



BOARD OF EDUCATION REGULAR MEETING

October 4, 2007

5:30 p.m. – Public Session

Public Comment to Precede Action Sessions

Closed Session to Commence following Action Sessions

***Location: Colton JUSD Student Services Center
Board Room
851 South Mt. Vernon Avenue
Colton, California***

AGENDA

I. CALL TO ORDER

Roll Call

- Mr. Frank A. Ibarra (President) _____
- Mr. Kent Taylor (Vice President) _____
- Mrs. Marge Mendoza-Ware (Clerk) _____
- Mr. Mel Albiso _____
- Mr. Robert D. Armenta, Jr. _____
- Mr. Mark Hoover _____
- Mr. David R. Zamora _____

- Mr. James A. Downs _____
- Mr. Casey Cridelich _____
- Mr. Jerry Almendarez _____
- Mrs. Yolanda Cabrera _____
- Mr. Rick Dischinger _____
- Dr. Diane D'Agostino _____
- Mrs. Bertha Arreguín _____
- Mrs. Alice Grundman _____
- Mr. Roger Kowalski _____
- Mrs. Ingrid Munsterman _____
- Mrs. Julia Nichols _____
- Ms. Sosan Schaller _____
- Mr. Michael Townsend _____
- Ms. Katie Orloff _____
- Mrs. Chris Estrada _____

II. PUBLIC SESSION 5:30 p.m. Renewal of the Pledge of Allegiance

Announcement Regarding Public Comment for Closed Session, Agendized Action Items and Non-Agendized Items (Gov. Code 54954.3[a])

Board President clarifies the process regarding public comment and requests that the appropriate "Public Comment Card" be filled out *completely*. At the appropriate time during the Hearing Session, each speaker will be invited to the podium and should begin by stating his or her name and residing city. *No more than three minutes will be allotted to any speaker and no more than fifteen minutes per subject unless authorized by the Board President* (BP 1245).

Blue card—Specific Closed Session, Agendized Consent, Action or Study and Information Item: Please list the specific agenda item number and subject

White card—Non-Agendized Items: Please list topic / subject

III. HEARING SESSION / PUBLIC SESSION

1. Student Reports—Bloomington High School
2. Employee Recognition Program (September)
3. Building Success Through Communication and Team Work
(Superintendent James Downs, Assistant Superintendent Rick Dischinger)
4. Public Comment: Specific Closed Session Items
(blue card; list agenda item # and subject)
5. Public Comment: Specific Agendized Consent & Action Items
(blue card; list agenda item # and subject)
6. Public Comment: Non-Agendized Items or Other Subjects
(white card; list topic)

IV. ACTION SESSION

A. Consent Items

The following Consent Items are expected to be routine and non-controversial. They will be acted upon by the Board of Education at one time unless a Board Member, a staff member, or a member of the public requests that an item be held for discussion or deferred for separate action.

On motion of Board Member _____ and _____, the Board approved Consent Items #A-1 through #A-11.

1. Approval of Minutes (September 20, 2007)
2. Approval of Student Field Trips
3. Approval of Consultants for Assembly Presentations
4. Approval of Consultants for Staff Development

5. Approval of Bloomington High School's Homecoming Dance (October 27, 2007; Castle Park, Riverside)
6. Approval of Bloomington High School's Junior/Senior Prom (April 26, 2008, Santa Anita Race Track Grounds, Chandelier Room)
7. Approval for District Participation in the San Bernardino County Schools Honor Music Groups and Choral Clinics (2007-08)
8. Approval of School Instructional Time and Staff Development Reform Program for Wilson Elementary School (2007-08)
9. Acceptance of Gifts
10. Authorization for the Superintendent or the Assistant Superintendent of Business to Enter into Agreements with Colleges and Universities for Student Teaching and/or Internships (California State Polytechnic University, Pomona, Beginning Oct. 2007)
11. Approval of Unpaid Leave of Absence for Certificated Employee (EIN #3241)

B. Deferred Item(s)

C. Action Items

12. Approval of Personnel Employment
13. Approval of Contracts for District Assistant Superintendents: Assistant Superintendent, Curriculum and Instruction; Assistant Superintendent, Student Services (September 20, 2007 to June 30, 2009)
14. Amendment of Contracts for District Assistant Superintendents: Assistant Superintendent, Human Resources; Assistant Superintendent, Business Services (September 20, 2007 to June 30, 2009)
15. Approval of Conference Attendance
16. Approval of Purchase Orders
17. Approval of Disbursements
18. Approval of the First Apportionment for the 2006-07 School Site Discretionary Block Grant for Crestmore Elementary School
19. Approval of Agreement for an Extension of Time for Use of Facilities at Grand Terrace Elementary with Calvary, the Brook (October 2007 through December 2008)
20. Approval of Agreement with HMC Architects for Architectural Services for the Installation of a Portable Classroom at Slover Mountain High School

21. Award of Bid 07-10: Grant Elementary School Portable Classroom Installation and Site Work (2007-08) (**Sturgeon Construction Company dba SCC*)
22. Award of Bid 07-11: Chain Link Fencing Project at Lewis and CHS (2007-08) (*Westbrook Fence Co.*)
23. Award of Bid 07-12: Wrought Iron Fencing Project at Rogers Elementary, BMS, and THMS (2007-08) (*Harris Steel Fence Co., Inc.*)
24. Award of Bid 07-13: Fire Damage—Rogers Elementary School (2007-08)
25. Adoption of Amended Resolution 07-14 for Approval of Delegation of Authority to Sign Change Orders for Construction Projects for the 2007-08 Fiscal Year
26. Adoption of Resolution 07-19, *Uniform Public Construction Cost Accounting Procedures* (until revoked)
27. Ratification of Change Orders Approved by Staff Since July 1, 2007 for Smith and Rogers Elementary Schools' Modernization Projects
28. Ratification of Change Orders Approved by Staff Since July 1, 2007 for Bloomington High School's Modernization Project
29. Ratification of Change Orders Approved by Staff Since July 1, 2007 for the Colton High School's Modernization Projects
30. Ratification of Change Orders Approved by Staff Since July 1, 2007 for the Colton High School Home Economics "Building R" Termite Damage Modernization Project
31. Approval of Budget Revision for the High Priority School Grant (HPSG) for Colton High School (2007-08)
32. Amendment by Substitution and Adoption of New Board Policy and Administrative Regulation (*Human Resources*)
 - BP 4112.2 Certification (replaces 6510)
 - AR 4112.2 Certification (new)

V. STUDY, INFORMATION & REVIEW SESSION

1. Personnel -- Resignations
2. FMLA Leave for Certificated Employees (EINs 2648, 553, 6517, 6169)
3. Quarterly Uniform Complaint Report Summary (July through September, 2007) (Williams Settlement Legislation)
4. Consolidated Expenditure Report

5. First Reading: Adoption of New Board Policy and Administrative Regulation
 BP 3311 Informal Bidding (new)
 AR 3311 Informal Bidding (new)
6. Superintendent's Communiqué
7. ACE Representative
8. CSEA Representative
9. MAC Representative
10. ROP Board Members
11. Correspondence

VI. CLOSED SESSION Following action items: Board Room, Student Services Center, 851 So. Mt. Vernon Ave., Colton, California (Government Code 54950 et seq.)

1. Student Discipline

2. Personnel

- ♦ Public Employee: Discipline / Dismissal / Release / Reassignment (Gov. Code 54957)
- ♦ Public Employee: Assistant Superintendents' Contracts
- ♦ Public Employee: Employment / Assignment:
 Title: Elementary Principal

3. Inter-District Transfer -- Appeal

4. Conference with Real Property Negotiator (Gov. Code 54956.8)

Property: APNs 1167-151-37; 1167-151-32, 33, 34; 1167-151-31, 43, 44;
 1167-151-35, 36, 38, 39; 1164-151-65, 01, 02; 1167-151-45;
 1167-151-59, 58, 60

District Negotiators: James Downs, Casey Cridelich, Alice Grundman,
Under Negotiation: Relocation Issues

5. Conference with Labor Negotiator

Agency: Jerry Almendarez Assistant Superintendent, Human Resources
 Ingrid Munsterman, Director, Human Resources

Employee Organizations: Association of Colton Educators (ACE)
 California School Employees' Assoc. (CSEA)
 Management Association of Colton (MAC)

VII. PUBLIC SESSION -- ACTION REPORTED FROM CLOSED SESSION

VIII. ADJOURNMENT

BOARD AGENDA

**REGULAR MEETING
October 4, 2007**

CONSENT ITEM

TO: Board of Education

PRESENTED BY: James A. Downs, Superintendent

SUBJECT:: Approval of Minutes (September 20, 2007)

GOALS: Student Performance, Personnel Development, Facilities/Support Services, Budget Planning, School Safety & Attendance, Community Relations, & Parent Involvement

RECOMMENDATION: That the Board approve the minutes of the Regular Board of Education Meeting held on September 20, 2007 as presented.

A-1

BOARD OF EDUCATION
Minutes

DRAFT

Regular Meeting
September 20, 2007
5:36 p.m.

The Board of Education of the Colton Joint Unified School District met in Regular Session on Thursday, September 20, 2007, 5:36 p.m. in the Board Room at the CJUSD Student Services Center, 851 So. Mt. Vernon Avenue, Colton, California.

Trustees Present

Mr. Frank A. Ibarra	President
Mr. Kent Taylor	Vice President
Mrs. Mel Albiso	
Mr. Robert D. Armenta, Jr.	
Mr. Mark Hoover	
Mr. David Zamora	

Trustee Absent

Mrs. Marge Mendoza-Ware Clerk (Excused)

Staff Members Present

Mr. James A. Downs	Mrs. Alice Grundman
Mr. Casey Cridelich	Mr. Roger Kowalski
Mr. Jerry Almendarez	Mrs. Ingrid Munsterman
Mrs. Yolanda Cabrera	Mrs. Julia Nichols
Mr. Rick Dischinger	Mr. Michael Townsend
Dr. Diane D'Agostino	Ms. Katie Orloff
Mrs. Bertha Arreguin	Mrs. Chris Estrada

Call to Order: Board President Ibarra called the meeting to order at 5:30 p.m. Board member Hoover led in the Renewal of the Pledge of Allegiance to the Flag of the United States of America.

Hearing Session

1. Colton High School ASB representatives, President Samantha Beltran and Vice President Sara Ordaz, reported on the school registration process, club rush, freshman BBQ, and first home game activities. Upcoming events: ASB retreat, annual "Little Miss Yellowjacket" competition, homecoming-week activities, and annual blood and can-food drives. They presented members with a sample of "Colton Pride" and Board members expressed their gratitude and commended them for their presentation.
2. AB 1802: Secondary Supplemental Counseling Services Update: Pupil Personnel Services Director Diane D'Agostino, Ed.D., provided an overview of the components of AB 1802, which provides counseling services for at-risk students in grades 7-12. She introduced counselors Patricia Kelley (THMS) and Sharon Halter-Day (CHS) who shared information and procedures utilized at each of their respective grade levels. Dr. D'Agostino shared the many benefits, resulting in improved test scores. Staff will meet with all counselors in October to develop a plan to ensure that all students will have parent-student-counselor conferences annually. During 2007-08, staff will work with the IT Department to develop an efficient tracking system.

Board member Albiso thanked the staff for their presentation and requested that a more comprehensive report be provided in the near future that includes the number of English Language learners that are being serviced, the number of bilingual counselors, and a plan to identify and prioritize target groups relative to AS 1802 to ensure that services are provided to them as well as students at all levels. Upon inquiry by Board member Taylor, Dr. D'Agostino responded that there are a total of 43 counselors: 4 at each middle school, 2 at each alternative school, CHS (14) and BHS (13), and stated that every student and counselor session is documented. Board member Hoover commended the staff for their diligent work in providing services and improving the student-counselor ratio. Board President Ibarra commented on the increased services provided to students and parents, and thanked the staff for their report.

DRAFT

3. Public Input—Closed Session Items: None
4. Public Input: Specific Agendized Item
 - a. Hearing Session Item #2: AB 1802: Secondary Supplemental Counseling Services Update: Gil Navarro, Education Advocate, shared his observations of the District's implementation plan regarding AB 1802 and offered the following suggestions: review grades 8 and 11, and (2) add "discipline" to the criteria for identifying students. He voiced his opinion that "additional counselors" may not be the answer to resolving the issues.
5. Public Input: Non-Agendized Items
 - a. Pat Haro, Bloomington resident, parent and GATE-program representative, invited Board members to the GATE family dinner at Bloomington Middle School on Saturday, October 22 at 4:00 p.m. The event will focus on program overview and workshops. Mr. Armenta thanked her for her update and information regarding her daughter.
 - b. Rosa Gomez, from the County of San Bernardino Department of Behavioral Health, Children, Youth, and Family Program, provided an overview of the behavioral health programs and services that are provided. She stressed the importance of parent participation by attending meetings to voice needs. She thanked the Board and the Administration for their support and looks forward to continued collaborative efforts with the District. Board member Albiso thanked her for the information and credited the agency with student recovery associated with The Phoenix Project in San Bernardino. As requested, the one-page fact sheet summarizing the services will be distributed to the schools. Board President Ibarra thanked her for the information.
 - c. Gil Navarro, Education Advocate, stated that he and Rosa Gomez plan to attend the next DELAC meeting to inform parents and staff of the services that are available. He suggested that the Superintendent notify principals and staff members that they can request a copy of the one-page flyer from the Department of Behavioral Health regarding "accessing services for children and youth."

Consent Items (A-1 through A-8)	#20	On a motion by Mr. Taylor, seconded by Mr. Hoover and carried on a 6-0 vote (Mendoza-Ware absent), the Board approved Consent Items #B-1 through #B-8 as presented.
Minutes (9-6-07)	#20.1	The Board approved the Minutes of the Regular Board of Education Meeting held on September 6, 2007 as presented.
Field Trips	#20.2	The Board approved the field trips as listed and authorized the expenditure of funds: BHS (10/5-7/07, F,S,S) To Teresita Pines Lions Camp in Wrightwood to attend <i>Peer Leader Camp</i> and gain skills to work with peers from various backgrounds. Twenty-four (24) students (grades 9-12) and two (2) certificated staff members will attend for a cost of \$3,100, to be paid from Small Learning Communities Grant funds. Birney (10/12/07, F) To Colonial Chesterfield at Riley's Farm in Oak Glen for a reenactment of the Revolutionary War. Sixty (60) students (grade 5), two (2) certificated staff members, and four (4) other adults will attend for a cost of \$868, to be paid from High Priority School Grant Program funds.

BMS (10/13/07, Sat) To Cal State University, Los Angeles, where GATE students will attend the Sally Ride Science Festival: *Reach for the Stars*, to promote girls into science and math careers. Twelve (12) students (grades 7-8), and two (2) certificated staff members will attend for a cost of \$388, to be paid by donations.

Birney (11/9/07, F) To Colonial Chesterfield at Riley's Farm in Oak Glen for a reenactment of the Revolutionary War era. Sixty (60) students (grade 5), two (2) certificated staff members, and four (4) other adults will attend for a cost of \$868, to be paid from High Priority School Grant Program funds.

Consultants
• Assemblies & Programs

#20.3

The Board approved the assemblies and programs to be presented at District schools as listed and authorized the expenditure of funds:

Smith (2007-08, 6 days TBD) Riverside City College Dance Touring Ensemble will present *What is Dance* and encourage student participation in dance demonstrations and lectures for a cost of \$1,000, to be paid from Art & Music Grant funds. (K-6)

Smith (2007-08, 18 days TBD) Dance Consultant Denise Donovan of Colton will provide *Dance Workshops* so teachers and students can learn dance strategies, participate in workshops, assemblies and lectures for a cost of \$3,400, to be paid from Art & Music Grant funds. (K-6)

Birney (10/23/07) Representatives from the Orange County Performing Arts Center of Costa Mesa will teach students the importance of a healthy, drug-free lifestyle through inspirational storytelling for a cost of \$725, to be paid from High Priority School Grant Program funds. (K-6)

Wilson (10/23 & 24/07, 6/3 & 4/08) Representatives from Meet the Masters of San Clemente will introduce students to various master artists and complete classroom art projects based on the artist's style, for a cost of \$2,422, to be paid from Art & Music Grant funds. (K-6)

Crestmore (10/24/07) Representatives from Perfection on Wheels of La Jolla will present a *Red Ribbon Week* assembly to emphasize the importance of making smart choices, for a cost of \$1,297, to be paid by donations. (K-6)

Consultants
• Staff Development

#20.4

The Board approved the consultants to present at the District schools listed and authorized the expenditure of funds:

BMS & Crestmore (2007-08 TBD): Representatives from Professional Tutors of America of Brea will provide tutoring services for neglected and delinquent students living at Terra Manor Girls' Home who attend the Colton JUSD, for a cost of \$4,000, to be paid from Title 1, Neglected & Delinquent funds. (K-8)

Language Support Services (9/28, 10/15/07 & 1/22/08): Representatives from the UCLA Graduate School of Education & Information Services of Los Angeles will prepare teachers of English learners on how to link language instruction using the California State Board adopted Houghton Mifflin Reading program, for a cost of \$11,250, to be paid from Title III funds.

