown Michael Esquivel Charisse Riser (100) + 10	\$7,300.00	ASB
WISH	5-9-08 to 5-11-08 (F/S/S)	8:00 a.m.	10:00 p.m.	Doubletree Hotel Sacramento Sacramento, CA (Parents)	<i>2008 History Day in California</i> Student will compete in the 2008 State History Day.	9	Bill Kinder (1) + Parents	\$320.15	Lottery

FIELD TRIPS / Board Meeting: April 17, 2008

Site	Date	Depart	Return	Destination	Activity/Background	Grade	Teacher	Cost	Funding
San Salvador	5/10/08 (Sat.)	7:30 p.m.	10:00 p.m.	California Theater San Bernardino, CA (Parents)	<i>Sinfonia Mexicana: Concierto Para Las Madres</i> Parent Policy Committee will be acquainted with fine arts humanities and sciences to broaden their cultural	Adults	Terry Jauregui Martha Urbino / Community Liaisons +17 Head Start parents	\$938.00	Head Start Parent Fund
ROHMS	5/16/08 (Fri.)	7:00 a.m.	7:00 p.m.	SeaWorld San Diego CA (District)	<i>SeaWorld Educational Program</i> Students will participate in an end of the year Enrichment Club educational activity by touring SeaWorld.	7-8 SH/ SDC	Amber Bartlett (16) + 3	\$1,470.00	ASB
San Salvador	5/16/08 (Fri.)	9:30 a.m.	11:30 a.m.	Build-A-Bear Workshop® Ontario, CA (District)	<i>Build-A-Bear Workshop®</i> Students will express and understand concepts and language of geography in the context of their community.	Head Start	Antoinette Materne Sheila Juarez (16) + 4	\$312.00	Head Start
CMS	5/17/08 (Sat.)	8:30 a.m.	9:00 p.m.	Six Flags Magic Mountain Valencia, CA (District)	<i>Math and Science Day</i> AVID (Advancement Via Individual Determination) and NJSH (National Junior Honor Society) students will enhance their math and science skills through a physics and math learning lab.	7-8	Adriana McGuffee Rachell Loyd Mark McGuffee Creig Aday Frank Acosta Violet Bennett Adam Bowlan (220) + 14	\$6,005.00	ASB (\$5,030.00) AVID (\$975.00)
Sycamore Hills	5/19/08 to 5/23/08 (M/T/W/ Th/F)	8:30 a.m.	12:00 p.m.	Camp E.L.K. Wrightwood, CA (District)	<i>Outdoor Science Camp</i> Students will experience hands-on education in the local ecosystems and erosion.	6	Don Tornberg (82) + 3	\$17,742.00	ASB

FIELD TRIPS / Regular Meeting: April 17, 2008

SITE	DATE	DEPART	RETURN	DESTINATION	BACKGROUND	GR	TEACHER	COST	FUNDS
BMS	5/31/08 (Sat.)	9:00 a.m.	9:00 p.m.	Universal Studios Los Angeles, CA (District)	<i>Educational/Reward Trip</i> Students will participate in an educational/reward trip.	7-8	Yvette Roman John Nash Natividad Gomez Michelle Gilliland (70) + 7	\$3,642.00	ELL (\$912.00) Logramos (\$2,730.00)
Rogers	6/5/08 (Thur.)	6:30 a.m.	9:00 p.m.	SeaWorld San Diego CA (District)	<i>Animal Behavior & Training</i> Students will participate in an educational program by observing and recognizing behavior patterns in mammals.	6	Bonnie Diaz Darlene Hanzich Jocelyn Lauri (85) + 31	\$5,624.00	SBCP
San Salvador	6/18/08 (Wed.)	9:30 a.m.	12:30 p.m.	Build-A-Bear Workshop® Ontario, CA (District)	<i>Build-A-Bear Workshop®</i> Students will learn bus safety rules and community awareness.	Pre-School	Rose Hernandez Mary Juarez Sheila Juarez Patsy Velasquez (21) + 7	\$438.00	Children's Center

BOARD AGENDA

**REGULAR MEETING
April 17, 2008**

CONSENT ITEM

TO: **Board of Education**

PRESENTED BY: Yolanda Cabrera, Assistant Superintendent
Curriculum and Instruction

SUBJECT: **Approval of Consultants for Assembly Presentations**

GOAL: Improved Student Performance

RECOMMENDATION: That the Board approve the consultants for assembly presentations as listed and expend the appropriate funds.

A-3

ASSEMBLIES/PROGRAMS Regular Meeting: April 17, 2008

SITE	DATE	TIME	PROGRAM/PURPOSE	LOCATION	CONSULTANT(S)	COST	FUNDS
Bloomington Head Start	4/25/08	2:00 p.m. to 3:00 p.m.	<i>Lizard Wizard</i> Students will have a hands-on science experience learning about reptiles, amphibians, and arthropods.	Bloomington Head Start	Theresa Minko Lizard Wizard Canyon Lake, CA	\$175.00	Head Start

BOARD AGENDA

BOARD MEETING
April 17, 2008

CONSENT ITEM

TO: **Board of Education**

PRESENTED BY: Yolanda Cabrera, Assistant Superintendent
Curriculum and Instruction

SUBJECT: **Approval of Consultants for Staff Development**

GOAL: Improved Student Performance

RECOMMENDATION: That the Board approve the consultants for staff development as listed and expend the appropriate funds.

A-4

CONSULTANTS: Regular Meeting April 17, 2008

SITE	DATE	TIME	PROGRAM/PURPOSE	LOCATION	CONSULTANT(S)	COST	FUNDS
San Salvador	4/18/08	9:00 a.m. to 1:00 p.m.	<i>Adult, Child, & Infant CPR/First Aid</i> To provide 15 Head Start parents training and certification in Adult, Child, and Infant CPR and First Aid for the safety and welfare of their families.	San Salvador	Mehdi Sabouchi Sabouchi Safety Services Tustin, CA	\$750.00	Head Start Parent Funds
Birney	7/24/08 & 7/25/08 9/8/08 & 9/9/08	7:30 a.m. to 2:15 p.m.	<i>Project GLAD (Guided Language Acquisition Design)</i> To train teachers of English learners to effectively aid students in reaching mastery levels in all State Standards by using sequential, specific skills and strategies appropriate for all grade levels.	Birney	Kathy Gomez Lupe Lastra-Short Project GLAD Irvine, CA	\$7,200.00	High Priority Grant

BOARD AGENDA

**REGULAR MEETING
April 17, 2008**

CONSENT ITEM

- TO:** Board of Education
- PRESENTED BY:** Yolanda Cabrera, Assistant Superintendent
Curriculum and Instruction
- SUBJECT:** Approval of Participation in the Community-Based English
Tutoring Program, Funding Year 2008-2009
- GOAL:** Improved Student Performance
- BACKGROUND:** The State Superintendent of Public Instruction allocates funds, contingent upon an appropriation in the annual Budget Act, to LEAs that request participation in the CBET Program. Funds are to be used to provide free or subsidized English language instruction to parents or other members of the community who pledge to provide personal English language tutoring to California school children with limited English proficiency. Local educational agencies may use these funds for direct program services, community notification processes, transportation services and background checks related to the tutoring program.
- All districts who wish to participate in 2008-2009, including districts who are currently participating, are required to file the CBET Application Form, Fiscal Year 2008-2009 with the California Department of Education prior to May 30, 2008. A CBET plan was adopted by the Board on May 10, 2007.
- BUDGET
IMPLICATIONS:** Estimated revenue of \$187,410.
- RECOMMENDATION:** That the Board approve participation in the Community-Based English Tutoring (CBET) Program in the fiscal year 2008-2009.

A-5

BOARD AGENDA

**REGULAR MEETING
April 17, 2008**

CONSENT ITEM

TO: **Board of Education**

PRESENTED BY: Yolanda Cabrera, Assistant Superintendent
Curriculum and Instruction

SUBJECT: **Approval of Memorandum of Understanding Between the Colton Joint Unified School District and the County Of San Bernardino through its Department of Public Health, Nutrition Program (San Salvador Preschool Program)**

GOAL: **Improved Student Performance**

BACKGROUND: The Department of Public Health offers a Nutrition Program that focuses on the prevention of childhood obesity through nutrition education and the promotion of physical activity. A partnership between CJUSD and the Department of Public Health will provide training opportunities for preschool staff on how to integrate nutrition and physical activity promotion in their classrooms. Nutritional information will be shared with students, parents, and staff that support the well being of each child.

**BUDGET
IMPLICATIONS:** None

RECOMMENDATION: That the Board approve the Memorandum of Understanding between Colton Joint Unified School District and the County of San Bernardino, Public Health Department. (San Salvador Preschool Program)

A-6

BOARD AGENDA

REGULAR MEETING
April 17, 2008

CONSENT ITEM

- TO:** Board of Education
- PRESENTED BY:** Yolanda Cabrera, Assistant Superintendent
Curriculum and Instruction
- SUBJECT:** Approval of New Math Program and Adoption of Textbooks and Ancillary and Supplemental Instruction Materials, by CGP Education, Inc. *California Standards Driven Mathematics Program: Course One, Course Two and Algebra I* © 2009 for Grades 7-8 (Beginning in July 2008)
- GOAL:** Improve Student Performance
- BACKGROUND:** The members of the Secondary Math Adoption Team and Secondary Curriculum Council have worked together with the district, sites, the Association of Colton Educators, parents and the community to review and recommend a State adopted math program that is aligned with the California Content Standards. As a result, they are recommending the adoption of CGP Education, Inc. *California Standards Driven Mathematics Program: Course One, Course Two, Algebra I* ©2009 to be used beginning in the 2008-2009 school year.
- The textbooks have been on display for public review at the Board Room since January 2008.
- BUDGET IMPLICATIONS:** Projected costs: \$162,500 from Instructional Materials Funding Realignment Program (IMFRP) and \$162,500 from general funds.
- RECOMMENDATION:** That the Board approve the new mathematics program and adoption of textbooks and ancillary and supplemental instruction materials, by CGP Education, Inc. *California Standards Driven Mathematics Program: Course One, Course Two and Algebra I* © 2009 for Grades 7-8 (Beginning in July 2008)

A-7

BOARD AGENDA

REGULAR MEETING
April 17, 2008

CONSENT ITEM

- TO:** Board of Education
- PRESENTED BY:** Yolanda Cabrera, Assistant Superintendent
Curriculum and Instruction
- SUBJECT:** **Approval of New Math Program and Adoption of Textbooks and Ancillary and Supplemental Instruction Materials, by Holt, Rinehart and Winston, *Holt California Mathematics: Algebra I, Geometry and Algebra II* © 2009 for Grades 9-12 (Beginning in July 2008)**
- GOAL:** Improve Student Performance
- BACKGROUND:** The members of the Secondary Math Adoption Team and Secondary Curriculum Council have worked together with the district, sites, the Association of Colton Educators, parents and the community to review and recommend a State adopted math program that is aligned with the California Content Standards. As a result, they are recommending the adoption of Holt, Rinehart and Winston, *Holt California Mathematics: Algebra I, Geometry, Algebra II* ©2009 to be used beginning in the 2008-2009 school year.
- The textbooks have been on display for public review at the Board room since January 2008.
- BUDGET IMPLICATIONS:** Projected costs: \$182,500 from Instructional Materials Funding Realignment Program (IMFRP) and \$182,500 from general funds.
- RECOMMENDATION:** That the Board approve the new mathematics program and adoption of textbooks and ancillary and supplemental Instruction Materials, by Holt, Rinehart and Winston, *Holt California Mathematics: Algebra I, Geometry and Algebra II* © 2009 for Grades 9-12 (Beginning in July 2008)

A-8

BOARD AGENDA

**REGULAR MEETING
April 17, 2008**

CONSENT ITEM

TO: **Board of Education**

PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services

SUBJECT: **Acceptance of Gifts**

GOAL: Community Relations

RECOMMENDATION: That the Board accepts the gifts as listed on the attached matrix.

A-9

Donations Matrix

Board Meeting - April 17, 2008

SITE	DONOR	DONATION / PURPOSE	CASH
District	Kent Taylor, Board Member	District Science Fair (\$1,000 Savings Bond) Cashier's Check # 2024957615	\$500.00
Birney Elementary	Target Take Charge of Education P.O. Box 59214 Minneapolis, MN 55459-0214	Site discretionary Check #1831108	\$88.38
Birney Elementary	Washington Mutual PO Box 834 Seattle, WA 98101	Site discretionary Check #2416137503	\$201.82
Cooley Ranch Elementary	Wal-Mart Foundation 702 S. W. 8 th Street Bentonville, Arkansas 72716	Site discretionary Check #1407841	\$1,000.00
Lewis Elementary	Target Take Charge of Education P.O. Box 59214 Minneapolis, MN 55459-0214	Site discretionary Check #1842556	\$136.43
Lewis Elementary	Mary B. Lewis P.T.A. 18040 San Bernardino Avenue Bloomington, CA 92316	Sixth Grade Science Field Trips in May and June, to Sea World in San Diego Check #1037	\$6,220.00
Rogers Elementary	Target Take Charge of Education P.O. Box 59214 Minneapolis, MN 55459-0214	Site discretionary Check #1851322	\$193.68
Smith Elementary	Verizon Extra Credit for Schools 16355 36 th Avenue North, Suite 100 Minneapolis, Minnesota 55446	Site discretionary Check #129463	\$43.12
Smith Elementary	Target Take Charge of Education P.O. Box 59214 Minneapolis, MN 55459-0214	Site discretionary Check #1854954	\$226.89
Wilson Elementary	Target Take Charge of Education P.O. Box 59214 Minneapolis, MN 55459-0214	Site discretionary Check #1835655	\$104.82
Wilson Elementary	Washington Mutual PO Box 834 Seattle, WA 98101	Site discretionary Check #2416137505	\$165.96
Wilson Elementary	Ecology Auto Parts Mr. Lenny LaRocco 14150 Vine Place Cerritos, CA 90703	For projects that directly benefit the students at Wilson Check #91078 (\$500) and #92181 (\$500)	\$1,000.00

BOARD AGENDA

**REGULAR MEETING
April 17, 2008**

CONSENT ITEM

TO: Board of Education

PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services

SUBJECT: Approval to File Notices of Completion (CHS, Smith and Rogers Modernization Projects)

GOAL: Facilities/Support Services

BACKGROUND: The District requests approval to file the Notices of Completion as listed on the attached matrix.

The contractors have completed their work in accordance with the contract documents.

District staff, architects and inspectors conducted walk-through inspections of these projects and are in complete and in satisfactory condition. Final 10% contract retention will be released per the contract documents.

BUDGET IMPLICATIONS:

CHS Mod Project – School Facilities Fund 35	\$236,354.60
Smith/Rogers Modernization Project – School Facilities Fund 35	<u>230,490.90</u>
Total of 10% Retentions To Be Released	<u>\$466,845.50</u>

RECOMMENDATION: That the Board approve filing Notices of Completion (CHS, Smith and Rogers Modernization Projects) as presented.

A-10

Notice of Completions

Regular Board Meeting
April 17, 2008

Bid	Project	Site	Contractor	Total Amount
Bid 05-11	Modernization Project	Colton High School	ACH Mechanical, Inc.	\$139,611 School Facilities Fund 35
Bid 05-11	Modernization Project	Colton High School	Roy E. Whitehead, Inc.	\$42,469.50 School Facilities Fund 35
Bid 05-11	Modernization Project	Colton High School	SCW Contracting Corp.	\$54,274.10 School Facilities Fund 35
	SUBTOTAL			\$236,354.60
Bid 06-01	Modernization Project	Smith Elementary School and Rogers Elementary School	Arrowhead Mechanical, Inc.	\$13,810.30 School Facilities Fund 35
Bid 06-01	Modernization Project	Smith Elementary School and Rogers Elementary School	Great West Contractors, Inc.	\$216,680.60 School Facilities Fund 35
	SUBTOTAL			\$230,490.90
	TOTAL			\$466,845.50

BOARD AGENDA

**REGULAR MEETING
April 17, 2008**

CONSENT ITEM

TO: **Board of Education**

PRESENTED BY: Jerry Almendarez, Assistant Superintendent, Human Resources

GOAL: **Human Resources Development**

SUBJECT: **Approval to Pay Retiree Dinner Costs**

BACKGROUND: The 26th Annual Retirement and Longevity Banquet will be held on May 16, 2008, at Sierra Lakes Golf Club, Fontana. The District honors retiring employees and employees with longevity service. Board Policy #4156.2, 4256.2, 4356.2 and Education Code Section 44015 permits the District to recognize the service of these retired employees by paying dinner costs. This year, there are thirty-one employees who are retiring in the 2007-2008 school year.

**BUDGET
IMPLICATIONS:** **\$930.00** -- Total cost (31 retirees at \$30.00 each) to be paid from general funds.

RECOMMENDATION: That the Board approve payment for the retiree dinner costs, as permitted by Board Policy 4156.2, 4256.2, 4356.2 (Awards and Recognition) and Education Code Section 44015, to be held on May 16, 2008, at Sierra Lakes Golf Club, Fontana.

A-11

BOARD AGENDA

**REGULAR MEETING
April 17, 2008**

CONSENT ITEM

TO: **Board of Education**

PRESENTED BY: Jerry Almendarez, Assistant Superintendent, Human Resources

SUBJECT: **Approval of Unpaid Leave of Absence for Classified Employees (EIN #7479) (EIN #6583)**

GOAL: Human Resources Development

BACKGROUND: A classified employee, EIN #7479, currently employed as a Bus Driver at Transportation, is requesting an unpaid leave of absence from April 7, 2008 to June 12, 2008, to care for an ill family member.

A classified employee, EIN #6583, currently employed as a Special Education Instructional Assistant at Bloomington High School, is requesting an unpaid leave of absence from March 5, 2008 to June 12, 2008, to care for a newborn

RECOMMENDATION: That the Board approve the request for unpaid leave of absence for classified employees, EIN #7479 and EIN #6583 as requested, with the employee to pay for any health insurance premiums if applicable, as per the CSEA agreement.

A-12

BOARD AGENDA

REGULAR MEETING
April 17, 2008

ACTION ITEM

TO: Board of Education

PRESENTED BY: Jerry Almendarez, Assistant Superintendent, Human Resources

SUBJECT: Approval of Personnel Employment

GOAL: Human Resources Development

I.B Certified – Activity/Coaching Assignments

1. Urban, Terry Head Varsity Tennis - CHS

I-C Certified – Hourly

1. Alonso-Neal, Esther Substitute School Nurse – PPS

I.D Certified – Substitute Teacher

2. Garcia, Lindsey
3. Sierra, Graciela
4. Ortloff, Kerry
5. Wilder, Joel

II-A Classified -- Regular Staff

1. Diaz, Maria E. State Preschool Inst. Asst. – Zimm.
2. Gaines, Roy Spec. Educ. Inst. Asst. - McKinley
3. Hockless, Desiree E. Children's Ctr. Inst. Asst. – San Sal.
4. Richardson, Natasha Spec. Educ. Inst. Asst. - PPS

II-B Classified – Activity/Coaching Assignments

1. Campa, Shawn Head Frosh/Soph Baseball - CHS
2. Laguna, Crispo Head JV Baseball - CHS
3. Montana, Henry Head JV Baseball - CHS
4. Morales, Ruben Head JV Track - CHS

II-C Classified – Hourly

1. Jaurigue, Ashley Noon Aide
2. Olmos, Maria SLC Tutor

II-D Classified – Substitute

1. Colunga, Heather General Clerical Worker
2. Neace, Rebecca Special Education Inst. Asst.
3. Peluffo, Judy General Clerical Worker

RECOMMENDATION: That the Board approve employment of personnel as presented.

ACTION: On motion of Board Member _____, _____, and _____, the Board approved the recommendations for employment.

C-13

BOARD AGENDA

**REGULAR MEETING
April 17, 2008**

ACTION ITEM

TO: Board of Education
PRESENTED BY: Jerry Almendarez, Assistant Superintendent, Human Resources
SUBJECT: Approval of Conference Attendance
GOAL: Human Resources Development

Patricia Frost – Crestmore Principal	2008 California State Title I Conf. And Pre-Conference April 20-22, 2008 Los Angeles, CA HPSG funds: \$1,219.38
William J. Webb – BHS Teacher	CIF Coaches Education Instructor Training April 30-May 1, 2008 Alameda, CA Art, Music & PE Grant: \$1,380.42
Diana Roman – Washington Curriculum Program Specialist	California Council for Adult Education May 1-3, 2008 San Diego, CA CBET funds: \$1,392.43
Alice Grundman – Student Services Ctr. Director, Facilities	C.A.S.H. Spring Conference May 13-14, 2008 San Diego, CA General fund: \$685.23
Principal-TBA - BMS Michele Boswell Counselor Paul Lucero Curriculum Program Specialist	AVID 2008 Summer Institute July 28-August 1, 2008 San Diego, CA APIP funds: \$56,492.30
Marisa Lopez-Sevilla Daniel Cordero Patricia Peterson Science-TBA Math-TBA English Language Arts-TBA Teachers Ignacio Cabrera – BHS Principal Sally Torres James Western Assistant Principals Lynn Park Dora Zaragoza Counselors Katharine Applebee	Dona Hines Keysup Hong Marc Howard Daniel Johnson Michael McAdams Robert Meyers Christine Montgomery Richard Montgomery Robert Moses Lawrence Okonkwo Steven Padilla Esmeralda Shreiner Daniel Smith Gary Stickel Kimberli Thompson Holly Todd

C-14

Thomas Battel
Leilani Bautista
Raymonn Brown
Shelby Ericson
Michael Finn
Cheryl Henderson

Denise Tschida
Matthew Welzel
Stacie Ziegler
Teachers
Cheryll Price – **District Office**
Director, Staff Development

Robert Verdi – **CHS**
Assistant Principal
Gabriel Gaytan
Counselor
Daniel Checo
Curriculum Program Specialist
Stacey Baker
Daisy Contreras
Kimberly Fenton
Peter Goldkorn
John Kitchen
Caroline Leyva
Corina Paramo
Stephan Silveira
Terry Urban
Teachers

AVID 2008 Summer Institute
August 4-8, 2008
San Diego, CA
HPSG funds: \$17,061

Total : \$78,230.76

RECOMMENDATION: That the Board approve conference attendance as presented.

ACTION: On motion of Board Member _____ and
_____, the Board approved the above
recommendation.

