

Colton Joint Unified School District

Commitment to Equal Opportunity



Minutes August 22, 2011

The Measure G – Citizens’ Oversight Committee met on Monday, August 22, 2011 at 5:30 p.m. at the Student Services Center in the Board Room, 851 South Mt. Vernon Avenue, Colton, CA 92324.

Opening – Mr. Suchil called the meeting to order at 5:30 p.m.

I. CALL TO ORDER – Roll Call – by Ms. Orloff

Members Present (*absent)

| | |
|--|--|
| Ms. Elsa Aguilar (Arrived at 5:35 p.m.) | Mr. Matthew Hernandez |
| Mrs. Christina Benjamin | Mr. William Hussey |
| Mr. Ryan Collins | Mr. Frank Quezada (Arrived at 5:37 p.m.) |
| Mr. Douglas Duncan | Ms. Raquel Rios |
| Mr. Daniel Flores | Mr. Paul Russell |
| Mrs. Maria Fraser (Excused at 6:52 p.m.) | Ms. Rosemary Speer |
| Ms. Linda Gonzalez –Vice Chair * | Mr. Isaac Suchil - Chair |
| Mr. Gary Grossich | Mr. Daniel Ybarra* |

Staff Members Present

| | |
|--------------------|--------------------|
| Mr. Jaime R. Ayala | Mr. Vince Quinones |
| Mrs. Susan McKee | Mr. Steve Redmond |
| Mrs. Joanne Medina | Mr. Darryl Taylor |
| Mrs. Katie Orloff | |

II. APPROVAL OF MINUTES

- March 22, 2011 & May 23, 2011 meeting minutes were reviewed and approved, motion by Mr. Russell, and seconded by Mr. Collins, and carried. No opposition.

III. PUBLIC COMMENT

- Mr. Suchil opened for public comment. No public comment. Mr. Suchil closed public comment.

IV. OLD BUSINESS

- Mr. Suchil opened for nominations for a secretary. Mrs. Rios asked what the duties entailed. Mr. Ayala responded Mrs. Medina would be of assistance. A tape recorder could also be utilized. Mr. Suchil asked for all who was in favor of having Mrs. Rios as the new secretary. All were in favor and the motion was carried.
- Mr. Hussey moved to remove Mrs. Gonzalez as vice chair due to two consecutive absences. Mr. Hussey motioned for Mr. Collins to be appointed as vice chair. Mr. Suchil seconded the motion and the motion was carried.

V. **NEW BUSINESS**

□ Audit Report- Mr. Taylor

Mr. Taylor reviewed the audit report from Nigro & Nigro for the fiscal year ending June 30, 2010 for Measure G and B General Obligation bonds. Page eight noted the repayment of the loan with interest, which was discussed at a board meeting and a previous Measure G COC meeting. Furthermore the names specified in the report consisted of the original Measure G COC members. The audit is a report that includes testing of transactions. Mr. Ayala noted page two, fourth paragraph, which states the auditor's opinion. The District's regular auditors, VTD, also looks at the bond fund, however we decided to go with a different firm for strictly the bond fund.

Mr. Taylor noted page sixteen which discussed the findings of the audit. Construction costs over \$125,000 must be advertised in two trade journals, the District was advertising in only one. The District has now corrected the issue. The second finding consisted of the committees' membership. Seven members must be appointed by the board of trustees and consist of five specified groups. The District did not have an active member in a senior citizens' organization. Mr. Ayala stated it is not uncommon to have audit findings, however, the findings did not require any audit adjustments.

Mr. Grossich expressed concern there was no opportunity for input from the subcommittee which consists of Mr. Grossich, Mr. Hussey, and Mr. Suchil. In addition a copy of the report should have been given to the subcommittee members to review.