Language Support Services (10/8/07): Rosetta Stone from Training the Trainers of Harrisonburg will train staff on the *Rosetta Stone Computer Program* tailored to English learners, and provides student practice in listening, speaking, reading and writing, for a cost of \$2,000, to be paid from Economic Impact Aid (EIA) funds.

Grimes (2007-08, 20 days TBD): Representatives from the San Bernardino County Superintendent of Schools Office will provide *Dual Immersion Coaching, Consulting & Professional Development* and assist with planning, implementing, monitoring and staff development, for a cost of \$19,000, to be paid from Title III funds.

Lincoln Elem. School Application #20.5
• *Inside the Outdoors Foundation*
• Outdoor Science Program
• 2007-08

The Board approved Lincoln School's application for the *Inside the Outdoors Foundation* grant to participate in the outdoor science program during the 2007-08 school year as presented, at no cost to the District. Field trips will be utilized as a reinforcement/ culmination activity in all science standards applicable.

Acceptance of Gifts #20.6

The Board accepted the gifts from donors as presented:

CMS **Juvenile Diabetes Research (New York, NY)**
Monetary gift: \$424.24 (P.E. dept.)

Grant **Grant Booster Club (Colton, CA)**
Monetary gift: \$5,104.60 (benches & tables)

Rogers **Marie Fangonil at Edison International (Colton, CA)**
Monetary gift: \$60 (school beautification)

Notice of Completion (Bid 06-15) #20.7
• HVAC Equipment Upgrade (4 sites)
• Grand Terrace, Wilson, CMS, BHS
• *Arrowhead Mechanical, Inc.*

The Board authorized the filing of a *Notice of Completion* regarding Bid 06-15: HVAC equipment upgrade project at four (4) sites: Grand Terrace, Wilson, CMS and BHS completed by *Arrowhead Mechanical, Inc.*

Notice of Completion (Bid 07-03) #20.8
• Painting Project (8 sites)
• Birney, Grant, Lincoln, Wilson, Zimm., BMS, CMS, Washington
• *Painting and Décor LTD*

The Board authorized the filing of a *Notice of Completion* regarding Bid 07-03: Painting project at eight (8) sites: Birney, Grant, Lincoln, Wilson, Zimmerman, BMS, CMS and Washington completed by *Painting and Décor LTD*.

Action Items #21
(C-9 through C-28)
• Deferred (3)
• Withdrawn (1)

On a motion by Mr. Albiso, seconded by Mr. Taylor and carried on a 6-0 vote (Mendoza-Ware absent), the Board approved action items C-9 through C-28 as presented, with the exception of *item C-12, C-13 and C-26 which were deferred for separate action.*

Personnel Employment #21.1 (C-9) The Board approved employment of personnel as presented.

Certificated

Regular Staff

Brandon, Bridget
Brower, Kirt
Gordon, Steven
Pena, Bertha
Willis, Thomas

Science teacher - CMS
P.E. teacher - THMS
Language Arts teacher - CMS
Spanish teacher - CHS
Science teacher - CHS

Substitute Teachers

Baxa, Ellees
Clay, Christy
Friday-Beeman, Cindy
Gonzalez, Patricia
Mendoza, Cynthia

Morales, Clarita
Orta-Perez, Angel
Parisi, Nicholas
Soriano, Maybelle
Vega, Lorissa

Classified

Regular Staff

Alvarez, Lina C.
Barcnas, Roberto
Garcia, Madeline
Ornelas-Sainz, Lorena
Pinson, Holly M.

D.I.S. Tutor - PPS
Custodian - Zimmerman
Office Assistant II - CHS
Language Assistant - BMS
Nutrition Services Worker I - CMS

Substitute

Ruiz, Irma

Substitute Noon Playground Aide - Lincoln

Employment / Assignment of Teacher Under Calif. Commission on Teacher Credentialing Variable-Term Waiver Auth. (1 Speech Therapist, 2007-08) #21.2 (C-10) The Board approved the employment and assignment of the certificated staff member listed in the identified position utilizing a California Commission on Teacher Credentialing Variable-Term Waiver authorization as presented, in accordance with Title 5, Section 80122(j).

Nicole Massey Speech Therapist – PPS (Grades K-12)

Contract w/ PediaStaff for Speech Therapists Services #21.3 (C-11) The Board approved the contract with PediaStaff for speech therapist services during the 2007-08 school year as presented; all costs will be paid from General funds—Special Education funding. The complete contract is on file in the Business Office.

- 2007-08 or Until Filled

- Per clinician on loan to the District: \$55-\$65 per hour plus travel expenses (approx. \$12,000 per month). If a particular clinician on-loan is hired, the placement charge would be \$5,000 each after 13 months of service.

- For clinicians that have not worked in the District for 13 months, the placement charge would be \$10,000 for the first placement and \$7,500 each thereafter. The District would determine whether or not to retain this person.

Deferred
Assistant Superintendents' Amended Contracts

- Business
- Human Resources

(C-12) DEFERRED

Deferred
Assistant Superintendents' Contracts

- Curriculum & Instruction
- Student Services

(C-13) DEFERRED

Conference Attendance	#21.4	(C-14) The Board approved conference attendance as presented, with all necessary expenses to be paid from funds indicated.
		Ignacio Cabrera - BHS Principal Scott Boggs Asst. Principal John Bunce Daniel Smith Denise Tschida Teachers David Crane - RHMS Jeremiah Lack Teachers
		California State Summit; PLC At Work October 3-6, 2007 Anaheim, CA SBCP funds: \$1,961.47 SLC funds: \$7,383.46 ----- (cont.) Julia Nichols - Dist. Office Dir., Curri. & Inst. (7-12)
		Delores Curry - BHS Counselor
		American School Counselor Assn. Conference & Planning Meeting October 5-7, 2007 Atlanta, GA (No Cost to the District)
		Alice Grundman - SSC Facilities Director
		CASH Fall Conference (Coalition for Adequate Student Housing) October 9-10, 2007 Costa Mesa, CA General funds: \$883.83
		Jennifer Jaime - Smith Principal Kim Bliss Asst. Principal Christine Benavente Maria Jasso Amy Moen Teachers Heather Dominguez Curriculum Prog. Specialist
		HOPE Foundation International Conf: <i>Failure Is Not An Option</i> October 22-26, 2007 Denver, CO Title I funds: \$5,534.39 AB 466 funds: \$5,534.34 (reimbursable)
		Kristine Barthalomew - Rogers Teacher Teri Sunderland Curriculum Prog. Specialist
		2007 Western Renaissance Trng Symposium October 25-27, 2007 Sacramento, CA 95815 Title I funds: \$2,006.74
		Ignacio Cabrera - BHS Diana Carreon - Wilson Celia Gonzales - Rogers Chris Marin - CMS Principals
		Association of Mexican American Educators Conference November 1-4, 2007 Santa Maria, CA General funds: \$ 2,538.80
		Raquel P.-Gonzalez - McKinley Principal
		2007 ACSA Leadership Summit November 6-10, 2007 Santa Clara, CA Lottery funds: \$1,618.04
		Karla Sandrin - SSC Curriculum Prog. Specialist
		Fall 2007 County and District Evaluator's Meeting November 27-28, 2007 Dana Point, CA Title II funds: \$357.95

Bertha Arreguín - SSC
Dir., Lang. Support Services.

Closing the Achievement Gap for English
Learners
December 9-11, 2007
San Diego, CA
EIA funds: \$706.20

Purchase Orders #21.5 (C-15) The Board approved purchase orders issued as presented. All pertinent information is on file in the Business Office.

Disbursements #21.6 (C-16) The Board approved payment of disbursements as summarized and listed. All pertinent information is on file in the Business Office.

Batch #0282 through Batch #0361 **\$3,809,077.64**

Financial Statements: #21.7 (C-17) The Board approved the District's financial statements for each fund, the 2006-07 unaudited actuals reports, as presented. The information is presented in the Standardized Account Code Structure (SACS), and the Board was provided with a complete copy of the report. *Excerpt:* Although the increase in the total General fund (unrestricted and restricted) is positive (\$24.2 million), the effects of the recent salary settlement and declining enrollment are projecting to begin deficit spending starting in 2009-10. As proof, the District will utilize \$7 million of the one-time June deferral in 2007-08 to keep from deficit spending. All financial statements are on file in the Business Office. (Education Code 42100)

- Unaudited Actuals
- 2006-07 Reports

Add'l Reimbursement of School Developer Fees Paid to KB Homes #21.8 (C-18) The Board approved the reimbursement of school developer fees in the amount of \$14,704.20, to KB Homes for certain lots located within the *Community Facilities District No. 3, due to an track map number that was omitted from the original documents submitted, to be refunded by Fund 25 Developer fees. A \$958,427.45 refund was granted at the 6-21-07 Board Meeting and the Certificates of Compliance issued are as follows:

Date Issued	COC #	Tract 17027 Lot #'s	Square Footage	Total Paid
3/21/06	305-214-34-1365	1-2, 38-39, 64-72	32,649	\$145,288.05
3/27/06	305-214-34-1371	3-9, 86-88, 10-16, 82-85	58,322	\$259,532.90
4/5/06	305-214-34-1379	17-21, 81, 22-27, 76-80	46,489	\$206,876.05
4/20/06	305-214-34-1388	37	2,959	\$ 13,167.55
5/16/06	305-214-34-1397	42-55	38,936	\$172,265.20
5/22/06	305-214-34-1400	28-33, 63, 73-75	27,222	\$112,896.50
7/20/06	305-214-34-1429	61-62, 34-35	10,652	\$ 47,401.40
		Refunded on 08/07/07	217,229	\$958,427.45
				Total Due
8/31/06	1452	Lot 36	3,501	\$ 14,704.20

Total fees paid between March 21, 2006 and August 31, 2006 = \$973,131.65.

K-3 Class Size Reduction Program

- Operations Application
- 2007-08

#21.9

(C-19) The Board approved the 2007-08 Operations Application for the K-3 Class Size Reduction Program as presented. Further, the Board certified that expected conditions will be met each year, including, but not limited to, maintenance of the correct class sizes, providing staff development for teachers in this program, maintaining data and having the implementation in the correct priority order. Application deadline is November 26, 2007 and is based upon the 2007-08 projected enrollment with a slight decline. The encroachment is projected to increase by \$1.09 million as a result of on-going increase in salary and benefits.

Year	Total CSR Classes	Total Eligible Pupils	Average No. of Pupils per Class	Unit Rate	Total Apportionment
2006-07 App	380	7229	19.02	1,024	
2006-07 Actual	392	7578	19.33	1,024	7,759,872
2007-08 App	380	7378	19.42	1,071	7,901,838

Description	2006-07 (Actuals)	2007-08 (Budget)
Expenditures	\$10,295,978	\$11,533,220
Apportionment	(7,759,872)	(7,901,838)
Flexibility Transfer	(270,000)	(270,000)
Total Encroachment	\$ 2,266,106	\$ 3,361,382

One-Year Lease Renewal Agreement w/ Williams Scotsman (Columbine Elem. School "Piggyback" Bid)

- Interim Housing (Portable Classrooms)
- CMS

#21.10

(C-20) The Board renewed the lease *agreement with Williams Scotsman, Inc., for *one year* of interim housing (portable classrooms) at Colton Middle School as presented, utilizing the Columbine Elementary School "piggyback" bid, for a cost of \$22,509.28, to be paid from Fund 25—Developer Fees. (*includes dismantle and return)

Contract Amendment No. 4 w/ WLC Architects

- Reimbursable Costs
- High School #3

#21.11

(C-21) The Board approved contract amendment No. 4 with WLC Architects for reimbursable costs in the amount of \$100,000, relative to high school #3, to be paid from Fund 21—(Bond funds; 50/50 State & bond funds). To date \$124,466.54 WLC has been spent from the reimbursable fees and there is a current remaining balance of \$60,693.46.

[Purpose: increase the reimbursable budget by \$100,000 to allow for all current contracted services to be funded and to allow for an additional \$40,100.67 set aside for future bid printing costs and other District requests. If no other reimbursable services are requested, this additional budgeted amount will not be billed.]

Skills Tutor Computer Program License—Agreement Renewal (2007-08)

- Supplemental Instruction & Tutoring Program (web based)
- Grades K-8

#21.12

(C-22) The Board renewed the Computer Program License Agreement with *Skills Tutor* (web based) to provide supplemental instruction and tutoring services for K-8 schools during the 2007-08 school year as presented, for a cost of \$49,625, to be paid from Title III funds. This program is aligned to standards and will target advanced English learners who are functioning at high basic levels: building comprehension skills, vocabulary development, math and working with key content standards. [BMS, CMS, THMS, ROHMS have utilized the program since 2005-06]

Professional Tutors of America #21.13
Contract Renewal (2007-08)

- Supplemental Ed. Services
- Birney, Grant, Lincoln, Smith, Wilson

(C-23) The Board renewed the contract with *Professional Tutors of America* to provide supplementary educational services to eligible students at program-improvement *sites during the 2007-08 school year as presented, for a cost not to exceed \$1,000 per student or a total of \$312,172 to be paid from Supplemental Educational Services Funds. (*Birney, Gant, Lincoln, Smith Wilson)

[Under the NCLB Act of 2001, the Office of Elementary and Secondary Education in the U. S. Department of Education requires a Title I school in program-improvement status for two years or more to provide supplemental educational services to eligible students based on economically disadvantaged status and low performance on the California Standards Tests in reading or mathematics. The Local Educational Agency (LEA) shall spend an amount equal to 20 percent of its Title I allocation unless a lesser amount is needed to comply to satisfy all requests for supplemental educational services.]

Contract w/ Sylvan Learning #21.14
Centers of Rialto & Redlands
(2007-08)

- Supplemental Ed. Services
- Birney, Grant, Lincoln, Smith, Wilson
- 2007-08

(C-24) The Board approved the contract with *Sylvan Learning Centers of Rialto and Redlands* to provide supplementary educational services to eligible students at program-improvement *sites during the 2007-08 school year as presented, for a cost not to exceed \$1,000 per student or a total of \$312,172 to be paid from Supplemental Educational Services Funds. (*Birney, Gant, Lincoln, Smith Wilson)

[Under the NCLB Act of 2001, the Office of Elementary and Secondary Education in the U. S. Department of Education requires a Title I school in program-improvement status for two years or more to provide supplemental educational services to eligible students based on economically disadvantaged status and low performance on the California Standards Tests in reading or mathematics. The Local Educational Agency (LEA) shall spend an amount equal to 20 percent of its Title I allocation unless a lesser amount is needed to comply to satisfy all requests for supplemental educational services.]

CRY-ROP Master Agreement #21.15
Renewal (2007-08)

- Program & Services

(C-25) The Board renewed the master agreement with CRY-ROP (Colton-Redlands-Yucaipa Regional Occupational Program) for programs and services for the 2007-08 school year as presented. A schedule of classes offered at BHS and CHS is on file, however, the classes listed below are not included on the schedule:

- CRYROP Forensic Science/CSI (replaces ~~Law Enforcement Occupations~~) has been offered at both CHS and BHS since last year. The schedule was changed so that Law Enforcement is offered first semester, and CSI is offered second semester. :
- Physical Therapy Aide (replaces ~~Sports Medicine~~)
- Medical Assistant—Front Office (replaces ~~Medical Terminology~~)

[Education Code 52300 et seq.: CRY-ROP is authorized to establish and maintain Regional Occupational Program activities at various locations within the District's pursuant to the Grants of Authority contained in the Joint Powers Agreement.]

Deferred
~~CSBA Directors at Large~~
~~American Indian and/or Black~~
• ~~Two Year Term~~

(C-26) **DEFERRED**

Amendment by Substitution & Adoption of New Board Policy (Human Resources) #21.16 (C-27) The Board amended by substitution and adopted a new Board Policy as presented. (Human Resources)
AR 4112.2 Contracts (6630.5) AR 4112.2 Contracts (6630.5)
BP 4312.1 Contracts (new) BP 4312.1 Contracts (new)

~~Deferred—Withdrawn~~ #22 (C-26) Deferred This item was *WITHDRAWN* due to lack of interest
~~CSBA Directors at Large~~
~~American Indian and/or Black~~
~~• Two-Year Term~~

Action Items—Resolutions #23 On a motion by Mr. Taylor, seconded by Mr. Armenta and carried on a (D-28 through D-31) 6-0 vote (Mendoza-Ware absent), the Board approved action items D-28, D-30 and D-31 as presented.
• Deferred (21)

Item D-29 was approved with the contingency that Resolution 07-14 be amended to include the “specific language” requested and resubmitted for ratification at the subsequent meeting.