BOARD AGENDA

**REGULAR MEETING
April 17, 2008**

ACTION ITEM

TO: Board of Education
PRESENTED BY: Jerry Almendarez, Assistant Superintendent, Human Resources
SUBJECT: Approval of Shared Contract for 2008-2009 School Year
GOAL: Human Resources Development

BACKGROUND: The agreement between ACE/CTA/NEA and the District has a provision that states that shared contract requests shall be subject to District needs and final Board approval. The following teachers have requested a shard contract for the 2008-09 school year:

- | | |
|---|----------------|
| 1. Caroline Garberoglio/Meylin Parrales | Zimmerman |
| 2. Rebecca McClure/Kristin Hayes | Lincoln |
| 3. Melanie Carlson/Rochelle Robinson | Lewis |
| 4. Tina Fedrow-Fichtel/Rebecca Garrett | Sycamore Hills |
| 5. Sara Avila-Dement/Cathy Frates | Grand Terrace |
| 6. Connie Brown/Kristy Johnson | D'Arcy |
| 7. Lori Blevins/Niki Le | D'Arcy |
| 8. Melinda Gerome/Amy Kowalski | Cooley Ranch |

The plan would have the teachers work two days a week and alternate biweekly to cover the fifth day. Where a Monday holiday exists, the teachers will each teach two days that week. Days are to be submitted to the principal on a staffing calendar. Both teachers would participate as follows:

1. Attend the first and last day of school
2. Attend parent conferences for all students
3. Communicate through daily tapes and notes
4. Substitute for each other whenever possible
5. Attend Open House, parent nights, and performance nights
6. Sign report cards for all students
7. Alternate monthly staff meetings

Compensation and fringe benefits to be prorated based upon a 50% shared contract.

RECOMMENDATION: That the Board approve the request for a shared teaching contract between the teachers listed above for the 2008-2009 school year under *Article 20: Shared Contract Employment* of the current ACE Agreement.

ACTION: On motion of Board Member _____ and _____, the Board approved the above recommendation.

C-15

BOARD AGENDA

REGULAR MEETING

April 17, 2008

ACTION ITEM

TO: **Board of Education**

PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services

SUBJECT: **Approval of Purchase Orders**

GOAL: Student Performance / Personnel Development

RECOMMENDATION: That the Board approve Purchase Orders in excess of \$1,000 for a total of \$805,631.62 as listed.

ACTION: On motion of Board Member _____ and _____, the Board approved purchase orders as recommended.

C-16

Attachment to Board Agenda

<u>P.O.</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>RESOURCE CODE*</u>	<u>AMOUNT</u>
085485	Positive Promotions	Other Supp./Wilson	0000	\$3,194.75
085487	Max L. Cowen's Student Stores	Other Supp./Wilson	0000	\$2,344.09
085493	School Mate	Inst. Matls./D'Arcy	0790	\$1,500.00
085500	JZ's Party Charm	Inst. Matls./BHS	1100	\$1,046.30
085510	Amazon.com	Other Bks./C. Ranch	7250	\$2,379.60
085686	Dave Bang Assoc.	Site Impr./Lewis	6761/0750/0000	\$37,893.91
085690	Great Source	Inst. Matls./Lincoln	6286	\$2,838.64
085692	Curriculum Assoc.	Other Bks./Grimes	7250	\$3,527.99
085693	Dell Inc.	Comp. Tech./CHS	7258	\$6,725.54
085694	Virco	Inst. Matls./CHS	7258	\$21,748.36
085697	Renaissance Learning Inc.	Tech. Suppl./Crestmore	7250	\$10,000.00
085698	Aardvark Clay & Supplies	New Eq./CHS	6761	\$6,588.70
085700	J & B Importers Inc.	Security Supp./Adm. Svs.	6405	\$1,077.50
085703	Spectrum K12 School Solutions	Online Subsc./PPS	6500	\$80,500.00
085704	Office Depot	Speedy Off. Supp./Rogers	0750	\$2,000.00
085705	Office Depot	Speedy Inst. Matls./Rogers	0750	\$3,000.00
085706	U.S. Rental and Sales	Misc. Rental/M & O	8150	\$1,500.00
085709	Clark Security Products	Maint. Supp./M & O	8150	\$10,000.00
085712	Empire Office Machines	Tech. Supt./I.T.	0000	\$5,000.00
085713	Enterprise Rent A Car	Misc. Rental/Transportation	7230	\$1,258.78
085716	Lloyd's Fence Co.	Cont. Repairs/M & O	8150	\$9,548.00
085717	Simplex Time Recorder	Maint. Supp./M & O	8150	\$3,000.00
085718	Burrtec Waste	Waste Disp./M & O	0000	\$3,000.00
085719	Radio Shack	Maint. Supp./M & O	8150	\$1,000.00
085721	Dell Inc.	Tech. Svs./CHS	0750	\$1,120.93
085723	Troxell Communication	Inst. Matls./R. Canyon	6761	\$1,470.79
085725	Dell Inc.	Comp. Tech./CHS	7055	\$2,466.03
085726	Dell Inc.	Projector/WHS	7055	\$1,254.31
085727	Imed	New Eq./WHS	6285	\$7,317.37
085728	Imed	New Eq./THMS	7250	\$3,372.55
085729	Imed	New Eq./T. View	7396	\$9,374.51
085730	Imed	New Eq./WHS	7256	\$1,288.12
085733	Follett Library Resources	Other Bks./Crestmore	7250	\$7,026.15
085735	Demco	Inst. Matls./Crestmore	6760	\$8,794.96
085737	Hampton-Brown	Other Bks./Birney	7156	\$4,748.05
085740	Intelli Tech	Tech. Eq./Zimmerman	7250	\$2,270.99
085747	Xerox Corp.	Maint. Agree./Communications	0000	\$1,279.00

085752	Link Line Communications	Computers/BHS	0750	\$2,347.71
085753	Tomark Sports	New Eq./BHS	0750	\$6,238.72
085760	Spectrum K12 School Solutions	Software Maint./PPS	9005	\$2,500.00
085764	Riddell All American Sports	Cont. Repairs/BHS	1100	\$1,320.00
085765	Walmart	Inst. Matls./WHS	7395	\$1,000.00
085767	Smith Seating Co.	Misc. Rental/BHS	1100	\$19,900.00
085769	Follett Software Co.	Tech. Supt./RHMS	7250	\$9,494.92
085770	Great Lakes Sports	Inst. Matls./Rogers	6761	\$4,210.19
085773	Follett Library Resources	Online Subsc./Rogers	7250	\$6,337.12
085781	Dell Inc.	Tech. Eq./CHS	6761	\$5,491.43
085782	Xerox Corp.	Paper/Purchasing	0000	\$23,798.55
085783	Dell Inc.	Computers/CHS	0750	\$3,660.95
085787	Office Depot	Speedy Inst. Matls./Adm. Svs.	5630	\$7,400.00
085790	Office Depot	Speedy Inst. Matls./Lewis	7250	\$1,000.00
085791	Office Depot	Speedy Inst. Matls./Lewis	3010	\$1,000.00
085794	Link Line Communications	Computers/CHS	7258	\$60,835.65
085799	Link Line Communications	Computers/CHS	0000	\$4,738.52
085779	Imed	Inst. Matls./THMS	7250	\$1,130.71
085784	Dell Inc.	Comp. Tech. Supt./RHMS	7250	\$4,035.32
085785	Office Depot	Speedy Inst. Matls./Lewis	7250	\$1,000.00
085786	Office Depot	Speedy Inst. Matls./Lewis	3010	\$1,000.00
085796	Imed	Projectors/CHS	7258	\$2,247.41
085798	Link Line Communications	Computers/THMS	6760	\$2,026.62
085800	Lakeshore	Inst. Matls./WHS	7258	\$1,500.00
085801	Link Line Communications	Computers/CHS	7055	\$20,278.55
085802	Dell Inc.	Licenses/BHS	7055	\$2,466.03
085803	Troxell Communication	Tech. Supp./G. Terrace	7250	\$1,660.78
085804	Link Line Communications	Computers/RHMS	7250	\$36,479.07
085807	Sunstate Equipment Co.	Misc. Rentals/M & O	8150	\$6,000.00
085808	J & J Plastering	Cont. Repairs/M & O	8150	\$5,225.00
085809	Moore Medical	Health Supp./PPS	5640	\$1,260.29
085810	City of Grand Terrace	Cont. Repairs/M & O	8150	\$13,000.00
085813	Office Depot	Paper/Purchasing	0000	\$7,022.04
085819	GBC	Tech. Eq./R. Canyon	7250	\$2,802.85
085820	Virco	Class Furn./Smith	7250	\$3,852.50
085821	Virco	Inst. Matls./Lewis	9812/0000	\$20,160.61
085822	Link Line Communications	Computers/Zimmerman	7250	\$3,521.56
085823	Dell Inc.	Computers/Zimmerman	7250	\$36,649.55
085825	Dell Inc.	Computers/RHMS	0750	\$3,660.93
085826	CDW Government	Printers/C & I	0000	\$1,524.66
085827	Intelli Tech	New Eq./CHS	0750	\$1,948.12
085829	G/M Business Interiors	New Eq./Fiscal Svs.	0000	\$3,207.97

085833	Party Rentals Inc.	Misc. Rentals/RHMS	0750	\$2,230.05
085834	AT & T California	Tech. Supp./Crestmore	7396	\$7,656.86
085836	Dell Inc.	Licenses/McKinley	7250	\$1,345.10
085838	Nick Rail Music	New Eq./BHS	6761	\$17,842.33
085839	Gopher	New Eq./BHS	6761	\$12,316.56
085841	Electronix Express	Inst. Matls./CHS	3550	\$2,688.51
085852	Pro-Tool	Inst. Matls./BHS	3550	\$1,876.36
085843	Psychcorp	Inst. Matls./PPS	6500	\$3,307.57
085844	Riverside Publsiing Co.	Inst. Matls./PPS	6500	\$4,312.00
085845	Western Psychological Svs.	Inst. Matls./PPS	6500	\$6,315.45
085850	Commvault	Maint. Agree./I.T.	0000	\$1,909.20
085851	First to the Finish	Inst. Matls./CHS	1100	\$1,943.94
085852	Sax Arts & Crafts	New Eq./CHS	6761	\$10,540.91
085854	Imed	Tech. Supp./Lincoln	6286/7250/3010	\$1,010.16
085855	It's Elementary	Inst. Matls./Zimmerman	7250	\$2,872.61
085858	Penguin Group USA	Other Bks./WHS	6285	\$2,789.39
085868	Sundown Window Film	Cont. Repairs/CHS	0750	\$1,983.00
085869	School Mate	Inst. Matls./Lewis	3010	\$1,451.15
085670	School Space Solutions	Inst. Matls./Zimmerman	7250	\$2,111.15
085871	LACOE	Prof. Bks./SDC	3010	\$1,616.25
085876	Hampton-Brown	Inst. Matls./Lincoln	6285	\$1,744.66
085877	Damand Promotions	Other Bks./WHS	6285	\$7,536.61
085880	Mendez Foundation	Inst. Matls./PPS	6660	\$6,299.77
085881	Mendez Foundation	Inst. Matls./PPS	3710	\$5,447.75
085899	Office Depot	Inst. Matls./Wilson	6761	\$1,153.63
085905	Office Depot	Inst. Matls./Lewis	7250	\$1,000.00
085906	Office Depot	Speedy Inst. Matls./Zimmermar	7250	\$2,265.00
085908	Office Depot	Inst. Matls./THMS	6761	\$1,324.95
085910	Wenger Corp.	Inst. Matls./T. View	6761	\$1,822.16
085911	General Binding Corp.	New Eq./Smith	7250	\$2,362.95
085912	Dell Inc.	Licenses/Smith	7250	\$1,457.20
085913	Digital Edge Learning	Tech. Supp./THMS	7250	\$2,633.94
085915	Tech Edge Learning	Tech. Eq./CHS	7258	\$7,901.81
085916	Tech Edge Learning	Tech. Eq./Crestmore	3010	\$4,588.32
085918	Mrs. Nelson's Toy & Book Shop	Other Bks./T. View	7396	\$1,092.81
085922	Spectrum Communications	Tech. Eq./CMS	0110	\$8,109.47
085924	Spectrum Communications	Tech. Eq./Grant	0110	\$4,319.06
085925	Spectrum Communications	Tech. Eq./Grant	0110	\$6,649.21
085949	Spectrum Communications	Tech. Eq./Zimmerman	0110	\$3,239.29
085951	Spectrum Communications	Tech. Eq./Zimmerman	0110	\$5,188.93
085953	Spectrum Communications	Tech. Eq./Wilson	0110	\$3,779.17
085954	Spectrum Communications	Tech. Eq./Wilson	0110	\$5,919.07

085964	School Space Solutions	Class Furn./Rogers	7396	\$1,071.04
085970	Office Depot	Inst. Matls./CHS	7055	\$4,365.26
085974	Inland Office Products	Inst. Matls./Grimes	3010	\$1,384.70
085975	Office Depot	Inst. Matls./J. Vista	7250	\$1,341.06
085976	Maintex	Cust. Supp./RHMS	0750	\$1,625.00
085988	Hour Glass & Mirror	Cont. Repairs/M & O	8150	\$4,500.00

TOTAL

\$805,631.62

LEGEND

0000	General Fund/Unrestricted
0001	Child Dev. Facilities
0100	Gov. Performance AWD 00-01
0110	Staff Development Buy Back
0750	Mandated Costs
0790	Donations, Misc.
1100	State Lottery
3010	Title 1
3025	Title 1 N&D
3405	Sp. Ed Workability
3175	NCLB
3550	Vocational Ed.
3710	Drug Free Schools
4035	Title II Part A
4110	Title VI
4203	Title III Part A LEP
5035	Child Dev. Block Grant
4045	Title II Part D
5210	Head Start
5630	Homeless Children Ed. Grants
5640	Medi-Cal Billing Option
6055	State Preschool
6060	Childcare and Development
6092	Cal Safe Childcare & Dev.
6205	Deferred Maintenance
6285	Community Based Eng. Tutor
6286	English Language Learner
6405	School Violence & Safety
6500	Special Ed.
6760	Arts & Music Block Grant
6761	Art, Music, PE Supp/Eq.

7055	CAHSEE Intenseive Inst. & Svs
7056	CAHSEE Individualized Mts.
7090	Economic Impact Aid: LEP
7010	Agricultural Vocational Ed.
7101	Ed. Tech. Digt. Hi Staff Dev.
7156	Block Grant
7158	Inst. Matls./Williams' Case
7230	Transportation- Home to School
7240	Sp. Ed. Transportation
7250	School Based Coord. Program
7255	Immediate Intervention UPSP
7258	High Priority Schls Grant Prog.
7265	School Improvement 7-12
7270	Staff Development/Mentor Teac
7271	CA Peer Asst & Review
7294	Staff Dev-Math & Reading AB466
7320	Staff Development/Adm. Trg.
7390	Pupil Retention BG AB825
7395	Schl/Library Imprv. Bg AB825
7396	Schl Site Disc. Block Grant
8150	Ongoing Major Maintenance
9002	AB466 Site Reimbursement
9005	Medi-Cal Admin. Activities
9286	Special Project Adm.
9701	School Facility Fund
9705	School Facility Fund
9707	School Facility Fund
9737	CHS Mod.
9812	Capital Facilities
9878	Uninsured Losses/Liability
9884	Workmens Comp. Ins.

BOARD AGENDA

**REGULAR MEETING
April 17, 2008**

ACTION ITEM

TO: Board of Education

PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services

SUBJECT: Approval of Disbursements

GOAL: Budget Planning

RECOMMENDATION: That the Board approve disbursements paid as listed, 2007-2008 from Batch #1422 through Batch #1547 or the sum of \$3,731,298.05

◆ Board of Trustees Payment Report is available at the Board of Education Meeting for review.

ACTION: On motion of Board Member _____ and _____, the Board approved the disbursements as listed.

C-17

BOARD AGENDA

**REGULAR MEETING
April 17, 2008**

ACTION ITEM

TO: Board of Education

PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services

SUBJECT: Authorization to File the Deferred Maintenance Five-Year Plan (2008-09 through 2012-13)

GOAL: Budget Planning/Facilities Support Services

BACKGROUND: Each year the District continues to participate in the State Deferred Maintenance Program. The State may match the District contribution on a dollar for dollar basis up to maximum of one-half of one percent of the District's budget. In order to qualify for these funds, it is necessary to submit a five-year plan to the State annually for approval. The District must transfer one-half of one percent of its General Fund Revenues to the Deferred Maintenance Fund as its match to the State's deferred maintenance contribution. Further, the Board authorizes either the Superintendent or the Assistant Superintendent, Business Services as District representatives on behalf of the District.

As required, a Public Hearing is scheduled.

RECOMMENDATION: That the Board authorize the filing of the District's Deferred Maintenance Five-Year Plan (2008-09 through 2012-13) as presented.

BUDGET IMPLICATIONS: Deferred Maintenance Fund:
Projected State Revenue: \$948,729
District Matching Contribution \$975,000.

ACTION: On motion of Board Member _____ and _____, the Board authorized the above recommendation (2008-09 through 2012-13).

C-18

GENERAL INFORMATION

This Form is a summary of proposed deferred maintenance projects the applicant district plans on completing annually over the next five fiscal years using the Basic Grant, pursuant to Education Code Section 17591. The fiscal year the plan commences is determined by the fiscal year in which it was filed. New and revised plans are accepted on a continuous basis for the current fiscal year up to the last working day in June. Revisions are not accepted for prior fiscal years.

SPECIFIC INSTRUCTIONS

Part I—Authorized District Representative

Complete to designate or change the authorized district representative. Enter the name of the district employee that can act on behalf of the district. A consultant who is on contract with the district to communicate with the OPSC on behalf of the district's board may be listed.

Part II—Estimated Fiscal Year Data

ITEM	DESCRIPTION	INSTRUCTIONS
1	Number of Projects	List the number of eligible projects in each of the project categories shown (refer to Regulation Section 1866.4.1).
2-6	Current and subsequent fiscal years	Enter the total estimated costs in each project category for each fiscal year identified for the projects reported in column 1.
7	Total Estimated Cost	For each project category enter the totals of columns 2-6.
8	Grand Total	Total all columns.
9	Remarks	Include any additional information for each category. If the district is applying for extreme hardship grants for any of the projects listed on the plan, identify those projects in this space. If additional space is needed, you may attach a separate sheet with your remarks to this form.
10	School Information	List the facilities where deferred maintenance projects are planned as reported in column 1 on this Five Year Plan (refer to Regulation Section 1866.4.1). If additional space is needed, you may attach a separate sheet.
11	Certification	Review and complete (refer to Regulation Section 1866.4. and EC Section 17584.1).

When completed mail this form to:

Office of Public School Construction
Attn: Deferred Maintenance Program
1130 K Street, Suite 400
Sacramento, CA 95814

NOTE: Any Five Year Plan, SAB 40-20, not conforming to State Allocation Board (SAB) guidelines will be returned to the district. If you need assistance in completing this form, please contact the Office of Public School Construction, at 916.445.3160.

SCHOOL DISTRICT Colton Joint Unified School District	FIVE-DIGIT DISTRICT CODE NUMBER (SEE CALIFORNIA PUBLIC SCHOOL DIRECTORY) 67686-00-00
COUNTY San Bernardino County	CURRENT FISCAL YEAR 2007-2008

The district:

- has not previously submitted a Five Year Plan.
 is submitting this updated/revised Five Year Plan which supersedes the plan currently on file with SAB.

Part I—Authorized District Representative

The following individual has been designated as a district representative by the school board minutes:

DISTRICT REPRESENTATIVE Casey Cridelich	TITLE Assistant Superintendent
BUSINESS ADDRESS 1212 Valencia Drive, Colton, CA 92324	TELEPHONE NUMBER (909) 580-5000 x6540
E-MAIL ADDRESS casey_cridelich@colton.k12.ca.us	FAX NUMBER (909) 422-0128

Part II—Estimated Fiscal Year Data

PROJECT CATEGORY	1. NUMBER OF PROJECTS	2. CURRENT FISCAL YEAR	3. SECOND FISCAL YEAR	4. THIRD FISCAL YEAR	5. FOURTH FISCAL YEAR	6. FIFTH FISCAL YEAR	7. TOTAL ESTIMATE COST
Asbestos	12	100,000.00	100,000.00	50,000.00	50,000.00	40,000.00	340,000.00
Classroom Lighting	21	10,500.00	10,000.00	10,000.00	10,000.00	10,000.00	50,500.00
Electrical	22	500,000.00	500,000.00	500,000.00	500,000.00	673,000.00	2,673,000.00
Floor Covering	18	100,000.00	100,000.00	100,000.00	100,000.00	8,000.00	408,000.00
HVAC	20	290,400.00	1,000,000.00	200,000.00	200,000.00	200,000.00	1,890,400.00
Lead	0	0.00	0.00	0.00	0.00	0.00	0.00
Painting	15	100,000.00	100,000.00	100,000.00	100,000.00	83,000.00	483,000.00
Paving	17	220,000.00	200,000.00	200,000.00	200,000.00	179,000.00	999,000.00
Plumbing	20	35,000.00	35,000.00	35,000.00	35,000.00	21,200.00	161,200.00
Roofing	20	347,000.00	250,500.00	250,000.00	250,000.00	250,000.00	1,347,500.00
Underground Tanks	0	0.00	0.00	0.00	0.00	0.00	0.00
Wall Systems	20	270,000.00	1,000,000.00	200,500.00	200,000.00	200,000.00	1,870,500.00
8. Grand Total	185	1,972,900.00	3,295,500.00	1,645,500.00	1,645,000.00	1,664,200.00	10,223,100.00

9. Remarks

10. List the school names where deferred maintenance projects are planned in this Five Year Plan:

- | | | | |
|--------------------------|-------------------------|---------------------------|-----------------------------|
| Birney Elementary | Grimes Elementary | Smith Elementary | Terrace Hills Middle School |
| Colton Middle School | Jurupa Vista Elementary | Sycamore Hills Elementary | Bloomington High School |
| Cooley Ranch Elementary | Lewis Elementary | Terrace View Elementary | Colton High School |
| Crestmore Elementary | Lincoln Elementary | Wilson Elementary | Slover Mountain High School |
| D'Arcy Elementary | McKinley Elementary | Zimmerman Elementary | Washington Alt. High School |
| Grand Terrace Elementary | Reche Canyon Elementary | Bloomington Middle School | |
| Grant Elementary | Rogers Elementary | Ruth Harris Middle School | |

11. Certifications

I certify as District Representative that:

- this work does not include ineligible items and that all work will be completed in accordance with program requirements, applicable laws and regulations. The district shall maintain proper documentation in the event of an audit; and,
- the district understands that should an audit reveal that these funds were expended for other than eligible deferred maintenance costs, the SAB will require the district to return all inappropriately expended funds; and,
- the plans and proposals for expenditures of funds as outlined in this report were discussed in a public hearing at a regularly scheduled school board meeting on April 17, 2008; and the district has complied with all the other requirements of Education Code Sections 17584.1 and 17584.2; and,
- Beginning with the 2005/2006 fiscal year, the district has complied with Education Code Section 17070.75 (e) by establishing a facilities inspection system to ensure that each of its schools is maintained in good repair; and,
- This Form is an exact duplicate (verbatim) of the form provided by the OPSC. In the event a conflict should exist, then the language in the OPSC form will prevail.
- I certify under penalty of perjury under the laws of the State of California that the statements in this application and supporting documents are true and correct.