Mr. Hussey did not agree with the report. He stated the advertisement for bids is a big discrepancy. He noted page three of the bylaws section four A-D which limits the committee members' authority. He would like to see itemized documents and evidence. He would like to know how the auditors came up with their conclusions. In addition he has not seen any cost saving measures, also noting page three of the bylaws section four, letter D.

Mr. Quezada stated the lowest bidder does not always get awarded the project.

Mr. Flores stated he understands the independent audit is an independent control and the report which is compiled consists of no input from the committee, which is standard, however the recommendation from the committee members is they would have liked to have received the report prior to the meeting to review and digest the information. The quality of work is trusted however to help the committee members understand the process the procedure could have been explained to the members. Mr. Grossich was in agreement stating the committee should be able to digest the information before signing off on the report. Mr. Hussey was in agreement. Mr. Flores clarified one part of the document requires signing off that the report is complete, however the second document is subject to input from the committee.

Mr. Ayala explained certain procedures are in place and he will contact Nigro & Nigro to discuss this request. The District will look into what can be provided for the committees review. The CPA firm is specialized in this field. The firm takes broad samplings which

then dictate how much further detailed information must be tested. Furthermore, the firm has the obligation to defend their report if litigation presents itself.

□ Member Categories-Mr. Taylor

Mr. Taylor began to review the member categories. Mrs. Speer who has a AARP card could qualify as a active member in a senior citizens' organization as well as Mr. Suchil. Mr. Grossich is active in a business organization. After discussion it was decided Mrs. Medina would contact each member to discuss the member categories.

□ Project Status update-Mr. Quinones

Mr. Quinones reviewed the facility project handout which was presented to the Board at the last board meeting on August 18. (Exhibit A). Mike De Vries from Vanir informed the Board of stolen breakers at GTHS. Vanir reported a 6-8 week delay in the schedule. Within approximately a week the breakers should be back in place. As information is discovered they will communicate the information.

Mr. Taylor stated it is still under investigation. The insurance company is still investigating the situation and will keep us informed. The security company on the site is contracted through Vanir.

Mr. Collins inquired about the status of general sheet metal contractors. Mr. Quinones stated Vanir has given the company several opportunities to perform. The school District and the sheet metal company are currently discussing this issue.

Mr. Collins inquired about the roof at the gym at GTHS and how the work is progressing. Mr. Quinones responded we are trying to work with the contractor however we are having difficulty with one building. We are trying to expedite the process. Another roofer is on site, Best Roofing which will assume the work. Mr. Collins commented the roof looks good.

Mr. Duncan inquired about the opening date for GTHS and what construction will be underway on the opening day. Mr. Taylor responded we are still on track for the opening date of August 2012 with the site being complete.

Mr. Hussey inquired about the action item for Leighton Consulting Services. Mr. Quinones responded the original contract was for \$337,000 which was approved in 2009. The contract was not for the entire project. The contract excluded testing and other specifications that are part of the project. Due to continuous DSA inspections, additional testing needed to take place which the contract excluded. Since Leighton exceeded the original contract amount, amendments had to be made, however Leighton is using 2009 rates. Mr. Quinones also stated DSA may issue additional inspections, which we have no control over. Mr. Taylor stated we do not get charged for failed tests. Mr. Hussey stated that should already be specified in the contract. Mrs. Fraser interjected stating it is industry standard and it happens more frequently. The local agency governs locally and will require certain specifications. There are unknown factors that are not known until plans are submitted and then have to be fixed with change orders.

Mr. Grossich stated the explanation from Mr. Taylor and Mr. Quinones lends clarity. Mr. Quinones added there are many elements in place regarding inspections and testing. Mr. Taylor stated those fees were built into the project. Mr. Taylor stated since the project is only approximately 37% complete there is a possibility they could come back with more amendments.

Mr. Flores commented on the county bid for the sidewalk, curb, and gutters for BHS.

Mr. Quinones stated the CHS math & science building is now going vertical.

Mr. Taylor commented the parking lot at Terrace View will consist of two increments, with the rear parking lot beginning in September 2011.