Regarding items D-30 and D-31, Superintendent Downs will share activities scheduled at the sites relative to the Resolutions adopted.

Resolution 07-11: #23.1 (D-28) The Board adopted Resolution 07-11, *Revised 2006-07 Actual Gann Limit and the Projected 2007-08 Gann Limit* as *required, verifying that the calculations and documentation of the Gann limit for the 2006-07 and 2007-08 fiscal years are made in accordance with Article XIII-B of the California Constitution and applicable statutory law. Further, the Board declares that the appropriations in the budget for the 2006-07 and 2007-08 school years do not exceed the limitations imposed in Proposition 4. All financial statements are on file in the Business Office. (*1979 Proposition 4—GANN Amendment)

\$ 97,085,401 -- Revised 2006-07 Actual Gann Limit
\$101,305,612 -- Projected 2007-08 Gann Limit

Resolution 07-14 #23.2 (C-29) The Board adopted Resolution 07-14, *Approval of Delegation of Authority to Sign Change Orders for Construction Projects for the 2007-08 Fiscal Year*, specifically, the delegation of authority to James A. Downs, Superintendent and Casey Cridelich, Assistant Superintendent, Business Services, to sign change orders to the extent of the lesser of \$80,000 or 10 percent of the original contract price for all District construction projects during the 2007-08 fiscal year as in accordance with Education Code 35161.
(Approved w/ contingency)

Delegation of Authority to Sign Change Orders for Construction Projects (2007-08)
(Supt. & Asst. Supt, Business)

Note: Item D-29 was approved with the contingency that Resolution 07-14 be amended to include the “specific language” requested and resubmitted for ratification at the subsequent meeting.

- Resolution: #23.3 (D-30) The Board adopted the Resolution, *Hispanic Heritage Month, September 15 through October 15, 2007*, to recognize Hispanic contributions, past and present, and to encourage staff, students, parents, and the community to commemorate this occasion with appropriate educational activities.
Hispanic Heritage Month
(Sept. 15 -- Oct. 15, 2007)
- Resolution #23.4 (D-31) The Board adopted the Resolution, *Red Ribbon Week, October 23-31, 2007* to encourage staff, students, parents, and the community to participate in drug prevention and educational activities, making a visible statement that the District is firmly committed to a drug-free, alcohol-free, and abuse-free lifestyle.
Red Ribbon Week
(Oct. 23-31, 2007)

Study, Information and Review Session / Public Comment

1. Personnel -- Resignations
2. FMLA Leave for Certificated Employee (EIN 6216)
3. Proposed Amendment by Substitution and Adoption of New Board Policy and Administrative Regulations (*Human Resources*) Will be submitted for action.
BP 4112.2 Certification (replaces 6510)
AR 4112.2 Certification (new)
4. Change Orders Approved Regarding the Gerald A. Smith and Paul J. Rogers Elementary Schools Modernization Projects (Distributed)
5. Change Orders Approved on the Colton High School Home Economics "Building R" Termite Damage Modernization Project (Distributed)
6. Change Orders Approved Since the May 11, 2007 Board Meeting Regarding the Colton High School Modernization Project (Distributed)
7. Change Orders Approved Since the Board Meeting on December 7, 2006 Regarding the Bloomington High School Modernization Project (Distributed)
8. Year-End Associated Student Body (ASB) Financial Reports for Bloomington and Colton High Schools (2006-07) (Distributed) Note: Elementary and Middle School reports were presented at the 8-16-07 Board Meeting
9. Superintendent's Communiqué: Superintendent Downs distributed a copy of the recent newspaper articles and the proposed agenda for the special joint-discussion-session with the Grand Terrace City Council on September 25th at 6:00 p.m. in the Board Room.
10. ACE President Ken Johnson stated that union representatives look forward to participating in the strategic planning process, shared concerns regarding the negative impact on District teachers relative to the reauthorization of NCLB, and asked the Board and Administration to oppose this action and contact legislators.
11. CSEA – no report

12. MAC representative Diana Herington shared upcoming fundraising activities to benefit the APPLE Scholarship Foundation: Oct 1st at Zendejas Restaurant in Colton and the annual golf tournament (Location TBA). She stated that the *Walk for the Cure* event, sponsored by the Juvenile Diabetes Foundation, will be held on Sept. 29th at the Guasti Regional Park in Rancho Cucamonga.
13. ROP – no report
14. Comments / Requests from Board Members

David Zamora commented on the “Positive Image Menu” and commended staff for the creative way of showcasing the District and services provided. He announced that the Police Activities League will hold its annual gold tournament on October 19th to support the numerous athletic events and activities for at-risk youth.

Kent Taylor commented on his recent visits to Colton, Bloomington, and Ruth O. Harris Middle, and Rogers Elementary Schools and thanked the staff for their diligent work.

Mark Hoover thanked the counselors for attending tonight and for their hard work.

Robert Armenta thanked District administrators for attending the “empowerment” luncheon today and for supporting student attendance at the Young Women’s Conference next month that provides information to high school females so they can make wise and responsible health choices.

Mel Albiso stated that he recently joined the Lewis School PTA and was appreciative of student Yvette Robes’ personal invitation. He commended the front-office staff for their welcoming and courteous demeanor.

Frank Ibarra thanked teachers and staff for sending emails regarding events and activities and encouraged them to continue to do so.

Closed Session

- Personnel
- Real Property Issues
- Existing / Anticipated Litigation
- Labor Negotiators

At 6:55 p.m., Board President Ibarra announced that the Board would recess to Closed Session to discuss agendized items.

Reconvened

- Closed Session Items Reported

The Board meeting reconvened at 8:10 p.m. and Board President Ibarra reported on action taken in Closed Session:

Claim Accepted #24
(Closed Session)
(No. G2007-01)

On a motion by Mr. Albiso, seconded by Mr. Hoover and carried on a 6-0 vote (Mendoza-Ware absent), the Board accepted claim number G2007-01 as presented.

Administrative Appointment #25
(Closed Session)
• Director III, Curriculum & Inst. (K-6)
(*Mollie Gainey-Stanley*)

On a motion by Mr. Taylor, seconded by Mr. Armenta and carried on a 6-0 vote (Mendoza-Ware absent), the Board appointed the administrator listed:

Mollie Gainey-Stanley, Director III, Curriculum & Instruction (K-6)

~~Deferred—No Action Taken~~ #26
~~Assistant Superintendents’~~
~~Amended Contracts~~
~~• Business~~
~~• Human Resources~~

~~(C-12) Deferred No Action Taken~~

Deferred—No Action Taken #27
Assistant Superintendents'
Contracts
• Curriculum & Instruction
• Student Services

(C-13) Deferred No Action Taken

Other Closed Session Items #28
No reportable action
(6 Items)

Other Closed Session Items—*No reportable action*

- ~~Student Discipline~~
- ~~Personnel—Asst. Supt Contracts~~
- ~~Supt's Evaluation Document~~
- ~~Existing Litigation: CSEA vs. CJUSD~~
- ~~Real Property Negotiator—High School #3 Issues~~
~~APNs 1167-151-37; 1167-151-32, 33, 34; 1167-151-31, 43, 44;~~
~~1167-151-35, 36, 38, 39; 1164-151-65, 01, 02; 1167-151-45;~~
~~1167-151-59, 58, 60~~
- Labor Negotiators

Adjournment

At 8:15 p.m., the Board adjourned to a Special Joint Discussion Session with the Grand Terrace City Council on September 25, 2007 (6:00 p.m.), followed by the next Regular Board of Education Meeting on October 4, 2007 (5:30 p.m.) Both meetings will be held at the Colton JUSD Student Services Center, 851 South Mt. Vernon Avenue, Colton, California.

BOARD AGENDA

**BOARD MEETING
October 4, 2007**

CONSENT ITEM

TO: **Board of Education**

PRESENTED BY: Yolanda Cabrera, Assistant Superintendent
Curriculum and Instruction

SUBJECT: **Approval of Student Field Trips**

GOAL: Improved Student Performance

RECOMMENDATION: That the Board approve the field trips as listed and expend the appropriate funds.

A-2

FIELD TRIPS / Regular Meeting: October 4, 2007

Site	Date	Depart	Return	Destination	Background	Grade/ Target	Teacher	Cost	Funding
CHS	11-2-07 to 11-04-07 (F/S/S)	7:30 a.m.	5:00 p.m.	Las Vegas High School Las Vegas, CA (District)	The band members will compete in the annual Las Vegas Marching Band Invitational.	9-12	Luis Gonzales (69) + 11	\$14,825.00	Donations
CMS	11-29-07 (Thurs.)	8:30 a.m.	12:30 p.m.	San Bernardino High School San Bernardino, CA (District)	Students will see a performance of "The Adventures of Don Quixote."	7-8	Starlet Taylor Arlene Flores Dan Buczkowski Karen Christansen David Doughton (200) + 8	\$3,710.00	School Based Coordinated Program \$2,750.00 Economic Impact Aid \$960.00
Lewis	11-29-07 (Thurs.)	7:40 a.m.	3:40 p.m.	Aquarium of the Pacific Long Beach, CA (District)	Student will visit the exhibits and become familiar with marine life in their natural habitats.	3	Lee Vang Marcia Makowski (40) + 2	\$276.00	School Based Coordinated Program
BHS	3-30-08 to 4-3-08 (S/M/T/ W/Th) (Spring Break)	8:00 a.m.	8:00 p.m.	Honolulu, Hawaii (Air)	NJROTC Hawaii Excursion 2008 Students will visit Pearl Harbor, USS Arizona Memorial, Punchbowl National Cemetery, USS Battleship Missouri and Submarine and study the military history of the USA.	9-12	Calvin Kelso Charles Whitmyer Christine Whitmyer (25) + 1	\$21,000.00	Students & Fundraising

BOARD AGENDA

**REGULAR MEETING
October 4, 2007**

CONSENT ITEM

TO: **Board of Education**

PRESENTED BY: Yolanda Cabrera, Assistant Superintendent
Curriculum and Instruction

SUBJECT: **Approval of Consultants for Assembly Presentations**

GOAL: Improved Student Performance

RECOMMENDATION: That the Board approve the assemblies as listed and expend the appropriate funds.

A-3

ASSEMBLIES/PROGRAMS Regular Meeting: October 4, 2007

SITE	DATE	TIME	PROGRAM/PURPOSE	LOCATION	CONSULTANT(S)	COST	FUNDS
Grand Terrace	10-12-07	9:30 a.m.	Providing an Effective Approach to Keep Kids Off Drugs Students will learn to say "NO" to drugs by understanding the true effects on the body and mind.	Grand Terrace	Narconon Drug Prevention and Education, Inc. Los Angeles, CA	\$550.00	PTA
Lincoln	10-25-07	1:00 p.m. & 2:00 p.m.	"Stay Safe from Drugs" This program is a fun-filled powerful way to inform students to stay safe from drugs.	Lincoln	Fantastikids, Inc. Chino, CA	\$750.00	School Based Coordinated Program
Terrace View	10-29-07	9:00 a.m. & 10:00 a.m.	Perfection on Wheels Red Ribbon Week assembly to emphasize the importance of making smart choices and setting goals.	Terrace View	Perfection on Wheels La Jolla, CA	\$1,397.00	School Based Coordinated Program
Wilson	1-10-08	8:00 a.m. & 9:00 a.m.	Arithmetickles Students will learn the many ways math is used in everyday situations, from basic math operations through creative problem solving.	Wilson	Children's Theatre Center Union City, New Jersey	\$1,200.00	Title I

BOARD AGENDA

**BOARD MEETING
October 4, 2007**

CONSENT ITEM

TO: Board of Education

PRESENTED BY: Yolanda Cabrera, Assistant Superintendent
Curriculum and Instruction

SUBJECT: Approval of Consultants for Staff Development

GOAL: Improved Student Performance

RECOMMENDATION: That the Board approve the consultants for staff development as listed and expend the appropriate funds.

A-4

BOARD AGENDA

**BOARD MEETING
October 4, 2007**

CONSENT ITEM

TO: Board of Education

PRESENTED BY: Yolanda Cabrera, Assistant Superintendent
Curriculum and Instruction

SUBJECT: Approval of Consultants for Staff Development

GOAL: Improved Student Performance

RECOMMENDATION: That the Board approve the consultants for staff development as listed and expend the appropriate funds.

A-4

CONSULTANTS: Regular Meeting October 4, 2007

SITE	DATE	TIME	PROGRAM/PURPOSE	LOCATION	CONSULTANT(S)	COST	FUNDS
District	2007-08 School year (10 days)	TBD	Participation in the District Program Improvement Support Process. <ul style="list-style-type: none"> • Classroom Walkthroughs (six days) • District School Liaison Team Meetings (two days) • Resource & Professional Development (two days) 	District	San Bernardino County Superintendent of Schools San Bernardino, CA	\$26,660.00	Professional Development
CMS	10-9-07 to 12-4-07	8:30 a.m. to 10:00 a.m. & 6:30 p.m. to 8:00 p.m.	Parent Institute To train parents to develop skills which will enable them to address the educational needs of their children.	CMS	Parent Institute for Quality Education El Monte, CA	\$5,250.00	School Based Coordinated Program
CHS	10-19-07	7:30 a.m. to 2:00 p.m.	Buy Back Day Technology Tool Training: Using Webgrader To assist teachers and administrators master the Webgrader school-wide grading program.	CHS	Collaborative Learning Inc. Westmont, Illinois	\$4,600.00	High Priority School Grant Program
Student Services Center / Assessment & Evaluation	10-29-07	TBD	Statistical Programming for Social Services (SPSS) Data Software Training To provide advanced training to the director of assessment and evaluation on the use of SPSS so that advanced features can be used to do more in depth analysis of data as well as making results more presentable to teachers, administrators and the district community.	Student Services Center/ Assessment & Evaluation	Statistical Programming for Social Services Consulting Ferd Britton Santa Monica, CA	\$1,300.00	Title III

BOARD AGENDA

**REGULAR MEETING
October 4, 2007**

CONSENT ITEM

TO: **Board of Education**

PRESENTED BY: Yolanda Cabrera, Assistant Superintendent
Curriculum & Instruction

SUBJECT: **Approval of Bloomington High School 2007 Homecoming Dance
(October 27, 2007)**

BACKGROUND: The student committee in charge of making arrangements for this year's Homecoming Dance has investigated several sites and has selected Castle Park in Riverside. The date selected is Saturday, October 27, 2007, from 7 p.m. to 11 pm. The estimated attendance will be 350 students. Cost will be approximately \$40-45 per person, including refreshments. There will be 10-15 chaperones from the BHS staff.

Students will provide their own transportation, and district transportation will be provided upon request. (Board Policy #8265)

**BUDGET
IMPLICATIONS:** No cost to the District.

RECOMMENDATION: That the Board approve the Bloomington High School 2007 Homecoming Dance. (October 27, 2007)

A-5

BOARD AGENDA

REGULAR MEETING
October 4, 2007

CONSENT ITEM

TO: Board of Education

PRESENTED BY: Yolanda Cabrera, Assistant Superintendent
Curriculum & Instruction

SUBJECT: Approval of Bloomington High School Junior/Senior Prom
(April 26, 2008)

BACKGROUND: The student committee in charge of making arrangements for this year's Junior/Senior Prom has selected the Santa Anita Race Track Chandelier Room in Santa Anita, CA. The date selected is Saturday, April 26, 2008, from 8 p.m. to 12 midnight. The cost per student is \$65-\$70 per person. The estimated attendance will be 400 students. All those attending must have a 2.0 GPA from the previous grading period. There will be 10-15 chaperones from the Bloomington High School staff.

Students will provide their own transportation, and district transportation will be provided upon request. (Board Policy #8265)

BUDGET IMPLICATIONS: No cost to the District. (Possible transportation)

RECOMMENDATION: That the Board approve the Bloomington High School Junior/Senior Prom. (April 26, 2008)

A-6

BOARD AGENDA

**REGULAR MEETING
October 4, 2007**

CONSENT ITEM

TO: Board of Education

PRESENTED BY: Yolanda Cabrera, Assistant Superintendent
Curriculum and Instruction

SUBJECT: Approval for District Participation in the San Bernardino County
Schools Honor Music Groups and Choral Clinics (2007-08)

GOAL: Improved Student Performance

BACKGROUND: Each year the San Bernardino County Superintendent of Schools
Office coordinates music clinics and festivals for schools in the county.
Staff is recommending the District's continued participation in these
activities.