SIGNATURE OF DISTRICT REPRESENTATIVE

DATE

**Deferred Maintenance 5-Year Plan for
2008-2009 through 2012-2013**

ASBESTOS

Birney Elementary	\$ 15,000.00
Grand Terrace Elementary	\$ 15,000.00
Grimes Elementary	\$ 7,000.00
Lewis Elementary	\$ 12,000.00
Lincoln Elementary	\$ 15,000.00
Grant Elementary	\$ 8,000.00
Terrace View Elementary	\$ 35,000.00
Bloomington Middle School (Windows)	\$ 160,000.00
Colton Middle School	\$ 9,000.00
Terrace Hills Middle School	\$ 35,000.00
Bloomington High School	\$ 20,000.00
Slover Mountain High School	\$ 9,000.00

\$340,000.00

CLASSROOM LIGHTING

Birney Elementary	\$ 2,000.00
Crestmore Elementary	\$ 1,500.00
Grand Terrace Elementary	\$ 1,500.00
Grant Elementary	\$ 3,000.00
Grimes Elementary	\$ 1,000.00
Lewis Elementary	\$ 2,000.00
Lincoln Elementary	\$ 1,500.00
McKinley Elementary	\$ 1,500.00
Rogers Elementary	\$ 1,000.00
Smith Elementary	\$ 1,000.00
Terrace View Elementary	\$ 3,000.00
Wilson Elementary	\$ 2,500.00
Zimmerman Elementary	\$ 3,000.00
Bloomington Middle School	\$ 4,000.00
Colton Middle School	\$ 4,000.00
Ruth Harris Middle School	\$ 6,000.00
Terrace Hills Middle School	\$ 4,000.00
Colton High School	\$ 3,000.00
Bloomington High School	\$ 3,000.00
Slover Mountain High School	\$ 1,000.00
Washington Alt. High School	\$ 1,000.00

\$ 50,500.00

Deferred Maintenance 5-Year Plan for
2008-2009 through 2012-2013

ELECTRICAL & COMMUNICATIONS

Birney Elementary	\$	5,000.00
Crestmore Elementary	\$	44,000.00
Grand Terrace Elementary	\$	15,000.00
Grant Elementary	\$	5,000.00
Grimes Elementary	\$	225,000.00
Jurupa Vista Elementary	\$	225,000.00
Lincoln Elementary	\$	5,000.00
Lewis Elementary	\$	5,000.00
McKinley Elementary	\$	5,000.00
Reche Canyon Elementary	\$	225,000.00
Rogers Elementary	\$	5,000.00
Terrace View Elementary	\$	5,000.00
Wilson Elementary	\$	225,000.00
Zimmerman Elementary	\$	225,000.00
Bloomington Middle School	\$	300,000.00
Colton Middle School	\$	300,000.00
Terrace Hills Middle School	\$	65,000.00
Washington Alt. High School	\$	45,000.00
Slover Mountain High School	\$	40,000.00
Bloomington High School	\$	160,000.00
Colton High School	\$	500,000.00
Smith Elementary	\$	44,000.00

\$2,673,000.00

FLOOR COVERING

Birney Elementary	\$	10,000.00
Cooley Ranch Elementary	\$	9,000.00
D'Arcy Elementary	\$	60,000.00
Grand Terrace Elementary	\$	30,000.00
Grant Elementary	\$	6,000.00
Grimes Elementary	\$	12,000.00
Lewis Elementary	\$	6,000.00
Lincoln Elementary	\$	18,000.00
McKinley Elementary	\$	30,000.00
Sycamore Hills Elementary	\$	9,000.00
Terrace View Elementary	\$	28,500.00
Ruth Harris Middle School	\$	40,000.00
Terrace Hills Middle School	\$	28,500.00
Bloomington High School	\$	35,000.00
Colton High School	\$	35,000.00
Slover Mountain High School	\$	20,000.00
Washington Alt. High School	\$	15,000.00
Smith Elementary	\$	16,000.00

\$ 408,000.00

Deferred Maintenance 5-Year Plan for
2008-2009 through 2012-2013

HVAC

Birney Elementary	\$	115,200.00
Crestmore Elementary	\$	130,000.00
Grant Elementary	\$	43,000.00
Grimes Elementary	\$	18,000.00
Lewis Elementary	\$	37,000.00
Lincoln Elementary	\$	255,000.00
McKinley Elementary	\$	45,000.00
Rogers Elementary	\$	6,000.00
Zimmerman Elementary	\$	550,000.00
Bloomington Middle School	\$	22,000.00
Colton Middle School	\$	31,000.00
Ruth Harris Middle School	\$	35,000.00
Terrace Hills Middle School	\$	230,000.00
Bloomington High School	\$	35,000.00
Colton High School	\$	87,000.00
Slover Mountain High School	\$	18,000.00
Smith Elementary	\$	9,000.00
Terrace View Elementary	\$	83,200.00
Washington Alt. High School	\$	21,000.00
Grand Terrace Elementary	\$	120,000.00

\$1,890,400.00

PAINTING

Birney Elementary	\$	17,000.00
Crestmore Elementary	\$	17,000.00
D'Arcy Elementary	\$	52,000.00
Grand Terrace Elementary	\$	17,000.00
Grant Elementary	\$	17,000.00
Grimes Elementary	\$	17,000.00
Lewis Elementary	\$	17,000.00
Zimmerman Elementary	\$	17,000.00
Bloomington Middle School	\$	47,000.00
Colton Middle School	\$	47,000.00
Terrace Hills Middle School	\$	107,000.00
Ruth Harris Middle School	\$	60,000.00
McKinley Elementary	\$	17,000.00
Terrace View Elementary	\$	17,000.00
Sycamore Hills Elementary	\$	17,000.00

\$ 483,000.00

Deferred Maintenance 5-Year Plan for
2008-2009 through 2012-2013

PAVING

Birney Elementary	\$	9,000.00
Crestmore Elementary	\$	25,000.00
Grant Elementary	\$	25,000.00
Lewis Elementary	\$	20,000.00
Lincoln Elementary	\$	15,000.00
McKinley Elementary	\$	47,000.00
Smith Elementary	\$	120,000.00
Wilson Elementary	\$	45,000.00
Terrace View Elementary	\$	45,000.00
Zimmerman Elementary	\$	45,000.00
Bloomington Middle School	\$	85,000.00
Colton Middle School	\$	160,000.00
Terrace Hills Middle School	\$	65,000.00
Bloomington High School	\$	23,000.00
Colton High School	\$	240,000.00
Washington Alt. High School	\$	17,000.00
Slover Mountain High School	\$	13,000.00
		<u>\$ 999,000.00</u>

PLUMBING

Birney Elementary	\$	7,000.00
Cooley Ranch Elementary	\$	5,000.00
Crestmore Elementary	\$	7,000.00
Grand Terrace Elementary	\$	5,500.00
Grant Elementary	\$	7,000.00
Grimes Elementary	\$	7,000.00
Lewis Elementary	\$	7,000.00
Lincoln Elementary	\$	6,000.00
McKinley Elementary	\$	7,000.00
Rogers Elementary	\$	3,000.00
Smith Elementary	\$	3,000.00
Terrace View Elementary	\$	7,000.00
Wilson Elementary	\$	7,000.00
Zimmerman Elementary	\$	7,000.00
Bloomington Middle School	\$	17,000.00
Colton Middle School	\$	8,000.00
Bloomington High School	\$	21,000.00
Slover Mountain High School	\$	5,700.00
Washington Alt. High School	\$	7,000.00
Colton High School	\$	17,000.00
		<u>\$ 161,200.00</u>

**Deferred Maintenance 5-Year Plan for
2008-2009 through 2012-2013**

ROOFING

Birney Elementary	\$	31,000.00
Crestmore Elementary	\$	15,000.00
Grand Terrace Elementary	\$	73,500.00
Grant Elementary	\$	105,000.00
Grimes Elementary	\$	12,000.00
Lewis Elementary	\$	100,000.00
Lincoln Elementary	\$	12,000.00
McKinley Elementary	\$	30,000.00
Rogers Elementary	\$	95,000.00
Smith Elementary	\$	12,000.00
Terrace View Elementary	\$	60,000.00
Wilson Elementary	\$	70,000.00
Zimmerman Elementary	\$	12,000.00
Bloomington Middle School	\$	125,000.00
Colton Middle School	\$	90,000.00
Terrace Hills Middle	\$	90,000.00
Bloomington High School	\$	70,000.00
Colton High School	\$	300,00.00
Slover Mountain High School	\$	28,000.00
Washington Alt. High School	\$	17,000.00

\$1,347,500.00

WALL SYSTEM

Crestmore Elementary	\$	22,000.00
Grand Terrace Elementary	\$	42,500.00
Lewis Elementary	\$	97,000.00
Rogers Elementary	\$	60,000.00
Smith Elementary	\$	70,000.00
Terrace View Elementary	\$	85,000.00
Wilson Elementary	\$	44,000.00
Zimmerman Elementary	\$	130,000.00
Bloomington Middle School	\$	430,000.00
Colton Middle School	\$	117,000.00
Ruth Harris Middle School	\$	11,000.00
Terrace Hills Middle School	\$	87,000.00
Bloomington High School	\$	245,000.00
Colton High School	\$	280,000.00
Slover Mountain High School	\$	60,000.00
Washington Alt. High School	\$	34,000.00
Lincoln Elementary	\$	7,000.00
Grimes Elementary	\$	43,000.00
Grant Elementary	\$	2,500.00
McKinley Elementary	\$	3,500.00

\$1,870,500.00

BOARD AGENDA

**REGULAR MEETING
April 17, 2008**

ACTION ITEM

TO: Board of Education

PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services

SUBJECT: Award of Bid #08-04 to KCECO, Inc., for the Terrace View Elementary School Classroom and Restroom Addition Project - 2007-08

GOAL: Support Services/Budget Planning

BACKGROUND: Bids for the Terrace View Elementary School Classroom and Restroom Addition Project were opened on April 8, 2008. The bid was conducted in accordance with Public Contract Code 20111 and advertised in accordance with Public Contract Code 20112. Five contractors submitted bids.

Terrace View Elementary is going to a single track year round schedule in the 2008-09 school year. Additional facilities are needed to accomplish this schedule change. A schedule showing the bids received and their amounts follows:

KCECO, Inc.	\$367,968
Hinkley and Associates, Inc.	393,939
Cornerstone Concrete and Construction, Inc.	416,000
Broughton Construction, Inc.	421,361
Palm Bay, Inc.	479,000

BUDGET

IMPLICATIONS: \$367,968 from the Capital Facilities Fund – Fund 25.

RECOMMENDATION: That the Board award Bid #08-04, to KCECO, Inc., for the Terrace View Elementary School Classroom and Restroom Addition Project (2007-08), the lowest responsible bidder in the amount of \$367,968, as presented.

ACTION: On motion of Board Member _____ and _____, the Board awarded Bid #08-04, to KCECO, Inc., for the Terrace View Elementary School Classroom and Restroom Addition Project (2007-08), the lowest responsible bidder in the amount of \$367,968, as presented.

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BOARD AGENDA

**REGULAR MEETING
April 17, 2008**

ACTION ITEM

TO: Board of Education

PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services

SUBJECT: Award of Bid #08-07 to Fleming Environmental, Inc., for the Sycamore Hills Elementary School Shade Structure Project - 2007-08

GOAL: Support Services/Budget Planning

BACKGROUND: Bids for the Sycamore Hills Elementary School Shade Structure Project were opened on April 8, 2008. The bid was conducted in accordance with Public Contract Code 20111 and advertised in accordance with Public Contract Code 20112. Four contractors submitted bids.

This work represented by this bid includes: supply and install one 30'x44' metal shade structure with rain gutters and concrete surfacing; waterproofing of expansion joints on Eco-Crete style portable classrooms; and upgrade ADA path of travel in parking lot. A schedule showing the bids received and their amounts follows:

Fleming Environmental, Inc.	\$ 85,750
Lark Construction, Inc.	87,444
Broughton Construction, Inc.	99,168
Cornerstone Concrete and Construction, Inc.	125,000

BUDGET IMPLICATIONS: \$85,750 from the Capital Facilities Fund – Fund 25.

RECOMMENDATION: That the Board award Bid #08-07, to Fleming Environmental, Inc., for the Sycamore Hills Elementary School Shade Structure Project (2007-08), the lowest responsible bidder in the amount of \$85,750, as presented.

ACTION: On motion of Board Member _____ and _____, the Board awarded Bid #08-07, to Fleming Environmental, Inc., for the Sycamore Hills Elementary School Shade Structure Project (2007-08), the lowest responsible bidder in the amount of \$85,750, as presented.

C-20

BOARD AGENDA

REGULAR MEETING
April 17, 2008

ACTION ITEM

TO: Board of Education

PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services

SUBJECT: Approval of Amendment to the Agreement with Harley Ellis Devereaux Architects for Architectural Services for the Installation of Portable Classrooms and Restroom Building at Terrace View Elementary School (2007-08 and 2008-09)

GOAL: Facilities/Support Services

BACKGROUND: Additional architectural and engineering services are needed to design and prepare Division of State Architect (DSA) plans for the installation of classrooms and restroom building at Terrace View Elementary School.

The original proposal was an estimated fee for the site work and addition of three leased portable classrooms. After further investigation of the site conditions the following additional requirements will have to be met:

1. Add one staff/student restroom building, per DSA requirements.
2. Add one fire hydrant and an extension to the fire truck access lane to allow better access to that side of the school, per the County Fire Marshall.
3. Completion of other accessibility issues, sidewalks, steps, and ramps per the Americans with Disability Act (ADA).

The original project was estimated to be approximately \$380,000 in construction depending on site conditions. The increase in the estimated construction costs is \$320,000, for a total of \$700,000.

Contract	Revised Amount	Total
01/13/08 Original Contract	\$24,400 A & E \$ 2,500 Reimbursable	\$26,900
04/17/08 Amendment #1	\$18,539 A & E \$ 2,000 Reimbursable	\$47,439

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**BUDGET
IMPLICATIONS:**

Architects Fee \$18,539 plus Reimbursable Fee \$2,000 – Capital Facilities Fund - Fund 25

RECOMMENDATION:

That the Board approve the amendment to the agreement with Harley Ellis Devereaux Architects for architectural services for the installation of portable classrooms and restroom building at Terrace View Elementary School (2007-08 and 2008-09) as presented.

ACTION:

On motion of Board Member _____ and _____, the Board approved the recommendation, as presented.

BOARD AGENDA

**REGULAR MEETING
April 17, 2008**

ACTION ITEM

TO: Board of Education

PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services

SUBJECT: Approval of Amendment to the Agreement with HMC Architects for Architectural Services for the Installation of Portable Classrooms at Colton Middle School for the Quality Education Investment Act Program (2007-08 and 2008-09)

GOAL(s) Facilities/Support Services

BACKGROUND: Additional architectural and engineering services are needed to design and prepare Division of the State Architect (DSA) plans for the installation of classrooms and restrooms at Colton Middle School.

The original proposal was an estimated fee for the site work and relocation of classrooms. After further investigation of the site conditions, the following additional requirements will have to be met:

1. Develop design documents for the addition of one fire hydrant, per the local Fire Marshall.
2. Develop fire access plan for local Fire Marshall and Department of the State Architect (DSA) approval.

The Board previously approved the planning and design portion of this project.

Contract	Revised Amount	Total
12/06/07	\$90,356 A & E	
Original Contract	\$ 2,500 Reimbursable	\$92,856
4/17/08	\$7,814 A & E	
Amendment #1	\$ 800 Reimbursable	\$101,470

BUDGET IMPLICATIONS: Architects Fee \$7,814 plus reimbursable fee \$800 – General Fund - QEIA

RECOMMENDATION: That the Board approve the amendment to the agreement with HMC architects for architectural services for the installation of portable classrooms and restroom building at Colton Middle School for the Quality Education Investment Act Program (2007-08 and 2008-09) as presented.

ACTION: On motion of Board Member _____ and _____, the Board approved as presented.

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BOARD AGENDA

**REGULAR MEETING
April 17, 2008**

ACTION ITEM

TO: Board of Education

PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services

SUBJECT: Approval of Agreement with Ruhnau Ruhnau Clarke Architects for the Preparation of a Feasibility Study for a Potential Joint Use County Library Adjacent to Bloomington High School

GOAL(s) Facilities / Support Services

BACKGROUND: Bloomington High School staff and County Library representatives have met on several occasions to discuss the possibility of providing library services in the Bloomington area. The County Library is currently in a 3,000 square foot building that is no longer suitable for their use. A public library adjacent to Bloomington High School could provide students, staff and the community access to the County of San Bernardino and Riverside library systems, which share a common catalog of materials. Similar projects have been successfully implemented in Fontana, Rialto and Snowline School Districts.

Ruhnau Ruhnau Clarke was asked to submit a proposal to prepare a feasibility study utilizing the sections of Ecocrete buildings located on the Meridian property. Staff recommends using this firm for this project because of their familiarity with the design and components of these buildings.

The County has agreed to share the costs to prepare this study. If the study indicates that this project is feasible, and funding resources are available, a Joint Use Agreement would be prepared before proceeding.

BUDGET \$4,500 – Fund 25 Capital Facilities Fund

IMPLICATIONS: \$4,500 – San Bernardino County Library Funds

RECOMMENDATION: That the Board approve the agreement with Ruhnau Ruhnau Clarke Architects for the preparation of a feasibility study for a potential joint use county library adjacent to Bloomington High School as presented.

ACTION: On motion of Board Member _____ and _____, the Board approved as presented.

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BOARD AGENDA

**REGULAR MEETING
April 17, 2008**

ACTION ITEM

TO: **Board of Education**

PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services

SUBJECT: Approval of Agreement with Dolinka Group for the Preparation of a Needs Analysis and Fee Justification Study (Collection of Statutory School Fees, Levels I, II, III)

GOAL: Facilities/Support Services

BACKGROUND: In order to justify collecting Statutory School Fees (Level I) and Alternative School Fees (Level II and III), state law requires that these reports be prepared. Staff solicited proposals and recommend the Dolinka Group. This approval would provide for the timely update of these studies prior to the expiration date of August 17, 2008. This firm prepared last year's reports.

Dolinka Group	\$17,000
School Planning Services, Inc.	\$16,800

BUDGET \$17,000 – Capital Facilities Fund 25
IMPLICATIONS: \$ 1,700 - Reimbursables

RECOMMENDATION: That the Board approve agreement with Dolinka Group for the preparation of a Needs Analysis and Fee Justification Study (Collection of Statutory School Fees, Levels I, II, III) as presented.

Approval of Agreement with Dolinka Group for the Preparation of a Needs Analysis and Fee Justification Study

ACTION: On motion of Board Member _____ and _____, the Board approved the recommendation, as presented.

C-24

BOARD AGENDA

REGULAR MEETING
April 17, 2008

ACTION ITEM

TO: Board of Education

PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services

SUBJECT: Ratification of Change Orders Approved by Staff Since the Board Meeting on February 21, 2008, for the Smith and Rogers Elementary Schools Modernization Projects Per Board Resolution 07-14

GOAL: Budget Planning

BACKGROUND: The tables below provide the change order history log by individual contractor.

Description Great West Contractors	Revised Contract Amount	Add	Credit	Net Increase / Decrease	Cumulative % To Date
Original Contract	\$2,144,342				
Change Order No. 1 (Rogers) (Board Date 03/08/07)	\$2,138,342		(\$6,000)	(\$6,000)	-0.27%
Change Order No. 2 (Smith) (Board Date 03/08/07)	\$2,144,342	\$6,000		\$6,000	0.00%
Change Order No. 3 (Rogers) (Board date 10/04/07)	\$2,120,555		(\$23,787)	(\$23,787)	-1.10%
Change Order No. 4 (Smith) (Board date 10/04/07)	\$2,121,345	\$3,294	(\$2,504)	\$790	-1.07%
Change Order No. 5 (Smith) (Board date 04/17/08)	\$2,159,549	\$38,204		\$38,204	.71%
Change Order No. 6 (Rogers) (Board Date 04/17/08)	\$2,166,806	\$8,141	(\$884)	\$7,257	1.05%%

Change Order # 5 Smith Detail

\$16,189 – Remove existing tackable wall panels to allow access for abatement of asbestos containing mastic adhesive. Unforeseen condition.

\$703 – Revise crosswalk striping to align with new curb cut. District request.

\$1,042 – Repair damaged plaster wall in administration building. Not in original scope of work.

\$11,998 – Remove and replace ceiling insulation in four classrooms. Existing was not to code thickness.

\$5,310 – Provide and install sixteen bookcases in library. Original were built in place and could not be reinstalled. Unforeseen condition.

\$2,962 – Revise accessible curb ramp to meet code. Not in original scope of work.

Change Order #6 – Rogers Detail

(\$530) – Credit to provide level wall surface to receive tack board panels and delete painting in four classrooms.

\$145 – Relocate ceiling access panel to accommodate t-bar ceiling installation. Unforeseen condition.

(\$354) – Credit for using existing t-bar ceiling in portion of classroom.

\$3,151 – Repair wall finish due to removal of existing wiremolds in administration offices. Unforeseen condition.

0-25

\$1,682 – Patch damaged plaster due to removal of t-bar fasteners in administration offices. Unforeseen condition.

\$3,163 – Provide seismic bracing in kitchen area. Unforeseen condition.

**BUDGET
IMPLICATIONS:**

The total charge to School Facilities Fund - Fund 35:	
Net additional construction costs	\$45,461.00
Architect (8%)	<u>\$3,636.88</u>
Total	\$49,097.88

RECOMMENDATION: That the Board ratify change orders approved by staff since the Board meeting on February 21, 2008, Smith and Rogers Elementary Schools modernization projects per Board Resolution 07-14 as presented.

ACTION: On motion of Board Member _____ and _____, the Board approved as presented.

BOARD AGENDA

**REGULAR MEETING
April 17, 2008**

ACTION ITEM

TO: Board of Education
PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services
SUBJECT: Ratification of Change Orders Approved by Staff Since February 21, 2008, for the Colton High School Home Economics Building "R" Termite Damage Modernization Project Per Board Resolution 07-14
GOAL: Budget Planning

The table below provides the change order history log by individual contractor.