Mr. Quezada commented the construction workers who completed the work at Alice Birney did an excellent job. The company took care of the students and the community and the project was completed in a timely manner. Mr. Ayala invited the committee members to view the project. It was a small project that made a big difference.

Mr. Suchil inquired about the CHS bridge. Mr. Taylor stating they are looking at remedial work only.

Series C Bonds-Mr. Taylor

Mr. Taylor discussed the QSCB (Qualified School Construction Bonds) mechanisms which issues bonds at a lower cost. We received \$11.9 million. We are currently looking at what projects can fit into that scope.

Priority of New Projects-Mr. Taylor

Mr. Taylor discussed they will be bringing their recommendations to the Board regarding projects. They will make their recommendation at the last board meeting in September. Since the economy has slowed down, we will not be able to issue any more bonds any time soon. We will look from direction from the Board regarding project priorities. Mrs. Medina will send a reminder to the committee members prior to the September 15 Board meeting.

VI. FINANCIAL REPORT

- Mr. Taylor reviewed the consolidated budget status report (Exhibit B)

VII. MEMBER COMMENT

- Mr. Suchil would like a thank-you letter to be sent to previous Measure G member, Ms. Aaker.
- Mr. Suchil would like a letter to be sent to Mrs. Gonzalez.
- Mr. Grossich inquired the committee is required to meet no more than four times a year, which is based on proposition 39.
- Mrs. Rios inquired how the tour went. Mr. Taylor stated the tour went well and extended a standing invitation to the committee members for a tour of any of the project sites. The committee members can contact facilities or Mr. Ayala's office to coordinate a date/time.

VIII. NEXT MEETING – (Quarterly)

- Mrs. Medina will be in contact with the members for the next meeting date.

IX. ADJOURNMENT

- There being no further business, the Measure G Citizens' Oversight Committee meeting was adjourned at 7:14 p.m. Motion by Mr. Russell and seconded by Mr. Collins.
- Binders were distributed to committee members.

Attest: _____

By:

Adopted: _____



FACILITIES

project update

AUG
2011

Exhibit A

Measures B & G



Your Bond Dollars at Work!

CONSTRUCTION

NEW SCHOOLS

PROJECT #11



GRAND TERRACE HIGH SCHOOL

TOTAL BUDGET: \$121 MILLION (Phase 1 Base Campus)
CONSTRUCTION: 74% COMPLETE (+5%)

PROJECT #27



JOE BACA MIDDLE SCHOOL

TOTAL BUDGET: \$49.1 MILLION
CONSTRUCTION: 37% COMPLETE (+4%)

PROJECT #1E



BLOOMINGTON HS MATH & SCIENCE BLDG

TOTAL BUDGET: \$15.1 MILLION
CONSTRUCTION: 82% COMPLETE (+14%)

PROJECT #1F



COLTON HS MATH & SCIENCE BLDG

TOTAL BUDGET: \$18.6 MILLION
CONSTRUCTION: 22% COMPLETE (+7%)