**BUDGET
IMPLICATIONS:** \$620.00 – To be paid from District general funds.

RECOMMENDATION: That the Board approve the District's participation in the San
Bernardino County Schools Honor Music Groups and Choral Clinics.
(2007-08)

A-7

BOARD AGENDA

**REGULAR MEETING
October 4, 2007**

CONSENT ITEM

- TO:** Board of Education
- PRESENTED BY:** Yolanda Cabrera, Assistant Superintendent
Curriculum and Instruction
- SUBJECT:** Approval of School Instructional Time and Staff Development Reform Program for Wilson Elementary School (2007-2008)
- GOAL:** Improved Student Performance
- BACKGROUND:** The Instructional Time and Staff Development Reform Program, or “buyback” program, is designed to provide staff development opportunities for K-12 classroom teachers. For the 2007-08 school year, this state-funded program has been consolidated into the AB 825 Professional Development Block Grant. The program provides compensation to eligible classroom teachers who participate in the trainings.
- Staff at Woodrow Wilson Elementary School will participate in staff development offerings for mathematics designed to improve student performance in problem solving on October 13, 2007.
- BUDGET**
- IMPLICATIONS:** Budgeted from the Professional Development Block Grant.
- RECOMMENDATION:** That the Board approve the Instructional Time and Staff Development Reform Program for Wilson Elementary School. (2007-08)

A-8

BOARD AGENDA

REGULAR MEETING

October 4, 2007

CONSENT ITEM

TO: **Board of Education**

PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services

SUBJECT: **Acceptance of Gifts**

GOAL: Community Relations

RECOMMENDATION: That the Board accepts the gifts as listed on the attached matrix.

A-9

Donations Matrix

Board Meeting - October 4, 2007

SITE	DONOR	DONATION / PURPOSE	CASH
Bloomington Middle	Target "Take Charge of Education" P.O. Box 59214 Minneapolis, MN 55459-0214	Check 1735764	\$51.93
Crestmore Elementary	Target "Take Charge of Education" P.O. Box 59214 Minneapolis, MN 55459-0214	Check 175738	\$120.70
D'Arcy Elementary	Target "Take Charge of Education" P.O. Box 59214 Minneapolis, MN 55459-0214	Check 1770382	\$211.05
Jurupa Vista Elementary	Jurupa Vista P.T.A.	Check 689	\$100.00
Jurupa Vista Elementary	Target "Take Charge of Education" P.O. Box 59214 Minneapolis, MN 55459-0214	Check 1767663	\$186.56
Rogers Elementary	Target "Take Charge of Education" P.O. Box 59214 Minneapolis, MN 55459-0214	Check 1758629 School beautification	\$127.01
Slover Mt. High School	Target "Take Charge of Education" P.O. Box 59214 Minneapolis, MN 55459-0214	Check 1738955	\$58.94
Woodrow Wilson Elementary	Target "Take Charge of Education" P.O. Box 59214 Minneapolis, MN 55459-0214	Check 1746212	\$78.28
Woodrow Wilson Elementary	Ecology Auto Parts 14150 Vine Place Cerritos, CA 90703	Check 84602	\$500.00

BOARD AGENDA

REGULAR MEETING
October 4, 2007

CONSENT ITEM

TO: Board of Education

PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services

SUBJECT: Authorization for the Superintendent or the Assistant Superintendent of Business to Enter into Agreements with Colleges and Universities for Student Teaching and/or Internships (2007-2008)

BACKGROUND: During the year the District is approached by many colleges and universities for placement of student teachers or interns in our classrooms. This practice is a benefit to the District and for the colleges and universities. To accommodate the request, an agreement between the District and the university must be signed. All agreements are similar in form.

Colleges / Universities

- California State Polytechnic University, Pomona
- Student Services Center – Bldg. 5, Rm 228
- 3801 W. Temple Avenue
- Pomona, CA 91768

Term of Agreement

October, 2007 and is continuous and ongoing until terminated.

BUDGET IMPLICATIONS: Student teachers and interns are to be covered by the District's Worker's Compensation Insurance at no cost to the Colleges and Universities. This practice is customary in all Districts.

RECOMMENDATION: That the Board authorize the Superintendent or Assistant Superintendent of Business to enter into agreements with colleges and universities for student teaching and/or internships (2007-2008).

A-10

BOARD AGENDA

**REGULAR MEETING
October 4, 2007**

CONSENT ITEM

TO: **Board of Education**

PRESENTED BY: Jerry Almendarez, Assistant Superintendent, Human Resources

SUBJECT: **Approval of Unpaid Leave Of Absence for Certificated Employee (EIN #3241)**

GOAL: Human Resources Development

BACKGROUND: A certificated employee, EIN #3241, employed August 23, 2006, as a Math teacher at Slover Mtn. High School, is requesting an unpaid leave of absence from September 20 to September 28, 2007, due to medical and personal reasons (total of 7 days).

RECOMMENDATION: That the Board approve the request for unpaid leave of absence for certificated employee EIN #3241, as requested, with the employee to pay for any health insurance premiums if applicable, as per the ACE agreement.

A-11

BOARD AGENDA

REGULAR MEETING
October 4, 2007

ACTION ITEM

TO: Board of Education

PRESENTED BY: Jerry Almendarez, Assistant Superintendent, Human Resources

SUBJECT: Approval of Personnel Employment

GOAL: Human Resources Development

I-A Certificated -- Regular Staff

- | | |
|----------------------|------------------------------------------|
| 1. Brown, Sanya | Language Arts teacher - THMS |
| 2. Fahring, Kathi | Pre-Kindergarten SDC/SH teacher - Wilson |
| 3. Gilbert, Kristine | Language Arts teacher - CMS |
| 4. Sidrys, Raymond | English teacher - CHS |

I-B Certificated -- Substitute Teacher

1. Almarez, Alexis
2. Anderson, Ruth
3. Brown, Jennifer
4. Cooper, Rachael
5. Fuzane, Patience
6. Fuzane, Winnie
7. Johnston, Amber
8. Muro, Veronica
9. Newell, Patrick
10. Rodriguez, Magda
11. Rossano, Richard
12. Scasserra, Cicely

II-A Classified -- Regular Staff

- | | |
|--------------------------|-----------------------------------|
| 1. Bustos, Claudette L. | Asst. Principal's Secretary - BHS |
| 2. Cervantes, Jessica P. | Language Assistant - Crestmore |
| 3. Escoto, Edgar A. | D.I.S. Tutor - Birney/Smith |
| 4. Toledo, Juan A. | Custodian - CMS |

II-B Classified -- Hourly

1. Melendez, Lauren AVID Tutor

Continued . . .

0-12

Board Agenda
October 4, 2007
Employment continued

II-C Classified – Substitute

- | | |
|----------------------|--------------------------------------|
| 1. Henderson, Laura | General Clerical |
| 2. Hernandez, Lisa | General Clerical |
| 3. Lopez, Patrick | General Laborer |
| 4. Muro, Holly | Substitute Nutrition Services Worker |
| 5. Snowden, Christie | General Clerical |
| 6. Thomas, Tifanie | General Clerical |

RECOMMENDATION:

That the Board approve employment of personnel as presented.

ACTION:

On motion of Board Member _____ and
_____, the Board approved the
recommendations for employment.

BOARD AGENDA

**REGULAR MEETING
October 4, 2007**

ACTION ITEM

TO: Board of Education

PRESENTED BY: Jerry Almendarez, Assistant Superintendent, Human Resources

SUBJECT: Approval of Contracts for District Assistant Superintendents (Asst. Superintendent, Curriculum & Instruction; Asst. Superintendent, Student Services) (September 20, 2007 to June 30, 2009)

BACKGROUND: In order for Assistant Superintendent's contract be approved or amended, Government Code 53262(a) states that all contracts of employment with assistant superintendents shall be approved in an open session of the governing body of the local school agency, which shall be reflected in the governing body's minutes.

Copies of any contracts of employment shall be made available to the public upon request.

RECOMMENDATION: That the Board approve the contracts for assistant superintendents (Asst. Supt. C&I; Asst. Supt. Student Services) beginning September 20, 2007 to June 20, 2009, as presented.

ACTION: On motion of Board Member _____ and _____, the Board amended the contracts for District Assistant Superintendents, as presented.

BOARD AGENDA

**REGULAR MEETING
October 4, 2007**

ACTION ITEM

TO: **Board of Education**

PRESENTED BY: Jerry Almendarez, Assistant Superintendent, Human Resources

SUBJECT: **Amendment of Contracts for District Assistant Superintendents (Asst. Superintendent, Business; Asst. Superintendent, Human Resources) (September 20, 2007 to June 30, 2009)**

BACKGROUND: In order for Assistant Superintendent's contract be amended, Government Code 53262(a) states that all contracts of employment with assistant superintendents shall be approved in an open session of the governing body of the local school agency, which shall be reflected in the governing body's minutes.

Copies of any contracts of employment shall be made available to the public upon request.

RECOMMENDATION: That the Board amend the contracts for assistant superintendents (Asst. Supt. Business; Asst Supt. HR) beginning September 20, 2007 to June 20, 2009, as presented.

ACTION: On motion of Board Member _____ and _____, the Board amended the contracts for District Assistant Superintendents, as presented.

0-14

BOARD AGENDA

REGULAR MEETING
October 4, 2007

ACTION ITEM

TO: **Board of Education**

PRESENTED BY: Jerry Almendarez, Assistant Superintendent, Human Resources

SUBJECT: **Approval of Conference Attendance**

GOAL: Human Resources Development

Todd Beal, Director II - Child Welfare and Student Services - DO/SSC Scott Boggs, Asst. Principal - BHS Amanda Corridan, Asst. Principal - CMS Lisa Mannes, Asst. Principal - Wilson Victor Schiro, Asst. Principal - CHS	CASCWA Truancy Prevention Conference (CA Assn. of School Child Welfare and Attendance) October 10-12, 2007 Palm Springs, CA Homeless Project funds: \$3,739.78
Susan Haney, teacher - CMS	Physical Education Summit VII Oct. 12-14, 2007 Sacramento, CA Grant funds: \$758.97
Rick Feinstein, Director of Transportation	CalPERS Educational Forum 2007 October 22-24, 2007 Anaheim, CA General funds: \$753.70
James Western, Asst. Principal - BHS	Read 180 Intervention Convention Oct. 24-26, 2007 Carlsbad, CA CAHSEE funds: \$79.68 (mileage cost only)
Angela Eddins, Curriculum Program Specialist - DO Lindy Ward, Curriculum Program Specialist - DO	Thinking Maps October 29-30, 2007 Indio, CA Title II funds: \$934.98
Juanita Battistone, Benefits Technician - DO/Benefits Dept. Rick Feinstein, Director of Transportation Andrew Yasenovsky, Director of Risk Management & Health Benefits - DO	High Desert and Inland Employee/ Employer Trust Annual Board Meeting November 1-3, 2007 Temecula, CA General funds: \$840

Continued . . .

Q-15

**Board Agenda
October 4, 2007
Conferences continued**

Patrick McKee, Principal - Birney
Priya Morlock, Curriculum Program
Specialist - DO

California Math Council-South
Nov. 2-3, 2007
Palm Springs, CA
Title II funds: \$456.77
Title I funds: \$468.74

William Reedy, teacher - BHS

CAWEE Annual Fall Conference
(CA Assn. of Work Experience
Educators)
November 28-30, 2007
Napa, CA
VEA funds: \$1,097.23

Total : \$9,129,85

RECOMMENDATION: That the Board approve conference attendance as presented.

ACTION: On motion of Board Member _____ and
_____, the Board approved the above
recommendation.

BOARD AGENDA

REGULAR MEETING

October 4, 2007

ACTION ITEM

TO: Board of Education

PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services

SUBJECT: Approval of Purchase Orders

GOAL: Student Performance / Personnel Development

RECOMMENDATION: That the Board approve Purchase Orders in excess of \$1,000 for a total of \$435,533.34 as listed.

ACTION: On motion of Board Member _____ and _____, the Board approved purchase orders as recommended.

C-16

Attachment to Board Agenda

<u>P.O.</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>RESOURCE CODE*</u>	<u>AMOUNT</u>
082115	Renaissance Learning	On-line Subsc./SMHS	7055	\$1,643.11
082117	Houghton Mifflin	Inst. Matls./CMS	7156	\$2,671.25
082119	Tech Edge Learning	Tech. Eq./H.R.	0000	\$6,154.73
082121	Riverside Publishing	Misc. Svs./SDC	4203/7090/4045	\$190,475.00
082141	Office Depot	Speedy Inst. Matls.	1100	\$1,500.00
082148	Greenwood's Uninforms	Uniforms/Adm. Svs.	0000	\$3,119.11
082156	McGraw Hill-Macmillan	Txtbks./Grant	7156	\$1,737.88
082157	Global Electric Motorcars	Cust. Supp./BMS	1100	\$1,498.10
082158	Harcourt	Other Bks./WHS	7156	\$1,510.69
082162	Konica Minolta Business	Copier/T. View	0790	\$4,741.45
082166	AT & T Mobility	Cell Phone/Districtwide	1100	\$57,224.00
082169	Virco	Class Furn./Rogers	0750	\$1,055.07
082182	Character Counts	Inst. Matls./Birney	7250	\$1,136.04
082183	Sopris West Educational Svs	Inst. Matls./MckInley	7250	\$1,765.96
082189	Custom Works By RJR	Cont. Repairs/Crestmore	8150	\$1,200.00
082193	Barnes & Noble	Inst. Matls./BMS	1100	\$2,356.36
082196	AT & T Mobility	Cell Phone/Districtwide	Various	\$37,170.00
082197	Houghton Mifflin	Txtbks./CMS	7156	\$6,049.52
082199	RP Publications	Outside Printing/BHS	1100	\$1,400.00
082203	Nasco Math	New Eq./CMS	6760	\$7,256.57
082204	Atkinson Andelson Loya	Legal Fees/Facilities	0000	\$2,000.00
082211	Classroom Direct	Inst. Matls./Lincoln	7250	\$1,104.67
082215	USI	Laminator/Lewis	9002	\$1,830.67
082224	Virco	Class. Furn./CHS	7256	\$1,599.76
082227	Office Depot	Speedy Inst. Matls./Birney	7258	\$2,000.00
082229	Office Depot	Speedy Inst. Matls./Grimes	3010	\$1,000.00
082232	Office Depot	Speedy Inst. Matls./Grimes	7250	\$1,000.00
082240	Crest Chevrolet	Cont. Repairs/Transp.	0000	\$2,581.05
082241	A-Z Bus Sales	Tracking Devices/Transp.	7230	\$4,675.32
082242	NCS Pearson	Cont. Repairs/I.T.	0000	\$2,100.00
082253	Spectrum Communications	Bldg. Impr./CHS	0110	\$2,136.62
082258	Office Depot	Speedy Off. Supp./PPS	9005	\$1,500.00
082261	K-Log	New Eq./Lincoln	7250	\$7,038.24
082262	Demco	Class Furn./Rogers	0750	\$1,635.20
082263	Dell	Computer/Superintendent	0000	\$1,857.33
082267	Source Graphics	Off. Supp./Print Shop	0000	\$2,190.23
082268	Hampton-Brown	Other Bks./D'Arcy	7156	\$1,648.97

082295	Sparkletts	Bottled Water/Grimes	1100	\$1,500.00
082296	Demco	Cust. Supp./Sycamore Hills	0000	\$2,718.81
082301	Houghton Mifflin	Other Bks./WHS	7156	\$1,876.55
082304	Ken's Sporting Goods	Uniforms/BHS	1100	\$2,779.95
082309	Xerox	Maint. Agree./Facilities	0000	\$3,402.72
082310	Intelli Tech	Tech. Supp./Lang. Supp.	7090	\$1,396.44
082334	Spectrum Communications	Tech. Supp./Birney	0110	\$7,379.34
082341	Smart & Final	Other Supp./THMS	0000	\$1,500.00
082342	Stater Bros.	Awards/Incent./THMS	0000	\$1,000.00
082354	Hampton-Brown	Inst. Matls./BMS	7256	\$7,283.94
082356	McGraw Hill-Macmillan	Inst. Matls./Lewis	7258	\$2,406.65
082367	Office Depot	Speedy Off. Supp./THMS	0000	\$1,000.00
082370	Office Depot	Speedy Off. Supp./CMS	0000	\$1,000.00
082373	Oscom Systems	Safety Supp./Adm. Svs.	6405	\$1,607.64
082374	Dell	Safety Supp./Adm. Svs.	6405	\$4,050.01
082376	US School Supply	Awards/Incent./Birney	7250	\$1,423.60
082379	Microsoft	Online Subsc./I.T.	0000	\$1,225.00
082391	Virco	Inst. Matls./CMS	7396	\$1,801.72
082392	Alin's Party Supply	Other Supp./CMS	0000	\$2,500.00
082394	Virco	Class. Furn./BHS	7396/1100	\$18,118.07

Total \$435,533.34

LEGEND

0000	General Fund/Unrestricted
0001	Child Dev. Facilities
0750	Mandated Costs
0790	Donations, Misc.
3010	Title 1
3025	Title 1 N&D
3405	Sp. Ed Workability
3175	NCLB
3550	Vocational Ed.
3710	Drug Free Schools
4035	Title II Part A
4110	Title VI
4203	Title III Part A LEP
5035	Child Dev. Block Grant
4045	Title II Part D
5210	Head Start
5640	Medi-Cal Billing Option

6055	State Preschool
6060	Childcare and Development
6092	Cal Safe Childcare & Dev.
6205	Deferred Maintenance
6285	Community Based Eng. Tutor
6286	English Language Learner
6500	Special Ed.
7090	Economic Impact Aid: LEP
7010	Agricultural Vocational Ed.
7101	Ed. Tech. Digt. Hi Staff Dev.
7156	Block Grant
7158	Inst. Matls./Williams' Case
7230	Transportation- Home to School
7240	Sp. Ed. Transportation
7250	School Based Coord. Program
7255	Immediate Intervention UPSP
7265	School Improvement 7-12
7270	Staff Development/Mentor Teac
7271	CA Peer Asst & Review
8150	Ongoing Major Maintenance
9002	AB466 Site Reimbursement
9286	Special Project Adm.
9701	School Facility Fund
9705	School Facility Fund
9707	School Facility Fund
9737	CHS Mod.
9812	Capital Facilities
9878	Uninsured Losses/Liability
9884	Workmens Comp. Ins.