BACKGROUND:

Description Roy E. Whitehead, Inc.	Revised Contract Amount	Add	Credit	Net Increase / Decrease	Cumulative % To Date
Original Contract	\$394,200				
Change Order No. 1 (Board Date 07/20/06)	\$383,620		(\$10,580)	(\$10,580)	-2.68
Change Order No. 2 (Board Date 10/04/07)	\$422,099	\$50,906	(\$12,427)	\$38,479	7.08%
Change Order No. 3 (Board Date 02/21/08)	\$421,932	\$1,134	(\$1,301)	(\$167)	7.04%
Change Order No. 4 (Board Date 04/17/08)	\$424,695	\$2,763		\$2,763	7.74%

Change Order # 4 Detail

\$2,763 – Replace termite damaged doorjambs and casings. Home economics building "R".

BUDGET IMPLICATIONS: The project will be funded by the Williams ERP and added to the application.

The total charge to School Facilities Fund - Fund 35:

Net additional construction costs	\$2,763.00
Architect (8%)	<u>\$221.04</u>
Total	\$2,984.04

RECOMMENDATION: That the Board ratify change orders approved by staff since February 21, 2008, for the Colton High School modernization project per Board Resolution 07-14.

ACTION: On motion of Board Member _____ and _____, the Board approved as presented.

C-26

BOARD AGENDA

REGULAR MEETING
April 17, 2008

ACTION ITEM

TO: Board of Education

PRESENTED BY: Yolanda Cabrera, Assistant Superintendent
Curriculum and Instruction

SUBJECT: Approval of Waiver of California High School Exit Exam (CAHSEE) Requirement for Students with Disabilities Who Have Taken the Exam with Modifications and Received the Equivalent of a Passing Score

GOAL: Improved student performance

BACKGROUND: California Education Code 60851c requires a waiver from the Board of Education for each student with a disability who has taken the CAHSEE with modifications (resulting in an invalid score) who actually have obtained a passing score on one or both sections of the exam. In order for the Board to grant the waiver, the principal must certify that the pupil has 1) an IEP or 504 plan that requires modifications, 2) sufficient high school coursework completed or in progress in a high school curriculum sufficient to have attained the skills and knowledge otherwise needed to pass the CAHSEE, and 3) an individual score report showing that the pupil has received the equivalent of a passing score while using a modification.

BUDGET IMPLICATIONS: No cost to the District.

RECOMMENDATION: That the Board approve the waiver of California High School Exit Exam (CAHSEE) requirement for students with disabilities who have taken the exam with modifications and received the equivalent of a passing score.

ACTION: On motion of Board Member _____ and _____, the Board approved the waiver of the California High School Exit Exam (CAHSEE) requirement for students with disabilities who have taken the exam with modifications and received the equivalent of a passing score.

C-27

BOARD AGENDA

**REGULAR MEETING
April 17, 2008**

ACTION ITEM

TO: **Board of Education**

PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services

SUBJECT: **Amendment of Board Policy and Administrative Regulation
(Business and Non-Instructional Operations)**

*BP 3460 Financial Reports and Accountability [Revised]
AR 3460 Financial Reports and Accountability [Revised]*

GOAL: Budget Planning

BACKGROUND: At the March 27, 2008, Board meeting, the Board directed that Board Policy and Administrative Regulation 3460, Financial Reports and Accountability, be revised to lower the General Fund Unrestricted Reserve for Economic Uncertainties. This would allow the District to use excess reserves to cover future one-time deficit spending.

The reserve level would be reduced from 5% to the State specified minimum of 3% of total expenditures and other outgo.

RECOMMENDATION: That the Board amend Board Policy and Administrative Regulation (Business and Non-Instructional Operations):

*BP 3460 Financial Reports and Accountability [Revised]
AR 3460 Financial Reports and Accountability [Revised]*

ACTION: On motion of Board Member _____ and _____, the Board amended Board Policy and Administrative Regulation (Business and Non-Instructional Operations):

*BP 3460 Financial Reports and Accountability [Revised]
AR 3460 Financial Reports and Accountability [Revised]*

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Proposed in Bold

FINANCIAL REPORTS AND ACCOUNTABILITY

BP 3460

The Governing Board is committed to ensuring the fiscal health of the District and providing public accountability. The Board shall adopt sound fiscal policies, oversee the District's financial condition, and ensure that the financial systems support the District's goals for student achievement.

The Superintendent or designee shall provide the Board with financial reports throughout the year in accordance with law and as otherwise requested by the Board.

The Superintendent or designee shall ensure that all financial reports are prepared in accordance with law and in conformity with generally accepted accounting principles and financial reporting standards stipulated by the Governmental Accounting Standards Board and the California Department of Education.

The Board shall regularly communicate the District's financial position to the public and shall use financial reports to determine what actions and budget amendments, if any, are needed to ensure the District's financial stability.

Deficit spending erodes the District's resources used to meet its **fiscal obligations**. In order to keep the District in a positive financial condition it is necessary at a minimum meet the State's unrestricted 3% reserve requirement. ~~It is the best condition if the District meets a 5% unrestricted reserve requirement to account for the unfunded retiree benefits liability and 3% routine repair and maintenance requirement. Therefore, the Colton Joint Unified School District shall have no less than a 5% unrestricted reserve.~~ If District conditions predict fiscal distress or indicate that the District might not be able to meet its fiscal obligations, the Board and Superintendent or designee shall act quickly to identify and resolve these conditions. The Board shall work cooperatively with the County Superintendent of Schools to improve the District's fiscal health and may contract with an external individual or organization to advise the District on fiscal matters.

Revised

Legal Reference:

EDUCATION CODE

- 14500-14508 Financial and compliance audits*
- 17150 Public disclosure of non-voter-approved debt*
- 33127 Standards and criteria for local budgets and expenditures*
- 33128 Standards and criteria; inclusions*
- 33129 Standards and criteria; use by local agencies*
- 35035 Powers and duties of superintendent*
- 41010-41023 Accounting system*
- 41326 Emergency apportionment*
- 41344 Repayment of apportionment significant audit exceptions*
- 41344.1 Appeals of audit findings*
- 41455 Examination of financial problems of local Districts*
- 42100-42105 Requirement to prepare and file annual statement*
- 42127.6 School District operations monitoring; financial obligation nonpayment*
- 42130-42134 Financial reports and certifications*
- 42140-42142 Public disclosure of fiscal obligations*

GOVERNMENT CODE

- 3540.2 School District; qualified or negative certification; proposed agreement review and comment*
- 16429.1 Local agency investment fund*
- 53646 Reports of investment policy and compliance*

CODE OF REGULATIONS, TITLE 5

- 15070 Submission of reports using standardized account code structure*
- 15453-15463 Criteria and standards for school District interim reports*

Adopted 8/18/05

FINANCIAL REPORTS AND ACCOUNTABILITY - Continued

BP 3460

*Management Resources:***CSBA PUBLICATIONS***Maximizing School Board Governance: Fiscal Accountability, 2005***CDE COMMUNICATIONS***1208.00 Audit Resolution Process: Repayment Plans***GOVERNMENTAL ACCOUNTING STANDARDS BOARD***Statement 34, Basic Financial Statements and Management's Discussion and Analysis - For State and Local Governments, June 1999**Statement 45, Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pensions, June 2004***U.S. GENERAL ACCOUNTING OFFICE AND PRESIDENT'S COUNCIL ON INTEGRITY AND EFFICIENCY (PCIE) PUBLICATIONS***Financial Audit Manual, revised 2003***STATE CONTROLLER PUBLICATIONS***Standards and Procedures for Audits of California K-12 Local Educational Agencies (annual publication)***WEB SITES***CSBA: <http://www.csba.org>**California Association of School Business Officials: <http://www.casbo.org>**California County Superintendents Educational Services Association: <http://www.ccsesa.org>**California Department of Education, Finance and Grants: <http://www.cde.ca.gov/fg>**Education Audit Appeals Panel: <http://www.eaap.ca.gov>**Fiscal Crisis and Management Assistance Team: <http://www.fcmat.org>**Governmental Accounting Standards Board: <http://www.gasb.org>**School Services of California: <http://www.sscal.com>**State Controller's Office: <http://www.sco.ca.gov>**U.S. Government Accounting Office: <http://www.gao.gov>*

(7/01 7/03) 11/04

ADMINISTRATIVE REGULATION

AR 3460

FINANCIAL REPORTS AND ACCOUNTABILITY**Interim Reports**

The Superintendent or designee shall submit two interim fiscal reports to the Governing Board, the first report covering the District's financial and budgetary status for the period ending October 31 and the second report covering the period ending January 31. The reports and supporting data shall also be made available by the District for public review. (*Education Code 42130*)

Within 45 days after the close of the period reported, the Board shall assess the interim report on the basis of criteria adopted by the State Board of Education pursuant to Education Code 33127 and on current information regarding the adopted state budget, District property tax revenues if any, and ending balances for the preceding year. The Board shall approve the fiscal report and send it to the County Superintendent of Schools in a format or on forms prescribed by the Superintendent of Public Instruction. In addition, the Board shall submit its certification of the District's financial status based on current projections, in accordance with the following: (*Education Code 42130, 42131; 5 CCR 15453-15463*)

1. "Positive certification" indicating that the District will meet its financial obligations for the current fiscal year and two subsequent fiscal years
2. "Qualified certification" indicating that the District may not meet its financial obligations for the current fiscal year or two subsequent fiscal years
3. "Negative certification" indicating that the District will be unable to meet its financial obligations for the remainder of the fiscal year or the subsequent fiscal year

If the second interim report of the fiscal year is accompanied by a qualified or negative certification as determined by the Board or subsequently by the County Superintendent, the Superintendent or designee shall, no later than June 1, provide to the County Superintendent, the Controller, and the Superintendent of Public Instruction a financial statement that reports data for the period ending April 30 and projects the District's fund and cash balances as of June 30. (*Education Code 42131*)

Whenever the District has a qualified or negative certification, it shall allow the county office of education at least 10 working days to review and comment on any proposed agreement with exclusive representatives of employees. The District shall provide the County Superintendent with all information relevant to provide an understanding of the financial impact of any final collective bargaining agreement. (*Government Code 3540.2*)

Annual Statement of Receipts and Expenditures

On a form prescribed by the Superintendent of Public Instruction, the Superintendent or designee shall prepare a statement of all receipts and expenditures of the District for the preceding fiscal year. On or before September 15, the Board shall approve this statement and file it with the County Superintendent. (*Education Code 42100*)

ADMINISTRATIVE REGULATION - Continued

AR 3460

FINANCIAL REPORTS AND ACCOUNTABILITY - Continued**Appropriations Limit Report**

The Board shall adopt a resolution by September 30 of each year to identify the estimated appropriations limit for the District for the current fiscal year and the actual appropriations limit of the District during the preceding year. Documentation used to identify these limits shall be made available to the public on the day of the Board meeting. (*Education Code 42132*)

Audit Report

By April 1 of each year, the Board shall either provide for an audit of the District's books and accounts or make arrangements with the County Superintendent to provide for that audit. (*Education Code 41020*)

The Superintendent or designee shall establish a timetable for the completion and review of the audit within the deadlines established by law.

To conduct the audit, the Board shall select a certified public accountant, or public accountant licensed by the State Board of Accountancy, from among those deemed qualified by the State Controller. (*Education Code 41020, 41020.5*)

The Board shall not select any public accounting firm to provide audit services if the lead audit partner or coordinating audit partner having primary responsibility for the audit, or the audit partner responsible for reviewing the audit, has performed audit services for the District in each of the six previous fiscal years. (*Education Code 41020*)

While a firm is performing the audit of the District, it shall not provide any nonauditing, management or other consulting services except as provided in Government Accounting Standards, Amendment #3, published by the U.S. Government Accounting Office. (*Education Code 41020*)

The audit shall include an audit of income and expenditures by source of funds for all funds of the District, including the student body and cafeteria funds and accounts and any other funds under the control or jurisdiction of the District, as well as an audit of student attendance procedures. (*Education Code 41020*)

The District's audited financial reports shall include:

1. Management's discussion and analysis, which shall introduce the basic financial statements and provide an analytical overview of the District's financial activities, including:
 - a. An objective and easily readable analysis of the District's financial activities based on currently known facts, decisions, and conditions
 - b. Comparisons of the current year to the prior year
 - c. An analysis of the District's overall financial position, enabling a determination as to whether that position has improved or deteriorated as a result of the year's activities

ADMINISTRATIVE REGULATION - Continued

AR 3460

FINANCIAL REPORTS AND ACCOUNTABILITY - Continued

- d. An analysis of significant changes that occur in funds and significant budget variances
 - e. A description of capital asset and long-term debt activity during the year
 - f. A description of currently known facts, decisions, and conditions that are expected to have a significant effect on the District's financial position
2. Basic financial statements, including:
 - a. Districtwide financial statements, consisting of a statement of net assets and a statement of activities which report all of the assets, liabilities, revenues, expenses, and gains and losses of the District
 - b. Fund financial statements, consisting of a series of statements that focus on information about the District's major governmental and enterprise funds, including its blended component units
 - c. Notes to the financial statements that are essential to a user's understanding of the basic financial statements
 3. Supplementary information required by the Governmental Standards Accounting Board, including but not limited to budgetary comparison schedules

No later than December 15, the Superintendent or designee shall file the report of the audit for the preceding fiscal year with the County Superintendent, the California Department of Education, and the State Controller. (*Education Code 41020*)

By January 31 of each year, the Board shall review, at an open meeting, the annual District audit for the prior year, any audit exceptions identified in that audit, the recommendations or findings of any management letter issued by the auditor, and any description of correction or plans to correct any exceptions or any issue raised in a management letter. (*Education Code 41020.3*)

Non-Voter-Approved Debt Report

Whenever the Board approves the issuance of certificates of participation bonds, revenue bonds, or any agreement for financing school construction, the Superintendent or designee shall notify the County Superintendent and the county auditor. The Superintendent or designee shall provide the Board, the county auditor, the County Superintendent, and the public with related repayment schedules and evidence of the District's ability to repay the obligation. Within 15 days, the County Superintendent and county auditor may comment publicly to the Board regarding the District's capability to repay the debt. (*Education Code 17150*)

ADMINISTRATIVE REGULATION - Continued

AR 3460

FINANCIAL REPORTS AND ACCOUNTABILITY - Continued

Accrued Benefits and Claims Report

The Superintendent or designee shall plan for the implementation of the Governmental Accounting Standards Board Statement 45, including the procurement of a qualified actuary to perform the required actuarial study. In addition, the Superintendent or designee shall recommend actions to the Board to mitigate the financial impact to the District as a result of this change in the method of accounting for post-employment health and welfare benefits.

The Superintendent or designee shall annually provide the Board, at a public meeting, information and related actuarial reports showing the estimated accrued but unfunded cost of workers' compensation claims. The Board shall disclose, as a separate agenda item, whether or not it will reserve in the budget sufficient amounts to fund the present value of these claims or if it is otherwise decreasing the amount in its workers' compensation reserve fund. The Board shall annually certify to the County Superintendent the amount, if any, that it has decided to reserve in the budget for these costs. The Board shall submit to the County Superintendent any budget revisions that may be necessary to account for this budget reserve. (*Education Code 42141*)

(7/03 11/04) 3/05

Control of Deficit Spending

The District's Goal of Long and Short Term Budgeting says the District will plan and implement a budget that maximizes the opportunity for student performance at all levels within the District. The underlying assumption for the above statement to be realized is that the District will meet its long and short-term fiscal obligations before it can maximize any opportunity for student performance. The District's fiscal obligations are:

Revised

1. Meeting its 3% (State law) General Fund Unrestricted Reserve for Economic Uncertainties (GFUREU) requirement in the current and two subsequent years. ~~It is best if the District keep a 5% GFUREU to account for its additional commitments brought on by the State's requirement for a Routine Repair and Maintenance contribution (3% of the Adopted Budget's Expenditures) and the unfunded \$30 million liability for the Retiree Health Benefits liability.~~ Deficit spending erodes these reserves.
2. Meeting the terms of both collective bargaining agreements' section on Total Compensation and other labor group commitments within the annual change in funding allocation from the State and the change in student attendance.
3. Providing the basic educational environment of: materials & supplies, non-instructional services, student safety, equipment, and facilities.
4. Ensuring adequate cash flow to:
 - a. Repay short-term debt obligations;
 - b. Provide for sinking funds to pay for long term liabilities;
 - c. Provide for future new school facilities needs.

5. Use the District's revenues and resources to accomplish all of the above.
6. Any new programs meant for implementation must have corresponding budget adjustments or revenue augmentations in order to afford the new action.
7. All expenditures should be planned and last minute unbudgeted spending shall be put off until the following budget year.
8. Before any hiring of new positions, a review of existing positions shall be done to determine if a need exists and whether a restructuring of existing positions can gain a savings for the new positions and its responsibilities. A higher level disinterested management review shall occur to determine whether the necessary position is warranted. This is especially required in the District's encroachment programs.
9. A efficiency review of all programs shall be done annually by the responsible administrator to determine whether the intended results warrant continuation of the program.
10. All staffing and enrollment projections and corresponding adjustments for the following budget year shall be completed six months before the start of the next budget year.
11. All new staffing positions that cause deficit spending in the current and/or two subsequent years shall only be approved by the Assistant Superintendent Business Services.
12. All long-term commitment spending decisions must be based on a continuous revenue stream for the current and all future years.

BOARD AGENDA

**REGULAR MEETING
April 17, 2008**

ACTION ITEM

TO: **Board of Education**

PRESENTED BY: Yolanda Cabrera, Assistant Superintendent
Curriculum and Instruction

SUBJECT: **Amendment by Substitution and Adoption of New Board Policy and
Administrative Regulation:**
BP 5113 Absences and Excuses (replaces 8130)
AR 5113 Absences and Excuses (new)

GOAL: Improved Student Performance

BACKGROUND: The administration is in the process of updating board policies and administrative regulations under the guidance of the California School Board Association.

The policy and administrative regulations were presented for study and information on March 27, 2008 and are now submitted for consideration.

RECOMMENDATION: That the Board approve the amendment by substitution and adoption of new board policy and administrative regulations.

ACTION: On motion of Board Member _____ and _____, the Board approved the amendment by substitution and adoption of new board policy and administrative regulations.

C-29

Proposed

(REPLACES 8130)

STUDENTS

BP 5000

ABSENCES AND EXCUSES

BP 5113

The Governing Board believes that regular attendance plays an important role in student achievement. The Board recognizes its responsibility under the law to ensure that students attend school regularly. Parents/guardians of children aged 6 to 18 are obligated to send their children to school unless otherwise provided by law. The Board shall abide by all state attendance laws and may use appropriate legal means to correct the problems of excessive absence or truancy.

Excused Absences

Absence from school shall be excused only for health reasons, family emergencies and justifiable personal reasons, as permitted by law, Board policy and administration regulations. (Education Code 46010, 48216, 48205)

Inasmuch as class participation is an integral part of students' learning experiences, parents/guardians and students shall be encouraged to schedule medical appointments during nonschool hours.

At the beginning of each academic year, notifications shall be sent to the parents/guardians of all students, and to all students in grades 7 through 12, informing them that school authorities may excuse any student from school to obtain confidential medical services without the consent of the student's parent/guardian. (Education Code 46010.1)

Student absence for religious instruction or participation in religious exercises away from school property may be considered excused subject to law and administrative regulations. (Education Code 46014)

A student's grades may be affected by excessive unexcused absences in accordance with Board policy.

Legal Reference:

EDUCATION CODE

1740 Employment of personnel to supervise attendance (county superintendent)

2550-2558.6 Computation of revenue limits

37201 School month

37223 Weekend classes

41601 Reports of average daily attendance

42238-42250.1 Apportionments

46000 Records (attendance)

46010-46014 Absences

46100-46119 Attendance in kindergarten and elementary schools

46140-46147 Attendance in junior high and high schools

48200-48208 Children ages 6-18 (compulsory full-time attendance)

48210-48216 Exclusions from attendance

ABSENCES AND EXCUSES

48240-48246 Supervisors of attendance

48260-48273 Truants

48292 Filing complaint against parent

48320-48324 School attendance review boards

48340-48341 Improvement of student attendance

49067 Unexcused absences as cause of failing grade

ELECTIONS CODE

12302 Student participation on precinct boards

FAMILY CODE

6920-6929 Consent by minor

VEHICLE CODE

13202.7 Driving privileges; minors; suspension or delay for habitual truancy

WELFARE AND INSTITUTIONS CODE

601-601.4 Habitually truant minors

11253.5 Compulsory school attendance

CODE OF REGULATIONS, TITLE 5

306 Explanation of absence

420-421 Record of verification of absence due to illness and other causes

ATTORNEY GENERAL OPINIONS

66 Ops.Cal.Atty.Gen. 245, 249 (1983)

COURT DECISIONS

American Academy of Pediatrics et al v. Lungren et al (1997) 16 Cal.4th 307

Management Resources:**CDE MANAGEMENT ADVISORIES**

0114.98 School Attendance and CalWORKS, Management Bulletin 98-01

CSBA ADVISORIES

0520.97 Welfare Reform and Requirements for School Attendance

WEB SITES

CSBA: <http://www.csba.org>

(2/95 2/98) 11/99

STUDENTS

Replaced w/ BP
AR } 5113

8000

ATTENDANCE AND ABSENCES

8130

The state attendance laws require regular school attendance and punctuality with both the school and the parents having a responsibility for enforcing these laws. It has been well demonstrated that regular attendance is a key factor in the success a student achieves at school. The state law also requires that the school keep an accurate record of each student's attendance. A student should not be absent from school without the parents' knowledge and consent, and students will be allowed to be absent from school only for health reasons or in the case of a family emergency. Verification of absence can be verbal or written as specified in the Education Code.

The Superintendent shall establish such procedures as deemed necessary to determine the causes of habitual truancy, including medical verification for excessive absence, and cooperate with other private and governmental agencies in correcting the causes thereof. (State Department of Education Attendance Accounting in California Public Schools)

The Board shall establish and appoint members to a School Attendance Review Board (S.A.R.B.) as authorized by the Education Code.

ABSENCES

If absence from school is to be considered excused, a principal or teacher may require a satisfactory explanation from a parent of a student, either in person, by phone, or by written note. Upon returning to school after being absent, the student shall be permitted to return to class. The administration will determine whether absences are excused or unexcused.

JUSTIFIABLE ABSENCES

The Board directs that "justifiable absences" under the Education Code Section 48205 shall be granted only for comparable short-term absences, and that they shall not be granted for such purposes as traveling with parents on a vacation or business trip, nor for early starts or late returns from such trips.

EXCUSED ABSENCES

Students receive an excused absence when they are absent from school for the following reasons:

1. Death in the immediate family (1 day in state, 3 days out-of-state).
2. Serious illness of a member of the family which necessitates the absence of the student.