NEW CLASSROOMS

Facilities Update—construction 081811



FACILITIES

project update

AUG
2011

Exhibit A



SMALL PROJECTS

CONSTRUCTION

| | | |
|-----|---------------------------------------|--|
| #46 | LINCOLN ES-PARKING & SHADE SHELTER | TOTAL BUDGET: \$228,000 CONSTRUCTION (parking): Completed(7/11) DESIGN (shelter): Pending DSA approval |
| #37 | COLTON HS-PEDESTRIAN BRIDGE REPAIRS | TOTAL BUDGET: \$75,000 CONSTRUCTION: Bids Aug 2011 |
| #40 | JURUPA VISTA ES-DRAINAGE REMEDIATION | TOTAL BUDGET: \$65,000 CONSTRUCTION: Bids Aug 2011 |
| #49 | WASHINGTON HS-SHADE SHELTER | TOTAL BUDGET: \$188,000 DESIGN: Pending DSA approval |
| #36 | CRESTMORE ES-WATER REMEDIATION | TOTAL BUDGET: \$57,000 CONSTRUCTION: Fall 2011 |
| #50 | TERRACE VIEW ES-PARKING&SHADE SHELTER | TOTAL BUDGET: \$1,312,000 CONSTRUCTION (parking): Sep 2011 DESIGN (shelter): 80% complete |
| #42 | TERRACE VIEW ES-FIRE ALARM/INTERCOM | TOTAL BUDGET: \$492,000 DESIGN: Fall 2011 |
| #43 | LEWIS ES-FIRE ALARM/INTERCOM | TOTAL BUDGET: \$458,000 DESIGN: Fall 2011 |
| #44 | ZIMMERMAN ES-FIRE ALARM/INTERCOM | TOTAL BUDGET: \$547,000 DESIGN: Fall 2011 |
| #45 | WASHINGTON HS-FIRE ALARM/INTERCOM | TOTAL BUDGET: \$425,000 DESIGN: Fall 2011 |
| #48 | MCKINLEY ES-FENCING | TOTAL BUDGET: \$40,000 CONSTRUCTION: Bids Aug 2011 |

CALENDAR OF EVENTS

| Aug 2011 | Sep 2011 | Oct 2011 |
|--|---|---|
| Aug 4 CJUSD Board Meeting @ 5:30 pm | Sep 1 CJUSD Board Meeting @ 5:30 pm | Oct 6 CJUSD Board Meeting @ 5:30 pm |
| Aug 18 CJUSD Board Meeting @ 5:30 pm | Sep 15 CJUSD Board Meeting @ 5:30 pm | Oct 20 CJUSD Board Meeting @ 5:30 pm |
| Aug 22 Measure G Citizens' Oversight Committee Meeting @ 5:30 pm, Student Services Center | | |

Consolidated Budget Status Report

Budget versus Commitments and Expenditures for Multiple Projects (created 8/22/2011 10:24 am)