BOARD AGENDA

**REGULAR MEETING
October 4, 2007**

ACTION ITEM

TO: Board of Education
PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services
SUBJECT: Approval of Disbursements
GOAL: Budget Planning

RECOMMENDATION: That the Board approve disbursements paid as listed, 2007-2008 from Batch #0362 through Batch #0428, for the sum of \$2,472,578.97

◆ Board of Trustees Payment Report is available at the Board of Education Meeting for review.

ACTION: On motion of Board Member _____ and _____, the Board approved the disbursements as listed.

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BOARD AGENDA

**REGULAR MEETING
October 4, 2007**

ACTION ITEM

TO: Board of Education

PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services

SUBJECT: Approval of the First Apportionment for the 2006-07 School Site Discretionary Block Grant for Crestmore Elementary School

GOAL: Budget Planning

BACKGROUND: The 2006-07 State Budget Act provided for **one-time** funds for school site discretionary block grants. The estimated entitlement for each local educational agency is determined by a combination of the California Basic Educational Data System (CBEDS) enrollment and average daily attendance times a rate of \$58.74. At this time the state has released 75% of the allocated funds with the remainder 25% to be released around September of 2007 (per CDE).

The State requires that before these funds are expended or encumbered, an expenditure plan must be proposed by the site council and approved by the Governing Board. The Board has previously approved expenditures plans of 26 site including Community Day School and ROP. At this time Crestmore Elementary has submitted their site plan proposal to the Board of Education for approval (site council proposal is attached):

Crestmore Elementary	\$39,030
----------------------	----------

BUDGET IMPLICATIONS: Distribution of \$39,030 of one-time School Site Discretionary Block Grant funds, as proposed by the school site council. There will be no impact on the General Fund.

RECOMMENDATION: It is recommended that the Board approve the first apportionment for the 2006-07 School Site Discretionary Block Grant for Crestmore Elementary School.

ACTION: On motion of Board Member _____ and _____, the Board approved the First Apportionment for the 2006-07 School Site Discretionary Block Grant for Crestmore Elementary School.

C-18

BOARD AGENDA

REGULAR MEETING
October 4, 2007

ACTION ITEM

TO: Board of Education

PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services

SUBJECT: Approval of Extension of Time for Use of Facilities at Grand Terrace Elementary by Calvary, the Brook (October 2007 through December 2008)

GOAL(s) Facilities / Support Services

BACKGROUND: Calvary, the Brook has utilized Grand Terrace Elementary School since May 2004. The church is requesting a third extension through December 31, 2008. They have provided information regarding evidence of their pursuit of a permanent facility. The District has found this organization to be credible and to act as a reliable source of protection and maintenance during weekends when the potential for vandalism is high. There are no other requests, which may conflict with use of this facility through December 31, 2008.

Under Board Policy 3140(b)(2)(a), the use of facilities by church or other religious organizations is permitted for two six-month periods. At the end of twelve months use is subject to Board review and approval. Organizations are expected to demonstrate intent to provide their own facility and evidence prior to Board approving further use.

BUDGET IMPLICATIONS: Applicant to continue to pay only the direct costs of operating the facility established at the August 17, 2006 Board Meeting.

RECOMMENDATION: That the Board approve the extension of time for Use of Facilities at Grand Terrace Elementary by Calvary, the Brook (October 2007 through December 2008).

ACTION: On motion of Board Member _____ and _____, the Board approved the extension of time for Use of Facilities at Grand Terrace Elementary by Calvary, the Brook (October 2007 through December 2008).

0-19

BOARD AGENDA

**REGULAR MEETING
October 4, 2007**

ACTION ITEM

TO: Board of Education

PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services

SUBJECT: Approval of Agreement with HMC Architects for Architectural Services for the Installation of a Portable Classroom at Slover Mountain High School.

GOAL: Facilities/Support Services

BACKGROUND: Due to growth in enrollment, an additional classroom is needed.

HMC architects will provide the architectural and engineering services to assure the portable classroom sitework and installation meets Division of State Architects and ADA requirements.

BUDGET IMPLICATIONS: Architects Fee \$24,102 – Fund 25
Reimbursables \$ 2,500

RECOMMENDATION: Approval of Agreement with HMC Architects for architectural services for the installation of one portable classroom at Slover Mountain High School.

ACTION: On motion of Board Member _____ and _____, the Board approved the recommendation, as presented.

C-20

BOARD AGENDA

**REGULAR MEETING
October 4, 2007**

ACTION ITEM

TO: Board of Education

PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services

SUBJECT: Award of Bid #07-10: Grant Elementary School Portable Classroom Installation and Sitework (Sturgeon Construction Company dba SCC)

GOAL: Support Services/Budget Planning

BACKGROUND: Bids for the installation and sitework related to the installation of a relocatable classroom at Grant Elementary School were opened on September 25, 2007. Bids were requested pursuant to Public Contract Code 20111 and 20112. Nine contractors submitted bids. A schedule showing the bids received and their amounts follows.

Sturgeon Construction Company dba SCC	\$ 46,000
DLG Electric	57,300
Joe's Sun Rise Construction	82,000
ASR Constructors	86,000
Vargas Structures	89,000
Braughton Construction	105,574
Haley Company	118,850
Cornerstone Concrete	119,000
Palm Bay Inc.	132,000

BUDGET IMPLICATIONS: \$46,000 from Developer Fees.

RECOMMENDATION: That the Board award Bid #07-10, Grant Elementary School Portable Classroom Installation and Sitework to the lowest responsible bidder, Sturgeon Construction Company dba SCC in the amount of \$46,000, as presented.

ACTION: On motion of Board Member _____ and _____, the Board awarded Bid #07-10, Grant Elementary School Portable Classroom Installation and Sitework to the lowest responsible bidder, Sturgeon Construction Company dba SCC, in the amount of \$46,000.

0-21

BOARD AGENDA

REGULAR MEETING

October 4, 2007

ACTION ITEM

TO: Board of Education

PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services

SUBJECT: Award of Bid #07-11: Chain Link Fencing Project at Lewis and CHS (Westbrook Fence Co.) (2007-08)

GOAL: Support Services/Budget Planning

BACKGROUND: Bids for chain link fencing at Lewis Elementary and CHS were opened on September 18, 2007. The bid was conducted in accordance with Public Contract Code 20111 and advertised in accordance with Public Contract Code 20112. Bids were solicited from five contractors, two contractors submitted bids.

The work represented in this bid is intended to increase perimeter security at each of these sites. The base bid amount came in at such a good price that the District will be able to award two additive alternates included in the bid documents. Additive alternate #1 is to add replacement fencing at Lewis Elementary. Additive alternate #2 is to replace and increase the height of fencing along "G" Street, west of Rancho Avenue at CHS.

A schedule showing the bids received and their amounts follows:

Westbrook Fence Company	\$ 72,416
Diamond Fence Co.	126,940

BUDGET IMPLICATIONS: \$72,416 from the deferred maintenance fund.

RECOMMENDATION: That the Board award Bid #07-11, Chain Link Fencing Project to the lowest responsible bidder, Westbrook Fence Company, in the amount of \$72,416, including additive alternates 1 and 2 (2007-08), as presented.

ACTION: On motion of Board Member _____ and _____, the Board awarded Bid #07-11, Chain Link Fencing Project to the lowest responsible bidder, Westbrook Fence Company, in the amount of \$72,416, including additive alternates 1 and 2 (2007-08).

C-22

BOARD AGENDA

REGULAR MEETING
October 4, 2007

ACTION ITEM

TO: Board of Education

PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services

SUBJECT: Award of Bid #07-12: Wrought Iron Fencing Project at BMS, Rogers and Terrace Hills (*Harris Steel Fence Co., Inc.*) (2007-08)

GOAL: Support Services/Budget Planning

BACKGROUND: Bids for wrought iron fencing at BMS, Rogers Elementary and THMS were opened on September 18, 2007. The bid was conducted in accordance with Public Contract Code 20111 and advertised in accordance with Public Contract Code 20112. Bids were solicited from five contractors, three contractors submitted bids.

The work represented in this bid is intended to increase front access security at each of these sites. A schedule showing the bids received and their amounts follows:

Harris Steel Fence Co., Inc.	\$ 68,302
Westbrook Fence Co.	87,794
Econo Fence, Inc.	143,390

BUDGET IMPLICATIONS: \$68,302 from the deferred maintenance fund.

RECOMMENDATION: That the Board award Bid #07-12, Wrought Iron Fencing Project to the lowest responsible bidder, Harris Steel Fence Co., Inc., in the amount of \$68,302 (2007-08).

ACTION: On motion of Board Member _____ and _____, the Board awarded Bid #07-12, Wrought Iron Fencing Project to the lowest responsible bidder, Harris Steel Fencing Co., Inc., in the amount of \$68,302 (2007-08).

0-23

BOARD AGENDA

**REGULAR MEETING
October 4, 2007**

ACTION ITEM

TO: Board of Education

PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services

SUBJECT: Award of Bid #07-13: Fire Damage – Rogers Elementary School

GOAL: Support Services/Budget Planning

BACKGROUND: Bids were solicited for the repair of fire damage at Rogers Elementary School. The bid was advertised and conducted in accordance with Public Contract Code 20111 and 20112. A bid tabulation will be presented at the Board meeting.

BUDGET IMPLICATIONS: To be paid from Fund 67 – Self Insurance Fund. The estimated construction costs for this bid is \$93,000.

RECOMMENDATION: That the Board award Bid #07-13: Fire Damage – Rogers Elementary School presented from the lowest responsible bidder.

ACTION: On the motion of Board Member _____ and _____, the Board awarded Bid #07-13: Fire Damage – Rogers Elementary School, as presented.

0-24

BOARD AGENDA

REGULAR MEETING
October 4, 2007

ACTION ITEM

TO: Board of Education

PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services

SUBJECT: Adoption of Amended Resolution 07-14 for Approval of Delegation of Authority to Sign Change Orders for Construction Projects for the 2007-08 Fiscal Year

GOAL(s) Facilities/Support Services

BACKGROUND: On September 20, 2007, the Board approved Resolution 07-14 for the Approval of Delegation of Authority to Sign Change Orders for Construction Projects for the 2007-08 Fiscal Year.

At that time the Board directed that all change orders approved by staff be brought to the following Board meeting as an Action Item for the Board to ratify. Also, this language is to be included in the body of the Resolution.

BUDGET IMPLICATIONS: Construction change orders would be approved by staff to the extent of the lesser of \$80,000 or 10% of the original contract and subsequently brought to Board for ratification.

RECOMMENDATION: That the Board adopt amended Resolution 07-14 for Approval of Delegation of Authority to Sign Change Orders for Construction Projects for the 2007-08 Fiscal Year.

ACTION: On motion of Board Member _____ and _____, the Board adopted amended Resolution 07-14 for Approval of Delegation of Authority to Sign Change Orders for Construction Projects for the 2007-08 Fiscal Year.

C-25

RESOLUTION NO. 07-14

RESOLUTION OF THE GOVERNING BOARD OF THE COLTON JOINT UNIFIED SCHOOL DISTRICT FOR APPROVAL OF DELEGATION OF AUTHORITY TO SIGN CHANGE ORDERS FOR CONSTRUCTION PROJECTS FOR THE 2007-08 FISCAL YEAR.

WHEREAS, the Governing Board (“Board”) of the Colton Joint Unified School District (“District”) provides for the education need for K-12 students within its boundaries; and

WHEREAS, the Board of the District approves the delegation of authority to James A. Downs, Superintendent and Casey Cridelich, Assistant Superintendent, Business Services to sign change orders, to the extent of the lesser of \$80,000 or ten percent of the original contract price for all District construction projects during the 2007-08 fiscal year as provided for by Education Code 35161.

WHEREAS, the Board of the District seeks to exercise its authority in having brought before it at the following Board meeting, all staff approved construction change orders to review and ratify. If the Board acts not to ratify any change order, it will determine acceptable alternatives to exercise in the best interest of the District.

NOW, THEREFORE, be it resolved by the Board of the Colton Joint Unified School District as follows:

1. That the above recitals are true and correct.
2. That the Board accepts and adopts the Resolution for approval of delegation of authority to approve change orders for construction projects to the extent of the lesser of \$80,000 or ten percent of the original contract amount for the 2007-08 fiscal year.
3. That the Board accepts its authority to review and ratify all staff approved change orders and will determine acceptable alternatives to exercise in the best interest of the District if it chooses not to ratify any change order.

ADOPTED, SIGNED AND APPROVED this 4th day of October 2007.

President, Board of Education

Vice-President, Board of Education

Clerk, Board of Education

Member, Board of Education

Member, Board of Education

Member, Board of Education

Member, Board of Education

Secretary, Board of Education

RESOLUTION NO. 07-14

RESOLUTION OF THE GOVERNING BOARD OF THE COLTON JOINT UNIFIED SCHOOL DISTRICT FOR APPROVAL OF DELEGATION OF AUTHORITY TO SIGN CHANGE ORDERS FOR CONSTRUCTION PROJECTS FOR THE 2007-08 FISCAL YEAR

STATE OF CALIFORNIA)
)ss.
COUNTY OF SAN BERNARDINO)

I, _____, Clerk of the Governing Board of the Colton Joint Unified School District, do hereby certify that the foregoing Resolution was adopted by the Governing Board of said District at a meeting of said Board held on the 4th day of October 2007, that the same has not been rescinded, amended or repealed, and that it was so adopted by the following vote:

AYES:

ABSTAIN:

NOES:

ABSENT:

Clerk of the Governing Board of the
Colton Joint Unified School District

BOARD AGENDA

REGULAR MEETING

October 4, 2007

ACTION ITEM

TO: Board of Education

PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services

SUBJECT: Adopt Resolution #07-19, "Uniform Public Construction Cost Accounting Procedures" (until revoked)

GOAL: Support Services/Budget Planning

BACKGROUND:

The Uniform Public Construction Cost Accounting Procedures (UPCCAP), established by Public Contract Code 22000 et seq., will allow the District to streamline the bidding process. The UPCCAP will also increase the bid limit for public work projects to \$125,000, thus allowing a contract to be let by an informal bid process. This resolution will maintain Public Contract Code contract protection, operate within the law, and will expedite needed services for the Facilities and Maintenance departments. The resolution also must be first adopted and later supported with a Board Policy and Administrative Regulations (See Study Information and Review for the First Reading).

The UPCCA Act establishes cost accounting standards and an alternative method for bidding public work projects. It will require the District to:

- maintain a list of qualified contractors according to categories of work, which is solicited on a yearly basis,
- report annually to the State Controllers Office of the type of work let,
- account for each project, by each trade with a separate management code.
- enact an informal bidding process for public work projects under \$125,000 (the District will still competitively shop each project as it does now to make sure the best deal is gotten)
- utilize the formal bidding procedures contained in Public Contract Code 20111 for projects over \$125,000 (The District already does this for each project over \$15,000).

Rialto, Hesperia, Snowline, Victor Union High and soon to-be Fontana school districts as well as many other districts throughout the State are successfully using this program. The County Counsel's Office has approved of this method over five years ago.

The Business Office will still continue to bring all contracts to the Board to approve.

C-26

**BUDGET
IMPLICATIONS:**

There is no cost to the District to adopt this process and would reduce the amount of time required to formal bid all projects over \$15,000. Because this threshold was established over twenty years ago; inflation has required Purchasing to formal bid almost every project. Twenty years ago, \$15,000 was a big project. Normally a formal bid takes from four to eight weeks to perform before letting the project (from writing the detail specifications, counsel to review/revise, to advertise, to selection and to award the contract).