STUDENTS

8000

ATTENDANCE AND ABSENCES - Continued

8130

EXCUSED ABSENCES - Continued

3. Illness or injury of the student.
4. Justifiable personal reasons, including but not limited to, an appearance in court, observance of a holiday or ceremony of his or her religion, or an employment interview, and such other absences as the principal may consider justifiable when requested in advance. (See "Justifiable Absences" above).

Students who plan to be absent for reasons other than the first three listed above should seek approval by presenting a note from home to the principal or administrator in charge of attendance, who will then indicate approval or disapproval. Any student shall be allowed to complete all assignments and tests missed during an excused absence that can reasonably be provided, and on completion shall be given full credit.

The teacher of any class from which a student has an excused absence shall determine what assignments the student shall make up and in what period of time the student shall complete such assignments. Tests and assignments may be the same as those missed, or shall be reasonably equivalent to them as set forth in the Education Code.

UNEXCUSED ABSENCES

Unexcused absences are those which do not come under any of the definitions of excused absences. Students who have unexcused absences may be denied make-up privileges. Such absences may be reflected in the student's final grade.

TRUANCY

Any student subject to compulsory full-time education or to compulsory continuation education who is absent from school without a valid excuse more than three days in one school year is a truant and shall be reported to the District Coordinator of Attendance or the Superintendent as defined in the Education Code.

When a student is first classified as a truant, the District shall notify the student's parents by first class mail or other reasonable means:

1. That the student is truant.
2. That the parents are obligated to compel the student to attend.
3. That parents who fail to meet this obligation may be guilty of an infraction of the law and subject to prosecution. (EC 48291)

STUDENTS

8000

ATTENDANCE AND ABSENCES - Continued

8130

TRUANCY - Continued

The District will also inform the parents of:

1. Alternative educational programs available in the District.
2. Their right to meet with appropriate school personnel to discuss solutions to the student's truancy.

The Superintendent will develop specific regulations necessary to insure compliance.

TARDINESS TO CLASS

Continued tardiness on the part of any student will be viewed as a very serious matter. Promptness to class is extremely important. Students are expected to be in their places, ready for work at the bell or specified time. (See truancy above.)

REQUEST FOR EARLY DISMISSAL

Permission may be granted by the principal or designee according to each individual case.

ADMINISTRATIVE REGULATION

AR 5113

ABSENCES AND EXCUSES

Excused Absences

A student's absence shall be excused for the following reasons:

1. Personal illness (Education Code 48205)
2. Quarantine under the direction of a county or city health officer (Education Code 48205)
3. Medical, dental, optometric, or chiropractic appointment (Education Code 48205)
4. Attendance at funeral services for a member of the immediate family, which shall be limited to one day if the service is conducted in California or three days if the service is conducted out of state. (Education Code 48205)

Immediate family shall be defined as mother, father, grandmother, grandfather, spouse, son/son-in-law, daughter/daughter-in-law, brother, sister, or any relative living in the student's immediate household. (Education Code 45194, 48205)

5. Jury duty in the manner provided by law (Education Code 48205)
6. The illness or medical appointment during school hours of a child to whom the student is the custodial parent (Education Code 48205)
7. Upon advance written request by the parent/guardian and the approval of the principal or designee, justifiable personal reasons including, but not limited to: (Education Code 48205)
 - a. Appearance in court
 - b. Attendance at a funeral service
 - c. Observation of a holiday or ceremony of his/her religion
 - d. Attendance at religious retreats not to exceed four hours per semester
 - e. Attendance at an employment conference
 - f. Attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization
8. Service as a member of a precinct board for an election pursuant to Elections Code 12302 (Education Code 48205)

ADMINISTRATIVE REGULATION**AR 5113****ABSENCES AND EXCUSES - Continued**

9. Participation in religious exercises or to receive moral and religious instruction in accordance with district policy (Education Code 46014)
 - a) In such instances, the student shall attend at least the minimum school day.
 - b) The student shall be excused for this purpose on no more than four days per school month.

Method of Verification

When a student who has been absent returns to school, he/she shall present a satisfactory explanation verifying the reason for the absence. Absences shall be verified by the student's parent/guardian, other person having control of the minor, or the student if age 18 or older. (Education Code 46012; 5 CCR 306)

The following methods may be used to verify student absences:

1. Written note, fax, or email from parent/guardian or parent representative.
2. Conversation, in person or by telephone, between the verifying employee and the student's parent/guardian or parent representative. The employee shall subsequently record the following:
 - a. Name of student
 - b. Name of parent/guardian or parent representative
 - c. Name of verifying employee
 - d. Date(s) of absence
 - e. Reason for absence
3. Visit to the student's home by the verifying employee, or any other reasonable method which establishes the fact that the student was absent for the reasons stated. The employee shall document the verification and include the information specified in item #2 above.
4. Physician's verification
 - a. When excusing students for confidential medical services or verifying such appointments, district staff shall not ask the purpose of such appointments but may contact a medical office to confirm the time of the appointment.
 - b. When a student has had 14 absences in the school year for illness verified by methods listed in #1-3 above, any further absences for illness shall be verified by a physician.

BOARD AGENDA

REGULAR MEETING
April 17, 2008

ACTION ITEM

TO: Board of Education
PRESENTED BY: Rick Dischinger, Assistant Superintendent, Student Services

SUBJECT: **Amendment by Substitution to Board Policies & Administrative Regulations**
BP 6164.6 Identification and Education Under Section 504
AR 6164.6 Identification and Education Under Section 504

BACKGROUND: The Administration is updating Board Policies and Administrative Regulations under the guidelines of the California School Boards' Association. The policies listed were presented for study, information and review on March 27, 2008 and are now submitted for consideration.

RECOMMENDATION: That the Board adopt the Board Policies and Administrative Regulations listed.
BP 6164.6 Identification and Education Under Section 504.
AR 6164.6 Identification and Education Under Section 504.

ACTION: On motion of Board Member _____ and _____ the Board adopted the Board Policies and Administrative Regulations as presented.
BP 6164.6 Identification and Education Under Section 504.
AR 6164.6 Identification and Education Under Section 504.

IDENTIFICATION AND EDUCATION UNDER SECTION 504

BP 6164.6

Condensed

The Governing Board recognizes the need to identify and evaluate children with disabilities in order to provide them with the services required by law.

The district shall provide a free and appropriate public education to students who reside within the district and who are classified as disabled under Section 504 of the federal Rehabilitation Act of 1973. Such students shall receive regular or special education and related aids and services designed to meet their individual educational needs as adequately as the needs of nondisabled students are met. (34 CFR 104.33)

Legal Reference:

EDUCATION CODE

49423.5 Specialized physical health care services

CODE OF REGULATIONS, TITLE 5

3051.12 Health and Nursing Services

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act of 1974

1400-1482 Individuals with Disabilities Education Act

UNITED STATES CODE, TITLE 29

701-795a Rehabilitation Act

794 Rehabilitation Act of 1973, Section 504

CODE OF FEDERAL REGULATIONS, TITLE 34

104.1 - 104.61 Nondiscrimination on the basis of handicap, especially

104.1 Purpose to effectuate Section 504 of the Rehabilitation Act of 1973

104.3 Definitions

104.33 Free appropriate public education

104.35 Evaluation and placement

104.36 Procedural safeguards

(6/93) 10/95

Adopted 5/26/05

ADMINISTRATIVE REGULATION

AR 6164.6

IDENTIFICATION AND EDUCATION UNDER SECTION 504

Definitions

Eligibility for services under Section 504 of the federal Rehabilitation Act of 1973 means a student has any of the following conditions: (34 CFR 104.3)

1. A physical or mental impairment which substantially limits one or more major life activities.
2. Has a record or history of such impairment.
3. Is regarded as having such impairment because he/she
 - a. Has a physical or mental impairment that does not substantially limit a major life activity but is treated by the district as having such a limitation (e.g., a student who has scarring, a student who walks with a limp)
 - b. Has a physical or mental impairment that substantially limits a major life activity only as a result of the attitudes of others towards such impairment (e.g., a student who has scarring or disfigurement)
 - c. Has no physical or mental impairment but is treated by the district as having such an impairment (e.g., a student who tests positive with the HIV virus but has no physical effects from it)

Major life activities means functions such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working (34 CFR 104.3)

Examples of physical or mental impairments that may constitute disabling conditions under Section 504 if the substantially limit a major life activity may include, but not be limited to, diabetes; communicable diseases such as HIV/AIDS or asymptomatic carriers of the AIDS virus; tuberculosis; attention deficit disorder (ADD or ADHD); chronic asthma or severe allergies; physical disabilities such as spina bifida or hemophilia; and temporary disabilities depending on the anticipated length of the disability, the seriousness of the illness/injury, and the needs of the student (e.g., students injured in accidents or suffering short-term illnesses).

Physical or mental impairment means any of the following: (34 CFR 104.3)

1. Any physiological disorder or condition, cosmetic disfigurement, or anatomical loss affecting one or more of the following major body systems: neurological; musculoskeletal; special sense organs; respiratory, including speech organs; cardiovascular; reproductive; digestive; genito-urinary; hemic and lymphatic; skin; and endocrine.
2. Any mental or psychological disorder, such as mental retardation, organic brain syndrome, emotional or mental illness, and specific learning disabilities.

District Coordinator for Implementation of Section 504

Pg 1 of 5

ADMINISTRATIVE REGULATION - continued

AR 6164.6

IDENTIFICATION AND EDUCATION UNDER SECTION 504 - continued

The District has designated the following individual to coordinate its efforts to comply with the requirements of law, Board Policy, and administrative regulation pertaining to the implementation of Section 504: (34 CFR 104.3)

Director of Pupil Personnel Services
10435 Cedar Avenue
Bloomington, California 92316
(909) 876-4118

Referral, Identification, and Evaluation

1. Any student may be referred by a parent/guardian, teacher, other school employee, student success team, or community agency for consideration of eligibility as a disabled student under Section 504. This referral may be made to the principal or 504 coordinator.
2. Upon receipt of a referral for eligibility, the principal shall promptly convene a meeting of a multi-disciplinary 504 team to consider the referral and determine whether an evaluation of the students is appropriate.

This 504 team shall consist of a group of persons knowledgeable about the student, the meaning of the evaluation data, and the placement options. (34 CFR 104.3)

The team's determination shall be based on a review of the student's school records, including academic and non-academic areas of the school program; consultation with the student's teacher(s), other professionals, and the parent/guardian, as appropriate; and analysis of the student's needs.

3. If the team believes that a student needs or is believed to need special education or related services under Section 504, the district shall conduct an evaluation of the student prior to initial placement and before any significant change in placement. (34 CFR 104.3)

The district's evaluation procedures shall ensure that tests and other evaluation materials: (34 CFR 104.3)

- a. Have been validated and are administered by trained personnel in conformance with the instruction provided by the test publishers.
- b. Are tailored to assess specific areas of educational need and are not based solely on a single IQ score.
- c. Reflect aptitude or achievement or whatever else the tests purport to measure and do not reflect the student's impaired sensory, manual or speaking skills unless the test is designed to measure these particular deficits.
4. In interpreting evaluation data and making placement decision, the team shall draw upon information from a variety of sources, including aptitude and achievement tests, teacher recommendations, physical condition, social or cultural background, and adaptive behavior. The team shall also ensure that information obtained from all such sources is documented and carefully considered and that the placement decision is made in conformity with 34 CFR 104.34. (34 CFR 104.35)

ADMINISTRATIVE REGULATION - continued

AR 6164.6

IDENTIFICATION AND EDUCATION UNDER SECTION 504 - continued

Accommodation Plan and Placement

1. If, upon evaluation, a student is determined to be eligible for services under Section 504, the 504 team shall meet to develop a written accommodation plan which shall specify placement, accommodations, and supplementary aids and services necessary to ensure that the student receives a free appropriate public education.

The parents/guardians shall be invited to participate in the meeting and shall be given an opportunity to examine all relevant records.

2. If the 504 team, determines that no services are necessary for the student, the record of the committee's meeting shall reflect the identification of the students as a disabled person under Section 504 and shall state the basis for the decision that no special services are presently needed.
3. The student shall be placed in the regular educational environment, unless the district can demonstrate that the education of the student in the regular environment with the use of supplementary aids and services cannot be achieved satisfactorily. The student shall be educated with those who are not disabled to the maximum extent appropriate to his/her individual needs. (34 CFR 104.34)
4. The district shall complete the identification, evaluation, and placement process within a reasonable time frame.
5. A copy of the student's accommodation plan shall be kept in his/her student record. The student's teacher, and other staff who provide services to the student, shall be informed of the plan's requirements.

Review and Reevaluation

1. The 504 team shall monitor the progress of the student and the effectiveness of the student's plan to determine whether the services are appropriate and necessary and whether the student's needs are being met as adequately as the needs of nondisabled students. The team shall review the student's accommodation plan annually. In addition, the student's eligibility under Section 504 shall be reevaluated as least once every three years.
2. A reevaluation of the student's needs shall be conducted before any subsequent significant change in placement. (34 CFR 104.35)

Procedural Safeguards

Parents/guardians shall be notified in writing of all district decisions regarding the identification, evaluation, or educational placement of students with disabilities or suspected disabilities. Notifications shall include a statement of their right to: (34 CFR 104.36)

1. Examine relevant records
2. Have an impartial hearing with an opportunity for participation by the parents/guardians and their

ADMINISTRATIVE REGULATION - continued

AR 6164.6

IDENTIFICATION AND EDUCATION UNDER SECTION 504 - continued

counsel

3. Have a review procedure

Notifications shall also detail the parent/guardian's right to file a grievance with the school district over an alleged violation of Section 504 regulation; right to have an evaluation that draws on information from a variety of sources; right to be informed of any proposed actions related to eligibility and plan for services; right to receive all information in the parent/guardian's native language and primary mode of communication; right to periodic reevaluations and an evaluation before any significant change in program/service modifications; right to an impartial hearing if there is a disagreement with the school district's proposed action; right to be represented by counsel in the impartial hearing process; and right to appeal the impartial hearing officer's decision.

If a parent/guardian disagrees with the identification, evaluation, or educational placement of his/her child under Section 504, he/she may initiate the following procedures:

1. Within 30 days of receiving the accommodation plan, file a written complaint with the District's 504 Coordinator detailing his/her disagreement and request that the 504 team review the plan in an attempt to resolve the disagreement. This review shall be held within 14 days of receiving the parent/guardian's request and the parent/guardian shall be invited to attend the meeting at which the review is conducted.
2. If disagreement continues, request in writing that the Superintendent or designee review the plan. This review shall be held within 14 days of receiving the parent/guardian's request, and the parent/guardian shall be invited to meet with the Superintendent or designee to discuss the review.
3. If disagreement continues, request in writing a Section 504 due process hearing. The request shall include:
 - a. The specific nature of the decision with which the parent/guardian disagrees
 - b. The specific relief the parent/guardian seeks
 - c. Any other information the parent/guardian believes pertinent

Within 10 days of receiving the parent/guardian's request, the Superintendent or designee and 504 Coordinator shall select an impartial hearing officer. This 10-day deadline may be extended for good cause or by mutual agreement of the parties.

To ensure impartiality, hearing officers shall not be employed by or under contract with the district in any capacity other than that of hearing officer and shall not have any professional or personal involvement that would affect their impartiality or objectivity in the matter.

Within 45 days of the selection of the hearing officer, the Section 504 due process hearing shall be conducted and a written decision mailed to all parties. This 45-day deadline may be extended for good cause or by mutual agreement of the parties.

ADMINISTRATIVE REGULATION - continued

AR 6164.6

IDENTIFICATION AND EDUCATION UNDER SECTION 504 - continued

Any party to the hearing shall be afforded the right to:

1. Be accompanied and advised by counsel and by individuals with special knowledge or training related to the problems of students who are qualified as disabled under Section 504
2. Present written and oral evidence
3. Question and cross-examine witnesses
4. Receive written findings by the hearing officer

If desired, either party may seek a review of the hearing officer's decision by a federal court of competent jurisdiction.

Notifications

The Superintendent or designee shall ensure that the district has taken appropriate steps to notify students and parents/guardians of the district's duty under Section 504. (34 CFR 104.32)

(6/93 10/95) 11/07

IDENTIFICATION AND EDUCATION UNDER SECTION 504

BP 6164.6

Re-Word

The Governing Board recognizes the need to identify and evaluate children with disabilities in order to provide them with a free, appropriate public education. Under Section 504 of the federal Rehabilitation Act of 1973, individuals with a physical or mental impairment that substantially limits one or more major life activities, including learning, are eligible to receive services and aids designed to meet their needs as adequately as the needs of nondisabled students are met.

Delete and Replace with new language

~~The Superintendent or designee shall establish screening and evaluation procedures to be used whenever there is reason to believe that a student has a disability that limits his/her ability to attend or function at school.~~

~~To evaluate the student's eligibility under Section 504, the Superintendent or designee shall convene the Student Success Team (SST), a school site committee of professionals knowledgeable about the student's individual needs and school history, the meaning of evaluation data, and accommodation options. The student's parent/guardian shall be invited to participate on this committee.~~

~~If the student is found to have a disability that requires services under Section 504, the SST shall develop a written accommodation plan for the student. Upon reviewing the nature of the disability and how it affects the student's education, the committee shall determine what modifications and/or special services and aids are needed. The student shall be educated with nondisabled students to the maximum extent appropriate to the student's individual needs.~~

~~The SST shall provide the parent/guardian with a written copy of the accommodation plan and notice of procedural safeguards guaranteed by law.~~

*Legal Reference:**EDUCATION CODE**49423.5 Specialized physical health care services**CODE OF REGULATIONS, TITLE 5**3051.12 Health and Nursing Services**UNITED STATES CODE, TITLE 20**1232g Family Educational Rights and Privacy Act of 1974**1400-1482 Individuals with Disabilities Education Act**UNITED STATES CODE, TITLE 29**701-795a Rehabilitation Act**794 Rehabilitation Act of 1973, Section 504**CODE OF FEDERAL REGULATIONS, TITLE 34**104.1 - 104.61 Nondiscrimination on the basis of handicap, especially**104.1 Purpose to effectuate Section 504 of the Rehabilitation Act of 1973**104.3 Definitions**104.33 Free appropriate public education**104.35 Evaluation and placement**104.36 Procedural safeguards*

(6/93) 10/95

Adopted 5/26/05

Pg. 1 of 1

ADMINISTRATIVE REGULATION

AR 6164.6

IDENTIFICATION AND EDUCATION UNDER SECTION 504Eligibility

A disabled student eligible for services under Section 504 is one who (a) has a physical or mental impairment that substantially limits one or more major life activities, including learning, (b) has a record of such an impairment, or (c) is regarded as having such an impairment. (34 CFR 104.3)

Major life activities are functions such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning and working. Examples of students with such impairments include, but are not limited to:

1. Students with a normal ability to learn but who have a mobility impairment
2. Students with a normal ability to learn academically but who require occupational or physical therapy in order to function physically
3. Students with emotional disabilities manifested by behavior problems which result in exclusion from classes or school

Indications of a possible disability that significantly interferes with learning include, but are not limited to:

1. Medical conditions such as severe asthma or heart disease
2. Temporary medical condition due to illness or accident
3. Poor or failing grades over a lengthy period of time

Referral and Identification Procedures

1. Any student may be referred by a parent/guardian, teacher, other certificated school employee or community agency for consideration of eligibility as a disabled student under Section 504. This referral should be made to the school site principal.
2. The SST shall promptly consider the referral and determine whether an evaluation under this procedure is appropriate. This determination shall be based on a review of the student's school records (including academic, social and behavioral records) and the student's needs. Students requiring evaluation shall be referred to appropriate evaluation specialists.
3. If a request for evaluation is denied, the SST shall inform the parents/guardians of this decision and of their procedural rights as described below.

ADMINISTRATIVE REGULATION – continued

AR 6164.6

IDENTIFICATION AND EDUCATION UNDER SECTION 504 - continuedAccommodation Plan

1. When a student is identified as disabled within the meaning of Section 504, the SST shall determine what services are necessary to ensure that the student's individual education needs are met as adequately as the needs of nondisabled students.
2. In making this determination, the SST shall consider all significant factors relating to the learning process for the student, including his/her adaptive behavior and cultural and language background. The evaluation may include, but is not limited to, classroom and playground observation, performance-based testing, academic assessment information, and data offered by the parent/guardian.
3. The parents/guardians shall be invited to participate in the SST meeting where services for the student will be determined and shall be given an opportunity to examine all relevant records.
4. The SST shall develop a written plan describing the disability and specifying the services needed by the student. A copy of this plan shall be kept in the student's cumulative file. The student's teacher and any other staff who provide services to the student shall be informed of the services necessary for the student, to the extent that they need to be informed in order to provide for the student in the school setting.
5. If the SST determines that no services are necessary for the student, the record of the committee's meeting shall reflect the identification of the student as a disabled person under Section 504 and shall state the basis for the decision that no special services are presently needed.
6. The disabled student shall be placed in the regular educational environment unless the district demonstrates that a more restrictive placement is required in order to meet the student's needs. The disabled student shall be educated with those who are not disabled to the maximum extent appropriate to his/her individual needs.
7. The parents/guardians shall be notified in writing of the final decision concerning services to be provided, if any, and of the Section 504 procedural safeguards, including the right to an impartial hearing to challenge the decision.
8. The district shall complete the identification, evaluation and placement process within a reasonable time frame.
9. The student's plan shall include a schedule for periodic review of the student's needs and indicate that this review may occur sooner at the request of the parent/guardian or school staff.

Review of the Student's Progress

1. The SST shall monitor the progress of the disabled student and the effectiveness of the student's plan. The committee shall periodically determine whether the services are

ADMINISTRATIVE REGULATION – continued

AR 6164.6

IDENTIFICATION AND EDUCATION UNDER SECTION 504 - continued

appropriate and necessary and whether the disabled student's needs are being met as adequately as the needs of nondisabled students.

2. A reevaluation of the student's needs will be conducted before any subsequent significant change in placement.

Procedural Safeguards

Parents/guardians shall be notified in writing of all district decisions regarding the identification, evaluation or educational placement of students with disabilities or suspected disabilities. Notifications shall include a statement of their rights to: (34 CFR 104.36)

1. Examine relevant records
2. Have an impartial hearing with an opportunity for participation by the parents/guardians and their counsel
3. Have a review procedure

Notifications shall also set forth the procedures for requesting a hearing, the name, address and telephone number of the person with whom the request should be made, and the fact that reimbursement for attorney's fees is available only as authorized by law.

The Superintendent or designee shall maintain a list of impartial hearing officers who are qualified and willing to conduct Section 504 hearings. To ensure impartiality, such officers shall not be employed by or under contract with the district in any capacity other than that of hearing officer and shall not have any professional or personal involvement that would affect their impartiality or objectivity in the matter.