Exhibit B

Budget vs. Commitments and Expenditures



| Project Name | Total Budget | Total Commitments | % Budget Committed | Total Expenditures | % Budget Spent | Remaining Against Budget |
|---|--------------|-------------------|--------------------|--------------------|----------------|--------------------------|
| **Program Costs for Measure G | 12,878,934 | 4,576,860 | 35.5% | 3,121,449 | 24.2% | 9,757,485 |
| Birney Elementary Bus Drop/Parking - Project # 47 | 332,865 | 275,684 | 82.8% | 30,352 | 9.1% | 302,513 |
| Birney Elementary Modernization - Project # 3A | 951,000 | 28,600 | 3.0% | 28,600 | 3.0% | 922,400 |
| Bloomington High School Kitchen & Multipurpose - Project # 1Q | 7,652,418 | 733,411 | 9.6% | 232,375 | 3.0% | 7,420,043 |
| Bloomington High School Interim Housing - Project # 1E | 1,569,837 | 1,463,729 | 93.2% | 1,409,531 | 89.8% | 160,306 |
| Bloomington High School New Math & Science Bldg. - Project # 1E | 13,451,813 | 12,191,459 | 90.6% | 9,543,419 | 70.9% | 3,908,394 |
| Bloomington High School Stadium Renovation & Expansion - Project # 1N | 5,600,000 | 321,718 | 5.7% | 321,718 | 5.7% | 5,278,283 |
| Bloomington Middle School Bldg N Exit Addition - Project # 38 | 66,152 | 41,235 | 62.3% | 41,235 | 62.3% | 24,917 |
| Bloomington Middle School Modernization - Project # 3G | 5,802,000 | 277,880 | 4.8% | 277,880 | 4.8% | 5,524,120 |
| Colton High School Kitchen & Multipurpose Renovation - Project # 1R | 8,308,956 | 829,406 | 10.0% | 245,637 | 3.0% | 8,063,319 |
| Colton High School Interim Housing - Project # 1F | 767,228 | 622,541 | 81.1% | 542,066 | 70.7% | 225,162 |
| Colton High School New Math & Science Bldg. - Project # 1F | 17,871,431 | 14,772,438 | 82.7% | 4,303,005 | 24.1% | 13,568,426 |
| Colton High School Pedestrian Bridge Repair - Project # 37 | 75,062 | 6,600 | 8.8% | 5,100 | 6.8% | 69,962 |
| Colton High School Stadium Renovation & Expansion - Project # 1M | 4,325,000 | 251,838 | 5.8% | 251,838 | 5.8% | 4,073,162 |
| Colton Middle School Modernization - Project # 3I | 5,195,000 | 664,754 | 12.8% | 664,754 | 12.8% | 4,530,246 |
| Colton Middle School New Construction - Project # 3K | 9,980,000 | 277,063 | 2.8% | 277,063 | 2.8% | 9,702,937 |
| Cooley Ranch Elementary Modernization - Project # 2E | 1,268,000 | 68,779 | 5.4% | 68,779 | 5.4% | 1,199,221 |
| Crestmore Elementary Modernization - Project # 2A | 4,765,000 | 246,480 | 5.2% | 246,480 | 5.2% | 4,518,520 |
| Crestmore Elementary Water Remediation - Project # 36 | 57,242 | | 0.0% | | 0.0% | 57,242 |
| D'Arcy Elementary Fence/Door Improvements - Project # 39 | 59,402 | 42,813 | 72.1% | 42,813 | 72.1% | 16,589 |
| D'Arcy Elementary Modernization - Project # 2B | 1,233,000 | 88,110 | 7.1% | 88,110 | 7.1% | 1,144,890 |
| Grand Terrace Elementary Modernization - Project # 3B | 1,166,000 | 27,064 | 2.3% | 27,064 | 2.3% | 1,138,936 |
| Grand Terrace High School (Full Build Out) - Project # 11 | 151,373,055 | 131,569,179 | 86.9% | 94,876,368 | 62.7% | 56,496,687 |
| Grant Elementary Modernization - Project # 2F | 3,731,000 | 161,544 | 4.3% | 161,544 | 4.3% | 3,569,456 |
| Grimes Elementary Modernization - Project # 3E | 454,000 | 27,747 | 6.1% | 27,747 | 6.1% | 426,253 |
| Joe Baca Middle School (MS #5) - Project # 27 | 49,162,432 | 43,587,504 | 88.7% | 19,461,888 | 39.6% | 29,700,544 |
| Jurupa Vista Elementary Drainage Remediation - Project # 40 | 65,342 | | 0.0% | | 0.0% | 65,342 |
| Jurupa Vista Elementary Modernization - Project # 2C | 728,000 | 334,304 | 45.9% | 334,304 | 45.9% | 393,696 |
| JV, RC, Wilson, BMS Fire Alarm & Low Voltage Upgrades - Project # 35 | 2,167,851 | 1,895,181 | 87.4% | 1,788,742 | 82.5% | 379,109 |
| Lewis Elementary Basketball Courts/Fence - Project # 41 | 56,702 | 37,030 | 65.3% | 37,030 | 65.3% | 19,672 |
| Lewis Elementary Fire Alarm & Intercom - Project # 43 | 458,041 | | 0.0% | | 0.0% | 458,041 |
| Lewis Elementary Modernization - Project # 2D | 3,213,000 | 162,322 | 5.1% | 162,322 | 5.1% | 3,050,678 |
| Lincoln Elementary Modernization - Project # 2G | 3,788,000 | 201,578 | 5.3% | 201,578 | 5.3% | 3,586,422 |
| Lincoln Elementary Shade Shelter/Parking - Project # 46 | 227,994 | 46,616 | 20.4% | 40,016 | 17.6% | 187,978 |
| McKinley Elementary Bus Drop - Project # 48 | 336,321 | | 0.0% | | 0.0% | 336,321 |