RECOMMENDATION: That the Board adopt Resolution #07-19, "Uniform Public Construction Cost Accounting Procedures" (until revoked).

ACTION: On motion of Board Member _____ and _____, the Board adopted Resolution #07-19, "Uniform Public Construction Cost Accounting Procedures" (until revoked).

Resolution 07-19

Colton Joint Unified School District

Uniform Public Construction Cost Accounting Procedures

WHEREAS, prior to the passage of Assembly Bill No. 1666, Chapter 1054, Statutes of 1983, which added Chapter 2, commencing with Section 22000, to Part 3 of Division 2 of the Public Contract Code, existing law did not provide a uniform cost accounting standard for construction work performed or contracted by local public agencies; and

WHEREAS, Public Contract Code Section 22000 et seq., the Uniform Public Construction Cost Accounting Act, establishes such a uniform cost accounting standard; and

WHEREAS, the Commission established under the Act has developed uniform public construction cost accounting procedures for implementation by local public agencies in the performance of or in the contracting for construction of public contracts; and

NOW THEREFORE, the Board of Trustees of the Colton Joint Unified School District, hereby elects under Public Contract Code Section 22030 to become subject to the uniform public construction cost accounting procedures set forth in the Act and to the Commission's policies and procedures manual and cost accounting review procedures, as they may each from time to time be amended, and directs that the Assistant Superintendent of Business Services notify the State Controller forthwith of this election.

This resolution shall take effect upon its adoption

PASSED AND ADOPTED this 4th day of October, 2007.

President, Board of Education

ATTEST:

Secretary, Board of Education

I, Marge Mendoza-Ware, Clerk of the Board of Trustees of the Colton Joint Unified School District, County of San Bernardino, State of California, do hereby certify that the preceding resolution, proposed by _____ Board Member, and seconded by _____ Board Member, was duly passed and adopted by the Board of Trustees of the Colton Joint Unified School District at a regular meeting thereof assembled this 4th day of October, 2007, by the following vote, to wit:

AYES: _____

NOES: _____

(Seal)

ABSENT: _____

Clerk of the Board

BOARD AGENDA

REGULAR MEETING
October 4, 2007

ACTION ITEM

TO: Board of Education

PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services

SUBJECT: Ratification of Change Orders Approved by Staff Since July 1, 2007 for Smith and Rogers Elementary Schools Modernization Projects

GOAL: Budget Planning

BACKGROUND:

Description Arrowhead Mechanical, Inc.	Revised Contract Amount	Add	Credit	Net Increase/ Decrease	Cumulativ e % To Date
Original Contract	\$129,900				
Change Order No. 1 (Smith) (Board date 02/01/07)	\$137,515	\$7,615		\$7,615	5.86%
Change Order No. 2 (Rogers) (Board date 10/04/07)	\$138,377	\$862		\$862	6.52%

Change Order # 2 Rogers Detail

\$862 – Replace ceiling diffusers in Principal’s office with thermal diffusers. Provide door undercut for return air, relocate thermostat to front office.

Description Cochran Interiors, Inc.	Revised Contract Amount	Add	Credit	Net Increase / Decrease	Cumulative % To Date
Original Contract	\$206,915				
Change Order No. 1 (Rogers) (Board date 02/01/07)	\$215,404	\$8,489		\$8,489	4.10%
Change Order No. 2 (Smith) (Board date 02/01/07)	\$222,675	\$7,271		\$7,271	7.61%
Change Order No. 3 (Rogers) (Board date 10/04/07)	\$225,473	\$2,798		\$2,798	8.96%
Change Order No. 4 (Smith) (Board date 10/04/07)	\$226,926	\$1,453		\$1,453	9.67%

Change Order # 3 Rogers Detail

\$1,875 – Install T-bar ceiling in-lieu of gypsum board around existing beams in typical classroom. District request.

\$923 – Additional labor required to install T-bar prior to cabinet installation. District request to keep project on schedule.

Change Order # 4 Smith Detail

\$1,453 – Additional labor required to install T-bar prior to tack panel installation. District request to keep the project on schedule.

0-27

Description E & R Glass Contractors, Inc.	Revised Contract Amount	Add	Credit	Net Increase / Decrease	Cumulative % To Date
Original Contract	\$121,623				
Change Order No. 1 (Smith) (Board date 02/01/07)	\$131,190	\$9,567		\$9,567	7.86%
Change Order No. 2 (Rogers) (Board date 02/01/07)	\$132,479	\$1,289		\$1,289	8.92%
Change Order No. 3 (Smith) (Board date 10/04/07)	\$133,465	\$986		\$986	9.73%

Change Order # 3 Smith Detail

\$986 – Install aluminum break metal in existing interior window frames of multi classroom building. Unforeseen condition.

Description Simmons & Wood, Inc.	Revised Contract Amount	Add	Credit	Net Increase / Decrease	Cumulative % To Date
Original Contract	\$126,387				
Change Order No. 1 (Rogers) (Board date 03/08/07)	\$123,887		(\$2,500)	(\$2,500)	-1.98%
Change Order No. 2 (Smith) (Board date 03/08/07)	\$126,387	\$2,500		\$2,500	0%
Change Order No. 3 (Rogers) (Board date 10/04/07)	\$125,437		(\$950)	(\$950)	-0.75%

Change Order # 3 Smith Detail

(\$950) – Delete painting of gypsum board cladding around unseen attic beams. District request.

Description Stolo Cabinets	Revised Contract Amount	Add	Credit	Net Increase / Decrease	Cumulative % To Date
Original Contract	\$270,000				
Change Order No. 1 (Rogers) (Board date 02/01/07)	\$273,079	\$3,079		\$3,079	1.14%
Change Order No. 2 (Smith) (Board date 02/01/07)	\$275,805	\$2,882	(\$156)	\$2,726	2.15%
Change Order No. 3. (Smith) (Board date 10/04/07)	\$276,782	\$977		\$977	2.51%

Change Order # 3 Smith Detail

\$613 – Additional move in charge for installation of cabinets. Rooms were not ready as scheduled. This was an unforeseen condition.

\$364 – Install additional grommets in cabinets to support areas where TV electrical was cut in. Safety request by architect.

Description Verne's Plumbing, Inc.	Revised Contract Amount	Add	Credit	Net Increase / Decrease	Cumulative % To Date
Original Contract	\$315,005				
Change Order No. 1 (Smith) (Board date 02/01/07)	\$317,050	\$2,045		\$2,045	0.64%
Change Order No. 2 (Rogers) (Board date 02/01/07)	\$319,231	\$2,181		\$2,181	1.34%
Change Order No. 3 (Rogers) (Board date 10/04/07)	\$320,277	\$1,046		\$1,046	1.67%
Change Order No. 4 (Smith) (Board date 10/04/07)	\$321,366	\$1,089		\$1,089	2.01%

Change Order # 3 Rogers Detail

\$488 – Raise existing water lines above new ceiling line in restroom. Unforeseen condition.

\$558 – Provide and install an insta-hot under sink water heaters in interim kitchen. Owner request, health code requirement.

Change Order # 4 Smith Detail

\$1,089 – Provide and install new drinking fountain. District request due to vandalism.

Description Inland Acoustics, Inc.	Revised Contract Amount	Add	Credit	Net Increase / Decrease	Cumulative % To Date
Original Contract	\$250,900				
Change Order No. 1 (Smith) (Board date 10/04/07)	\$247,150		(\$3,750)	(\$3,750)	-1.49%
Change Order No. 2 (Rogers) (Board date 10/04/07)	\$246,550	\$3,150	(\$3,750)	(\$600)	-1.73%

Change Order # 1 Smith Detail

(\$3,750) – Provide credit for doorframe substitution. District Request.

Change Order #2 Rogers Detail

(\$3,750) – Provide credit for doorframe substitution. District request.

\$3,150 – Provide and install new key system for portable classrooms. District request.

Description Great West Contractors	Revised Contract Amount	Add	Credit	Net Increase / Decrease	Cumulative % To Date
Original Contract	\$2,144,342				
Change Order No. 1 (Rogers) (Board Date 03/08/07)	\$2,138,342		(\$6,000)	(\$6,000)	-0.27%
Change Order No. 2 (Smith) (Board Date 03/08/07)	\$2,144,342	\$6,000		\$6,000	0.00%
Change Order No. 3 (Rogers) (Board date 10/04/07)	\$2,120,555		(\$23,787)	(\$23,787)	-1.10%
Change Order No. 4 (Smith) (Board date 10/04/07)	\$2,121,345	\$3,294	(\$2,504)	\$790	-1.07%

Change Order # 3 Rogers Detail

(\$26,396) – Credit to District for deleting of beam cladding in typical classrooms. Architect/District request.

\$606 – Provide steel support pipe for partial height wall in nurses office.

\$2,003 – Remove masonry veneer to allow inspection of fire damaged wall. Unforeseen condition.

Change Order #4 Smith Detail

(\$1,400) – Delete flooring demolition in two buildings. Work provided by other category. Credit to District.

\$3,294 – Remove and replace dry-rotted plywood in classroom 103. Unforeseen condition.

(\$1,104) – Delete concrete landing at administration building and provide credit to District. Existing landing is code compliant. District request.

BUDGET

IMPLICATIONS:

The total charge to fund 35 is:

Net additional construction costs	\$19,086.00
Architect (8%)	<u>\$1,526.88</u>
Total	\$20,612.88

RECOMMENDATION:

Ratification of change orders approved by staff since July 1, 2007 for Smith and Rogers Elementary Schools modernization projects.

ACTION:

On motion of Board Member _____ and _____, the Board approved the recommendation, as presented.

BOARD AGENDA

**REGULAR MEETING
October 4, 2007**

ACTION ITEM

TO: Board of Education
PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services
SUBJECT: Ratification of Change Orders Approved by Staff Since July 1, 2007 for Bloomington High School Modernization Project
GOAL: Budget Planning

BACKGROUND:

Description	Revised Contract Amount	Add	Credit	Net Increase / Decrease	Cumulative % To Date
KCB Towers, Inc.					
Original Contract	\$235,550				
Change Order No. 1 (Board date 10/04/07)	\$250,653	\$39,276	(\$24,173)	\$15,103	6.4%

Change Order # 1 Detail

\$224 – Remove A.C. paving and replace with concrete in walkway. District request.
(\$24,043) – Credit for deletion of structural steel beams in Bldg. G. Change in scope of work.
(\$130) – Credit for deletion of metal railing in Bldg. R alcove.
\$9,327 – Revisions to path of travel in various areas of campus. Modify original DSA approved requirements. Unforeseen condition.
\$24,498 – Provide revision to various areas throughout interior of campus. ADA requirement.
\$5,227 – Provide approximately 100’ of handrails for ADA ramps. Unforeseen condition.

This is the final change order, as this project is finished.

BUDGET

IMPLICATIONS:

The total charge to fund 35 is:

Net additional construction costs	\$15,103.00
Architect (8%)	<u>1,208.24</u>
Total	\$16,311.24

RECOMMENDATION:

Ratification of change orders approved by staff since July 1, 2007 for Bloomington High School modernization project.

ACTION:

On motion of Board Member _____ and _____, the Board approved the recommendation, as presented.

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BOARD AGENDA

REGULAR MEETING

October 4, 2007

ACTION ITEM

TO: Board of Education

PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services

SUBJECT: Ratification of Change Orders Approved by Staff Since July 1, 2007 for the Colton High School Modernization Projects

GOAL: Budget Planning

BACKGROUND:

Description	Revised Contract Amount	Add	Credit	Net Increase / Decrease	Cumulative % To Date
Champion Electric, Inc.					
Original Contract	\$2,958,000				
Change Order No. 1 (Board date 03/09/06)	\$2,959,322	\$10,273	(\$8,951)	\$1,322	0.04%
Change Order No. 2 (Board date 05/11/06)	\$2,960,912	\$12,818	(\$11,228)	\$1,590	0.10%
Change Order No. 3 (Board date 11/16/06)	\$3,030,961	\$72,966	(2,917)	\$70,049	2.47%
Change Order No. 4 (Board date 03/22/07)	\$3,087,987	\$57,026		\$57,026	4.39%
Change Order No. 5 (Board date 04/19/07)	\$3,097,956	\$29,431	(\$19,462)	\$9,969	4.73%
Change Order No. 6 (Board date 10/04/07)	\$3,164,977	\$67,021		\$67,021	7.00%
Change Order No. 7 (Board date 10/04/07)	\$3,184,627	\$23,066	(\$3,416)	\$19,650	7.66%

Change Order No. 6 Detail

\$67,021 – Provide and install electrical, fire alarm, security and intercom for building. Existing wires were removed during demolition and reframing of termite damaged areas. Unforeseen condition.

Change Order No. 7 Detail

\$2,389 – Provide tamper switch at existing fire sprinkler valve. This will complete the fire system to current standards. District request.

\$1,514 – Install ground well for existing condensate line. Unforeseen condition.

\$8,034 – Install power and data in room 503. This large room temporarily accommodates all counselors, staff and records. District request.

(\$1,339) – Provide credit for deletion of attic heat detector in shop building. Detector was not required by code.

\$9,967 – Install new conduits, data and electric along east and west wall of room R-30 with other termite repair work. Item will be submitted to state for reimbursement. Unforeseen condition.

(\$2,077) - Provide credit for deletion of work in existing administration offices. Existing office ceilings are in good condition. District request.

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\$1,162 – Extend existing conduits and pull new wire to three outlets.
Unforeseen safety item.

Description	Revised Contract Amount	Add	Credit	Net Increase / Decrease	Cumulative % To Date
ACH Mechanical, Inc.					
Original Contract	\$1,350,000				
Change Order No. 1 (Board date 03/09/06)	\$1,358,950	\$8,950		\$8,950	0.66%
Change Order No. 2 (Board date 03/16/06)	\$1,364,681	\$5,731		\$5,731	1.09%
Change Order No. 3 (Board date 10/04/07)	\$1,377,584	\$12,903		\$12,903	2.04%
Change Order No. 4 (Board date 10/04/07)	\$1,381,894	\$4,778	(\$468)	\$4,310	2.36%
Change Order No. 5 (Board date 10/04/07)	\$1,387,551	\$5,657		\$5,657	2.78%

Change Order # 3 Detail

\$12,903 – Mechanical and duct repairs, Unforeseen condition.

Change Order #4 Detail

(\$468) – Credit to District for deleting diffusers in existing office in administration building. District request.

\$4,778 – Revise duct work in new nurses offices due to noncompliant roof framing. Unforeseen condition.

Change Order #5 Detail

\$3,560 – Revise ductwork in administration building due to unforeseen obstructions.

\$2,097 – Revise ductwork in administration building due to unforeseen obstructions.

Description	Revised Contract Amount	Add	Credit	Net Increase / Decrease	Cumulative % To Date
Sierra lathing					
Original Contract	\$1,410,060				
Change Order No. 1 (Board date 05/11/06)	\$1,478,176	\$68,116		\$68,116	4.83%
Change Order No. 2 (Board date 05/11/06)	\$1,409,976		(\$68,200)	(\$68,200)	-0.01%
Change Order No. 3 (Board date 10/04/07) (Detail provided on CHS Bldg. R Board Item).	\$1,492,286				5.83%
Change Order No. 4 (Board date 10/04/07)	\$1,507,984	\$15,698		\$15,698	6.94%

Change Order No. 4 Detail

\$1,463 – Upgrade wall covering in auto and welding shop to reinforced abuse resistant drywall. District request.

\$14,235 – Install fire rated wall and ceiling system in hallway of 500 wing classrooms. Undocumented construction was non-code compliant. Unforeseen condition.

Description	Revised Contract Amount	Add	Credit	Net Increase / Decrease	Cumulative % To Date
Prime Painting Contractors					
Original Contract	\$824,000				

Change Order No. 1 (Board date 07/28/06)	\$836,188	\$12,188		\$12,188	1.48%
Change Order No. 2 (Board date 10/04/07) (Detail provided on the CHS Bldg. R Board Item).	\$841,232				2.09%
Change Order No. 3 (Board date 10/04/07)	\$850,551	\$10,412	(\$1,093)	\$9,319	3.22%

Change Order No. 3 Detail

\$2,786 – Remove all loose and flaky paint on existing walls of 400 wing and paint at wainscot height. District request.

\$2,786 – Remove all loose and flaky paint on existing walls of 350 wing and paint and wainscot height. District request.

\$4,840 – Prep and Paint existing handrails in front of 200 wing. And library to match new. District request.

(\$1,093) – Delete intumescent paint on selected beams in shops, provide credit. Not a code requirement.