If a parent/guardian disagrees with the identification, evaluation or educational placement of a student with disabilities under Section 504, he/she may initiate the following procedures:

1. Within 30 days of receiving the student's accommodation plan, set forth in writing his/her disagreement and request that the school principal and SST review the plan in an attempt to resolve the disagreement. This review shall be held within 14 days of receiving the parent/guardian's request, and the parent/guardian shall be invited to attend the meeting at which the review is conducted.
2. If disagreement continues, request in writing that the Superintendent or designee review the plan. This review shall be held within 14 days of receiving the parent/guardian's request, and the parent/guardian shall be invited to meet with the Superintendent or designee to discuss the review.
3. If disagreement continues, request in writing a Section 504 due process hearing. The request shall include:
 - a. The specific nature of the decision with which the parent/guardian disagrees
 - b. The specific relief the parent/guardian seeks

ADMINISTRATIVE REGULATION – continued

AR 6164.6

IDENTIFICATION AND EDUCATION UNDER SECTION 504 - continued

c. Any other information the parent/guardian believes pertinent

Within 20 days of receiving the parent/guardian's request, the Superintendent or designee shall select an impartial hearing officer. This 20 days may be extended for good cause or by mutual agreement of the parties.

Within 45 days of the selection of the hearing officer, the Section 504 due process hearing shall be conducted and a written decision mailed to all parties. This 45 days may be extended for good cause or by mutual agreement of the parties. The Superintendent or designee shall represent the district at this hearing.

Any party to the hearing shall be afforded the right to:

1. Be accompanied and advised by counsel and by individuals with special knowledge or training related to the problems of students who are qualified as disabled under Section 504
2. Present written and oral evidence
3. Question and cross-examine witnesses
4. Receive written findings by the hearing officer

If desired, either party may seek a review of the hearing officer's decision by a federal court of competent jurisdiction.

(6/93) 10/95

BOARD AGENDA

REGULAR MEETING
April 17, 2008

ACTION ITEM

TO: Board of Education

PRESENTED BY: James A. Downs, Superintendent

SUBJECT: Adoption of Resolution, *Labor History Month, April 2008*

GOAL: Student Performance and Community Relations

BACKGROUND: The labor movement has shaped California and the United States through its historical involvement in social justice issues. As a result of the efforts of labor leaders and the labor movement in general, regulations have been enacted concerning wages, health benefits, safe working conditions, prohibitions against workplace discrimination, etc. This resolution encourages students, staff, and community members to reflect on the contributions of the labor movement and commemorate labor history with appropriate educational activities.

BUDGET IMPLICATIONS: None

RECOMMENDATION: That the Board of Education adopt the Resolution, *Labor History Month, April 2008* to commemorate the labor movement and its impact on California and the United States.

ACTION: On motion of Board Member _____ and _____, the Board adopted the Resolution, *Labor History Month, April 2008* in the Colton Joint Unified School District during the 2008-09 school year as presented.

D-31

Colton Joint Unified School District

Resolution

Labor History Month

April, 2008

WHEREAS, The Colton Joint Unified School District Board of Education commemorates the historical contributions that the labor movement has made in shaping California and the United States and acknowledges the impact that the labor movement has had on the lives of working men and women; and

WHEREAS, The labor movement has been instrumental in assuring workers and their families a better quality of life through adequate pay, health benefits and safe working conditions; and

WHEREAS, The labor movement has worked hard to fight discrimination in the workplace, be it racial or gender based, as well as fighting other injustices, thereby giving the working community a better life; and

WHEREAS, The labor movement has played a significant role in education through scholarships and training; and

WHEREAS, The Colton Joint Unified School District Board of Education believes that all students benefit from an understanding of the state's diverse working populations and their efforts to find common ground in struggles for social justice; and

WHEREAS, It is fitting and proper to acknowledge other labor leaders during the month of April along with Cesar E. Chavez, the legendary farm labor leader, who exemplified non-violence, self sacrifice and dignity; therefore, be it

RESOLVED, That the Board of Education of the Colton Joint Unified School District urges students, staff, and community members to reflect on the contributions of the labor movement and commemorate labor history with appropriate educational activities.



DULY ADOPTED by the Board of Education of the Colton Joint Unified School District of San Bernardino County, State of California, with a vote of ___ ayes, ___ noes, and ___ absent, and signed by the President and attested by the Secretary this 17th day of April, 2008.

Robert D. Armenta, Jr.
President, Board of Education

Attest:

James A. Downs
Secretary, Board of Education

BOARD AGENDA

REGULAR MEETING
April 17, 2008

ACTION ITEM

TO: **Board of Education**

PRESENTED BY: James. A. Downs, Superintendent

SUBJECT: **Adoption of Resolution, *National School Nurse Day, May 7, 2008***

GOAL: **Human Resources Development**

BACKGROUND: The purpose of the day is to celebrate the contribution of school nurses toward improving the health of children and to foster a better understanding of the expanded school nurse.

BUDGET IMPLICATIONS: None

RECOMMENDATION: That the Board of Education adopt the Resolution, *National School Nurse Day, May 7, 2008* to recognize school nurses in our schools and the community.

ACTION: On motion of Board Member _____ and _____, the Board adopted the resolution, *National School Nurse Day* as presented.

D-32

Colton Joint Unified School District

Resolution

National School Nurse Day
May 7, 2008

WHEREAS, National School Nurse Day was established in 1977 by the National Association of School Nurses and is to be celebrated on the Wednesday during the National School Nurses Week; and

WHEREAS, National School Nurse Day was also established to foster a better understanding of the role of school nurses in the education setting; and

WHEREAS, our children are our most valuable resource and we must take whatever steps necessary to ensure their good health; and

WHEREAS, healthy children perform better in school, and through programs like Healthy Families, the State of California is committed to keeping our children healthy and ready to learn; and

WHEREAS, school nurses address students' immediate health needs, promote healthy lifestyles and teach students how to strengthen their physical and emotional well-being; now therefore be it

RESOLVED, That the Board of Education of the Colton Joint Unified School District adopt the resolution designated for National School Nurse Day, May 7, 2008 and urges all schools and communities to join with their school nurses to celebrate this important day.



DULY ADOPTED by the Board of Education of the Colton Joint Unified School District of San Bernardino County, State of California, with a vote of ___ ayes, ___ noes, and ___ absent, and signed by the President and attested by the Secretary this 17th day of April, 2008.

Robert D. Armenta, Jr.
President, Board of Education

Attest:

James A. Downs
Secretary, Board of Education

BOARD AGENDA

REGULAR MEETING
April 17, 2008

ACTION ITEM

TO: **Board of Education**

PRESENTED BY: James A. Downs, Superintendent

SUBJECT: **Adoption of Resolution, *California Day of the Teacher, May 14, 2008***

GOAL: **Human Resources Development**

BACKGROUND: Section 37227.6 of the California State Education Code designates the second Wednesday in May as "California Day of the Teacher." School districts traditionally use this day to honor the efforts and accomplishments of teachers in the public educational system.

BUDGET IMPLICATIONS: None

RECOMMENDATION: That the Board of Education adopt the Resolution, *California Day of the Teacher, May 14, 2008* to recognize the teachers in the Colton Joint Unified School District for their service to students, fellow staff members and the citizens of the entire District.

ACTION: On motion of Board Member _____ and _____, the Board adopted the resolution, *California Day of the Teacher* as presented.

Colton Joint Unified School District

Resolution

“California Day of the Teacher”

May 14, 2008

WHEREAS, May 14, 2008 has been designated as “California Day of the Teacher” to honor the thousands of men and women who have chosen the education profession; and

WHEREAS, the role of the teacher entails the highest level of responsibility and is worthy of the highest honor; and

WHEREAS, teachers are instrumental in providing a high quality education and establishing a foundation for lifelong learning for the youth of our nation; and

WHEREAS, by contributing an invaluable service to our local communities and our nation, teachers prepare children and youth to become citizens of tomorrow; and

WHEREAS, the impact that teachers have on students is never ending, in that their dedication and efforts positively affect our youth, helping each one to realize his or her potential; now, therefore, be it

RESOLVED, That the Board of Education of the Colton Joint Unified School District declares May 14, 2008 as “California Day of the Teacher,” and urges all schools to participate in activities designated to celebrate the unique contributions made by District teachers.



DULY ADOPTED by the Board of Education of the Colton Joint Unified School District of San Bernardino County, State of California, with a vote of ___ ayes, ___ noes, and ___ absent, and signed by the President and attested by the Secretary this 17th day of April, 2008.

Robert D. Armenta, Jr.
President, Board of Education

Attest:

James A. Downs
Secretary, Board of Education

BOARD AGENDA

**REGULAR MEETING
April 17, 2008**

ACTION ITEM

TO: **Board of Education**

PRESENTED BY: James A. Downs, Superintendent

SUBJECT: **Adoption of Resolution, *Classified School Employee Week, May 19–23, 2008***

GOAL: **Human Resources Development**

BACKGROUND: The California State Legislature has designated May 19 – 23, 2008 as “Classified School Employee Week.” School districts traditionally use this time to honor the efforts and accomplishments of classified school employees in the public educational system.

BUDGET IMPLICATIONS: None

RECOMMENDATION: That the Board of Education adopt the Resolution, *Classified School Employee Week, May 19–23, 2008* to recognize the classified staff of the Colton Joint Unified School District for their service to students, fellow staff members and the citizens of the entire District.

ACTION: On motion of Board Member _____ and _____, the board adopted resolution, *Classified School Employee Week* as presented.

D-34

Colton Joint Unified School District

Resolution

**Classified School Employees Week
May 19 - 23, 2008**

WHEREAS, classified school employees provide valuable services to the schools and the students in the Colton Joint Unified School District; and

WHEREAS, classified school employees contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS, classified school employees play a vital role in providing for the welfare and safety of the students in the Colton Joint Unified School District; and

WHEREAS, classified school employees in the Colton Joint Unified School District strive for excellence in all areas relative to the educational community; now, therefore, be it

RESOLVED, that the Board of Education of the Colton Joint Unified School District hereby recognizes and wishes to honor the contributions of the classified school employees to quality education in the State of California and in the Colton Joint Unified School District; and be it further

RESOLVED, that the Board of Education of the Colton Joint Unified School District declares the week of May 19 – 23, 2008 as “Classified School Employee Week.”



DULY ADOPTED by the Board of Education of the Colton Joint Unified School District of San Bernardino County, State of California, with a vote of ___ ayes, ___ noes, and ___ absent, and signed by the President and attested by the Secretary this 17th day of April, 2008.

**Robert D. Armenta, Jr.
President, Board of Education**

Attest:

**James. A. Downs
Secretary, Board of Education**

BOARD AGENDA

**REGULAR MEETING
April 17, 2008**

ACTION ITEM

TO: **Board of Education**

PRESENTED BY: Yolanda Cabrera, Assistant Superintendent
Curriculum and Instruction

SUBJECT: **Adoption of Resolution, *In Support of Bilingualism for All Students (2008-09)***

GOAL: Community Relations

BACKGROUND: As a significant percentage of our student population is Spanish-speaking, the District supports the Alternative Bilingual Education Program and the dual language approach as ways to promote bilingualism, biliteracy, academic achievement, and positive multicultural attitudes and behaviors in all students.

BUDGET IMPLICATIONS: None.

RECOMMENDATION: That the Board adopt the resolution, *In Support of Bilingualism for All Students* in the Colton Joint Unified School District during the 2008-09 school year.

ACTION: On motion of Board Member _____ and _____, the Board adopted the resolution, *In Support of Bilingualism for All Students*, in the Colton School Joint Unified School District during the 2008-09 school year as presented.

D-35

Resolution

In Support of Bilingualism for All Students

WHEREAS, the Colton Joint Unified School District recognizes that in order to succeed in our multicultural community, students in the 21st century have to be academically prepared, bilingual, biliterate, multi-culturally competent, and technologically literate; and

WHEREAS, the Board of Education embraces bilingual education and strongly supports the Alternative Bilingual Education Program and the dual language approach as ways to promote bilingualism, biliteracy, academic achievement, and positive multicultural attitudes and behaviors in all students; and

WHEREAS, a significant percentage of our student population is Spanish-speaking and research indicates that formal instruction in a student's primary language is a strong predictor of academic success in the student's second language; and

WHEREAS, research indicates that students in well-implemented bilingual education programs reach high achievement levels and young students immersed in a dual linguistic environment easily acquire a second language and have the opportunity to be both primary-language models and second-language learners; and

WHEREAS, dual immersion programs integrate language-minority and language-majority students for all or most of the school day and strive to promote bilingualism and biliteracy in addition to grade-level academic achievement for all students; therefore be it

RESOLVED, that the Board of Education embraces bilingualism and the dual immersion approach as a means to promote second-language acquisition for English and other non-English languages.



DULY ADOPTED by the Board of Education of the Colton Joint Unified School District of San Bernardino County, State of California, with a vote of ___ ayes, ___ noes, and ___ absent, and signed by the President and attested by the Secretary this 17th day of April, 2008.

Robert D. Armenta, Jr.
President, Board of Education

Attest:

James. A. Downs
Secretary, Board of Education

BOARD AGENDA

REGULAR MEETING
April 17, 2008

ACTION ITEM

TO: **Board of Education**

PRESENTED BY: James A. Downs, Superintendent

SUBJECT: **Adoption of Resolution, *In Support of Voter Registration for All Eligible Students* (2008-09)**

GOAL: Community Relations

BACKGROUND: Many students celebrate their 18th birthday while enrolled in the Colton Joint Unified School District. Our society offers the opportunity for citizens age 18 and above to participate in the political process by voting for representatives and issues at the federal, state and local levels. The District encourages students to exercise their right to vote by registering to vote upon eligibility.

BUDGET IMPLICATIONS: None.

RECOMMENDATION: That the Board adopt the resolution, *In Support of Voter Registration for All Eligible Students* in the Colton Joint Unified School District during the 2008-09 school year.

ACTION: On motion of Board Member _____ and _____, the Board adopted the resolution, *In Support of Voter Registration for All Eligible Students* in the Colton Joint Unified School District during the 2008-09 school year as presented.

D-36

Resolution

In Support for Voter Registration for All Eligible Students

WHEREAS, In a democratic society one important purpose of schools is to prepare students for their involvement in civic life; and

WHEREAS, The Colton Joint Unified School District strives to cultivate the civic virtues of its students through the study of social science and literature, and by engaging students in discussions about current events, personal rights and responsibilities, and problems affecting the citizenry; and

WHEREAS, It is important that students leaving high school have a basic understanding of public issues and have the ability to participate fully in the political process; and

WHEREAS, The District encourages students' ability to think critically, exercise sound judgment and express their concern about the rights and welfare of their fellow citizens; and

WHEREAS, Providing voter registration and education is a practical application of current and past curriculum which also fulfills and supplements the content standards for grades eleven and twelve; and

WHEREAS, There are numerous examples throughout American history of the critical importance of exercising the right to vote, such as the women's right to vote in 1911 and the presidential election in 1960 which were each decided by less than one vote per precinct; and

WHEREAS, The District encourages all students to engage in community service and to participate in American democracy at all levels; therefore, be it

RESOLVED, That the Board of Education of the Colton Joint Unified School District encourages all eligible students to register to vote and to exercise their right to vote in all federal, state and local elections upon their eligibility to do so.



DULY ADOPTED by the Board of Education of the Colton Joint Unified School District of San Bernardino County, State of California, with a vote of ___ ayes, ___ noes, and ___ absent, and signed by the President and attested by the Secretary this 17th day of April, 2008.

Robert D. Armenta, Jr.
President, Board of Education

Attest:

James A. Downs
Secretary, Board of Education

BOARD AGENDA

REGULAR MEETING
April 17, 2008

STUDY, INFORMATION AND REVIEW

TO: Board of Education
PRESENTED BY: Jerry Almendarez, Assistant Superintendent, Human Resources
SUBJECT: Resignations

II. Classified

1. Devolld, Maria Special Education Instructional Asst. – CHS
Employed November 14, 2007; resignation
effective March 29, 2008. Seek employment
elsewhere.
2. Jones, Phyllis ASB Accounting Technician – BHS
Employed September 24, 1975; resignation
effective June 28, 2008. For retirement.
3. Krainarong, Karn Senior Mechanic – Transportation
Employed July 24, 2006; resignation effective
April 16, 2008. To open a new business.
4. Thompson, Audrey Assistant Principal's Secretary – BHS
Employed October 8, 2001; resignation
effective May 1, 2008. Moving out of state.
5. Yanez, Terry CAL-SAFE Infant Center Teacher - CHS
Employed September 1, 1971; resignation
effective April 29, 2008. For retirement.

SS.1

BOARD AGENDA

REGULAR MEETING
April 17, 2008

STUDY, INFORMATION AND REVIEW

TO: **Board of Education**

PRESENTED BY: Rick Dischinger, Assistant Superintendent, Student Services

SUBJECT: **Quarterly Uniform Complaint Report Summary
(January through March 2008)**

GOALS: Student Performance, Personnel Development, Facilities/Support Services, Budget Planning, School Safety & Attendance, Community Relations, & Parent Involvement

BACKGROUND: As required by Williams Settlement legislation, the quarterly uniform complaint report summary for January, February and March, 2008 is provided for your review.

SS.2

Williams Settlement Legislation

Quarterly Report Summary (2008)

Quarterly Uniform Compliant Report Summary For submission to school district governing board and county office of education

District Name: Colton Joint Unified School District
Quarter covered by this report: January, February, March 2008

Please fill in the following table. Enter 0 in any cell that does not apply

	Number of complaints received in quarter	Number of complaints resolved	Number of complaints unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and Misassignments	0	0	0
CAHSEE Interventions	0	0	0
Totals	0	0	0

Submitted by: Rick Dischinger

Title: Assistant Superintendent, Student Services

BOARD AGENDA

**REGULAR MEETING
April 17, 2008**

Study, Information and Review

TO: Board of Education

PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services

SUBJECT: Associated Student Body (ASB) Financial Reports
As Of March 31, 2008

GOAL: Budget Planning

BACKGROUND: Attached are summary of financial reports as of 3/31/08. These reports are presented to the Board of Education to keep the Board apprised of the District's ASB activities and fiscal status.

Elementary and middle school financial activities are handled centrally at the district office. High schools are each allocated a full-time ASB Account Technician position to maintain ASB fiscal activities at the site and report to the District Office.

As reflected in the attached reports, Centralized Elementary, BMS, CMS, RHMS, THMS, and BHS are continuing to work on spending down General ASB excess reserves carried over from prior years. CHS will be submitting a revised expenditure plan, which will include addition computer purchases and designation of funds to the freshman class.

SS.3

Central Elementary Schools

Date Range: 3/1/2008 through 3/31/2008

	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
BIRNEY	1,106.33	0.00	0.00	0.00	1,106.33
COOLEY	1,561.24	0.00	0.00	0.00	1,561.24
CRESTMORE	20,854.73	0.00	3,358.32	0.00	17,496.41
D'ARCY	2,186.47	0.00	0.00	0.00	2,186.47
GRAND TERRACE	6,964.34	0.00	262.90	0.00	6,701.44
GRANT	0.00	0.00	0.00	0.00	0.00
GRIMES	7,649.67	0.00	0.00	0.00	7,649.67
JURUPA	3,110.17	0.00	0.00	0.00	3,110.17
LEWIS	8,581.67	0.00	4,000.00	0.00	4,581.67
LINCOLN	2,572.15	0.00	250.93	0.00	2,321.22
MCKINLEY	23,172.06	0.00	957.00	0.00	22,215.06
RECHE CANYON	17,041.51	664.55	0.00	0.00	17,706.06
ROGERS	1,533.06	0.00	0.00	0.00	1,533.06
SAN SALVADOR	87.39	0.00	0.00	0.00	87.39
SLOVER	12,429.53	0.00	0.00	0.00	12,429.53
SMITH	7,746.12	0.00	0.00	0.00	7,746.12
SYCAMORE	35,723.58	7,345.17	5,095.20	0.00	37,973.55
TERRACE VIEW	487.22	0.00	279.07	0.00	208.15
WASHINGTON	490.79	0.00	0.00	0.00	490.79
WILSON	18,094.66	0.00	0.00	0.00	18,094.66
ZIMMERMAN	6,078.80	0.00	2,554.07	0.00	3,524.73
TOTAL	177,471.49	8,009.72	16,757.49	0.00	168,723.72

Bloomington Middle School

Date Range: 3/1/2008 through 3/31/2008

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
100-100 INVENTORY	(15,482.50)				(15,482.50)
100-110 INVENTORY - LOCKS	(4,853.06)				(4,853.06)
300-000 GENERAL ASB	41,203.70	1,136.28	5,191.82		37,148.16
310-000 ANNUAL/YEARBOOK	7,894.95				7,894.95
311-000 AVID	88.34	570.00			658.34
313-000 BUILDERS CLUB	34.52	90.50	80.24		44.78
313-010 CHEER	1,859.22	33.00			1,892.22
315-050 CRAFTS CLUB	6.25				6.25
315-060 GATE CLUB	0.00	8,775.00			8,775.00
315-070 GERMAN CLUB	179.77				179.77
330-000 SCHOLARSHIP SOCIETY/NJHS	380.21				380.21
TOTAL	31,311.40	10,604.78	5,272.06	0.00	36,644.12

Colton Middle School

Date Range: 3/1/2008 through 3/31/2008

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
120-300 INVENTORY-PE CLOTHES	(2,768.35)				(2,768.35)
125-300 EQUIPMENT	(3,278.31)		3,036.82		(6,315.13)
125-305 ACCUM. DEPREC.-EQUIPMENT	374.22				374.22
126-300 MARQUEE	(11,808.63)				(11,808.63)
128-300 ACCUM DEPREC.-MARQUEE	2,624.14				2,624.14
203-300 DJ	50.00				50.00
206-300 AVID	0.00	5,504.05			5,504.05
207-300 FALCON ATHLETICS	3,513.93			(2,483.64)	1,030.29
208-300 KNOWLEDGE BOWL CLUB	1.16				1.16
210-300 SOLID ROCK	1,126.48		100.00		1,026.48
235-300 NATIONAL JR. HONOR SOCIETY	1,097.36		350.47		746.89
240-300 PEP SQUAD	288.75		89.92	2,483.64	2,682.47
245-300 SCIENCE CLUB	3,279.28				3,279.28
260-300 YEARBOOK	6,294.74	324.00	6,526.65	500.00	592.09
265-300 CHILSON AWARD	3,611.73				3,611.73
270-300 THRASHER SCHOLARSHIP	1,740.31				1,740.31
300-300 GENERAL ASB	45,413.12	140.00	4,163.24	(500.00)	40,889.88
TOTAL	51,559.93	5,968.05	14,267.10	0.00	43,260.88