Budget

Commitments

Expenditures



Printed 8/22/2011
Consolidated Budget Status Report
 Budget versus Commitments and Expenditures for Multiple Projects (created 8/22/2011 10:24 am)

Exhibit B

Budget vs. Commitments and Expenditures

| Project Name | Budget | Commitments | Expenditures | % Budget Spent | Remaining Against Budget |
|--|--------------------|--------------------|--------------------|----------------|--------------------------|
| McKinley Elementary Modernization - Project # 3C | 569,000 | 24,812 | 24,812 | 4.4% | 544,188 |
| Reche Canyon Elementary Modernization - Project # 2H | 965,000 | 106,375 | 106,375 | 11.0% | 858,625 |
| Ruth Harris Middle School Modernization - Project # 2J | 1,746,000 | 164,845 | 164,845 | 9.4% | 1,581,155 |
| San Salvador Modernization - Project # 2I | 3,320,000 | 231,667 | 231,667 | 7.0% | 3,088,333 |
| School # 30 - Cedar/Santa Ana Ave. - Project # 34 | 60,000,000 | 6,782 | 6,782 | 0.0% | 59,993,218 |
| Slover Mt. High School Modernization - Project # 3N | 663,000 | 31,347 | 31,347 | 4.7% | 631,653 |
| Terrace Hills Middle School Modernization - Project # 3F | 510,000 | 191,615 | 191,615 | 37.6% | 318,385 |
| Terrace Hills Middle School New Construction - Project # 3L | 4,821,000 | 194,232 | 194,232 | 4.0% | 4,626,768 |
| Terrace View Elementary Fire Alarm & Intercom - Project # 42 | 491,630 | | | 0.0% | 491,630 |
| Terrace View Elementary Modernization - Project # 1J | 5,260,000 | 337,528 | 337,528 | 6.4% | 4,922,472 |
| Terrace View Elementary Parking - Project # 50 | 1,311,696 | 71,739 | 41,311 | 3.1% | 1,270,385 |
| Washington High School Fire Alarm & Intercom - Project # 45 | 424,992 | | | 0.0% | 424,992 |
| Washington High School Modernization - Project # 1K | 4,740,000 | 251,090 | 251,090 | 5.3% | 4,488,910 |
| Wilson Elementary Modernization - Project # 3D | 1,640,000 | 29,403 | 29,403 | 1.8% | 1,610,597 |
| Zimmerman Elementary Fire Alarm & Intercom - Project # 44 | 546,754 | | | 0.0% | 546,754 |
| Zimmerman Elementary Modernization - Project # 1L | 5,850,000 | 313,556 | 313,556 | 5.4% | 5,536,444 |
| Totals | 411,997,151 | 217,786,454 | 140,785,368 | 34.2% | 271,211,783 |

****Program Costs for Measure G includes the following items:**

- AP-Mt. Vernon LLC (rent for Suite 7A) - \$122,220 (thru 2013)
- Colbi Technologies - \$165,625 (1 time capacity increase)
- CJUSD Bond Admin Salaries - \$255,579 (Annual salaries @ 50%)
- Davis Demograohics - \$44,052 (2 yr contract)
- Nigro & Nigro - \$24,000 (\$8,000 per yr @ 3 yrs)
- NTD Architects (District wide master plan) - \$312,200 (Lump Sum Fee)
- School Facility Consultants - \$156,080 (\$240,000 total contract, balance divided with project costs above)
- Spectrum Communication (data cables/phones @ Ste 7A) - \$14,902 (one time fee)
- Seville Construction Services (program management) - \$10,252,618 Authorized Fees (does not include \$3,573,765 project management cost, which is included in above budgets)