Description Pro Installations	Revised Contract Amount:	Add	Credit	Net Increase/ Decrease	Cumulative % To Date
Original Contract	\$322,535				
Change Order No. 1 (Board Date 05/16/06)	\$316,470		(\$6,065)	(\$6,065)	-1.88%
Change Order No. 2 (Board Date 05/16/06)	\$300,486		(\$15,984)	(\$15,984)	-6.84%
Change Order No. 3 (Board date 10/04/07)	\$308,486	\$8,817	(\$817)	\$8,000	-4.36%

Change Order # 3 Detail

\$1,565 – Adjustment for an overpayment of credit on previous change order.

\$7,252 – Provide and install ceramic tile drain troughs in boys' and girls' shower rooms. Change in design to accommodate site conditions. Unforeseen condition.

(\$817) – Credit for deletion of full height wall tile in 300 wing restroom. District request.

Description Pro-Craft Plumbing	Revised Contract Amount:	Add	Credit	Net Increase/ Decrease	Cumulative % To Date
Original Contract	\$1,034,806				
Change Order No. 1 (Board Date 12/08/05)	\$1,070,074	\$43,607	(\$8,339)	\$35,268	3.41%
Change Order No. 2 (Board Date 02/02/06)	\$1,086,760	\$17,139	(\$453)	\$16,686	5.02%
Change Order No. 3 (Board date 03/09/06)	\$1,090,850	\$4,090		\$4,090	5.42%
Change Order No. 4 (Board date 03/09/06)	\$1,108,639	\$24,019	(\$6,230)	\$17,789	7.13%
Change Order No. 5 (Board date 05/11/06)	\$1,118,661	\$10,948	(\$926)	\$10,022	8.10%
Change Order No. 6 (Board date 11/16/06)	\$1,122,230	\$8,234	(\$4,665)	\$3,569	8.45%
Change Order No. 7 (Building R) (Board date 10/04/07) (Detail provided in Building R Agenda Item).					
Change Order No. 8 (Board date 10/04/07)	\$1,140,772	\$13,323	(\$2,914)	\$10,409	10.24%

Change Order # 8 Detail

\$682 – Provide 2x4 furring to accommodate plumbing in 350 wing restroom. Unforeseen condition.

\$922 – Reroute HVAC drain line in auto shop. Unforeseen condition.

\$1,000 – Disconnect and remove water and sewer lines to temporary staff restroom prior to removal. District request.

\$641 – Reconnect ¾” coldwater to existing drinking fountain. Architects direction.

\$1,106 – Relocate plumbing and floor drain lines as needed to accommodate new wall and footings in woodshop wing restroom. Unforeseen condition due to floor elevations.

\$1,383 – Provide gas line to AC unit for room #510. Line was not shown on plans. Unforeseen condition.

(\$2,250) – Credit to District for not chlorinating lines if test reports are negative.

\$1,525 – Relocate existing condensate line to accommodate new fixtures. Unforeseen condition.

\$3,177 – Re-route hot and cold water lines in administration building to loop all piping together. Not in original scope of work. Architects direction.

(\$664) – Credit to District for deletion of work in nurses office. District request.

\$385 – Provide and install new pressure relief valve on existing water heater. District request.

\$2,502 – Pothole for underground sewer and electrical connections on exterior and interior of administration building. Utilities were not in locations as shown on record set of plans.

BUDGET

IMPLICATIONS:

The total charge to fund 35 is:

Net additional construction costs	\$152,967.00
Architect (8%)	<u>12,237.36</u>
Total	\$165,204.36

RECOMMENDATION:

Ratification of change orders approved by staff since July, 2007 for the Colton High School modernization projects.

ACTION:

On motion of Board Member _____ and _____, the Board approved the recommendation, as presented.

BOARD AGENDA

**REGULAR MEETING
October 4, 2007**

ACTION ITEM

TO: Board of Education

PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services

SUBJECT: Ratification of Change Orders Approved by Staff Since July 1, 2007 for the Colton High School Home Economics "Building R" Termite Damage Modernization Project

GOAL: Budget Planning

BACKGROUND:

Description	Revised Contract Amount	Add	Credit	Net Increase / Decrease	Cumulative % To Date
Cochran Interiors					
Original Contract	\$140,625				
Change Order No.1 (Board date 10/04/07)	\$130,773		(\$9,852)	(\$9,852)	-7%

Change Order # 1 Detail

(\$9,852) - Credit for deletion of ceiling tiles in two rooms. Ceiling will have new drywall installed by other contractor.

Description	Revised Contract Amount	Add	Credit	Net Increase / Decrease	Cumulative % To Date
GLAZCON					
Original Contract	\$160,700				
Change Order No. 1 (Board date 01/31/07)	\$159,685	\$3,385	(\$4,400)	(\$1,015)	-0.63%
Change Order No. 2 (Board date 10/04/07)	\$190,771	\$31,086		\$31,086	18.71%

Change Order # 2 Detail

\$31,086 - Repair and replace existing window system and glazing due to termite damaged sills and frames.

Description	Revised Contract Amount	Add	Credit	Net Increase / Decrease	Cumulative % To Date
Champion Electric, Inc.					
Original Contract	\$2,958,000				
Change Order No. 1 (Board date 03/09/06)	\$2,959,322	\$10,273	(\$8,951)	\$1,322	0.04%
Change Order No. 2 (Board date 05/11/06)	\$2,960,912	\$12,818	(\$11,228)	\$1,590	0.10%
Change Order No. 3 (Board date 11/16/06)	\$3,030,961	\$72,966	(2,917)	\$70,049	2.47%
Change Order No. 4 (Board date 03/22/07)	\$3,087,987	\$57,026		\$57,026	4.39%
Change Order No. 5 (Board date 04/19/07)	\$3,097,956	\$29,431	(\$19,462)	\$9,969	4.73%
Change Order No. 6 (Board date 10/04/07)	\$3,164,977	\$67,021		\$67,021	7.00%

Change Order # 6 Detail

\$67,021 – Provide and install electrical, fire alarm, security and intercom for building. Existing wires were removed during demolition and reframing of

termite damaged areas. Unforeseen condition.

Description	Revised Contract Amount	Add	Credit	Net Increase / Decrease	Cumulative % To Date
Sierra lathing					
Original Contract	\$1,410,060				
Change Order No. 1 (Board date 5/11/06)	\$1,478,176	\$68,116		\$68,116	4.83%
Change Order No. 2 (Board date 5/11/06)	\$1,409,976		(\$68,200)	(\$68,200)	-0.01%
Change Order No. 3 (Board date 10/04/07)	\$1,492,286	\$82,310		\$82,310	5.83%

Change Order # 3 Detail

\$82,310 – Includes exterior lathe and plaster, interior insulation of complete building, drywall and texture of complete interior. Unforeseen condition. Reimbursement from state has been submitted.

Description	Revised Contract Amount	Add	Credit	Net Increase / Decrease	Cumulative % To Date
Best Roofing Company					
Original Contract	\$396,215				
Change Order No. 1 (Board date 03/09/06)	\$409,305	\$13,090		\$13,090	3.30%
Change Order No. 2 (Board date 10/04/07)	\$443,686	\$34,381		\$34,381	11.98%

Change Order # 2 Detail

\$34,381 – Repair and replace roofing and flashings in areas where lumber was replaced.

Description	Revised Contract Amount	Add	Credit	Net Increase / Decrease	Cumulative % To Date
Roy E. Whitehead, Inc.					
Original Contract	\$394,200				
Change Order No. 1 (Board date 07/20/06)	\$383,620		(\$10,580)	(\$10,580)	-2.68
Change Order No. 2 (Board date 10/04/07)	\$422,099	\$50,906	(\$12,427)	\$38,479	7.08%

Change Order # 2 Detail

\$50,906 – Replace casework that was removed due to termite damage. (\$12,427) – Credit for deleted casework in Building “R”.

Description	Revised Contract Amount	Add	Credit	Net Increase / Decrease	Cumulative % To Date
RVH Constructors					
Original Contract	\$545,000				
Change Order No. 1 (Board date 09/21/06)	\$547,470	\$2,470		\$2,470	0.45%
Change Order No. 2 (Board date 10/04/07)	\$549,886	\$2,416		\$2,416	0.90%

Change Order # 2 Detail

\$2,416 – Provide sink accessories for new workstations in kitchen classroom.

Description	Revised Contract Amount	Add	Credit	Net Increase / Decrease	Cumulative % To Date
Prime Painting Contractors					
Original Contract	\$824,000				
Change Order No. 1 (Board date 07/28/06)	\$836,188	\$12,188		\$12,188	1.48%
Change Order No. 2 (Board date 10/04/07)	\$841,232	\$5,044		\$5,044	2.09%

Change Order # 2 Detail

\$5,044 – additional painting in building “R” home economics caused by termite damage. Unforeseen condition.

Description	Revised Contract Amount:	Add	Credit	Net Increase/Decrease	Cumulative % To Date
Pro-Craft Plumbing					
Original Contract	\$1,034,806				
Change Order No. 1 (Board Date 12/08/05)	\$1,070,074	\$43,607	(\$8,339)	\$35,268	3.41%
Change Order No. 2 (Board Date 02/02/06)	\$1,086,760	\$17,139	(\$453)	\$16,686	5.02%
Change Order No. 3 (Board date 03/09/06)	\$1,090,850	\$4,090		\$4,090	5.42%
Change Order No. 4 (Board date 03/09/06)	\$1,108,639	\$24,019	(\$6,230)	\$17,789	7.13%
Change Order No. 5 (Board date 05/11/06)	\$1,118,661	\$10,948	(\$926)	\$10,022	8.10%
Change Order No. 6 (Board date 11/16/06)	\$1,122,230	\$8,234	(\$4,665)	\$3,569	8.45%
Change Order No. 7 (Building R) Board date 10/04/07)	\$1,130,363	\$8,133		\$8,133	9.23%
Change Order No. 8 (Board date 10/04/07) (Detail provided on CHS Mod Proj. Agenda Item).					

Change Order No. 7 Detail

\$8,133 – Building “R”. Remove and replace plumbing in home economics as needed for termite repairs, as shown on plans. Unforeseen condition.

BUDGET IMPLICATIONS:

The total charge to fund 35 is:

Net additional construction costs	\$259,018.00
Architect (8%)	<u>20,721.44</u>
Total	\$279,739.44

Because this project will be funded by the Williams ERP, this will be added to the application.

Pursuant to Board Item of Approval dated January 18, 2007, Proceed with Change Orders for Repairs to the Home Economics Building Modernization Project as approved by the County Counsel for emergency resolution (i.e., okay to exceed 10%).

RECOMMENDATION:

Ratification of change orders approved by staff since July 1, 2007 for the Colton High School home economics “Building R” termite damage modernization project.

ACTION:

On motion of Board Member _____ and _____, the Board approved the recommendation, as presented.

BOARD AGENDA

REGULAR MEETING
October 4, 2007

ACTION ITEM

TO: Board of Education

PRESENTED BY: Yolanda Cabrera, Assistant Superintendent
Curriculum and Instruction

SUBJECT: Approval of Budget Revision for the High Priority School Grant (HPSG) for Colton High School (2007-2008)

GOAL(s) Improved Student Performance

BACKGROUND: As required by law, if changes on any of the lines in the previously submitted High Priority Schools Grant budget amounts to more than 10% of the annual grant award for the school, both school site council and local school board approval are needed. Board approval needs to be through an item on the public part of the agenda at a regularly scheduled meeting.

BUDGET IMPLICATIONS: The reallocating of the amount of \$1,325,600 will not net an increase cost to the District.

RECOMMENDATION: That the Board approve budget revision for the High Priority School Grant (HPSG) for Colton High School. (2007-2008)

ACTION: On motion of Board member _____ and _____, the Board approved the budget revision of the High Priority Schools Grant (HPSG) for Colton High School. (2007-2008)

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School Site Implementation Grant Budget Summary
Fiscal Year 2006-07

Name of School: Colton High School	
Name of LEA: Colton Joint Unified School District	
County/District/School Code: 36-67686-3632742	
County: San Bernardino	
School Contact: John Steven Coke, Sr.	Telephone Number: 909-580-5005 Ext. 2308
E-Mail: John_coke@colton.k12.ca.us	Fax Number: (909) 876-4093
SACS Resource Code: 7258 Revenue Object: 8590	2005-06 CBEDS School Enrollment: 3314 Funding @ \$400 per student = \$1325600 (Multiply enrollment by \$400 to derive funding amount.)

Object Code	Description of Line Item	HPSGP Funds Budgeted (\$)
1000 – 1999	Certificated Personnel Salaries	190,000
2000 – 2999	Classified Personnel Salaries	50,000
3000 – 3999	Employee Benefits	60,000
4000 – 4999	Books and Supplies	526,924
5000 – 5999	Services and Other Operating Expenditures	425,000
6000 – 6999	Capital Outlay	0
7310 & 7350	Transfers of Indirect Costs	65,353
7370 & 7380	Transfers of Direct Support Costs	8,323
Total Amount Budgeted		1,325,600

NOTE: Please complete and submit a budget for each participating school.

Budget Justification/Detail

Provide sufficient line item detail to justify the budget. The budget justification page(s) must provide all required information even if the items have already been identified in another section. For each activity, list the costs associated and identify the object codes.

Activity Description (See instructions)	Subtotal (For each activity)	Object Code
Certificated Personnel Salary: Teachers on assignment will manage all aspects of grant	80,000	1110
Certificated Personnel Salaries: Extra duty pay for teachers to attend professional development conferences, after school tutoring, and for instructional coaching support for new core teachers	70,000	1130
Certificated Personnel Salaries: To pay for substitutes for teachers to receive professional development and to provide coaching support to new core teachers	40,000	1140
Classified Personnel Salaries: After-school AVID tutoring	50,000	2120
Certificated Personnel Employee Benefits	60,000	3000 – 3999
For ELA support classes, Math support classes, ELD classes, Silent Sustained Reading, and CAHSEE intervention classes: Books and reading materials	90,000	4210
Classroom instructional materials to support ELA support classes, math support classes, ELD classes and CAHSEE intervention classes.	100,000	4310
Purchase a Reading Intervention Program and schedule students who meet a certain criteria into two periods of reading	50,000	4310
Furniture- classroom furniture to support increased sections as required under the grant and to support the overall management of the grant and school-wide instructional program	114,400	4315
Books and Supplies instructional support supplies- LCD projectors, overhead projectors bulbs, LCD bulbs, projector screens, digital/regular overhead projectors	50,960	4440
For Core departments: Books and supplies, instructional support supplies, copiers, testing scanners, printer toner, and printers	40,600	4440

Budget Justification/Detail

Provide sufficient line item detail to justify the budget. The budget justification page(s) must provide all required information even if the items have already been identified in another section. For each activity, list the costs associated and identify the object codes.

Activity Description (See instructions)	Subtotal (For each activity)	Object Code
For reading and Math Intervention: Books and Supplies, instructional support supplies, computers, printers, LCD projectors, overhead projectors, digital pads, and screens	80,964	4440
Services and other operating expenditures: travel/conferences- professional development for teachers, focusing on ELA, math, and reading staff	60,000	5200
Services and other operating expenditures: Professional training on WebGrader and Teleparent	10,000	5200
Consultant Services (104 days at \$2,000/day) for Direct Instruction, Coaching, and Accountability Coaching. Additional days may be added.	225,000	5200
Services and other operating costs- Parent/community support and involvement - contract with Tele-Parent and Web-Grader subscriptions	20,000	5850
Services and other operating costs: Instructional support and contract with Literacy coach to train and coach all teachers in implementing strategies. Contract with content expert to provide ELA support and coaching in writing	110,000	5850
Transfers of Indirect Costs	65,353	7310 & 7350
Transfers of Direct Support Costs	8,323	7370 & 7380

BOARD AGENDA

**REGULAR MEETING
October 4, 2007**

ACTION ITEM

TO: Board of Education

PRESENTED BY: Jerry Almendarez, Assistant Superintendent, Human Resources

SUBJECT: Amendment by Substitution and Adoption of New Board Policies and Administrative Regulations (Human Resources)

BP 4112.2 Certification (6510)
AR 4112.2 Certification (new)

GOAL: Human Resources Development

BACKGROUND: The Administration is updating board policies and administrative regulations under the guidelines of the California School Board Association.

The following policies and administrative regulations were presented for study and information on September 20, 2007, and are now submitted for consideration.

BP 4112.2 Certification (6510)
AR 4112.2 Certification (new)

RECOMMENDATION: That the Board adopt the board policies and administrative regulations listed

ACTION: On motion of Board Member _____ and _____, the Board adopted the board policies and administrative regulations as presented.

0-32

CERTIFICATION

BP 4112.2

The Superintendent or designee shall ensure that persons employed in positions requiring certification qualifications possess the appropriate credential or permit from the Commission on Teacher Credentialing (CCTC) authorizing their employment in such positions.

When a fully credentialed teacher is not available, the district may employ a person with a short-term staff permit or provisional internship permit under the conditions and limitations provided in state and federal law.