Ruth O Harris Middle School

Date Range: 3/1/2008 through 3/31/2008

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
200-1100 INVENTORY - PE CLOTHES	(3,213.43)				(3,213.43)
200-1150 INVENTORY - LOCKS	(3,129.53)				(3,129.53)
200-1175 INVENTORY - STAFF SHIRTS	(135.39)				(135.39)
200-1201 NEW EQUIPMENT	(8,287.45)				(8,287.45)
200-1401 ACCUM DEPREC. - EQUIPMENT	4,317.00				4,317.00
200-2000 GENERAL ASB	37,651.86	1745.05	2567.92	-1060.4	35,768.59
200-3000 ART CLUB	296.78				296.78
200-3010 AVID	301.63	277.49		110.60	689.72
200-3020 BAND CLUB	114.75				114.75
200-3042 CHOICE	1,199.46	114.00		472.60	1,786.06
200-3045 CHORUS	76.00				76.00
200-3055 COMPUTER CLUB	306.10				306.10
200-3060 FHA - HEROS	51.75	200.55		104.60	356.90
200-3070 CRAFTS CLUB	454.21			99.20	553.41
200-3080 ENRICHMENT CLUB	259.90	467.56	69.74	251.80	909.52
200-3090 KATRINA RELIEF	300.78				300.78
200-3110 NATIONAL JR HONOR SOCIETY	1,726.86		98.00		1,628.86
200-3120 PEP SQUAD	0.17				0.17
200-3130 SCHOLARSHIP	139.31				139.31
200-3145 SOCCER CLUB	26.00				26.00
200-3150 WEIGHT TRAINING	12.37			21.60	33.97
200-3160 YEARBOOK	8,475.57				8,475.57
TOTAL	40,944.70	2,804.65	2,735.66	0.00	41,013.69

Terrace Hills Middle School

Date Range: 3/1/2008 through 3/31/2008

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
100-1800 INVENTORY - PE CLOTHES	(2,080.11)		838.73		(2,918.84)
100-1805 INVENTORY-SPIRIT SHIRTS	(144.98)				(144.98)
100-1850 EQUIPMENT	(1,016.54)				(1,016.54)
100-1855 ACCUM. DEPR.-EQUIPMENT	203.31				203.31
100-1900 TEMP CLEARING ACCOUNT	70.00				70.00
100-2000 GENERAL ASB	33,783.19	324.00	4,907.10		29,200.09
100-3025 AVID	1,594.24	2,540.00	239.61		3,894.63
100-3027 BAND	252.49		150.00		102.49
100-3035 CHESS CLUB	205.53				205.53
100-3036 CIA	602.69				602.69
100-3040 COMPUTER CLUB	174.95				174.95
100-3045 COREVETTE	1,463.76		67.06		1,396.70
100-3048 DRAMA CLUB	1,128.03				1,128.03
100-3050 FUTURE CORE	93.38				93.38
100-3051 HOME ECONOMICS CLUB	148.00				148.00
100-3052 GOVERNMENT CLUB	9.15				9.15
100-3054 GARDENING CLUB	25.70				25.70
100-3058 MULTICULTURAL CLUB	129.75				129.75
100-3060 NAT'L JR. HONOR SOCIETY	15.00				15.00
100-3067 PHD	37.60				37.60
100-3075 SATURDAY ADVENTURE CLUB	709.41				709.41
100-3077 SPIRIT CLUB	5.60				5.60
100-3078 STAR CORE	747.44		72.12		675.32
100-3079 TIGER CORE	504.78				504.78
100-3300 YEARBOOK	3,957.60	190.00			4,147.60
TOTAL	42,619.97	3,054.00	6,274.62	0.00	39,399.35

Bloomington High School

Date Range: 3/1/2008 through 3/28/2008

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
9608 ALVAREZ MEMORIAL SCHOLARHSIP	5,460.00				5,460.00
9609 BISH EDWARDS SCHOLARSHIP	479.06				479.06
9610 GENERAL ASB	118,495.32	1,470.71	5,029.79	(3,000.00)	111,936.24
9611 ALVAREZ, K & S SCHOLARSHIP	9,217.16				9,217.16
9612 JACKSON SCHOLARSHIP	13,754.98				13,754.98
9613 IDDINGS, GEO SCHOLARSHIP	3,893.64				3,893.64
9614 SCHOLARSHIP FUND	9,252.10				9,252.10
9615 AGAPE	139.57				139.57
9616 AVID	6,311.81	4,542.65	3,824.46		7,030.00
9618 WALKER, REED SCHOLARSHIP	5,134.32				5,134.32
9619 ANIMATION	414.82				414.82
9620 BAND	565.66	1,074.00			1,639.66
9621 ADVANCED PLACEMENT ENGLISH	516.43				516.43
9623 ACADEMIC COMPETITION	23.06				23.06
9631 BEST BUDDY	704.41	15.00			719.41
9632 BRUIN PRO BUTTONS	250.33	197.55	133.92	500.00	813.96
9635 BLACK STUDENT UNION	(88.38)			400.00	311.62
9636 BASEBALL	1,238.24	2,281.00			3,519.24
9637 BOY SOCCER	524.31				524.31
9638 BOY BASKETBALL	601.80		250.00		351.80
9640 BOY CROSS COUNTRY	4,008.95		1,341.24		2,667.71
9643 COMPUTER CLUB	48.59				48.59
9644 CALIF SCHOLARSHIP FEDERATION	404.15				404.15
9645 CHOIR	6,969.28	3,013.95	1,665.35	117.00	8,434.88
9647 COLTON JOINT UNIFIED SCH DIST	396.52	16,477.35	396.52		16,477.35
9648 VANGELDER, GEO SCHOLARSHIP	1,270.00				1,270.00
9650 CLASS OF 2011	0.00				0.00
9651 CLASS OF 2010	0.00		3,000.00		(3,000.00)
9652 CLASS OF 2009	(5,408.18)	90.00	26,250.00		(31,568.18)
9653 CLASS OF 2008	1,886.56	160.00			2,046.56
9655 DECA	603.73	10.00			613.73
9656 DRAMA VIDEO	140.49			300.00	440.49
9657 FASHION CLUB	294.79		39.80		254.99
9658 FRENCH	453.00	18.00			471.00
9659 FUTURE FARMERS OF AMERICA	3,643.04	2,088.09	3,919.17		1,811.96
9661 GAY STRAIGHT ALLIANCE	271.50				271.50
9662 KAYOS KIDZ	99.00				99.00
9663 JV GIRL SOCCER CLUB	3.38				3.38
9664 POLYNESIAN CLUB	123.80				123.80
9665 LATIN CLUB	1,543.62	1,106.25			2,649.87
9666 KAPATIRAN CLUB	120.00				120.00
9667 FOOTBALL	7,288.08	525.00	1,408.44	(2,300.00)	4,104.64
9668 FROSH FOOTBALL	134.56				134.56
9669 GERMAN CLUB	2,798.18	90.00			2,888.18
9670 SKILLS	10,835.35		651.15		10,184.20
9671 GIRL CROSS COUNTRY	2,312.06	32.00	1,444.93		899.13
9672 GIRL BASKETBALL	239.18				239.18
9673 GIRL SOCCER	(498.32)				(498.32) *
9674 SOFTBALL	91.67	57.47			149.14
9677 GOLF	817.33				817.33
9678 SCIENCE CLUB	1,098.51	221.82		(250.00)	1,070.33
9679 HOME EC	446.30	(20.00)		200.00	626.30
9680 KEY CLUB	4,211.13	2,641.00	7,626.00	1,883.00	1,109.13

Bloomington High School

Date Range: 3/1/2008 through 3/28/2008

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
9681 JOURNALISM	3,918.03	1,790.00	8,052.00	5,700.00	3,356.03
9682 KILN CLUB	760.36				760.36
9683 NATIONAL HONOR SOCIETY	1,123.58				1,123.58
9684 STEP 2 IT	20.00				20.00
9685 NAVY CLUB	2,641.57	1,430.00	3,247.95		823.62
9686 PERFORMING ARTS (DRAMA)	20,058.97	3,465.61	5,529.30	(500.00)	17,495.28
9687 NAVY MAINTENANCE	5,249.74	1,723.00	172.38	(200.00)	6,600.36
9688 SPANISH CLUB	4,436.25	980.55	695.54		4,721.26
9689 PEPSTERS	840.70	6,254.30	2,422.73	600.00	5,272.27
9690 RENAISSANCE	2,506.10				2,506.10
9691 SENIOR GIFT	10,688.70				10,688.70
9692 JV SOFTBALL	4.49			(4.49)	0.00
9693 SWIM CLUB	1,903.88	674.50	2,073.90		504.48
9694 PEER COUNSELING	500.95		408.05		92.90
9695 YEARBOOK	5,514.53	6,030.00	4,700.00	(5,450.00)	1,394.53
9696 TRACK	1,676.44	618.21	1,609.20	4.49	689.94
9697 MATH CLUB	764.37				764.37
9698 WRESTLING	652.48	209.00		2,000.00	2,861.48
9699 SPECIAL NEEDS FUND	524.00				524.00
9700 STUDENTS IN ACTION (sia)	0.00				0.00
TOTAL	287,320.03	59,267.01	85,891.82	0.00	260,695.22

*Club account overspent. Transfer to be approved by student council and take place in April.

Colton High School

Date Range: 3/1/2008 through 3/31/2008

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
9510-000 ACCOUNTS PAYABLE	813.41				813.41
9511-000 ACCOUNTS PAYABLE -CJUSD	0.00	694.03	543.03	8.00	159.00
9511-100 A/P LOST TEXT BKS.	106.22	137.05	222.28	(8.00)	12.99
9511-110 A/P LOST LIBRARY BKS.	13.56	11.98	25.54		0.00
9511-200 A/P TRANSCRITS, DIPLOMAS	5.00	20.00	20.00		5.00
9511-800 A/P TEST FEES	0.00	7,066.00			7,066.00
9530-000 SALES TAX PAYABLE	693.73			253.48	947.21
9610-000 GENERAL ASB	111,291.26	12,513.22	8,812.55	(2,202.29)	112,789.64
9611-000 AP CLUB	419.80	269.60			689.40
9611-101 AP CHEMISTRY CLUB	50.00	22.00			72.00
9612-000 ANIMAL RIGHTS & ENVIRONMENT	249.91				249.91
9613-000 BELIEVERS	558.41				558.41
9614-000 ASIAN CLUB	744.08				744.08
9615-000 CSF	495.00				495.00
9616-000 A.V.I.D.	10,870.21	146.28	5,755.00		5,261.49
9617-000 BAND	1,036.68	15.00	910.00		141.68
9618-000 YOUNG DEMOCRATS	379.29				379.29
9619-000 BASEBALL CLUB	93.97				93.97
9620-000 BIOLOGICAL SCIENCE CLUB	852.11				852.11
9622-000 BLACK STUDENT UNION	275.78				275.78
9623-000 BOYS SOCCER CLUB	321.78		10.78		311.00
9624-000 BOWLING CLUB	47.50				47.50
9626-000 CHS PossAbilities	847.23	1,199.00			2,046.23
9627-000 ENVIRONMENTAL STUDIES CLUB	10.00				10.00
9631-000 GSA THE OTHER CHOICE	2,617.30		50.00		2,567.30
9632-000 DRUG FREE ZONE PROJECT	14.32				14.32
9633-000 CHEERLEADERS	0.57				0.57
9634-000 ASSOCIATED SCIENCE STUDENTS	9.65				9.65
9635-000 FEVER	301.94				301.94
9635-208 CLASS OF 2008	22,666.48	1,615.00	6,433.48		17,848.00
9635-209 CLASS OF 2009	9,642.02	154.05	797.67	(2,912.23)	6,086.17
9635-210 CLASS OF 2010	463.01		5,158.75	5,554.75	859.01
9635-211 CLASS OF 2011	185.00			955.00	1,140.00
9637-000 COLTON HARRIERS	4,686.04				4,686.04
9637-101 COLTON HIGH EURO CLUB	56.00				56.00
9638-000 CLAY CLUB	138.05				138.05
9639-000 COLTON HIGH INFANT CENTER	214.21				214.21
9641-000 COLTON ROP DECA	30.00				30.00
9641-101 CHS BUSINESS LEADERS	2,324.44				2,324.44
9642-000 THE CHESS CLUB	987.12				987.12
9643-000 COLTON SWIM CLUB	1,106.94	2,657.10	928.13	(396.00)	2,439.91
9644-000 GRIDIRON CLUB	321.34				321.34
9645-000 FRENCH CLUB	808.38				808.38
9648-000 FHA - HERO	4,891.96				4,891.96
9649-101 GAA - BADMINTON	1,353.68		114.08		1,239.60
9649-103 GAA - TENNIS	652.57	30.00	429.30		253.27
9649-104 GAA - VOLLEYBALL	250.01				250.01
9649-106 GAA - SOCCER	2,048.96		500.00		1,548.96
9650-000 E-SMART	194.28				194.28
9651-000 BOYS GOLF CLUB	1,784.57	2,155.00	866.37	234.68	3,307.88
9651-100 CHS GIRL'S GOLF CLUB	63.81				63.81
9655-000 COLTON HIGH CHOIR	1,421.23				1,421.23

Colton High School

Date Range: 3/1/2008 through 3/31/2008

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
9656-000 INTERACT CLUB	30.00				30.00
9657-000 KEY CLUB	1,061.39				1,061.39
9659-000 LADY JACKETS	1,444.49	275.00	206.88	(234.68)	1,277.93
9661-000 LEADERSHIP FUND	1,535.76	312.60			1,848.36
9661-401 ACADEMIC COMPETITION	1,187.45				1,187.45
9661-402 STUDENT RECOGNITION FUND	986.32				986.32
9661-403 RECOGNITION FUND STAFF	715.00				715.00
9661-404 FOOD BASKETS	1,410.63				1,410.63
9661-405 BEAUTIFICATION	4,761.88				4,761.88
9661-409 STUDENT RECOGNITION FUND AAA	1.84				1.84
9662-000 MATH CLUB\COLTON HIGH SCHOOL	324.36	68.45			392.81
9663-000 MECHA	860.72				860.72
9664-000 MOVIE CLUB	171.10				171.10
9665-000 NHS	29,480.91	6,025.11			35,506.02
9666-000 PEER ASSISTANCE	1.41				1.41
9666-101 SECULAR STUDENT ALLIANCE	29.50				29.50
9672-000 SPANISH CLUB	116.08				116.08
9673-000 STANDARD INTERACT CLUB	155.00				155.00
9675-000 TRACK CLUB	0.13				0.13
9676-000 STUDENT PEACE COALITION	174.95				174.95
9677-000 TROUPERS CLUB	4,154.63	523.53		(743.27)	3,934.89
9681-000 VICA	305.17		78.00		227.17
9683-000 WRESTLING CLUB	5,672.42		31.86	(527.70)	5,112.86
9685-000 YELLOW JACKET REBOUNDERS	1,631.74		1,650.00	18.26	0.00
9686-000 YOUNG REPUBLICANS	819.37				819.37
9688-000 RENAISSANCE	1,283.24				1,283.24
9689-000 SCRAPBOOK CLUB	15.83				15.83
9692-000 THE OTHER CHOICE	86.52				86.52
9694-000 NATE HELMAN	5.00				5.00
9695-000 NJROTC	2,489.85	2,022.50			4,512.35
9698-000 CUHS 1965 REUNION COMMITTEE	361.00				361.00
9699-000 PUBLICATIONS	1,287.79				1,287.79
9704-000 SCHOLARSHIP FUND - RESERVE	29,991.20				29,991.20
9729-000 SCHOLARSHIP FUND	26,079.23		3,450.62		22,628.61
TOTAL	308,040.72	37,932.50	36,994.32	0.00	308,978.90

BOARD AGENDA

REGULAR MEETING
April 17, 2008

STUDY, INFORMATION AND REVIEW ITEM

TO: **Board of Education**

PRESENTED BY: Rick Dischinger, Assistant Superintendent, Student Services

SUBJECT: **Proposed Amendment by Substitution of Board Policy and Administrative Regulations:**

BP 6159.1 **Procedural Safeguards and Complaints for Special Education** (revised)

AR 6159.1 **Procedural Safeguards and Complaints for Special Education** (revised)

BP 5145.12 **Search and Seizure** (replaces 8195)

AR 5145.12 **Search and Seizure** (replaces 8195a,b)

BACKGROUND: The Administration is updating Board Policies and Administrative Regulations under the guidelines of the California School Boards' Association.

SS.5

PROCEDURAL SAFEGUARDS AND COMPLAINTS FOR SPECIAL EDUCATION

BP 6159.1

The following mandated policy and mandated administrative regulation reflect the 2004 reauthorization of the federal Individuals with Disabilities Education Act (IDEA) (20 USC 1400-1482), implementing federal regulations, effective October 13, 2006 (34 CFR 300.1-300.818, added by 71 Fed. Reg. 156), and conforming state legislation (AB 1662, Ch. 653, Statutes of 2005). In cases where state law provides greater protections to students, state law supersedes federal law.

In order to protect the rights of students with disabilities, the district shall follow all procedural safeguards as set forth in law. Parents/guardians shall receive written notice of their rights in accordance with law, Board policy, and administrative regulation.

The Superintendent or designee shall represent the district in any due process hearing conducted with regard to district students and shall inform the Governing Board about the result of the hearing.

Complaints for Special Education

Complaints concerning compliance with state or federal law regarding special education shall be addressed in accordance with the district's uniform complaint procedures.

*Legal Reference:**EDUCATION CODE**56000 Education for individuals with exceptional needs**56001 Provision of the special education programs**56020-56035 Definitions**56195.7 Written agreements**56195.8 Adoption of policies for programs and services**56300-56385 Identification and referral, assessment**56440-56447.1 Programs for individuals between the ages of three and five years**56500-56509 Procedural safeguards, including due process rights**56600-56606 Evaluation, audits and information**CODE OF REGULATIONS, TITLE 5**3000-3100 Regulations governing special education**4600-4671 Uniform complaint procedures**UNITED STATES CODE, TITLE 20**1232g Family Educational Rights and Privacy Act**1400-1482 Individuals with Disabilities Education Act**UNITED STATES CODE, TITLE 29**794 Section 504 of the Rehabilitation Act**UNITED STATES CODE, TITLE 42**11434 Homeless assistance**CODE OF FEDERAL REGULATIONS, TITLE 34**99.10-99.22 Inspection, review and procedures for amending education records**104.36 Procedural safeguards**300.1-300.818 Assistance to states for the education of students with disabilities, especially:**300.500-300.520 Procedural safeguards and due process for parents and students**Management Resources:**FEDERAL REGISTER**Rules and Regulations, August 14, 2006, Vol. 71, Number 156, pages 46539-46845**WEB SITES**California Department of Education, Special Education: <http://www.cde.ca.gov/sp/se>**U.S. Department of Education, Office of Special Education Programs: <http://www.ed.gov/about/offices/list/osers/osep>*

Prior Written Notice

The Superintendent or designee shall send to the parents/guardians of any student with disabilities a prior written notice within a reasonable time before: (20 USC 1415(c); 34 CFR 300.503; Education Code 56500.4, 56500.5)

1. The district initially refers the student for assessment
2. The district proposes to initiate or change the student's identification, assessment, educational placement, or the provision of a free appropriate public education (FAPE) to the student
3. The district refuses to initiate or change the student's identification, assessment, or educational placement or the provision of FAPE to the student
4. The student graduates from high school with a regular diploma

This notice shall include: (20 USC 1415(c); 34 CFR 300.503)

1. A description of the action proposed or refused by the district
2. An explanation as to why the district proposes or refuses to take the action
3. A description of any other options that the individualized education program (IEP) team considered and why those options were rejected
4. A description of each assessment procedure, test, record, or report the district used as a basis for the proposed or refused action
5. A description of any other factors relevant to the district's proposal or refusal
6. A statement that the parents/guardians of the student have protection under procedural safeguards and, if this notice is not an initial referral for assessment, the means by which a copy of the description of procedural safeguards can be obtained
7. Sources for parents/guardians to obtain assistance in understanding these provisions

Procedural Safeguards Notice

A procedural safeguards notice shall be made available to parents/guardians of students with a disability once a school year and: (20 USC 1415(d)(1); 34 CFR 300.504; Education Code 56301)

1. Upon initial referral or parent/guardian request for assessment
2. Upon receipt of the first state compliance complaint and upon receipt of the first due process complaint in a school year
3. In accordance with the discipline procedures pursuant to 34 CFR 300.530(h), when a decision is made to remove a student because of a violation of a code of conduct which constitutes a change of placement

4. Upon request by a parent/guardian

The procedural safeguards notice shall include a full explanation of all of the procedural safeguards available under 34 CFR 300.148, 300.151-300.153, 300.300, 300.502-300.503, 300.505-300.518, 300.520, 300.530-300.536, and 300.610-300.625 relating to: (20 USC 1415(d)(2); 34 CFR 300.504)

1. Independent educational evaluation
2. Prior written notice
3. Parental consent
4. Access to educational records
5. Opportunity to present complaints and resolve complaints through the due process complaint and state compliance complaint procedures including the time period in which to file a complaint, the opportunity for the district to resolve the complaint, and the difference between a due process complaint and the state compliance complaint procedures, including the jurisdiction of each procedure, what issues may be raised, filing and decisional timelines, and relevant procedures
6. The availability of mediation
7. The student's placement during the pendency of any due process complaint
8. Procedures for students who are subject to placement in an interim alternative educational setting
9. Requirements for unilateral placement by parents/guardians of students in private schools at public expense
10. Hearings on due process complaints, including requirements for disclosure of assessment results and recommendations
11. State-level appeals
12. Civil actions, including the time period in which to file those actions
13. Attorney's fees

This notice shall also include the rights and procedures contained in Education Code 56500-56509 including information on the procedures for requesting an informal meeting, prehearing mediation conference, mediation conference, or due process hearing; the timelines for completing each process; whether the process is optional; the type of representative who may be invited to participate; and the right of the parent/guardian and/or the district to electronically record the proceedings of IEP meetings in accordance with Education Code 56341. (Education Code 56321, 56321.5)

A copy of this notice shall be attached to the student's assessment plan and referred to at each IEP meeting. (Education Code 56321, 56321.5)

Format of Parent/Guardian Notices

The parents/guardians of a student with a disability shall be provided written notice of their rights in a language easily understood by the general public and in their native language or other mode of communication used by

PROCEDURAL SAFEGUARDS AND COMPLAINTS FOR SPECIAL EDUCATION, continued

AR 6159.1

them, unless to do so is clearly not feasible. The notice shall include, but not be limited to, those rights prescribed by Education Code 56341. (34 CFR 300.503; Education Code 56341, 56506;)

If the native language or other mode of communication of the parent/guardian is not a written language, the district shall take steps to ensure that: (34 CFR 300.503)

1. The notice is translated orally or by other means to the parent/guardian in his/her native language or other mode of communication.
2. The parent/guardian understands the contents of the notice.
3. There is written evidence that items #1 and #2 have been satisfied.

