

Colton Joint Unified School District

Student Services Center, Board Room, 851 South Mt. Vernon Ave., Colton, CA 92324



Minutes August 4, 2011

The Board of Education of the Colton Joint Unified School District met for a Board of Education Regular and Public Hearing Meeting on Thursday, August 4, 2011 at 5:30 p.m. in the Board Room at the CJUSD Student Services Center, 851 So. Mt. Vernon Avenue, Colton, California.

Trustees Present

Mrs. Patt Haro, President
Mr. Robert D. Armenta Jr., Vice President
Mr. Frank A. Ibarra, Clerk
Mr. Randall Cenicerros
Mr. Roger Kowalski
Mr. Pilar Tabera

Staff Members Present (*excused)

Mr. Jerry Almendarez	Mr. Brian Butler
Mr. Jaime R. Ayala	Mrs. Jennifer Jaime
Mrs. Ingrid Munsterman	Ms. Sosan Schaller
Mr. Mike Snellings	Mr. Darryl Taylor
Mrs. Bertha Arreguín	Ms. Katie Orloff
Mr. Todd Beal	Ms. Jennifer Rodriguez

Strategic Plan -- Mission Statement

The Mission of the Colton Joint Unified School District, a team of caring employees dedicated to the education of children, is to ensure each student learns the academic knowledge and skills necessary to thrive in college or in the workforce and be responsible, productive citizens by providing engaging, challenging, and enriching opportunities and specialized programs in a safe environment in partnership with students, families and our diverse communities

1.0 OPENING Call to Order/Renewal of the Pledge of Allegiance

Board President Haro called the meeting to order at 5:30 p.m. Board Member Kowalski led in the renewal of the Pledge of Allegiance.

2.0 SPECIAL PRESENTATIONS ~ None

3.0 SCHOOL SHOWCASE ~ None

Board President Haro opened the public hearing at 5:33 p.m. No public comments were made and the public hearing closed at 5:34 p.m.

PUBLIC HEARING

- 4.0**
- 4.1 B-2 Adoption of Resolution No. 12-04, Certification of Compliance Regarding Sufficiency of Instructional Materials for 2011-12 (Williams Settlement)**

The board consented to move the Administrative Presentations 5.1 and 5.2 to 8.0, *Administrative Reports* and 10.0, *Superintendent's Communiqué*, respectively.

5.0 ADMINISTRATIVE PRESENTATIONS

- 5.1 Budget Update**
5.2 California High School Exit Exam (CAHSEE)

6.0 PUBLIC COMMENT

6.1 Blue card—Specific Consent, Action, Study & Information or Closed Session Item

The following persons expressed support for candidate Laura Morales:

- *Bill Hussey*, community member
- *Jane Gerth*, CHS alumnus
- *Ruben Morales*, community member

The following persons spoke in support of candidate Eloise Gomez-Reyes:

- *Frank Reyes*, community member
- *Joe Ayala*, Rialto Unified School District, board member
- *Paulina Schiaretta*, community member
- *Monica Ling*, Valor Youth Foundation, director
- *Doreen Dominguez*, community member, CHS alumnus

White card—Items/Topics Not on the Agenda:

- *Gil Navarro*, educational advocate, spoke in support of a Slover Mountain High School student
- *Molly Green*, Bloomington High School, teacher, commented on the elimination of foreign language classes at Bloomington High School and the process for recalling teachers
- *Abraham McNally*, community member also spoke in support of a Slover Mountain High School student

7.0 ACTION SESSION

#406 On motion of Board Member Armenta and Board Member Kowalski, and carried on a 5-1 (Board Member Ibarra opposed) vote, the Board appointed Laura Morales to fill the vacancy on the Board of Education for Trustee Area 3.

- #406.1 7.1 Appointed the Applicant to Fill the Vacancy on the Board of Education for Trustee Area 3 (Grand Terrace)

The board took a brief recess from 6:10 p.m. until 6:19 p.m.

A. #407 Consent Items

On motion of Board Member Kowalski Board Member Cenicerros, and carried on a 6-0 vote, the Board approved Consent Items A-1 through A-9 as presented.