As necessary, all teachers of core academic subjects shall meet the requirements of the No Child Left Behind Act. (20 USC 6319, 7801; 5 CCR 6100-6125)

National Board for Professional Teaching Standards Certification

The Board encourages district teachers to voluntarily seek additional certification from the National Board for Professional Teaching Standards which demonstrates advanced knowledge and teaching skills.

The Superintendent or designee shall inform all teachers about the program and how to acquire the necessary application and information materials. The Superintendent or designee may provide release time, fee support, a stipend upon completion, or other support to teachers participating in the program contingent upon funding.

*Legal Reference:**EDUCATION CODE**8360-8370 Qualifications of child care personnel**32340-32341 Unlawful issuance of a credential**35186 Complaints regarding teacher vacancy or misassignment**42647 Drawing of warrants**44066 Limitations on certification requirements**44200-44405 Teacher credentialing, especially:**44225.6 CCTC annual report on availability of teachers**44251 Period of credentials**44252 Standards and procedures for issuance; proficiency testing of basic skills**44252.5 State basic skills assessment required for certificated personnel**44258.9 Monitoring of teacher assignments by county superintendent**44259 Minimum requirements for teaching credential**44259.5 Standards for teachers of all students, including English language learners**44270.3-44270.4 Out-of-state credentials, administrative services**44274-44274.5 Out-of-state credentials**44275.3 Employment of teachers with out-of-state credentials**44277 Requirements for maintaining valid credentials**44278 Credential appeal**44325-44329 District interns**44330-44355 Certificates and credentials**44395-44399 National Board for Professional Teaching Standards**44464 Period of validity of internship credential**44468 Early completion of internship program**44500-44508 Peer Assistance and Review Program for Teachers**44662 Performance evaluation; Stull Act review**44735 Teaching as a priority block grant**44830-44929 Employment of certificated persons; requirement of proficiency in basic skills**56060-56063 Substitute teachers in special education**90530 Recruitment Centers**CODE OF REGULATIONS, TITLE 5*

6100-6125 *Teacher qualifications, No Child Left Behind Act*
80001-80674.6 *Commission on Teacher Credentialing*

UNITED STATES CODE, TITLE 20

6311 *Parental notifications*

6312 *District Title I plan*

6319 *Highly qualified teachers*

7801 *Definitions, highly qualified teacher*

CODE OF FEDERAL REGULATIONS, TITLE 34

200.55-200.57 *Highly qualified teachers*

200.61 *Parent notification regarding teacher qualifications*

COURT DECISIONS

Association of Mexican-American Educators et. al. v. State of California and the Commission on Teacher Credentialing, (1993)
836 F.Supp. 1534

Management Resources:

CSBA POLICY ADVISORIES

Teacher Credentialing Commission Eliminates Emergency Permits, August 2003

COMMISSION ON TEACHER CREDENTIALING CODED CORRESPONDENCE

03-0021 *Alignment of Emergency Permits and Credential Waivers with No Child Left Behind*

COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS

Standards of Quality and Effectiveness for Professional Teacher Induction Programs, March 2002

Standards of Quality and Effectiveness for Professional Teacher Preparation Programs, September 2001

California Standards for the Teaching Profession, July 1997

U.S. DEPARTMENT OF EDUCATION GUIDANCE

Improving Teacher Quality State Grants, December 19, 2002

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

U.S. Department of Education: <http://www.ed.gov>

(3/03 3/04) 11/05

CREDENTIAL INFORMATION

6510

Information and all necessary forms regarding renewal of credentials or applications may be obtained from the District Personnel Office.

Those who may be employed prior to having a credential must make application for a credential at the earliest time possible.

Application for or renewal of credentials is the responsibility of the individual. The District Personnel Office and staff are not responsible, in any way, for the renewal of a credential or for notification of the expiration date of any credential.

The District Personnel Office will attempt to notify employees of the expiration date of credentials, but assumes no responsibility should someone not be notified.

Requirements for Service

Each qualified certificated employee must possess a valid, legal California credential appropriate for the position held. This must be dated not later than the beginning date of employment and must be registered in the office of the Superintendent of Schools, San Bernardino County.

The responsibility for certification lies with the individual.

It is the responsibility of the District Personnel Office to become knowledgeable regarding procedures and requirements relative to securing the various California credentials.

An up-to-date record system is maintained in the District Personnel Office reflecting the status of each certificated employee's credential.

Credential File

There is to be a valid current certificate on file at the County School's Office for each certificated employee.

*Replaced
w/ BP 4112.2*

ADMINISTRATIVE REGULATION

New

AR 4112.2

CERTIFICATION

Registration

Each person employed by the district for a position requiring certification qualifications shall, within 60 days after beginning employment, register with the county office of education a valid credential authorizing the person to work in that position. Certificated employees also shall register renewed credentials within 60 days after the renewal. *(Education Code 44330, 44857)*

Basic Skills Proficiency Test

Prior to being hired by the Governing Board, all certificated persons, whether hired on a permanent, temporary, or substitute basis, shall have completed the CBEST exam or demonstrate basic skills proficiency in reading, writing, and mathematics, unless specifically exempted from this requirement by Education Code 44830. *(Education Code 44830)*

Certificated persons who have not held a position requiring certification within 39 months of employment and who have not taken the state basic skills proficiency test may be hired as temporary employees, provided they pass a basic skills proficiency test developed and administered by the district. Such employees shall subsequently take the state test within one year of employment. *(Education Code 44830)*

Persons holding a designated subjects/special subjects credential or vocational designated subject credential shall not be required to take the state basic skills proficiency test unless their specific credential requires the possession of a baccalaureate degree. Instead, these persons shall be assessed with district proficiency criteria established by the Board for these credentials, which shall be at least equivalent to the district test required for graduation from high school. *(Education Code 44252, 44830)*

Emergency Substitute Teaching Permits

The district may employ, at any grade level, a person with an emergency substitute permit issued by the CCTC with the following restrictions:

1. A person with a 30-day emergency substitute permit shall not serve as a substitute for more than 30 days for any one teacher during the school year. *(5 CCR 80025)*
2. A person with an emergency career substitute teaching permit shall not serve as a substitute for more than 60 days for any one teacher during the school year. *(5 CCR 80025.1)*
3. A person with an emergency substitute permit for prospective teachers shall not serve as a substitute for more than 30 days for any one teacher during the school year and not more than 90 days total during the school year. *(5 CCR 80025.2)*
4. A person authorized for day-to-day substitute teaching shall not serve as a special education substitute for more than 20 days for any one teacher during the school year. *(5 CCR 80025.4)*

ADMINISTRATIVE REGULATION - ContinuedNew

AR 4112.2

CERTIFICATION - Continued

5. A person with an emergency substitute permit for vocational education shall not serve as a substitute for more than 30 days for any one teacher during the school year. (5 CCR 80025.5)

Before employing any person pursuant to 5 CCR 80025 or 80025.5, the Superintendent or designee shall prepare and keep on file a signed statement of need. The statement of need shall describe the situation or circumstances that necessitate the use of a 30-day substitute permit holder and state either that a credentialed person is not available or that the available credentialed person does not meet the district's specified employment criteria. (5 CCR 80025, 80025.5)

Short-Term and Provisional Internship Permits

Whenever there is a need to fill a classroom immediately based on an unforeseen need, the district may request that the CCTC issue a short-term staff permit to an applicant who meets the qualifications specified in 5 CCR 80021. In such cases, the district shall: (5 CCR 80021)

1. Verify that it has conducted a local recruitment for the short-term staff permit being requested
2. Verify that it has provided the permit holder with orientation to the curriculum and to instruction and classroom management techniques, and has assigned a mentor teacher for the term of the permit
3. Submit written justification for the permit signed by the Superintendent or designee

The district may request that the CCTC issue a provisional internship permit to an applicant who meets the qualifications specified in 5 CCR 80021.1 whenever a suitable credentialed teacher cannot be found after a diligent search. The district shall verify each of the following: (5 CCR 80021.1)

1. That a diligent search has been conducted for a suitable credentialed teacher or suitable qualified intern as evidenced by documentation of the search

The search shall include, but not be limited to, distributing job announcements, contacting college and university placement centers, and advertising in print or electronic media.

2. That orientation, guidance, and assistance will be provided to the permit holder as specified in 5 CCR 80026.5

The orientation shall include, but not be limited to, an overview of the curriculum the teacher is expected to teach and effective instruction and classroom management techniques at the permit holder's assigned level. The Superintendent or designee shall assign an experienced educator to guide and assist each permit holder. (5 CCR 80026.5)

3. That the district will assist the permit holder in developing a personalized plan through a district-defined assessment that would lead to subject-matter competence related to the permit

ADMINISTRATIVE REGULATION - Continued

New

AR 4112.2

CERTIFICATION - Continued

4. That the district will assist the permit holder to seek and enroll in subject-matter training, such as workshops or seminars and site-based courses, along with training in test-taking strategies, and will assist the permit holder in meeting the credential subject-matter competence requirement related to the permit
5. That a notice of intent to employ the applicant in the identified position has been made public.

The district shall submit a copy of the agenda item presented at a public Board meeting which shall state the name of the applicant, the assignment in which the applicant will be employed including the name of the school, subject(s), and grade(s) that he/she will be teaching, and that the applicant will be employed on the basis of a provisional internship permit. The district also shall submit a signed statement from the Superintendent or designee that the agenda item was acted upon favorably.

6. That the candidate has been apprised of steps to earn a credential and enroll in an internship program

(3/04 11/04) 11/05

BOARD AGENDA

**REGULAR MEETING
October 4, 2007**

INFORMATION ITEM

TO: **Board of Education**

PRESENTED BY: Jerry Almendarez, Assistant Superintendent, Human Resources

SUBJECT: **Resignations**

I. Certificated

1. Campbell, Tanje
Special Education (SDC/SH) teacher - Wilson
Employed July 29, 2005; resignation effective
September 22, 2007. Accepted employment
elsewhere.

II. Classified

1. DeLair, Phyllis
Project Office Assistant - Jurupa Vista
Employed October 5, 1987; resignation
effective December 31, 2007. For retirement.

2. Germann, Marcia
Administrative Asst. II - DO/Human Resources
Employed October 4, 1976; resignation
effective December 29, 2007. For retirement.

3. Martinez, Maria
Special Education Inst. Asst. - D'Arcy
Employed September 18, 2006; resignation
effective September 22, 2007. To begin student
teaching.

SS.1

BOARD AGENDA

REGULAR MEETING
October 4, 2007

INFORMATION ITEM

TO: Board of Education

PRESENTED BY: Jerry Almendarez, Assistant Superintendent, Human Resources

SUBJECT: FMLA Leave For Certificated Employees (EIN #2648; EIN #553; EIN #6517; EIN #6169)

GOAL: Human Resources Development

BACKGROUND:

A certificated employee, EIN #2648, employed November 3, 1994, as an elementary teacher at Smith Elementary School, is requesting an unpaid leave under the Family and Medical Leave Act of 1993 guidelines from October 5 to October 23, 2007, to care for a new dependent.

A certificated employee, EIN #553, employed July 3, 2000, as an elementary teacher at D'Arcy Elementary School, is requesting an unpaid leave under the Family and Medical Leave Act of 1993 guidelines from September 1 to October 31, 2007, to care for a seriously ill family member.

A certificated employee, EIN #6517, employed January 31, 2005, as an elementary teacher at Zimmerman Elementary School, is requesting an unpaid leave under the Family and Medical Leave Act of 1993 guidelines from October 29, 2007, to January 21, 2008, to care for a new dependent.

A certificated employee, EIN #6169, employed July 1, 2004, as an elementary teacher at Zimmerman Elementary School, is requesting an unpaid leave under the Family and Medical Leave Act of 1993 guidelines from October 11 to October 31, 2007, to care for a new dependent.

SS.2

BOARD AGENDA

REGULAR MEETING
October 4, 2007

Study, Information and Review

TO: Board of Education

PRESENTED BY: James A. Downs, Interim Superintendent

SUBJECT:: Quarterly Uniform Complaint Report Summary
(July through September, 2007)

GOALS: Student Performance, Personnel Development, Facilities/Support Services,
Budget Planning, School Safety & Attendance, Community Relations, &
Parent Involvement

BACKGROUND: As required by Williams Settlement legislation, the quarterly uniform
complaint report summary for July, August and September, 2007, is
provided for your review.

SS.3

Williams Settlement Legislation

Quarterly Report Summary (2007)

Quarterly Uniform Complaint Report Summary For submission to school district governing board and county office of education

District Name Colton Joint Unified School District

Quarter covered by this report: July- September, 2007

Please fill in the following table. Enter 0 in any cell that does not apply

	Number of complaints received in quarter	Number of complaints resolved	Number of complaints unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and Misassignments	0	0	0
Totals	0	0	0

Submitted by: Rick Dischinger

Title: Assistant Superintendent- Student Services

BOARD AGENDA

REGULAR MEETING

October 4, 2007

STUDY, INFORMATION AND REVIEW

TO: Board of Education

PRESENTED BY: Casey Cridelich, Assistant Superintendent, Business Services

SUBJECT: **First Reading of New Board Policy and Administrative Regulations on Uniform Public Construction Cost Accounting Procedures (Business Services)**

BP 3311 Informal Bidding (new)
AR 3311 Informal Bidding (new)

GOAL: Support Services/Budget Planning

BACKGROUND: The Business Office is proposing to update the Board Policies and Administrative regulations under the guidelines of the State of California State Controller's Office. The California School Board's Association (GAMUT) does not have a board policy that covers this subject; so the attached proposed have been obtained by other school districts that implemented this process and they have had the County Counsel review and approve it.

To ensure competition in this informal bid process, specific requirements are outlined in the proposed Board policy. This proposed Board policy has been written in accordance with the guidelines published by the State Controller's office.

**BUDGET
IMPLICATIONS:**

Although the public work bid limit will be increase from \$15,000 to \$125,000, there is no cost the District to participate in this program. The Uniform Public Construction Cost Accounting Act would reduce operational costs related to the formal bid process.

SS.5

CERTIFICATION

New

BP 3311

INFORMAL BIDDING PROCEDURES UNDER THE UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT

Informal Bidding Procedures. Public projects, as defined by the Act and in accordance with the limits listed in Section 22032 of the Public Contract Code, may be let to contract by informal procedures as set forth in Section 22032, et seq., of the Public Contract Code.

Contractors List. A list of contractors shall be developed and maintained in accordance with the provisions of Section 22034 of the Public Contract Code and criteria promulgated from time to time by the California Uniform Construction Cost Accounting Commission.

Notice Inviting Informal Bids. Where a public project is to be performed which is subject to the provisions of this Board policy, a notice inviting informal bids shall be mailed to all contractors for the category of work to be bid, as shown on the list of contractors developed, and to all construction trade journals as specified by the California Uniform Construction Cost Accounting Commission in accordance with Section 22036 of the Public Contract Code. Additional contractors and/or construction trade journals may be notified at the discretion of the department soliciting bids, provided however:

1. If there is no list of qualified contractors maintained by the District for the particular category of work to be performed, the notice inviting informal bids shall be sent only to the construction trade journals specified by the Commission.
2. If the product or service is proprietary in nature such that it can be obtained only from a certain contractor or contractors, the notice inviting informal bids may be sent exclusively to such contractor or contractors.

Award of Contracts. The Superintendent, Assistant Superintendent of Business Services and the Director of Purchasing are each authorized to award informal contracts pursuant to this Board Policy.

Legal Reference:

PUBLIC CONTRACT CODE

22000 et seq. Uniform Public Construction Cost Accounting Act

ADMINISTRATIVE REGULATION*New*

AR 3311

CERTIFICATION**INFORMAL BIDDING PROCEDURES UNDER THE UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT**

Informal Bidding Procedures. Public projects may be let to contract by informal procedures as set forth in Section 22032, et seq., of the Public Contract Code.

Contractors List. A list of contractors shall be developed and maintained in accordance with the provisions of Section 22034 of the Public Contract Code and criteria promulgated from time to time by the California Uniform Construction Cost Accounting Commission.

Notice Inviting Informal Bids. Where a public project is to be performed which is subject to the provisions of this Board policy, a notice inviting informal bids shall be mailed, emailed or faxed to all contractors for the category of work to be bid, as shown on the list of contractors developed, and to all construction trade journals as specified by the California Uniform Construction Cost Accounting Commission in accordance with Section 22036 of the Public Contract Code. Additional contractors and/or construction trade journals may be notified at the discretion of the department soliciting bids, provided however:

3. If there is no list of qualified contractors maintained by the District for the particular category of work to be performed, the notice inviting informal bids shall be sent only to the construction trade journals specified by the Commission.
4. If the product or service is proprietary in nature such that it can be obtained only from a certain contractor or contractors, the notice inviting informal bids may be sent exclusively to such contractor or contractors.

Award of Contracts. The Superintendent, Assistant Superintendent of Business Services and the Director of Purchasing are each authorized to award informal contracts pursuant to this Board Policy.