The district may place a copy of the procedural safeguards notice on the district's web site. (20 USC 1415(d))

A parent/guardian of a student with disabilities may elect to receive the prior written notice or procedural safeguards notice by an electronic mail communication. (34 CFR 300.505)

Due Process Complaints

A parent/guardian and/or the district may initiate due process hearing procedures whenever: (20 USC 1415(b); Education Code 56501)

1. There is a proposal to initiate or change the student's identification, assessment, or educational placement or the provision of FAPE to the student.
2. There is a refusal to initiate or change the student's identification, assessment, or educational placement or the provision of FAPE to the student.
3. The parent/guardian refuses to consent to an assessment of his/her child.
4. There is a disagreement between a parent/guardian and the district regarding the availability of a program appropriate for the student, including the question of financial responsibility, as specified in 34 CFR 300.148 (formerly 300.403).

Prior to having a due process hearing, the party requesting the hearing, or the party's attorney, shall provide the opposing party a due process complaint, which shall remain confidential, specifying: (20 USC 1415(b); 34 CFR 300.508; Education Code 56502)

1. The student's name
2. The student's address or, in the case of a student identified as homeless pursuant to 42 USC 11434, available contact information for that student
3. The name of the school the student attends
4. A description of the nature of the student's problem relating to the proposed or refused initiation or change, including facts relating to the problem
5. A proposed resolution to the problem to the extent known and available to the complaining party at the time

Response to Due Process Complaints

If the district has not sent a prior written notice to the parent/guardian regarding the subject matter contained in the parent/guardian's due process complaint, the district shall send a response to the parent/guardian within 10 days of receipt of the complaint specifying: (20 USC 1415(c)(1); 34 CFR 300.508):

1. An explanation of why the district proposed or refused to take the action raised in the complaint
2. A description of other options that the IEP team considered and the reasons that those options were rejected
3. A description of each evaluation procedure, assessment, record, or report the district used as the basis for the proposed or refused action
4. A description of the factors that are relevant to the district's proposal or refusal

If the district has sent prior written notice to the parent/guardian regarding the subject matter of the parent/guardian's due process complaint, the district shall, within 10 days of receipt, send a response specifically addressing the issues in the complaint. (20 USC 1415(c)(1); 34 CFR 300.508)

Parties filing a due process complaint shall file their request with the Superintendent of Public Instruction or designated contracted agency. (Education Code 56502)

Upon the filing of a due process complaint by either party or upon request of the parent/guardian, the district shall inform the parent/guardian of any free or low-cost legal and other relevant services available in the area. (34 CFR 300.507)

Informal Process/Pre-Hearing Mediation Conference

Prior to or upon initiating a due process hearing, the Superintendent or designee and a parent/guardian may, if the party initiating the hearing so chooses, agree to meet informally to resolve any issue(s) relating to the identification, assessment, or education and placement of a student with disabilities. The Superintendent or designee shall have the authority to resolve the issue(s). In addition, either party may file a request with the Superintendent of Public Instruction for a mediation conference to be conducted by a person under contract with the California Department of Education. (Education Code 56502)

If resolution is reached that resolves the due process issue(s), the parties shall enter into a legally binding agreement that satisfies the requirements of Education Code 56500.3. (Education Code 56500.3)

Attorneys may attend or otherwise participate only in those mediation conferences that are scheduled after the filing of a request for due process hearing. (Education Code 56500.3, 56501)

Current (replaced by substitution)

PROCEDURAL SAFEGUARDS AND COMPLAINTS FOR SPECIAL EDUCATION

BP 6159.1

Procedural Safeguards/Due Process Hearings

In order to protect the rights of students with disabilities and their parents/guardians, the district shall follow all procedural safeguards as set forth in law.

Parents/guardians shall receive written notice of their rights, including the right to a due process hearing for any dispute related to the identification, assessment or educational placement of a child or the provision of a free, appropriate public education to the child.

The Superintendent or designee shall represent the district in any due process hearings conducted with regard to district students and shall provide the Governing Board with the results of these hearings.

Complaints for Special Education

Complaints concerning compliance with state or federal law regarding special education shall be addressed in accordance with the district's uniform complaint procedures.

Legal Reference:

EDUCATION CODE

56000 Education for individuals with exceptional needs

56001 Provision of the special education programs

56020-56035 Definitions

56195.7 Written agreements

56195.8 Adoption of policies for programs and services

56300-56381 Identification and referral/assessment, instructional planning, implementation, and review

56440-56447.1 Programs for individuals between the ages of three and five years

56500-56507 Procedural safeguards, including due process rights

56600-56606 Evaluation, audits and information

CODE OF REGULATIONS, TITLE 5

3000-3089 Regulations governing special education

4600-4671 Uniform complaint procedures

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act

1400-1482 Individuals with Disabilities Education Act

UNITED STATES CODE, TITLE 29

794 Section 504 of the Rehabilitation Act

CODE OF FEDERAL REGULATIONS, TITLE 34

99.10-99.22 Inspection, review and procedures for amending education records

104.36 Procedural safeguards

300.500-300.517 Due process procedures for parents and children

Management Resources:

WEB SITES

CDE: <http://www.cde.ca.gov>

(9/92) 6/98

Adopted 5/26/05

PROCEDURAL SAFEGUARDS AND COMPLAINTS FOR SPECIAL EDUCATION

Before requesting a due process hearing, the Superintendent or designee and a parent/guardian may agree to meet informally to resolve any issue(s) relating to the identification, assessment or education and placement of a student with disabilities. The Superintendent or designee shall have the authority to resolve the issue(s). (*Education Code 56502*)

In addition, either party may file a request with the Superintendent of Public Instruction for a mediation conference to be conducted by a person under contract with the California Department of Education. Based on the mediation conference, the Superintendent or designee may resolve the issue(s) in a manner that is consistent with state and federal law and is to the satisfaction of both parties. (*Education Code 56500.3*)

Attorneys may attend or otherwise participate only in those mediation conferences that are scheduled after the filing of a request for due process hearing. (*Education Code 56500.3, 56501*)

If either of these processes fails to resolve the issue(s), either party may file for a state-level due process hearing.

Due Process Complaint Notice and Hearing Procedures

A parent/guardian, the district, and/or a student who is emancipated or a ward or dependent of the court may initiate due process hearing procedures whenever: (*20 USC 1415(b); Education Code 56501*)

1. There is a proposal to initiate or change the identification, assessment or educational placement of the student or the provision of a free, appropriate public education to the student
2. There is a refusal to initiate or change the identification, assessment or educational placement of the student or the provision of a free, appropriate public education to the student
3. The parent/guardian refuses to consent to an assessment of his/her child
4. There is a disagreement between a parent/guardian and the district regarding the availability of a program appropriate for the student, including the question of financial responsibility, as specified in 34 CFR 300.403(b)

Prior to having a due process hearing, the party requesting the hearing, or the party's attorney, shall provide the opposing party a due process complaint notice, which shall remain confidential, specifying: (*20 USC 1415(b); 34 CFR 300.507*)

1. The student's name
2. The student's address or, in the case of a student identified as homeless pursuant to 42 USC 11434, available contact information for that student
3. The name of the school the student attends

Current

PROCEDURAL SAFEGUARDS AND COMPLAINTS FOR SPECIAL EDUCATION - cont.

4. A description of the nature of the student's problem relating to the proposed or refused initiation or change, including facts relating to the problem
5. A proposed resolution to the problem to the extent known and available to the complaining party at the time

If the district has not sent a prior written notice to the parent/guardian regarding the subject matter contained in the parent/guardian's due process complaint notice, the district shall send a response to the parent/guardian within 10 days of receipt of the complaint specifying: (20 USC 1415(c)(1)):

1. An explanation of why the district proposed or refused to take the action raised in the complaint
2. A description of other options that the individualized education program (IEP) team considered and the reasons that those options were rejected
3. A description of each evaluation procedure, assessment, record, or report the district used as the basis for the proposed or refused action
4. A description of the factors that are relevant to the district's proposal or refusal

If the district has sent prior written notice to the parent/guardian regarding the subject matter of the parent/guardian's due process complaint, the district shall, within 10 days of receipt, send a response specifically addressing the issues in the complaint. (20 USC 1415(c)(1))

Parties requesting a due process hearing shall file their request with the Superintendent of Public Instruction or designated contracted agency and give a copy of the request, at the same time, to the other party. (Education Code 56502)

Prior Written Notice

The Superintendent or designee shall send to parents/guardians of any student with a disability a prior written notice within a reasonable time before: (Education Code 56500.4, 56500.5; 20 USC 1415(c); 34 CFR 300.503)

1. The district initially refers the student for assessment
2. The district proposes to initiate or change the student's identification, evaluation, educational placement or the provision of a free, appropriate public education
3. The district refuses to initiate or change the identification, evaluation or educational placement of the student or the provision of a free and appropriate public education
4. The student graduates from high school with a regular diploma

Current

PROCEDURAL SAFEGUARDS AND COMPLAINTS FOR SPECIAL EDUCATION - cont.

This notice shall include: *(20 USC 1415(c); 34 CFR 300.503)*

1. A description of the action proposed or refused by the district
2. An explanation as to why the district proposes or refuses to take the action
3. A description of any other options that the IEP team considered and why those options were rejected
4. A description of each evaluation procedure, test, record or report the district used as a basis for the proposed or refused action
5. A description of any other factors relevant to the district's proposal or refusal
6. A statement that the parents/guardians of the student have protection under procedural safeguards and, if this notice is not an initial referral for evaluation, the means by which a copy of the description of procedural safeguards can be obtained
7. Sources for parents/guardians to obtain assistance in understanding these provisions

Students with disabilities and their parents/guardians shall be provided written notice of their rights in language easily understood by the general public and in the primary language of the parent/guardian or other mode of communication used by the parent/guardian, unless to do so is clearly not feasible. The notice shall include, but not be limited to, those rights prescribed by Education Code 56341. *(Education Code 56341, 56506; 34 CFR 300.503)*

If the native language or other mode of communication of the parent/guardian is not a written language, the district shall take steps to ensure that: *(34 CFR 300.503)*

1. The notice is translated orally or by other means to the parent/guardian in his/her native language or other mode of communication
2. The parent/guardian understands the contents of the notice
3. There is written evidence that items #1 and #2 have been satisfied

Procedural Safeguards Notice

A procedural safeguards notice shall be made available to parents/guardians of students with a disability once a year and upon: *(Education Code 56301; 20 USC 1415(d)(1))*

1. Initial referral for evaluation
2. Each notification of an IEP meeting
3. Reevaluation of the student
4. Registration of a complaint
5. Filing for a prehearing mediation conference or a due process hearing

Current

PROCEDURAL SAFEGUARDS AND COMPLAINTS FOR SPECIAL EDUCATION - cont.

This notice shall include information on the procedures for requesting an informal meeting, prehearing mediation conference, mediation conference, or due process hearing; the timelines for completing each process; whether the process is optional; the type of representative who may be invited to participate; and the right of the parent/guardian and/or the district to electronically record the proceedings of IEP meetings in accordance with Education Code 56341. A copy of this notice shall be attached to the student's assessment plan and referred to at each IEP meeting. *(20 USC 1415(d)(2); Education Code 56321, 56321.5)*

In addition, this notice shall include a full explanation of the procedural safeguards relating to independent educational evaluation; prior written notice; parental consent; access to educational records; opportunity to present complaints to initiate due process hearings; the student's placement while due process proceedings are pending; procedures for students who are subject to placement in an interim alternative educational setting; requirements for unilateral placement by parent/guardians of students in private schools at public expense; mediation; due process hearings; state-level appeals; civil action; attorney's fees, and the state's complaint procedure. *(20 USC 1415(d)(2); 34 CFR 300.504)*

(6/99 3/03) 3/05

SEARCH AND SEIZURE

(replaces BP 8195)

BP 5145.12

As necessary to protect the health, safety and welfare of students and staff, school officials may search students, their property and/or district property under their control, and may seize illegal, unsafe and prohibited items. The Governing Board requires that discretion, good judgment and common sense be exercised in all cases of search and seizure.

Individual Searches

School officials may search individual students, their property and district property under their control, when there is a reasonable suspicion that the search will uncover evidence that the student is violating the law, Board policy, administrative regulation, or other rules of the district or the school.

Employees shall not conduct strip searches or body cavity searches of any student. (Education Code 49050)

Searches of individual students shall be conducted in the presence of at least two district employees.

The principal or designee shall notify the parent/guardian of a student subjected to an individualized search as soon as possible after the search.

Student Lockers/Desks

The principal or designee may conduct a general inspection of school properties that are within the control of students, such as lockers and desks, on a regular, announced basis, with students standing by their assigned lockers or desks. Any items contained in a locker or desk shall be considered to be the property of the student to whom the locker or desk was assigned.

Because lockers and desks are under the joint control of the student and the district, school officials shall have the right and ability to open and inspect any school locker or desk without student permission or prior notice when they have reasonable suspicion that the search will uncover evidence of illegal possessions or activities or when odors, smoke, fire and/or other threats to health, welfare or safety emanate from the locker or desk.

Use of Metal Detectors/Weapons Detection Systems

The Board believes that the presence of weapons in the schools threatens the district's ability to provide the safe and orderly learning environment to which district students and staff are entitled. The Board also believes that metal detector searches offer a reasonable means to keep weapons out of the schools and mitigate the fears of students and staff.

The Superintendent or designee shall establish procedures that ensure that metal detector searches are conducted in a consistent manner that minimizes or eliminates arbitrary and capricious enforcement by school officials.

Use of Drug-Detection Dogs

In an effort to keep the schools free of drugs, the district may use specially trained nonaggressive dogs to sniff out and alert staff to the presence of substances prohibited by law or Board policy. The dogs may sniff the air around lockers, desks, or vehicles on district property or at district-sponsored events as long as they are not

(replaces BP 8195)

SEARCH AND SEIZURE, continued

BP 5145.12

allowed to sniff within the close proximity of any students.

Legal Reference:

EDUCATION CODE

32280-32288 School safety plans

35160 Authority of governing boards

35160.1 Broad authority of school districts

49050-49051 Searches by school employees

49330-49334 Injurious objects

PENAL CODE

626.9 Firearms

626.10 Dirks, daggers, knives or razor; bringing into or possession of upon or within public school ground; exception

COURT DECISIONS

B.C. v. Plumas, (9th Cir. 1999) 192 F.3d 1260

O'Connor v. Ortega, (1987) 107 S.Ct. 1492

New Jersey v. T.L.O., (1985) 469 U.S. 325

Horton v. Goose Creek Independent School District, (5th Cir. 1982) 690 F.2d 470

Zamora v. Pomeroy, (10th Cir. 1981) 639 F.2d 662

ATTORNEY GENERAL OPINIONS

83 Ops.Cal.Atty.Gen. 257 (2000)

75 Ops.Cal.Atty.Gen. 155 (1992)

Management Resources:

WEB SITES

California Attorney General's Office: <http://caag.state.ca.us>

CDE, Safe Schools and Violence Prevention Office: <http://www.cde.ca.gov/spbranch/safety>

(6/97 3/00) 3/01

SEARCH AND SEIZURE

(replaces AR 8195(a) 1b)

AR 5145.12

Use of Metal Detectors/Weapons Detection Systems

The following procedures shall be followed when making metal detector scans:

1. Before walk-through, students shall be asked to empty their pockets of metallic objects.
2. If an initial activation occurs, students shall be asked to remove other metallic objects they may be wearing (e.g., belt and jewelry) and to walk through a second time.
3. If a second activation occurs, a hand-held metal detector shall be used.
4. If the activation is not eliminated or explained, staff shall escort the student to a private area.
5. In the private area, an expanded search shall be conducted by an administrator or police officer of the same gender as the student, in the presence of another district employee.
6. The search shall be limited to the detection of weapons.

Use of Drug-Detection Dogs

Drug-detection dogs shall not be used in rooms occupied by persons except for demonstration purposes, with the handler present. When used for demonstration purposes, the dog shall be separated from the students and not allowed to sniff any individual.

Only the dog's official handler shall determine what constitutes an alert by the dog. If the dog alerts on a particular item or place, the student having the use of that item or place, or responsibility for it, shall be called to witness the search. If a dog alerts on a locked vehicle, the student who brought the vehicle onto district property shall be asked to unlock it for inspection.

Notifications

At the beginning of each school year and whenever students are assigned lockers, desks or other district property, the Superintendent or designee shall inform students and parents/guardians of the possibility of random searches of students, their belongings and district properties under their control.

Upon enrollment and at the beginning of each school year, students and parents/guardians shall receive notice that the district uses metal detector scans as part of its program to promote safety and deter the presence of weapons.

(3/93 3/00) 3/01

Current (replaced w/ BP & AR 5145.12)

ADMINISTRATIVE REGULATION

8195(a)

SEARCH AND SEIZURE - STRIP SEARCH

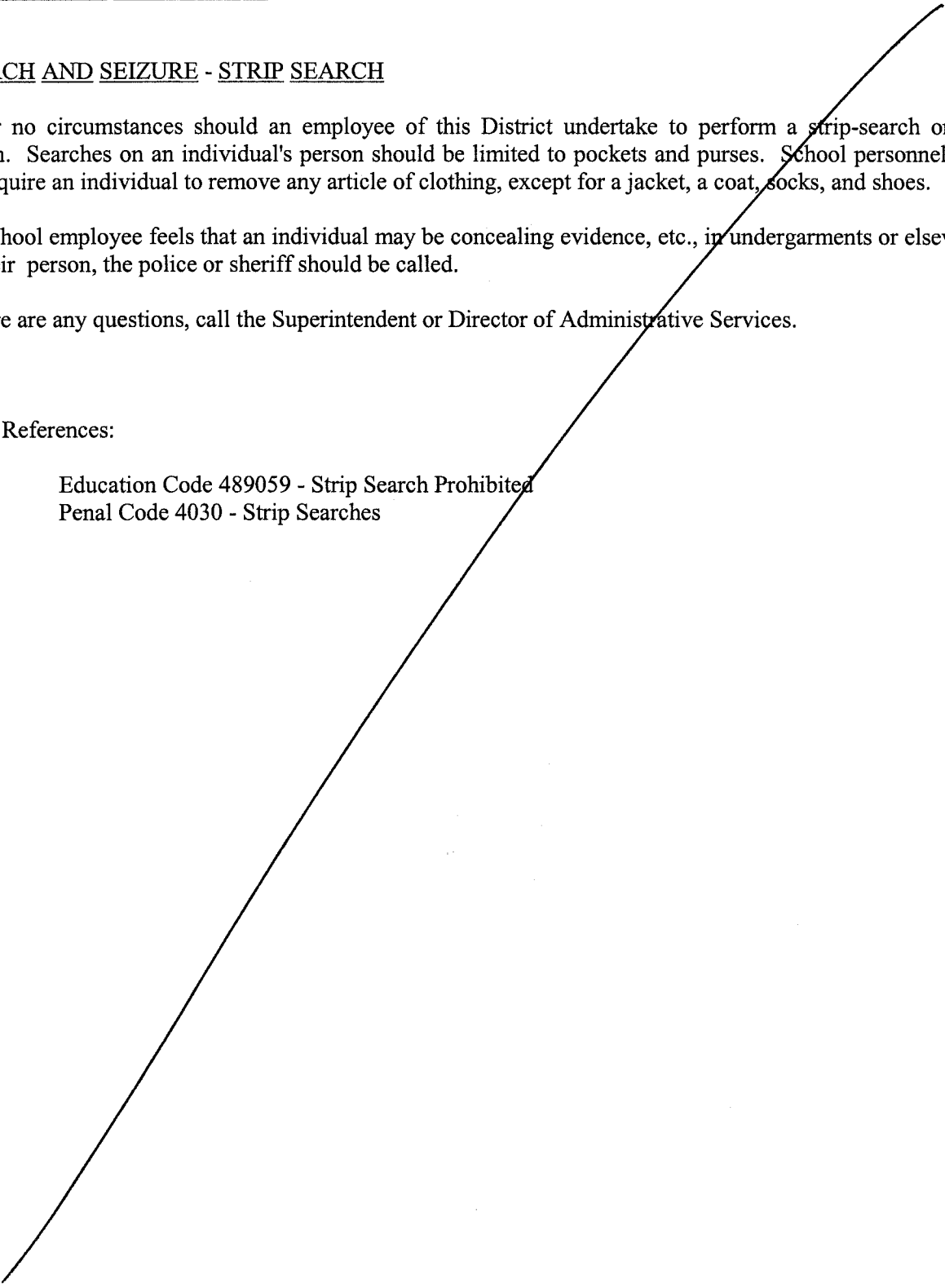
Under no circumstances should an employee of this District undertake to perform a strip-search on any person. Searches on an individual's person should be limited to pockets and purses. School personnel shall not require an individual to remove any article of clothing, except for a jacket, a coat, socks, and shoes.

If a school employee feels that an individual may be concealing evidence, etc., in undergarments or elsewhere on their person, the police or sheriff should be called.

If there are any questions, call the Superintendent or Director of Administrative Services.

Legal References:

- Education Code 489059 - Strip Search Prohibited
- Penal Code 4030 - Strip Searches



ADMINISTRATIVE REGULATION

8195(b)

SEARCH AND SEIZURE - METAL DETECTORS

Designated school officials have the right to use reasonable application of metal detectors to deter weapons in schools. (State Attorney General's Opinion No. 92-201). The decision to search with a metal detector will be made by the principal or assistant principal in accordance with District policy.

The following procedures will be employed in order to safeguard the minimal intrusion of privacy:

The person will be advised of the use of metal detectors in school facilities and during school functions.

The designated school official will request the person to empty his/her pockets and belongings of all metal objects, prior to having the metal detector scan.

The use of a hand held metal detector will be used to determine if there are other metal objects on the individual.

If the metal detector is activated and cannot be explained, the scope of the search may be expanded by calling the police or sheriff's department to conduct a pat down search.

All designated officials will be inserviced in the use of hand held metal detectors and the Attorney General's opinion.

Legal References

- 1992 State Attorney General's Opinion (92-201)
- 1985 New Jersey vs. T.L.O. - U.S. Supreme Court
- 1968 Terry vs. Ohio - U.S. Supreme Court
- Education Code 35294 - Safe Schools
- Education Code 49331 - Removal of Injurious Objects
- Education Code 35160 - Authority of Governing Board
- 1990 California Appellate 3 D 1572, Inre, Alexander B.