- #407.1 A-1 Approved Minutes for the July 21st Board Meeting
- #407.2 A-2 Approved Student Field Trips (**EXHIBIT A**)
- #407.3 A-3 Approved Consultant for Assembly Presentations (**EXHIBIT B**)
- #407.4 A-4 Approved Consultant for Staff Development (**EXHIBIT C**)
- #407.5 A-5 Approved Agreement and Resolution of 2011-12 Funds for California State Preschool Program (CSPP-1427)
- #407.6 A-6 Approved Agreement and Resolution of 2011-12 Funds for General Child Care and Development Program (CCTR-1229)
- #407.7 A-7 Accepted Gifts (**EXHIBIT D**)
- #407.8 A-8 Approved Cherrydale Fundraiser at Colton Middle School
- #407.9 A-9 Approved Opening an Escrow Account for the Deposit of Earned Retentions for Jaynes Corporation of California on the Grand Terrace High School Project

B.

#408 On motion of Board Member Armenta and Board Member Kowalski, and carried on a 6-0 vote, the Board approved Action Items B-1 through B-7 as presented.

- #408.1 B-1 Approved Personnel Employment (**EXHIBIT E**)
- #408.2 B-2 Adopted Resolution No. 12-04, Certification of Compliance Regarding Sufficiency of Instructional Materials for 2011-12 (Williams Settlement)
- #408.3 B-3 Approved One Year Agreement with New Directions, Inc. to Provide Consulting and Professional Services (2011-12)
- #408.4 B-4 Approved Purchase Orders
- #408.5 B-5 Approved Subcontractor Substitution for Golden Arrow Engineering, Inc. for the Alice Birney Elementary School Improvement Project, Bid #11-06
- #408.6 B-6 Approved Change Order for DJM Construction Co., Inc. for the Colton High School New Math & Science Building Project
- #408.7 B-7 Approved Contract with Energy Education, Inc.

C. Action Items – Board Policy ~ None

D. Action Items – Resolutions~ None

8.0 ADMINISTRATIVE REPORTS

AR-8.1 Approved Disbursements

AR-8.2 Approved Change Orders since June 16, 2011 for the Grand Terrace High School Construction Project per Board Resolution No. 11-65

AR-8.3 Approved Change Orders for the Colton High School New Math & Science Building Interim Housing Project (Project 1F) per Board Resolution No. 11-65

AR-8.4 Approved Change Orders for the construction of Joe Baca Middle School Project (Project 27) per Board Resolution No. 11-65

AR-8.5 Proposed Amendment of Board Policy:
BP 4117.3 Personnel Reduction (BP/AR 4117.3)

***5.1 Budget Update** – presented by Assistant Superintendent Ayala (**EXHIBIT F**)

AR-8.6 Facilities Update

Facilities Director Daryll Taylor presented the Facilities Update which included information on the planning and design of the Districtwide Master plan and the design of the multipurpose rooms and cafeterias at both Bloomington and Colton High Schools. (**EXHIBIT G**)

AR-8.7 ACE Representative

ACE President Karen Houck expressed condolences to the family of Terry Pike, Bloomington High School teacher. She shared information from a recent training in which Governor Jerry Brown was the keynote speaker.

AR-8.8 CSEA Representative ~ No Report

AR-8.9 MAC Representative

Past MAC President Katie Orloff introduced Mike Williford as the 2011-12 president. Mr. Williford introduced all of the MAC officers and several members. He also announced that MAC will donate \$10,000 to the APPLE Scholarship Fund for the 2011-12 school year.

AR-8.10 ROP Update ~ No Report

9.0 SUPERINTENDENT'S COMMUNICATION

Superintendent Almendarez highlighted several positive events and accomplishments throughout the District, including the Topping Out Ceremony at Joe Baca Middle School, National College Board Advance Placement Conference and the Districtwide increase in attendance. Mr. Almendarez reminded the Board of upcoming Back-to-School and Open House events and encouraged all to attend.

To view the Communiqué please visit the CJUSD website at www.colton.k12.ca.us

***5.2 California High School Exit Exam (CAHSEE)**

Assistant Superintendent Snellings, Director Butler and Coordinator Conboy reviewed the District's most recent CAHSEE results. They provided results, over a year period, of math and English language arts (ELA) scores, breaking them down by significant subgroups.

In order to exit Program Improvement and continue to improve CAHSEE results, each high school provides focused instruction on key CAHSEE standards in Math and ELA. Science and history classes have implemented *Do Now!* activities which are short lessons focused on key standards. In addition, extended learning opportunities are offered through Saturday School, after-school support is also available. Extended learning opportunities and other important CAHSEE related information is promoted by the use of Teleparent messages, school announcements, motivational skits and through the Superintendent's Message on the District website.

10.0 BOARD MEMBER COMMENTS

Board Member Cenicerros thanked the applicants for participating in the provisional appointment process and congratulated Mrs. Laura Morales on her appointment.

Board Member Tabera expressed condolences to the family of Terry Pike and asked to close the meeting with a moment of silence in his honor. Mr. Tabera shared some highlights from his recent visits to Alice Birney and Woodrow Wilson Elementary Schools. He also congratulated Mrs. Morales.

Board Member Ibarra also sent his condolences to Mr. Pike's family. He thanked all of the provisional appointee applicants for their interest in serving as a CJUSD board member. In closing, Mr. Ibarra welcomed Mrs. Morales to the board.

Board Member Kowalski commented on the difficult decision to select only one appointee from a pool of so many qualified individuals. He also thanked the applicants for their time and interest to serve the community of the CJUSD. Mr. Kowalski thanked Principal Dischinger and staff from Vanir Construction and Seville Construction Services for providing tours of Grand Terrace High School. He welcomed back all employees, stating the times will continue to be tough, but encouraged a positive outlook and teamwork. Mr. Kowalski expressed condolences to the Pike family and Bloomington High School staff as Mr. Pike was a fixture at BHS for so many years.

Board Member Armenta thanked all of the applicants for their response to fill the vacancy on the Board. He asked, with the Board's consent, that a list of committee opportunities be mailed to all applicants, encouraging them to remain involved with the District. He also congratulated Mrs. Morales.

Board Member Haro offered her condolences to the Pike family. Mrs. Haro also thanked the applicants for participating in the process to fill the vacancy. She also congratulated Mrs. Morales. Mrs. Haro welcomed all employees and students to the 2011-12 school year and commented on several Back-to-School activities. Lastly, she commented on the CAHSEE update, thanking staff for their hard work.

11.0 CLOSED SESSION

Following action items: Board Room, Student Services Center, 851 So. Mt. Vernon Ave., Colton, CA (Government Code 54950 et seq.)

At 7:46 p.m., Board President Haro announced that the board would recess to closed session to discuss the following items on the closed session agenda:

- 11.1 • Student Discipline, Revocation and Re-entry ~ *None*
- 11.2 • Personnel ~ *None*
- 11.3 • Conference with Legal Counsel—Anticipated Litigation ~ *None*
- 11.4 • Conference with Legal Counsel—Existing Litigation ~ *None*
- 11.5 • Conference with Real Property Negotiator

12.0 PUBLIC SESSION – ACTION REPORTED FROM CLOSED SESSION

The Board meeting reconvened at 8:16 p.m. Board President Haro reported that no action was taken in closed session.

12.1 **Student Discipline, Revocation, and Re-entry** ~ *None*

12.2 **Personnel**

- ♦ Public Employee: Discipline/Dismissal/Employment/Release/Reassignment (Gov. Code 54957) ~ *None*

12.3 **Conference with Legal Counsel—Anticipated Litigation** ~ *No Report*

Significant exposure to litigation pursuant to Government Code Section 54956.9(b)
Potential Case: *None*

12.4 **Conference with Legal Counsel—Existing Litigation**

Pursuant to Government Code Section 54956.9(a)
Case Number: *None*

12.5 **Conference with Labor Negotiator** ~ *No Report*

Agency:

Ingrid Munsterman, Assistant Superintendent, Human Resources Division

Employee Organizations:

Association of Colton Educators (ACE)
California School Employees' Assoc. (CSEA)
Management Association of Colton (MAC)

12.6 **Conference with Real Property Negotiator** (Gov. Code 54956.8)

Property: ~*None*~

13.0 ADJOURNMENT

At 8:17 p.m., following a moment of silence in memory of Bloomington High School teacher, Terry Pike, the meeting was adjourned. The next Board of Education Meeting scheduled for Thursday, August 18, 2011, at the Colton JUSD Student Services Center, 851 South Mt. Vernon Avenue, Colton, California.

EXHIBIT A, FIELD TRIPS:

<u>Site</u>	<u>Date</u>	<u>Depart</u>	<u>Return</u>	<u>Destination</u>	<u>Activity/Background</u>	<u>Grade</u>	<u>Teacher</u>	<u>Cost</u>	<u>Funding</u>	<u>Strategic Plan*</u>
CHS	9/30/11 (Fri.)	8 am	6 pm	Marine Corp Air Station- Miramar San Diego, CA (District transportation)	<i>Blue Angels Air Show</i> ROTC students will tour facility and attend military air show.	9-12	Joe Porter (60) + 3	\$150.00	ASB	Strategy #1
CHS	10/20/1 1 to 10/21/1 1 (Th/F)	4 pm	6 pm	Marine Corp Reserve Depot San Diego, CA (District transportation)	<i>USMC Boot Camp Graduation</i> Students will attend the graduation and tour the facility.	9-12	David Brunkhorst (15) + 1	\$315.00	ASB	Strategy #1

EXHIBIT B, CONSULTANTS FOR ASSEMBLY PRESENTATION

<u>Site</u>	<u>Date(s)</u>	<u>Time</u>	<u>Program/Purpose</u>	<u>Location</u>	<u>Consultant(s)</u>	<u>Cost</u>	<u>Funds</u>	<u>Strategic Plan*</u>
THMS	8/23/11	8am 9am 10:30	Cherrydale Fundraising Students will be introduced to the Cherrydale fundraising campaign.	THMS	Cherrydale Fundraising Quakertown, PA	No cost	No cost	Strategy #1

EXHIBIT C, CONSULTANTS FOR STAFF DEVELOPMENT

<u>Site</u>	<u>Date</u>	<u>Time</u>	<u>Program/Purpose</u>	<u>Location</u>	<u>Consultant(s)</u>	<u>Cost</u>	<u>Funds</u>	<u>Strategic Plan*</u>
Grimes	1/7, 2/14, 3/13, 4/10, 5/15 2012 (5 days)	8 am to 3 pm	<i>Dual Immersion Coaching, Consultant and Professional Development</i> To provide professional development, classroom demonstration and direction for successful implementation of the Two-Way Immersion program.	Grimes	San Bernardino County Superintendent of Schools San Bernardino, CA	\$3,875	Title III	Strategy #2 #5

EXHIBIT D, GIFTS

<u>Site</u>	<u>Donor</u>	<u>Donation/Purpose</u>	<u>Amount</u>
Birney	CEC Entertainment Chuck E. Cheese 4441 West Airport Freeway Irving, TX 75062	Check #938296 For Field trips & Incentives	\$651.51
Birney	JIPC Montclair-Incredible Entertainment, Inc. John's Incredible Pizza Co. 5280 Arrow Hwy Montclair, CA 91763	Check #0600011192 For Field trips & Incentives	\$40.65
Smith	Lifetouch National School Studios 11000 Viking Drive Eden Prairie, MN 55344	Check #2278933	\$1,147.85
Sycamore Hills	Lifetouch National School Studios 11000 Viking Drive Eden Prairie, MN 55344	Check #2279446	\$1,114.00

EXHIBIT E, PERSONNEL:

<u>I-A</u>	<u>Certificated – Regular Staff</u>	<u>Subject</u>	<u>Site</u>
1.	Barahona, Mayra	Speech Therapist	PPS
2.	Borja, Miriam	Elementary teacher (temporary)	Birney
3.	Cervantes, Cathy	Elementary teacher (temporary)	McKinley
4.	D'Silva, Naomi	Elementary teacher (temporary)	Lincoln
5.	Harper, Laura	Elementary teacher (temporary)	Smith
6.	Heusterberg, Robyne	Elementary teacher (temporary)	Crestmore
7.	Leach, Geraldine J.	Elementary teacher (temporary)	Zimmerman
8.	Linek, Erin	Elementary teacher (temporary)	Crestmore
9.	Matthews, Gerald	Elementary teacher (temporary)	McKinley
10.	Morales, Liza	Elementary teacher (temporary)	Crestmore
11.	Murillo, Maria	Elementary teacher (temporary)	Wilson
12.	Paez-Herrera, Azucena	Elementary teacher (temporary)	Zimmerman
13.	Richardson, Ronald	Elementary teacher (temporary)	Wilson
14.	Rivera, Sara	Elementary teacher (temporary)	McKinley
15.	Rodriguez, Krissee	Elementary teacher (temporary)	Zimmerman
16.	Salazar, Celia	Elementary teacher (temporary)	Zimmerman
17.	Salehpour, Yesenia	Elementary teacher (temporary)	Birney
18.	Sexton, Victoria	Elementary teacher (temporary)	Birney
19.	Sharp, Shannon	Elementary teacher (temporary)	Crestmore
20.	Smith, Idalia	Elementary teacher (temporary)	McKinley
21.	Treff, Star	Elementary teacher (temporary)	Birney
22.	Vasquez, Sandra	Elementary teacher (temporary)	Birney
23.	Vizcaino, Jeanne	Elementary teacher (temporary)	Crestmore
24.	Whitmyer, Christine	School Nurse	PPS

<u>I-B</u>	<u>Certificated – Activity/Coaching Assignments</u>	<u>Position</u>	<u>Site</u>

<u>I-C</u>	<u>Certificated – Hourly</u>	<u>Position</u>	<u>Site</u>
	None		

<u>I-D</u>	<u>Certificated – Substitute Teacher</u>	<u>Position</u>	<u>Site</u>
	None		

<u>I-E</u>	<u>Certificated Management – Summer School 2011</u>	<u>Position</u>	<u>Site</u>
	None		

<u>II-A</u>	<u>Classified – Regular Staff</u>	<u>Position</u>	<u>Site</u>
	None		

<u>II-B</u>	<u>Classified – Activity/Coaching Assignments</u>	<u>Position</u>	<u>Site</u>

<u>II-C</u>	<u>Classified – Hourly</u>	<u>Position</u>	<u>Site</u>
1.	Espinoza, Wendy	Sub Bus Driver	

<u>II-D</u>	<u>Classified Substitute</u>	<u>Position</u>	<u>Site</u>
1.	Aquino, Teena	Sub Noon Aide	Birney

<u>II-E</u>	<u>Classified – Short-Term –</u>	<u>Position</u>	<u>Site</u>
	None		

RESIGNATIONS:						
	<i>Certificated</i> Employee	Position	Site	Employment Date	Effective	
	Castro, Benjamin	Teacher	CMS	08/03/2010	06/09/2011	
	<i>Classified</i> Employee	Position	Site	Employment Date	Effective	
	De Blanco, Patricia	State Preschool Inst. Asst	Lincoln	10/01/2010	07/20/2011	
	Gonzalez, Cynthia	Human Resources Assistant	D.O./H.R.	08/08/2007	08/06/2011	
	Lemus, Gloria	Language Assessment Specialist	SSC/LSS	10/20/2009	07/19/2011	
	Pau, Elizabeth	Project Office Assistant	Sycamore Hills	06/10/2008	07/25/2011	
	Thomas, Summer	Health Assistant	D'Arcy	10/19/2009	06/08/2011	

EXHIBIT F: Budget Update

CJUSD Budget Update

Presented by:
Jaime R. Ayala
Assistant Superintendent
Business Services Division
August 4, 2011

We are at risk of Fiscal Insolvency

- The Fund Balance
 - The fund balance for the General Fund continues to decline.
 - At current deficit spending levels, the fund balance is on track to be at or near \$-0- within 24 months.
- Cash Flow
 - Deficit spending is draining our cash.
 - At current deficit spending levels, we will be out of cash around May 2012.
- Debt
 - Our need to borrow continues to skyrocket because of on-going deficit spending.
 - Last year the General Fund borrowed \$19 million.
 - This year the General Fund borrowed \$28.6 million.
 - Next year the General Fund will need to borrow at least \$35 million.

Adopted Budget for expenditures before mid-year cuts

	<u>2008-09</u>
Unrestricted General Fund budget	\$ 139,166,952
Salaries and Benefits budget	<u>130,059,155</u>
Balance	9,007,797
Utilities budget	<u>4,577,000</u>
Balance remaining for all other operating expenditures	\$ 4,430,797

**Exhibit from November 20, 2008 Board presentation*

What is the level of our Deficit Spending?

- Answer:
 - This year we will deficit spend by about \$11.5 million.
 - Next year we will deficit spend by about \$13.7 million.
 - The following year we will deficit spend by about \$17.4 million.

Is \$8.6 million in budget reductions for 2012-13 enough to ensure fiscal solvency?

- Answer: No
 - \$8.6 million continues to be part of our plan to keep the fund balance at the minimum legally required amount.
 - The 2011-12 State Budget includes specific language calling for mid-year cuts should state revenue projections not be met. If mid-year cuts occur, it will be for as much as \$6 million for CJUSD.
 - We have no means of adequate cash flow that will allow for debt repayment.
 - We have been warning since February 2010 that cash flow is a growing problem and that continued deficit spending and borrowing cannot continue indefinitely.

Cash Flow Concerns:

- Due to declining revenue, the District's daily cash balance in the General Fund continues to be on a downward trend.
- Our Cash Flow analysis indicates that the cash balance may be negative by June 30, 2010, necessitating borrowing from other District Funds.
- Borrowing from other funds is only a short term solution.
- Unless on-going budget reductions are implemented soon, cash will continue to decline making it difficult to meet monthly obligations, including payroll.

** Exhibit from February 4, 2010 Board presentation*

EXHIBIT F: Budget Update

Cash Flow

- In addition to our budget challenges, cash flow is a real and immediate concern.
- As previously reported, decreased state revenue and deferrals is causing serious General Fund cash flow problems.
- In addition to applying for a \$6.5 million Constitutional Advance, the District has borrowed \$19 million from Fund 21. Without this borrowing, the District will be unable to meet its June 2010 payroll and other obligations.
- Inadequate cash flow is a direct result of expenditures that are out of line with our revenue.
- Inadequate cash flow will persist and get worse unless we implement on-going cost reductions!

** Exhibit from May 13, 2010 Board presentation*

When do we have to get started with more budget cuts?

- Answer:
 - We need to get started now.
 - The 2011-12 State Budget recently signed by Governor Brown included even more revenue deferrals.
 - Without immediate corrective action, we will run out of cash by May 2012.
 - Significant budget reductions should be implemented by January 1, 2012.

Can't we just keep borrowing until the economy improves?

- Answer:
 - A significant economic turn around is still years away, perhaps 2016. We can't wait.
 - Our current debt is at \$28.6 million. We have no means of repaying this debt while we continue to deficit spend.
 - We will not add to a debt level that is already unmanageable. Doing so without other corrective action being taken is almost guaranteed to result in fiscal insolvency.

Next Steps

- Monthly Board Budget study sessions
 - Cash flow updates
 - Debt updates
 - Vendor payment updates
 - State budget updates
- Start getting firm direction from the Board for steps that need to be taken to ensure continued fiscal solvency.

Board Meeting Minutes – August 4, 2011

Date Approved: August 18, 2011

Frank Ibarra, Clerk

Jerry Almendarez, Superintendent